

TO ALL POTENTIAL VENDOR PARTICIPANTS

The Hollis Community Days Committee is now accepting applications for the 8th annual festival, which will be held Saturday August 10, 2024 at the Hollis Sports Complex. We are pleased to announce activities and entertainment will run all day ending with fireworks at dark. Please join us in celebrating a fun filled day as Hollis and neighboring communities come together for our festival.

If accepted, check in at the information booth, on the field, for your vendor location. Vehicles will be allowed to drop off and pick up only before and after the event. All vehicles must be off the field by 9:45am. **NO VEHICLE TRAFFIC WILL BE ALLOWED ON THE FIELD DURING THE FESTIVAL HOURS. THIS WILL BE STRICTLY ENFORCED.**

In an effort to provide an atmosphere more beneficial to fundraising for local organizations, we will limit duplicate items/vendors.

The following is the non-refundable fee structure:

Vendor - \$50 per 10'x10' space

Food Vendor - \$100 per 10'x10' space

Food Trucks-\$100 flat rate

*Sponsorship discounts available – See below for more information

All vendors will be required to provide and setup their own tent, tables, and chairs.

Please return the enclosed application with your payment and release form on or before July 12th, 2024, in order to guarantee your spot and promotional advertising.

****Food Vendors** provide a copy of your Maine State Permit and insurance with this application. Please ensure to also have current copies of insurance and permits with you on the day of the event.

Mail all forms (including payments) to:

Hollis Recreation Building

35 Town Farm Rd

Hollis, ME 04042

Atten: Hollis Community Day, Vendor

Checks payable to: Town of Hollis, Hollis Community Days

Email vendor questions to: stout11aug@gmail.com

For sponsorship opportunities contact Hollis Rec ask for Deb or (leave message)

Website: www.HollisCommunityDay.com

Hollis Community Days 2024 Release and Indemnification Agreement

(Must submit with vendor application)

In consideration of the use of the Hollis Sports Complex during Hollis Community Days for the year 2024 by the undersigned, I/We _____ do hereby release and forever discharge the Town of Hollis, ME, the Hollis Community Days Committee, and their individual agents, attorneys, and assigns from any and all actions, claims, and demands for, upon or by reason of any damage, loss, injury or theft that may be sustained by me/us during this year's Hollis Community Days event.

This release extends and applies to and covers all known, unknown, unforeseen, and unanticipated injuries, damages, loss and liability, and consequences thereof. The provisions of any state or federal law providing that this release does not extend to claims, demands injuries, or damages which are unknown or unsuspected to now exist, are hereby expressly waived.

I/We further agree to indemnify and defend the above-named parties from, and reimburse said parties for any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of mine/ours during or in connection with Hollis Community Days in my/our possession or control. The above-named parties shall have no liability to me/us for any injury, loss damage or theft caused by third parties during or in connection with Hollis Community Days.

I/We agree that the above-named parties or individuals shall have no liability for the failure or interruption of utilities during or in connection with the Hollis Community Days.

Date: _____

Authorized Signature:

2024 Hollis Community Days Vendor Application

Name of Organization: _____

Contact Person(s): _____

Address: _____ City & State: _____

Phone: _____ Email: _____

Type of Vendor (please check one below):

Vendor _____ # of 10'x10' spaces _____

Food Vendor _____ # of 10'x10' spaces _____

OR # of trucks _____ Total Length of trucks _____

Food Vendor: All food vendors list entire menu. Subject to approval.

Vendor: Please list your activity/craft:

FESTIVAL RULES & REQUIREMENTS

1. Upon arrival to setup, check in at the information booth for your assigned location

Setup Time: Saturday August 10, 2024 8:00 am to 10:00 am (vehicles off the field by 9:45am)
Early set up time TBD on Friday, August 9 2024.

Festival Hours: Saturday August 10, 2024 10:00 am to 9:30pm

2. Booths are to be always manned
3. No items are to be attached to any tree or post in the sports complex
4. The sale of, or prizes given, of drug or smoking related items is strictly prohibited
5. No alcoholic beverages, silly string, smoke, or stink bombs are allowed
6. Vendors will not be allowed to sell their wares outside of assigned space (No Roaming)
7. In consideration to organizations raising funds, free giveaways of competing items is prohibited
8. **Insurance, naming Town of Hollis, 34 Town Farm Rd Hollis, ME 04042 as additional insured, is required for all food vendors, as well as some activities with perceived liability. Contact Vendor Coordinator for any insurance questions.**
9. In regard to other issue not specifically addressed the vendor committee will have the final decision
10. Non-Compliance with the festival rules is grounds for immediate removal from the festival with no refund or fees paid