Warrant for the Hollis Annual Town Meeting for the Fiscal Year July 1, 2016 - June 30, 2017

To Any Resident, in the Town of Hollis, County of York and the State of Maine:

Greetings;

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of said Town of Hollis, qualified to vote in town affairs, to assemble at the 405 Plains Road, Fire Station, in said Town on **Tuesday, June 14, 2016,** at 7 am in the forenoon to act on Article 1. The polls will then open to act on the following secret ballot articles #2 through #25 and will close at 8 pm in the evening on **June 14, 2016.**

Article 1: To choose a Moderator to preside at said meeting.

Article 2: To choose all necessary elected Town Officials.

Article 3:	Shall the Town vote to raise and appropriate up to \$792,621 for General Government
	Operations?

		14-15 Apr.	15-16 Apr.	16-17 Budget
0100	Administration	\$157,450	\$163,734	\$126,990
0101	Broadcasting	\$2,600	\$6,200	\$4,200
0102	Town Record Preservation	\$0	\$5,000	\$0
0103	Treasurer	\$43,833	\$44,404	\$46,293
0104	Town Clerk	\$38,143	\$42,500	\$45,193
0105	Elections	\$16,200	\$16,500	\$19,445
0106	Tax Collector	\$53,404	\$54,209	\$56,935
0107	Assessor	\$0	\$0	\$57,985
0150	Legal Fees	\$8,000	\$12,000	\$8,000
0400	Operations and Maintenance	\$47,938	\$49,130	\$49,076
1300	Insurance	\$217,885	\$213,716	\$225,098
1600	FICA (Withholding)	\$60,586	\$63,495	\$65,602
1800	Animal Control	\$10,331	\$10,701	\$12,472
2200	Planning Board	\$2,500	\$8,000	\$10,092
2205	Budget Committee	\$1,500	\$2,600	\$2,200
2210	Appeals Board	\$0	\$300	\$400
2298	Veteran's Flags	\$700	\$700	\$700
2370	Conservation Commission	\$1,000	\$750	\$600
2400	Saco River TV	\$14,866	\$15,493	\$15,290
2500	Code Enforcement	<u>\$44,830</u>	<u>\$46,850</u>	<u>\$46,050</u>
	Totals	\$721,766	\$756,282	\$792,621

Select Board - Recommend

Budget Committee - Recommend

Article 4:	Shall the Town vote to rais	e and approp	riate up to \$255,65 0	o for The Recr	eation Department?
			14-15 Apr.	15-16 Apr.	16-17 Budget
1200	Hollis Parks and Recreation	l	\$222,015	\$218,433	\$232,000
1219	Sports Complex		<u>\$22,232</u>	\$22,256	\$23,650
	г	Fotals	\$244,247	\$240,689	\$255,650
Sele	ct Board - Recommend		Budget Commit	tee - Recomme	end
Article 5:	Shall the Town vote to rais & Highway Services?	e and approp	riate up to \$600,11 ;	3 for Road	
	•		14-15 Apr.	15-16 Apr.	16-17 Budget
0500	Snow and Sanding		\$243,641	\$295,695	\$310,113
0600	Highway		\$140,000	\$140,000	\$140,000
0601	Paving		\$125,000	\$150,000	\$150,000
	-	Γotals	\$508,641	\$585,695	\$600,113
Sele	ct Board - Recommend		Budget Commit		
Article 6:	Shall the Town vote to rais		- 1	for Emergen	cy Services
Sele	provided by the Hollis Mur	ncipai Fire L	•	15-16 Apr. \$508,962 tee - Recomme	16-17 Budget \$510,000 and
Sele			14-15 Apr. \$484,223 Budget Commit	\$508,962 tee - Recomme	\$510,000 and
Article 7:	ct Board - Recommend Shall the Town vote to rais		14-15 Apr. \$484,223 Budget Commit	\$508,962 tee - Recomme	\$510,000 and
Article 7: 0900	ct Board - Recommend Shall the Town vote to rais Solid Waste Disposal		14-15 Apr. \$484,223 Budget Commits riate up to \$252,100	\$508,962 tee - Recomme	\$510,000 end ervices?
Article 7: 0900 1000	ct Board - Recommend Shall the Town vote to rais Solid Waste Disposal General Assistance		14-15 Apr. \$484,223 Budget Commits riate up to \$252,10 0 14-15 Apr. \$236,000 \$1	\$508,962 tee - Recomme O for Public So 15-16 Apr.	\$510,000 and ervices? 16-17 Budget
Article 7: 0900	ct Board - Recommend Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights	e and approp	14-15 Apr. \$484,223 Budget Committer riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500	\$508,962 tee - Recomme 0 for Public Se 15-16 Apr. \$233,000 \$10,000 \$14,500	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500
Article 7: 0900 1000 2000	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights		14-15 Apr. \$484,223 Budget Committed riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501	\$508,962 tee - Recomme 0 for Public So 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100
Article 7: 0900 1000 2000	ct Board - Recommend Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights	e and approp	14-15 Apr. \$484,223 Budget Committer riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500	\$508,962 tee - Recomme 0 for Public So 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100
Article 7: 0900 1000 2000 Selection	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights ct Board - Recommend	e and approp	14-15 Apr. \$484,223 Budget Commits riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501 Budget Commits	\$508,962 tee - Recomme 0 for Public So 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500 tee - Recomme	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100 end
Article 7: 0900 1000 2000	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights	e and approp	14-15 Apr. \$484,223 Budget Commits riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501 Budget Commits	\$508,962 tee - Recomme 7 for Public Sec 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500 tee - Recomme	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100 end
Article 7: 0900 1000 2000 Select	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights et Board - Recommend	e and approp	14-15 Apr. \$484,223 Budget Commits riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501 Budget Commits riate up to \$74,128 14-15 Apr.	\$508,962 tee - Recomme 0 for Public So 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500 tee - Recomme for Hollis Lib 15-16 Apr.	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100 end end
Article 7: 0900 1000 2000 Select Article 8: 0800	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights et Board - Recommend Shall the Town vote to raise Salmon Falls Library	e and approp	14-15 Apr. \$484,223 Budget Commits riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501 Budget Commits riate up to \$74,128 14-15 Apr. \$42,355	\$508,962 tee - Recomme of for Public Section 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500 tee - Recomme for Hollis Lib 15-16 Apr. \$45,626	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100 end end raries? 16-17 Budget \$45,128
Article 7: 0900 1000 2000 Select	Shall the Town vote to rais Solid Waste Disposal General Assistance Street Lights et Board - Recommend Shall the Town vote to rais Salmon Falls Library Hollis Center Library	e and approp	14-15 Apr. \$484,223 Budget Commits riate up to \$252,100 14-15 Apr. \$236,000 \$1 \$13,500 \$249,501 Budget Commits riate up to \$74,128 14-15 Apr.	\$508,962 tee - Recomme 0 for Public So 15-16 Apr. \$233,000 \$10,000 \$14,500 \$257,500 tee - Recomme for Hollis Lib 15-16 Apr.	\$510,000 end ervices? 16-17 Budget \$231,000 \$6,600 \$14,500 \$252,100 end end

Article 9: Shall the Town vote to raise and appropriate up to \$19,765 for the following Non-Municipal requests?

		14-15 Apr.	15-16 Apr.	16-17 Budget
2299	York County Shelter Progs	\$700	\$700	\$700
2300	Visiting Nurse Service	\$1,850	\$1,850	\$1,850
2301	York County Com. Action	\$3,400	\$3,400	\$3,400
2302	Leavitt's Mills Health Care	\$1,800	\$1,800	\$1,800
2303	Kids Free to Grow	\$0	\$500	\$500
2304	Caring Unlimited	\$1,281	\$1,281	\$1,281
2305	Maine Behavioral Healthcare	\$500	\$500	\$400
2306	Day One Inc.	\$500	\$500	\$500
2307	So. Me. Agency on Aging	\$2,500	\$2,500	\$2,750
2310	Cub Scouts	\$850	\$850	\$700
2312	Boy Scouts	\$700	\$700	\$600
2314	Red Cross	\$275	\$300	\$300
2315	Buxton-Hollis Historical	\$600	\$600	\$500
2317	VNA Home Health Care	\$0	\$250	\$250
2318	Maine Public Broadcasting	\$200	\$100	\$100
2319	York County Food Rescue	\$925	\$1,000	\$1,000
2320	Saco River Corridor Commission	\$300	\$300	\$300
2321	Saco River Theatre	\$0	\$0	\$200
2322	Sexual Assault Response Services	\$0	\$1,000	\$1,000
2360	So. Me Regional Planning	\$1,257	\$1,295	\$1,334
2395	12 Town Group	\$200	\$200	\$300
3000	Biddeford Free Clinic(Closed)	\$0	\$500	\$0
	Ladawn Therapeutic Riding	\$0	\$0	\$200
	Lifeflight Foundation	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Totals	\$17,838	\$20,126	\$19,965
	Select Board - Recommend	Budget Commit	tee - Recomme	nd

Article 10: Shall the Town vote to accept and spend the following estimated and anticipated revenues and reimbursements?

	14-15 Amt.	15-16 Est.	16-17 Est.
MDOT Block Grant	\$62,185	\$55,800	\$51,740
CEO Fees	\$34,000	\$30,000	\$30,000
Dog Fees	\$750	\$700	\$1,500
Excise Taxes	\$680,000	\$725,000	\$765,000
Rescue Fees	\$98,000	\$110,000	\$120,000
Parks and Recreation Fees	\$155,000	\$159,000	\$160,000
Misc. Revenues & Reimbursements	\$65,000	\$61,000	\$80,000
BETE Reimbursement	\$163,000	\$157,000	\$150,000
Homestead Reimbursement	\$56,000	\$56,800	\$87,000
Tree Growth Reimbursement	\$20,700	\$20,700	\$23,000
Veteran's Exemption Reimbursement	\$2,000	\$2,100	\$2,000
State Revenue Sharing	\$100,148	\$109,704	\$109,704
Cable Franchise Fees	<u>\$43,200</u>	<u>\$41,500</u>	\$40,000
Totals	\$1,479,983	\$1,529,304	\$1,619,944
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Select Board - Recommend Budget Committee - Recommend

Final Signed: 4/13/2016

Article 11: Shall the Town increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax limit?

Select Board - Recommend

Budget Committee - Recommend

Article 12: Shall the Town vote to authorize the Select Board and the Tax Collector to:

- 1. Charge interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence (Tax Collector recommends charging interest at a rate of 7% per annum, that taxes be due and payable in two payments: The first due on November 02, 2016 and the second due on May 03, 2017, with interest commencing on the first half on November 03, 2016 and the second half on May 04, 2017);
- 2. Accept prepayment of taxes;
- 3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2015-2016 Fiscal Year (Tax collector and Select Board recommend 3%.); and,
- 4. Apply all tax payments to the oldest outstanding taxes first?

Select Board - Recommend

Budget Committee - Recommend

Article 13: Shall the Town vote to authorize the Select Board acting as the Sports Complex Committee to:

- 1. Accept private donations and/or grants to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with the donations being kept in a protected account to be carried forward at the year-end; and,
- 2. Set and charge rental fees and retain these fees (in a protected account) derived from the rental of the Sports Complex fields to help offset maintenance costs?

Select Board - Recommend

Budget Committee - Recommend

- Article 14: Shall the Town authorize the Select Board to enter into contract for Revaluation and Map Conversion and expend the following funds on expenses related to this project:
 - 1. The \$200,000 previously set aside for the Town's next revaluation:
 - 2. Up to \$100,000 from the Undesignated Fund Balance; and,
 - 3. Any cost associated with the TIF District for this project from the TIF Account?

Select Board - Recommend

Budget Committee - Recommend

Final Signed: 4/13/2016

Article 15: Shall the Town authorize the Select Board to spend up to \$10,000 from the Undesignated Fund
Balance to make needed repairs and paint the exterior of the Town Barn?

Select Board - Recommend

Budget Committee - Recommend

Article 16: Shall the Town authorize the Select Board to spend up to \$20,000 from the Undesignated Fund
Balance for information and services needed to initiate conception and/or design work for a new
Town Hall and/or Community Building in collaboration with the Long Range Planning Committee?

Select Board - Recommend

Budget Committee - Recommend

Article 17: Shall the Town authorize the Select Board to spend up to \$40,000 from the Undesignated Fund Balance for preservation of the Town's records?

Select Board - Recommend

Budget Committee - Recommend

Article 18: Shall the Town vote to authorize the Select Board to spend up to \$30,000 from the TIF

(Tax Increment Financing) to repair the roof at Station 1, located at 375 Hollis Road?

Select Board - Recommend

Budget Committee - Recommend

Article 19: Shall the Town vote to authorize the Select Board to spend up to \$210,000 from the TIF (Tax Increment Financing) to purchase a new ambulance? (Estimated Rescue revenue for 16-17 is \$120,000.)

Select Board - Recommend

Budget Committee - Recommend

Article 20: Shall the Town vote to authorize the Select Board to spend up to \$41,200 from the TIF for the Emergency Truck Route Detour Project which includes the remaining balance for the Fire Service Truck (\$30,000), 50 traffic cones (\$1,000), 10 traffic barricades (\$2,000), 10 signs with stands (\$4,000), and an enclosed trailer (\$4,200)?

Select Board - Recommend

Budget Committee - Recommend

Article 21: Shall the Town vote to authorize the Select Board, with the approval of the Budget Committee and the unanimous approval of the Select Board, to spend up to \$100,000 from the Undesignated Fund Balance for emergencies that may occur?

Select Board - Recommend

Budget Committee - Recommend

Article 22: Shall the Town vote to require the Select Board to bid out or request at least three proposals for any single expenditure that is over \$10,000 in value when possible?

(Exclusions may include sole source item vendors which must be used to maintain compatibility with existing equipment and services.)

Select Board - Recommend

Budget Committee - Recommend

Article 23: Shall the Town vote to amend the Hollis Zoning Ordinance as follows:

"Section 3.7.3.1.a: Appointment and Composition

The Board of Appeals shall be appointed by the Municipal Officers and shall consist of seven (7) five (5) members, all of whom shall be legal residents of the municipality, serving staggered terms of at least three (3) years and not more than five (5) years. The Board shall elect annually a chairman and a vice-chairman and a secretary from its membership. The secretary shall keep the minutes of the proceedings of the Board of Appeals, which shall show the vote of each member upon each question. All minutes of the Board shall be public record. A quorum shall consist of four (4) members a simple majority of the members."

Select Board - Recommend

Planning Board - Recommend

Article 24: Shall the Town vote to amend the **Hollis Zoning Ordinance** as follows:

"Section 3.7.3.2: Powers and Duties

a. <u>Administrative Appeals:</u> to hear and decide where it is alledged there is an error in any order, requirement, decision or determination made by the Code Enforcement Officer in the enforcement of this Ordinance. The action of the Code Enforcement officer may be modified, reversed, or upheld by the Board of Appeals. by concurring vote of at least five (5) members of the Board."

(The last phrase is now unnecessary because a quorum is defined above.)

Select Board - Recommend

Planning Board - Recommend

Article 25: Shall the Town vote to amend the Hollis Zoning Ordinance as follows:

"Section 3.7.3.2: Powers and Duties

b. <u>Variance Appeals:</u> to hear and decide, upon appeal, in specific cases where a relaxation of the terms of this Ordinance would not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this Ordinance would result in unnecessary or undue hardship. The crucial points of variance are undue hardship and unique circumstances applying to the property. A variance is not justified unless both elements are present in the case."

(The last two sentences of the above paragraph no longer apply because the variances that the Board is empowered to grant now have their own sets of standards which are detailed in other sections of the Ordinance, as amended in June 2013.)

Select Board - Recommend

Planning Board - Recommend

Signed this 6th day of April, 2016	
David McCubrey, Selectperson	
River Payne, Selectperson	 :
Roger Hicks, Selectperson	_

Final Signed: 4/13/2016