

AGENDA  
SAFETY COMMITTEE MEETING  
JANUARY 27<sup>TH</sup> at 11:15 AM  
COMMUNITY BUILDING

1. Call to Order.
2. Elect a chairperson.
3. Elect a Vice Chairperson.
4. Review any Incidents Reported since April 1<sup>st</sup> involving staff or visitors.
  - a. Trip over Barrier
  - b. Plastic Burning in Basement of Recreation Building
  - c. Staff Member of Fire Department with? Heat Stroke or Exhaustion
  - d. Fire Truck backing into Truck
  - e. Any broken bones of participants in the Recreation Program
  - f. Others
5. Review of Concerns on Safety Reviews/Walkthrough/Staff Reports
  - a. Extensive Use of Extension Cords throughout the building
  - b. Mice in buildings
  - c. Front walkway- granite steps
  - d. Ice buildup on the handicap ramp by the back door
  - e. Clutter in front of doors and walkways
  - f. Others

6. Review of Rough Drafts of Policies for Submission to Select Board for approval. (Do we want to assign to members and have them bring back)
  - a. Personal Protective Equipment-? what need in each building
  - b. Emergency Response-? where the gathering point should be
  - c. Slips, Trips, and Falls
  - d. Back Safety
  - e. Return to Work
  - f. Incident Report
  - g. Wellness Program for Employees
  - h. Safety Committee
  - i. Ergonomics Plan
7. Next Meeting
8. Adjournment