

## **DONATIONS, GIFTS, REIMBURSEMENTS AND FEES ORDINANCE – TOWN OF HOLLIS, MAINE**

### **I. Purpose:**

- a. To provide ongoing guidance for the use of any money or property that is donated, gifted, or bequeathed to the Town.
- b. To provide guidance for utilization of money that is reimbursed to the Town either privately or by insurance settlements.
- c. To provide guidance for utilization of money for fees collected by the Town.

### **II. Policies:**

- a. Every town by ordinance may accept any money or property donated, devised, or bequeathed to it and carry out the terms of the donation, devise, or bequest, if within the powers granted by law.
- b. All donations are based on the specific needs of the Town. Town employees and volunteers seeking donations/grants should receive prior approval by the Select Board.
- c. This ordinance allows the Select Board to accept donations and gifts that are given to the Town and apply the donation/gift to the appropriate fund, if specifics are included. If specifics are not included, the money will be placed in the General Fund.
- d. This ordinance allows the Select Board to review specific reimbursable insurance settlements or discounts and apply the money as noted in the insurance settlement paperwork. If no specifics are included, the money will be placed in the General Fund.
- e. This ordinance allows the Select Board to review requests for rental of Sports Complex Fields or other property and determine the price or conditions of use of the property. Any fees collected would be placed in the General Fund.
- f. This ordinance allows the Select Board to review the specifics of any gift or donation and let the donator(s) know that the gift or donation will or will not be accepted by the Town. Specific reasons for not accepting a gift or donation should be cited to the individual.

- g. If the donator(s) providing the gift or donation disagrees with the Select Board's decision not to accept the gift or donation, they may request that the issue be discussed at a Public Hearing.
- h. The Select Board will utilize the opportunity at Select Board meetings to thank individuals for their gifts or donations. Individuals or organizations may be recognized in the Annual Town Report. The manner in which donator(s) are recognized is to the discretion of the Select Board, or the Town committee or group that received the specific gift or donation.

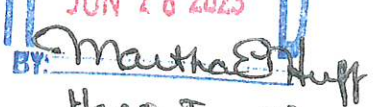
Ordinance enacted as voted on under Article 23 at the June 13, 2023 Hollis Annual Town Meeting.

Hollis Select Board:

  
David McCubrey

  
John Rogala

  
Mary Hoffman

RECEIVED  
JUN 28 2023  
BY:   
Hollis Town Clerk