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## PLANNING BOARD

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Paul Mattor, Chair  
Max Kenney, Vice Chair  
Peter Lovell  
Heather Sullivan  
Jessica Brackett  
Tom Witkowski  
Don Roth Jr.

### Minutes of Planning Board Meeting 24 March 2021

**Members Present:** Paul Mattor, Chair; Max Kenney, Vice Chair; Peter Lovell, Heather Sullivan, Jessica Brackett, Don Roth Jr., Tom Witkowski.

**Others Present:** Dave McCubrey and Mary Hoffman, Select Board; Tammy Munson, Code Enforcement Officer; Bennet Flinner, Select Board Office Assistant; Martha Huff, Town Clerk; Martha Turner, Secretary; Tammy Munson CEO; Tiffany Dean, Becky Bowley, Lance Couture, Josh Morse, Todd Hurtubise, Terry Walters.

**Call to Order:** Quorum present, meeting called to order at 7:04 PM by Chair Paul Mattor, via Zoom.

**Minutes:** Motion was made to approve minutes of 10 March 2021. Motion seconded and discussed. Motion carried 4-0-3. Secretary will ensure that all board members have copies of all handouts referenced during the meeting.

**Correspondence:** Memo from William Thompson, BH2M, asking if snow has melted enough to begin scheduling site visits. Motion was made and seconded to begin scheduling site visits. Motion was discussed; carried 6-0-1.

**Unfinished Business:** Proposed marijuana business ordinance. Lengthy discussion of odor control issues. All applicants for marijuana businesses must submit an odor control plan as part of the Planning Board's Conditional Use Permit review. The proposed ordinance states:

**"For all Marijuana Establishments (Medical and Adult Use), the odor of Marijuana must not be perceptible at the exterior of the building, at the premises, or at any adjoining use of the property."**

**New Business:** Tammy Munson presented a draft of a proposed solar ordinance for Hollis. She has looked at several local communities for comparison. Definitions were discussed, such as "operator" and "site control." Mr. Mattor noted that there must not be any law written into a definition; if there is a legal component, it should be included elsewhere in the ordinance.

Discussion of electricity use by marijuana businesses. Mr. Lovell emphasized the difference between "distribution" and "transmission" systems: transmission system includes the high-tension lines; distribution system includes the lines on the street, and from the pole to your building.

**Public Comment:** Questions regarding enforcement of the proposed marijuana ordinance were discussed.

**Plan for Next Meeting:** On Wednesday 31 March 2021, the Planning Board will meet with the Select Board at 7:00 PM via Zoom to continue discussion of proposed marijuana business ordinance. The next regular Planning Board meeting will be Wednesday 14 April 2021 at 7:00 PM via Zoom.

**Adjourn:** Meeting adjourned at 9:55 PM.

Minutes submitted by Martha Turner, Secretary