

**TOWN OF HOLLIS
PLANNING BOARD
34 Town Farm Road
Hollis ME 04042-3538**

Minutes of Planning Board Meeting 28 May 2014

Call to Order: The regular meeting of the Town of Hollis Planning Board was called to order at 7:00 PM on Wednesday, May 28, 2014, at the Hollis Community Building by David Goodwin, Chairman.

Roll Call: David Goodwin, Chris Roy, Faith Plummer, Victor Kirmes, Rita Perron, CEO Peter Gordon

Review of Minutes: The minutes of the May 14 Planning Board meeting were approved as presented.

Correspondence: Mr. Goodwin read aloud a two-page letter received by the Planning Board regarding concerns about the CUP request for 81 Lower Tarbox Road. This letter was accompanied by four pages containing 92 signatures. This letter with all signature pages will be on file with the Planning Board records.

CEO Report: Mr. Gordon reported that gravel is now being extracted by Mr. Kowalski at the Cape Road location approved by the Planning Board last year. Mr. Gordon will remind Mr. Kowalski that he needs to stake out the area where the extraction will be continuing, as required by the Planning Board's permit.

Mr. Gordon also reported that he has received an application to update the antenna on Sand Pond Road. As this is an upgrade only, he will approve the permit. He has also received an inquiry regarding establishing a Bed & Breakfast in Hollis. He noted that the current Use Table needs to be revised to clarify permitting for a facility with 3 guest rooms.

Old Business: CUP for 81 Lower Tarbox Road. Mr. Goodwin reported that he has thoroughly reviewed all three tax maps involving the area surrounding the property in question. After measuring exactly 500 feet from the property, as required by the Zoning Ordinance, he discovered that there are several additional residents who should have been notified in writing about the first public hearing held May 14. Therefore, a second public hearing will be scheduled for Wednesday, June 11, and all residents within 500 feet of this property will be notified by mail, as well as ads posted around town and placed in the Smart Shopper. This will cover all requirements of the Hollis Zoning Ordinance. An additional site walk is not required. After that hearing, before reaching a decision, the Planning Board will carefully consider all comments received by mail and at both site walks and public hearings.

New Business: None.

Public Comment: None.

Next Meeting: The next regular meeting of the Planning Board will be Wednesday, June 11, 7:00 PM, to include a Public Hearing regarding 81 Lower Tarbox Road.

Adjourn: With no further business to be considered, the meeting was adjourned at 7:15 PM.

Minutes submitted by Martha Turner, Secretary