



Town of Hollis
Annual Report

July 1, 2014
To
June 30, 2015

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Boston Post Cane

On March 16, 2016 The Hollis Select Board presented Marcia Lawson with the Boston Post Cane for being the oldest resident in Hollis. Present for the photo are Select Board members River Payne, Roger Hicks, David McCubrey Chairperson and Marcia Lawson.

Marcia Nutting Lawson was born on December 5, 1920 in tiny Pleasant Grove, Minnesota. Her family owned the local store, which also housed the local phone company and her father was the Postmaster for 20 years until the family relocated to Rochester, Minnesota. She attended Rochester High School and Rochester Junior College where she studied to be a Medical Secretary. After college she worked at the Mayo Clinic as a medical editor from 1940-1949. After her mother's death she moved to Boston, Massachusetts and continued her career with Dr. Sidney Farber (founder of the Jimmy Fund) at Boston Children's Hospital.



Select Board River Payne, David McCubrey and Roger Hicks presented Marcia Lawson with the Boston Post Cane as the oldest resident in Hollis, Maine.

She married Theodore Lawson in 1952. Shortly thereafter they moved to North Reading, Massachusetts and raised three children. Both Marcia and her husband spent many hours volunteering at their church, and at various other local charities in North Reading. After their retirement they enjoyed summers at their cottage in Lyman, Maine. In 2013, due to the declining health of her husband, Marcia and Ted moved to Hollis to live with their daughter Barbara Lawson. In 2014, Ted passed away. Marcia continues to reside in Hollis with her daughter.

Town of Hollis Elected Municipal Officials

July 1, 2014- June 30, 2015

*(Dates shown in parenthesis indicate
what year the term ends, The Annual
Town Meeting is held in June)*

SELECTMEN, ASSESSORS AND OVERSEERS OF THE POOR

Brian N. Atkinson (2015)
David W. McCubrey (2016)
River L. Payne (2017)

GENERAL ASSISTANCE ADMINISTRATOR

River L. Payne

TAX COLLECTOR VEHICLE REGISTRY

Anna M. McClay (2016)

TOWN CLERK DEPUTY REGISTRAR OF VOTERS

Martha E. Huff (2017)

TREASURER

Diane M. Meserve (2015)

ROAD COMMISSIONER

Robert M. Hanson, Jr. (2016)

School Administrative District #6

BOARD OF DIRECTORS

Lester R. L. Harmon (2016)
Rebecca L. Bowley (2015)

ELECTION MODERATOR & WARDEN

David Goodwin
Rochelle Prince

Town of Hollis Municipal Officials

Appointed or Hired

July 1, 2014 - June 30, 2015

ASSESSOR

Debra Stitson
(Appointed 6/25/2014- 6/30/17)

CODE ENFORCEMENT OFFICER, BUILDING and PLUMBING INSPECTOR

Peter C. Gordon
Fred A. Farnum, *Deputy*

ELECTRICAL INSPECTOR

Peter C. Gordon

ECOMAINE BOARD OF DIRECTORS

Leonard Van Gaasbeek II

CONSTABLE AND ANIMAL CONTROL OFFICER

Louis Marchand
Appointed 8/28/2013

DEPUTY TAX COLLECTOR

DEPUTY TOWN CLERK DEPUTY TREASURER VEHICLE REGISTRY

Wendy B. Vachon

HEALTH OFFICER

Dr. Robert Lundin
(Reappointed on 3/15/2015)

MAINTENANCE

Bob Larry

MUNICIPAL FIRE CHIEF AND EMERGENCY MANAGEMENT

Jason Johnson, Fire Chief
(Appointed 10/5/2012)

Public Access Officer

Martha E. Huff
(Appointed 7/18/2014)

PARKS AND RECREATION DIRECTOR

Debbie Tefft

SELECTMEN'S ASSISTANT

Debra Stitson
Jennifer Aguilera hired 3/2015

SECRETARY BUDGET COMMITTEE

Martha Turner

SECRETARY APPEALS BOARD

Martha Turner

SECRETARY PLANNING BOARD

Martha Turner (hired May 1, 2013)

REGISTRAR OF VOTERS

Wendy B Vachon
(Appointed June 20, 2014)

VIDEO

Sherry Estabrook
John Paul Rondeau

WEB MASTER

Rob Roy

Hollis Election Staff

Warden /Moderator

Rochelle H. Prince (Shelley)

David Goodwin

Deputy Moderator

Victor Kirmes

Kathleen Dyson

Lila Wilkins

Hollis Town Clerk

Martha E. Huff, Town Clerk

Registrar of Voters & Deputy Town Clerk

Wendy B. Vachon

Deputy Registrar of Voters

Carol Goodwin

Martha E. Huff

Martha Turner

Ballot Clerks Town of Hollis

Edward Dyson

Kathleen Dyson

Katharine Harriman

Nancy Ponzetti

Martha Turner

Lila Wilkins

Jennifer Aguilera

Therese Annis

Vida Fasulo

Carol Goodwin

Rebecca Bowley

Debra Silver

Faith Plummer

Margaret (Peigi) Holmes

Donna M. Lovell

Jacqueline Sargent

Rita Anderson

Anna McClay

Special Thank you to Hollis Select Board, Bob Larry, the Hollis Fire Department Chief Jason Johnson, Captain Chris Young and other Staff for their assistance in set up and close of elections and use of the Fire Station building.

Town of Hollis
Boards and Committees
July 1, 2014-June 30, 2015

The date listed is the board or committee member's term expiration year.

Appeals Board

Rebecca Bowley	6/2013-6/30/2016
Carla Turner	6/2013-6/30/2016
Carrie Turner	6/2012 -6/30/2015
Katharine Harriman	6/2012- 6/30/2015
Bart Sughrue	6/11/14-6/30/2017
David Barrett	6/17/15-6/30/2018
Nancy Ponzetti	9/18/15-6/30/2016

One Alternate Appeals Board seat is vacant as of 4/2016 with term expiring 2017.

Martha Turner, Appeals Board Secretary

Budget Committee

William Burns III	6/2015
Jonathan Waugh	6/2015
Leonard Van Gaasbeek Jr.	6/2015
Leonard S. VanGaasbeek, III	6/2017
Dana Gray	6/2016
Marguerite Gardner	6/2016
Brett Davis, Sr.	6/2017

Conservation Committee

John Sheahan	6/2015
Catherine Hewitt	6/2016
Warren Wilkinson	6/2017
Edna Leigh Libby	6/2017
John Mattor	6/2016
Mary Weyer	6/2015
Doris Luther	6/2015
Martha Turner	9/10/15-6/30/17

Saco River Community Television Board of Directors

Beth Gardner, Hollis 9/17/2014-6/30/2015

Saco River Corridor Commission

vacant in 2014-2015

Donna M. Hanson appointed 7/29/2015-7/30/2018

**Town of Hollis
Boards and Committees
July 1, 2014-June 30, 2015**

ECO Maine Board of Directors

Leonard VanGaasbeek, Jr.	6/10/15-6/10/2018
Roger B. Hicks	7/8/15-6/30/2018

Planning Board

David Goodwin, Chair	resigned 2/3/2015
Christopher Roy , Vice Chair & Chair	resigned 10/28/15
Faith Plummer	term expires 6/2017
Victor Kirmes	resigned 8/2015
Rita Peron	resigned 10/29/15
Patrick Lawler	resigned 2015
Peter Lovell	term expires 6/30/2017
Joseph Ponzetti	9/18/15 term expires 6/30/15
Richard Fitzpatrick	9/11/15 resigned
Paul Mattor	term expires 6/2018
Terrance “ Mike” Seely	12/2/2015- 6/30/2017
Two seats are currently vacant on this board 4/2016	
Martha Turner, Planning Board Secretary	

Salmon Falls Library Trustees

Paula Hodgdon	2017 resigned 3/20/2014
Catherine F. Lamson	2017
Renee Lewis	2018
Jane Charron	2016
Peter Eliot	2018



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Paul R. LePage
GOVERNOR

Dear Citizens of Hollis:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Some are pushing to raise the minimum wage, but I want Mainers to earn a maximum wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

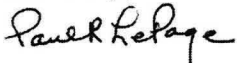
Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here in Maine. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Another of my priorities is to lower the cost of student debt in Maine. If young people are struggling with too much student debt, they are unable to afford homes or vehicles. We are now offering programs to help them lower their debt, stay in Maine, begin their careers and start families.

To provide good-paying jobs for our young people, we must also work hard to reduce our energy costs. High energy costs are a major factor in driving out manufacturers, mills and other businesses that need low-cost electricity. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to heat and power their homes affordably and effectively.

And finally, we are making progress to address the drug pandemic in our state. It is my most important duty to keep the Maine people safe. While education, treatment and prevention efforts are important, we must get the dealers off the streets. I am pleased the Legislature has finally agreed to fund my proposal for more drug agents to stem the supply of deadly opiates flowing into our communities, but our law enforcement agencies are still understaffed. We must do more.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,


Paul R. LePage
Governor



PRINTED ON RECYCLED PAPER

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2573
(202) 224-2693 (FAX)

United States Senate
WASHINGTON, DC 20510-1904

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments from 2015.

Growing the economy by encouraging job creation was and remains my top priority. The tax-relief bill signed into law at the close of last year contains three key provisions I authored to help foster job creation and provide small businesses with the certainty they need to invest, grow, and, most important, hire new workers. Another provision I authored that became law last year gives a boost to both Maine's economy and traffic safety. This provision permanently changed the federal law that previously had forced the heaviest trucks onto our country roads and downtown streets, rather than allowing them to use Maine's federal Interstates. In addition, I was glad to help secure another significant award for the University of Maine's deepwater offshore wind initiative, which has the potential to advance an emerging industry and create thousands of good jobs in our state.

Maine's historic contributions to our nation's defense must continue. In 2015, I secured funding toward a much-needed additional Navy destroyer, likely to be built at Bath Iron Works. Modernization projects at the Portsmouth Naval Shipyard that I have long advocated for were also completed, as were projects for the Maine National Guard.

I was also deeply involved in crafting the new education reform law to better empower states and communities in setting educational policy for their students. The law also extends a program I co-authored that provides additional assistance to rural schools, which has greatly benefitted our state. A \$250 tax deduction I authored in 2002 for teachers who spend their own money on classroom supplies was also made permanent last year.

As a result of a scientific evaluation of the nutritional value of potatoes required by a law that I wrote, the wholesome fresh potato finally was included in the federal WIC nutrition program. I also worked on other issues important to Maine's farmers and growers, including research on wild blueberries and pollinating bees.

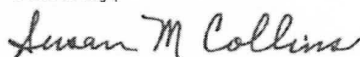
As Chairman of the Housing Appropriations Subcommittee, I have made combating veterans' homelessness a priority. This year's housing funding law includes \$60 million for 8,000 new supportive housing vouchers for homeless veterans. Since this program began in 2008, the number of homeless veterans nationwide has dropped by one third. Maine has received nearly 200 vouchers to support homeless veterans.

Last year, I became Chairman of the Senate Aging Committee. My top three priorities for the committee are retirement security, investing more in biomedical research, and fighting fraud and financial abuses targeting our nation's seniors. I advocated for the \$2 billion increase in funding for the National Institutes of Health to advance research on such diseases as diabetes and Alzheimer's. The Senate also unanimously passed my bill to support family caregivers. The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for senior citizens to report suspected fraud and receive assistance and has already received more than 1,000 calls.

A Maine value that always guides me is our unsurpassed work ethic. As 2015 ended, I cast my 6,072nd consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Hollis and Maine in the United States Senate. If ever I can be of assistance to you, please contact my York County Office at (207) 283-1101, or visit my website at www.collins.senate.gov. May 2016 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate

WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Town of Hollis
34 Town Farm Rd,
Hollis, ME 04042

Dear Friends,

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate in January of 2013. First off, I want to make sure you know how to reach my offices, as I welcome your thoughts, questions, or concerns. You can call our toll-free, in-state line at **1-800-432-1599**. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344. You can also provide your input on our website at www.king.senate.gov.

Maine is a large state; I know that traveling to our offices can present logistical and financial challenges, which is why our team implemented an outreach program, **Your Government Your Neighborhood**. My staff has been traveling to communities throughout the state for two years now, hosting office hours for local residents. Since we began, we have made over 400 trips and plan to increase that throughout 2015.

If we haven't yet been to your town office, community library, or school, or hosted an information table at a local non-profit, please let us know!

My work in Washington this year has been broad reaching, and I am committed to continue this work in a transparent and nonpartisan manner.

My projects have included:

- Overseeing national security and defense issues from ISIS to cybersecurity
- Continuing efforts to simplify student loans and make higher education more affordable
- Easing the regulatory burdens facing Maine businesses, farms, and schools
- Co-sponsoring budget initiatives for a smarter economic direction
- Supporting vital infrastructure and highway investments
- Tackling climate change mitigation and its long-term impacts
- Ensuring financial transparency in politics through campaign finance reform
- Promoting the growth of rural internet access
- Co-sponsoring legislation to help working families get paid leave to care for loved ones

I am tremendously grateful for the opportunity to serve you and will keep you informed of my activities in Maine and Washington.

Sincerely,



ANGUS S. KING, JR
UNITED STATES SENATOR

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
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2162 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515

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FAX: 202-225-5590

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COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friend,

I hope this letter finds you and your family well. I appreciate the opportunity to give you an update on my work in Maine and Washington. It continues to be a great honor to serve the people of Maine's 1st District in Congress.

Over the last year, I have introduced a number of bills to address the problems my constituents face. One of the most concerning issues is hunger. Nearly 50 million Americans don't have reliable access to enough food. At the same time, 40 percent of the food produced in the country goes to waste. That is why I introduced the Food Recovery Act, comprehensive legislation to cut food waste while providing more food to the people who need it.

The Safe and Affordable Drugs from Canada Act takes on another serious concern for Maine families—the high cost of prescription drugs. Just over the border in Canada, the same medications are available at half the price on average. My bill would lift a ban that prohibits consumers from importing those medications. Other bills I introduced touch on a number of issues, from helping veterans secure benefits to protecting our coastal economies. For more information on all my legislation, go to www.pingree.house.gov.

My seat on the House Appropriations Committee—which has a powerful role in setting federal funding levels—has also put me in a position to influence policies and programs that affect Mainers. A couple of examples from the last year include pushing to make Lyme disease a higher federal priority and working to protect funding for a program that has extended pre-school to hundreds of Maine children.

But not all my work takes place at the Capitol. Here at home, I had the chance to visit many communities to help celebrate their victories and discuss their concerns—critical feedback to take to Washington. And over the last year, my hard-working staff has helped hundreds of constituents on their issues with federal programs and agencies.

I hope the last year has been a good one for you and your family. As we head into another year of challenges and opportunities for our nation, I promise that your interests will continue to guide my work. Please contact my office if there's ever anything I can do for you.

Best wishes,

Chellie Pingree
Member of Congress

2 PORTLAND FISH PIER, SUITE 304
PORTLAND, ME 04101
PHONE: 207-774-5019
FAX: 207-871-0720



1 SILVER STREET
WATERTOWN, ME 04902
PHONE: 207-873-5713
FAX: 207-873-5717



Senator Linda M. Valentino
3 State House Station
Augusta, ME 04333-0003
(207) 287-1515

Dear Residents and Friends of Hollis,

I hope this letter finds you well. Thank you for the opportunity to serve Hollis as your State Senator. I appreciate your support and pledge to work hard for this wonderful community of ours. In that vein, I wanted to share a few items which may be of interest to you.

Unclaimed Property: if you have a chance, it may be worthwhile to check out the updated statewide Unclaimed Property list. Every year, the Treasurer's Office produces a list of unclaimed property, which consists of money and other personal assets that are considered lost or abandoned when an owner cannot be located after a specified period of time. Visit www.maine.gov/unclaimed or call 1-888-283-2808 to see if you have any unclaimed property.

Honorary Page Program: this provides students a chance to observe and participate in the legislative process. As an Honorary Page, students deliver messages, distribute documents, interact with the senators, and take part in a real legislative learning experience. If you know of a student who may be interested, or for more information, please contact my office at 287-1515. Today's students are tomorrow's leaders and it would be an honor to host them for a day.

Legislative Update: in order to keep our community updated on what is happening in Augusta, I send a periodic email with timely information on legislative happenings and other useful information. Please let me know at http://www.mainesenate.org/senator-contact/?senator_name=Linda%20Valentino that you would like to receive legislative updates.

As always, I welcome your opinion and feedback. I am deeply proud to represent the people of TOWN/CITY, and your ideas, concerns, and questions are critical to me and my work. You can reach me at 205-0077, in Augusta at 287-1515, by email at senatorvalentino@gmail.com, and online at http://www.mainesenate.org/senator-contact/?senator_name=Linda%20Valentino. I look forward to hearing from you!

Sincerely,

A handwritten signature in cursive script that reads "Linda".

Linda Valentino
Senator – District 31



STATE OF MAINE
HOUSE OF REPRESENTATIVES
2 STATE HOUSE STATION
AUGUSTA, ME 04333-0002
(207) 287-1440
TTY: (207) 287-4469

Rep. Don Marean
(207) 287-1440
Don.Marean@legislature.maine.gov

October 1, 2015

Dear Friends:

Thank you for allowing me to represent your interests in the Maine State Legislature. You can be assured that I am working diligently on your behalf, and look forward to serving the people of Hollis, Buxton and Saco.

This past legislative session, we were able to provide an estimated \$171 million dollars of income tax relief. Our municipalities will continue to receive revenue sharing, and schools will see an additional \$80 million dollars of additional financial support from the state.

As taxpayers, you deserve to know that your money is being spent wisely. I value the positions of my constituents and believe it is through your input that I will best be able to represent our community.

I encourage you to contact me at any time with your questions, concerns or suggestions. I look forward to hearing from more residents from Hollis throughout the session.

Warmest regards,

Don Marean
State Representative

Proudly serving the residents of District 16: Buxton, Hollis and Saco

Town of Hollis
Select Board Office
34 Town Farm Road, Hollis, ME 04042
Phone: (207) 929-8552 Fax: (207) 929-8059
Web Address: www.hollismaine.org

Roger Hicks

David McCubrey

River Payne

Town of Hollis
Select Board Report 2014-2015

The Hollis Select Board appreciates the effort of our employees, committee and board members, citizens, and other volunteers in helping the Town function smoothly and keeping it fiscally stable. The economic challenges are continuing for Federal, State, and local governments, along with schools and personal budgets. We will continuously strive to limit the impact of taxes on our Hollis residents.

We welcome Roger Hicks to the Select Board. Selectperson Hicks was elected to the seat previously held by Brian Atkinson.

The voters of Hollis approved using money from the TIF to purchase a new firetruck, amend the TIF, amend the Comprehensive Plan, and support seed money for a Town Community Day. Funds were also approved to provide lighting on the replacement bridge under construction on Route 4A. A new committee, Long Range Planning Committee, was formed to advise the Select Board on planning for the future.

The Town's annual audit again showed the town in good fiscal standing. Infrastructure continues to be a concern. Again this year, numerous roads were improved with combinations of tree removal, ditching, grinding, shimming, and repaving. Engineers have submitted proposals and meetings with CMP & Fairpoint has taken place to design a rebuild of Sand Pond Road. The Town Hall and Community Buildings were painted and the gutters and shutters were replaced. A new Town website has been launched and updates and improvements are ongoing. The ecomaine yearly assessment has been paid off by ecomaine using surplus funds from the business. A new contract with Time Warner was signed to continue their cable services to the Town. The town received funds from Time Warner to purchase new video equipment and the Town voted funds to build a new video control room in the Community Building. A committee was formed along with Nestle/Poland Spring to address the truck traffic that is not adhering to the designated truck route.

The Town has continued to work with issues identified by the Loss Prevention Division of our insurance company. All items have been corrected or upgraded to bring the Town procedures and infrastructure into compliance.

The Boards and Committees of the town have struggled to keep full membership this year. Resident participation is essential to ensure that these boards function in a manner that serves the wishes of the community. The Board of Selectmen encourages Hollis residents to get involved.

The Select Board will continue to work with the Town's other Elected Officials, Employees, Board and Committee Members, County Officials, School District, State Legislators, and especially the citizens of Hollis to make decisions that are in the best interest of the Town. Your questions and comments are welcomed by your Select Board. We look forward to seeing you at Town Hall, Town events, or being contacted by you.

**Town of Hollis, Maine
Animal Control Officer (A.C.O.)
2014 Annual Report
Louis Marchand, A.C.O.
Telephone: 838-8731**

I'd like to thank the Selectmen of Hollis, Dave McCubrey, River Payne and Roger Hicks for giving me the opportunity to serve the town's residents. I'd also like to thank Martha Huff and the entire staff at the town hall for their help throughout the year.

I attended an 8 hour ACO class in Old Town on October 28, 2014

Attended an 8 hour Annual Training Convention given by the Maine Animal Control Association on April 4, 2015.

The numbers below reflect the months of July 2014 through the end of June, 2015.

State Police calls to A.C.O	6		
Dogs hit by vehicles			
Abuse Reports Livestock	2	Abuse Reports Investigated	3
Dogs	2	Abuse Reports Confirmed	
Cats			
Livestock (horses, chickens, pigs, cows)	20		
Dog Bites	4	Cat Bites	
Dogs Quarantined	4	Animals sent for Rabies Test	
Dogs Missing	10	Dogs Not Found	
Dogs Found Deceased		Dogs Put Down	
Dogs At Large	46	Cats Hit by Car	1
Dogs Picked up by A.C.O.	25	Ferrell Cats brought to AWS	
Dog Owners Found	31	Bite Victims Requiring Medical Attention	1
Dogs Brought to AWS	9		
Cats Missing	8	Calls Regarding Barking Dogs	30
Cat Owners Found by A.C.O.		Cats picked up by A.C.O.	1
Cats Put Down		State Police Assists to A.C.O.	1
State Police Request A.C.O. For Assist	6	Out Of Town Assists By A.C.O.	
Out Of Town Assists To A.C.O.		Animals brought to AWS	9
		Miscellaneous Calls to A.C.O.	70
		Calls from State AWS	



Town of Hollis
34 Town Farm Road
Hollis, ME 04042
Telephone (207) 929-8552
www.hollismaine.org

ASSESSING
OFFICE

Debra A. Stitson
Assessor

REPORT FOR FISCAL YEAR JULY 1, 2014 TO JUNE 30, 2015

The tax rate for the 2014-2015 fiscal year was \$11.50 per thousand dollars of value. Total appropriations for the year were as follows:

County Tax	\$ 227,582.18
Municipal Appropriations	\$2,756,698.00
TIF Financing Plan	\$1,306,805.65
Local Education Appropriation	<u>\$3,523,138.29</u>
Total Appropriations	\$7,814,224.12

Municipal Appropriations were offset by Town revenues and State reimbursements totaling \$1,916,458.51.

The annual audit by Maine Revenue Services of the Business Equipment Tax Exemption once again received Excellent rankings in all categories. The quality rating of our Real Estate Assessments determined by Maine Revenue Services during its annual review of our property assessments remains good. However, that rating did slip downward slightly and I anticipate that it will decline further with the next review. This will be corrected with the revaluation.

The revaluation which was scheduled for 2016 has been moved to 2017 by the Select Board in order to ensure that the Townspeople have appropriated the total funds needed to complete the revaluation and GIS mapping prior to entering into a contract. The draft of the Request for Proposal has been completed and will be put out to bid this coming year.

This year the State Legislature spent a great deal of time reviewing Municipal Revenue Sharing, property tax exemptions and the funding that it is required to reimburse municipalities for those exemptions. State Representative Don Marean kept me informed of the proposals and we worked together to determine how each of the proposed changes would affect your local property tax bill. After many proposals the change made by the legislature was to increase the Homestead Exemption from \$10,000 to \$15,000 effective April 1, 2016. This will save qualifying homeowners approximately \$60 on their annual tax bill.

The Assessor's webpage on the Town website has been reconstructed. It has applications and links for property tax exemptions and reimbursements. Please take the time to review these to see if there are any tax breaks you are entitled to that you are not receiving.

Please feel free to contact me if you have any questions or concerns regarding your assessment or exemptions. I am happy to answer any question you may have.

Respectfully,
Debra A. Stitson, C.M.A.

Annual Report

July 2014 – June 2015

Hollis Code Enforcement Office

Permits issues during the fiscal year were as follows:

Type	Number	Fees
Building	69	\$ 18,864.50
Electrical	54	\$ 2,310.00
Demolition	1	\$ 15.00
Internal Plumbing	29	\$ 2,232.50
Septic Systems	31	\$ 6,690.00
<u>Home Occupation/signs</u>	<u>4</u>	<u>\$ 195.00</u>
<u>Total</u>	<u>188</u>	<u>\$ 30,307.00</u>

For this period the building permits had a value of construction of \$2,965,560.00.

- The code officer participated in Planning Board meetings for Use Permits, Site Plan Reviews, and Subdivision Applications
- The code officer continued certification in the new Maine Uniform Building and Energy Codes and Standards; involving approximately 40 hours of classes and training exercises.

Robert Cyr

Code Enforcement Officer

4/13/2016



HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD
HOLLIS, ME 04042
207-727-3623



OFFICE OF THE FIRE CHIEF

2015 Annual Report

To: Townspeople of Hollis

The Hollis Fire Department had a very challenging year. We responded to 525 incidents from January 1, 2015 to December 31, 2015. We also as a department put in over 27,000 man hours in trainings and calls. Below is a list of the emergencies that we responded to.

Alarm Sounding	14
Carbon Monoxide	9
Electrical Problem	6
False Alarm	10
Hazardous Materials	3
Heating System Failure	1
Medical Alarm	4
Medical No Transport	89
Medical Transport	233
Motor vehicle Crash	49
Mutual Aid EMS	17
Mutual Aid Fire	25
Odor Investigation	1
Outside Fire	15
Outside Smoke Investigation	5
Public Assist	20
Station Coverage	4
Storm Damage	4
Structure Fire	14
Vehicle Fire	1
Water Problem	1

DEPUTY CHIEF
ROGER HICKS

FIRE CHIEF
JASON JOHNSON

DEPUTY CHIEF
HARLAN HUFF



HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD
HOLLIS, ME 04042
207-727-3623



OFFICE OF THE FIRE CHIEF

Our personnel numbers have stayed fairly consistent. We have 32 call company members and 10 Per-Diems. We have been fortunate to be able to provide an advanced level of care 95% of the time. We are still working and training our people to get that number up to 100%. We as a department strive to be the best we can, and train to achieve this.

In January of 2015, we had a major snow storm which caused a state of emergency. We were reimbursed most of our costs associated with this storm totaling more than \$25,000.00 from FEMA.

Our station on Plains Rd is staffed during the day seven days a week, and needs some minor upgrades. We will be moving forward with plans at some point in the near future of having the station manned 24 hours a day. We will need to build sleeping quarters to achieve this.

The apparatus and general equipment are in very good shape. The new tank truck has been ordered, and we should be taking delivery in August. The Ambulance continues to be a huge asset to the town and generates approximately \$120,000 per year in revenue. We plan to replace the ambulance in 2016.

We as a community have some of the greatest dedicated individuals working for us in the Fire Department. These employees will stop at nothing to assure the residents and visitors in this town are safe 24 hours a day 7 days a week.

Thank you for your continued support.

Submitted With Pride

Jason Johnson
Fire Chief

DEPUTY CHIEF
ROGER HICKS

FIRE CHIEF
JASON JOHNSON

DEPUTY CHIEF
HARLAN HUFF

HOLLIS PARKS & RECREATION DEPARTMENT

JULY 2014 – JUNE 2015

Our Recreation Department staff includes the following:

Recreation Director – Debbie Tefft

Recreation Assistant – Madison Moody

Administrative Assistant – Kathy Cushman

Recreation Consultant/Director of Before & After Care – Wendy Frost

We want to thank all of our volunteers who make our programs possible! We appreciate everything you do to make our programs successful and positive for everyone involved.

SUMMER: Our summer recreation program is a six week program for children going into Kindergarten through tenth grade. The program includes trips to Splashtown, Kiwanis Beach, local state parks, and Spring Point. We also offer many theme days with scavenger hunts, survivor activities, and a treasure hunt in the Old Port.

FALL & AFTER SCHOOL ACTIVITIES: In the Fall, we offer a Soccer League for pee wees (3 & 4 year olds), Kindergarten, 1st – 2nd, 3rd & 4th, 5th – 8th grade, and a 9th – 12th grade league.

As the school year begins, we offer afterschool activities. These programs include gymnastics, drawing, crafts, woodworking, oil painting, indoor soccer, and floor hockey.

Wendy Frost directs our before and aftercare programs. She has a staff that helps implement these programs. As part of the aftercare program, for every mile the children walked; a food product is donated to the Hollis Food Pantry. Each child has an adult sponsor who donated the food for each mile walked. We have a party for the sponsors and the children at the end of the year. Each year

we donate over 3,000 cans or boxes of food! The children are very proud of their community service!

We organize a fall foliage bus trip each year. Participants enjoyed a Big Band program at Indian Head Resort.

For Halloween, We offer a party at the Community Building and a haunted house in the barn that is set up by Day One each year. There are games and a costume contest along with food to share.

WINTER: The Recreation Department offers three leagues for Girls' Basketball. There is a 2nd-4th grade league, a 5th & 6th grade league, and a 7th grade though adult league. All boys teams are offered through Bonny Eagle Boys youth league.

We also offer some baseball/softball clinics when there is gym time available. There are peewee basketball clinics (co-ed for k-2nd), indoor soccer, and floor hockey offered after school in the winter months.

SPRING: Spring Track is held on Mondays and Fridays after school. We have meets with Buxton, Wells, and Old Orchard.

Each year we offer an Easter Egg Hunt on the Saturday before Easter. It is open to children preschool through third grade. This year we had a magician for entertainment.

Our Spring bus trip was to Owls Head Transportation Museum and shopping in Camden.

YEAR ROUND PROGRAMS: We offer the following year round activities.

Adult Exercise: 8-9am Monday, Wednesday, Friday

9-10am Monday, Wednesday, Friday

Kindergym: 10-11am Monday, Wednesday, Friday

Senior Women's Basketball: 7-8:30 Mondays at Hollis Elementary Gym

Men's Open Gym Basketball: 8:30-10:00pm Monday/Wednesday Hollis Elementary Gym

Senior Luncheon/Cribbage: Twice a month on Tuesdays (check website for Dates)

The Recreation Department wants to continue offering programs at a reasonable cost. We are always looking for new ideas for activities and programs. We send out our newsletters 3 or 4 times a year and we also have a website (Hollisrecreation.org). If you have suggestions or questions, or if you want to volunteer please call us at 929-5142.

Respectfully submitted,

Debbie J. Tefft

Recreation Director

PUBLIC WORKS 2014-2015

The Hollis Public Works Department continues to repair and maintain the roads within the town. We are continually working to provide the residents of Hollis the best service we can, while constantly looking for new costs savings methods to maintain and improve our roads.

Some of the highlights for this year were:

- Continue to replace culverts and update culvert survey
- Continued planning for the rebuilding of Salmon Falls Road and Sand Pond Road
- Milled, rebuilt with concrete, and paved a one mile section of Deerwander Road
- Shimmed and surfaced Pleasant Hill Road
- Shimmed and surfaced White House Road
- Shimmed and surfaced 700' of Deering Ridge Road to Town line
- Shimmed and surfaced 1600' of Whittens Lane to Town line
- Milled and paved 2105' of Stuarts Lane to Town line
- Winter road maintenance: sand, salt and plow 65.41 miles of road
- Total snow fall 90 inches
- Posting Town roads in spring

Activities for the **2013-2014** year includes:

- Replace culverts and/or ditching-shouldering on the following roads:
Haley Road
Sections of Deerwander Road
Pleasant Hill Road
Whittens Lane
Stuarts Lane
Deerings Ridge Road
- Completed road profile and boundary survey for rebuilding Sand Pond Road. Initiating Phase to be done by CMP and Fairpoint.
- Continued mowing shoulders of town roads, cut brush, and tree removal
- Grading and dust control on dirt roads
- Cold patching paved roads
- Sign and guardrail repair or replacement
- Striping and crack sealing roads

I appreciate your continued support while we work to maintain and improve our roads. It is a privilege for me to continue to serve the residents and tax payers of the Town of Hollis.

Robert M. Hanson Jr.
Road Commissioner
207-727-3242 office
207-329-0800 cell
Rob@pleasanthillexcavators.com

The Hollis Town Clerk

You are always welcome to stop by the Town Clerk's Office in Hollis. The fiscal year 2014-2015, has been a year of organization. A Huge effort has been made to organize the town's vast records. This process may take several years to complete. With a special Thank you to the Select Board, the audio and video tapes of meetings were all collected, put into file boxes, listed and placed in the town's safe.

Organization of the safe and town clerk office files will be an ongoing process. The disposition of records must be followed as prescribed in Maine law. Finding a safe space for these records has become an issue in every office at Town Hall, particularly the fire proof safe. All of the vital records, Intentions of Marriage, Marriage Licenses, Death Certificates & Birth Certificates were grouped together by category. This is expected to make researching these records easier. The safe contains many years of older documents that need preservation. In June of 2015, a request was made of \$5,000 for record preservation. This account has been unfunded since 2009 and put the Town behind in our upkeep of records. Three record books were preserved with the money appropriated in June of 2015. The Select Board has added a separate article to this year's warrant for the fiscal year 2016-2017 for \$40,000 to fund the preservation of Town Records. This choice will be up to the Hollis voters if you wish the Town to proceed with upkeep of our historical and vital records.

Wendy Vachon is the Deputy Town Clerk. She also serves as Deputy Tax Collector and Deputy Treasurer. Wendy does a very efficient job and knows all of her task well. I know all of the town's residents appreciate Wendy's enthusiasm and positive outlook.

In December of 2015, the Town Clerk, Tax Collector & Treasurer hired a temporary Deputy to fill in at our offices. We welcomed Teresa Konzcal who came to us with various municipal experience. Teresa's experience was a benefit during the month of December and January when hundreds of citizen's initiate petitions were being turned in daily to have their signatures verified.

The clerk attempted to attend all meetings of the Select Board to record minutes. This was met with mixed success as the clerk office's is open while the Select Board meets on Wednesdays and the Clerk is frequently called back to fulfill the duties of the office. In January of 2015, Bennet Flinner was welcomed as the Administrative Assistant to the Select Board, one of her duties is to record minutes at all Select Board Minutes. This will allow the public to review minutes on line more consistently. I thank the Select Board for being willing to adjust their hours to accommodate funding this position and making efficiency a priority at Town Hall.

Ordinance and Policies are in the process of being updated. The long term goal it to have all Ordinances and Policies available on the Town of Hollis website.

In December of 2015 and January of 2016, Letters were sent to dog owners with rabies certificates on file reminding them that dog licenses are due on December 31st each year. Over 125 letters were sent out and we registered 98 of those dogs in before February 1st. Please remember to notify the Town Clerk by calling 929-8552 ext. 18 if you no longer have your dog.

I want to thank the Hollis Election Staff. We have a very dedicated group of individuals who are faithful to work every election. Our town is a small town and some election staff are unable to serve at the polls every election as they are related to someone running on the ballet. We strive to make our elections

OFFICE OF THE HOLLIS TOWN CLERK

BIRTH REPORT

Fiscal Year July 1, 2013- June 30, 2014 – 42 births reported

Fiscal Year July 1, 2014- June 30, 2015 – 48 births reported

MARRIAGE REPORT

Fiscal year July 1, 2013- June 30, 2014 -26 marriages on file

Fiscal Year July 1, 2014- June 30, 2015 -27 marriages on file

DEATH REPORT TOTALS

January 1, 2014- December 31, 2014 - 29 deaths reported

January 1, 2015- December 31, 2015 - 36 deaths reported

Hollis Christmas Fund 2015

The Hollis Christmas Fund has been established to assist Hollis children and their families at Christmas. In December of 2015, we assisted 65 children from 30 families. Donations are made from over 50 businesses, organizations, residents and non-residents. Checks are accepted made payable to the Town of Hollis. New clothing, new toys, hats, mittens and boots may be donated as well.

A special Thank you to Bonnie & Tootsie Johnson who spear head the program. Your Country Store has provided a giving tree, where Christmas requests are written on the tree and people bring the donations back. This tree was very well received in 2014 and 2015 and we thank every single person who contributed.

We thank everyone for their generosity to make Christmas so special for our Hollis Children. Applicants may apply in October & November before THANKSGIVING week for assistance in December of 2016.

IN REMEMBRANCE

The Town of Hollis wishes to remember the residents
in our community who passed away in 2014.

ATKINS	WILLIAM	32	Hollis
BARR	JACK	87	Hollis
CARREAU	ROBERT	91	Hollis
FEENY	HELEN	99	Hollis
FRODING	LOIS	65	Hollis
GIDDENS	JESSIE	101	Hollis
HEATLEY	JAMES	46	Hollis
HUGHES	HELEN	72	Hollis
LAWSON	THEODORE	94	Hollis
MAHAR	VIRGINIA	91	Hollis
MEDEIROS	PHYLLIS	69	Hollis
MERLO	HAROLD	57	Hollis
MILO	CHET	87	Hollis
MOORE	ALBERT	70	Hollis
NICHOLS	BARBARA	99	Hollis
PARADY	HARRY	59	Hollis
PATTERSON	ROBERT	84	Hollis
PIERCE	RICHARD	71	Hollis
ROLLS	RAYMOND	45	Hollis
SMITH	HENRY	79	Hollis
SMITH	ELEANOR	82	Hollis
SPENCER	GLORIA	63	Hollis
STARE	DOUGLAS	64	Hollis
THURSTON	PHILLIP	69	Hollis
TURNER	RALPH	72	Hollis
WAKEFIELD	ROLAND	88	Hollis
WARMING	JOHN	66	Hollis
WHITEHOUSE	ALICE	79	Hollis
RILEY	MARGUERITE	78	Hollis

IN REMEMBRANCE

The Town of Hollis wishes to remember the
residents in our community who passed
away in 2015.

BENSON	CECIL	78	Hollis
BERES	JOYCE	49	Hollis
BILTCLIFFE	DONALD	63	Hollis
BOYLE	KEITH	46	Hollis
CARTONIO	RAFFAELE	77	Hollis
CRITCHLEY	TERRY	71	Hollis
DAVIS	JEFFREY	6	Hollis
DAY	IRENE	93	Hollis
DECKER	KAREN	49	Hollis
DIXON	SANDRA	68	Hollis
DOESCHER	HELEN	93	Hollis
DUCHARME	DAWN	82	Hollis
EMERSON	FRANCIS	69	Hollis
FERGUSON	JAMES	93	Hollis
GALLANT	RICHARD	56	Hollis
GARLAND	BERTHA	93	Hollis
GOFF-KELLY	FLORENCE	95	Hollis
GREEN	STARR	78	Hollis
HAYNES	LARRY	68	Hollis
MARQUIS	MICHELLE	54	Hollis
MCGLINCHEY	BARBARA	87	Hollis
MILO	VIRGINIA	92	Hollis
NICHOLS	WILLIAM	76	Hollis
NOSEWORTHY	ERNEST	84	Hollis
PEASE	ALLEN	89	Hollis
PLUMMER	ANN	69	Hollis
PROVENCHER	JOHN	56	Hollis
RAMSDELL	RICHARD	58	Hollis
ROWE	STANLEY	66	Hollis
SHAW	GLENN	52	Hollis
SOLIN	KYLE	17	Hollis
TILTON	CRAIG	58	Hollis
WALKER	ALTON	88	Hollis
WHEELER	HENRY	96	Hollis
WOOD	JOHN	74	Hollis

TOWN OF HOLLIS MARRIAGES

Town Clerk's Office – Vital Records

Marriages JULY 1, 2014- through JUNE 30, 2015

Curtis D. Hill & Kathleen B. Harrington
Kristen M. Hitchcox & John J. Enright
Carie L. Vanesse & Matthew E. Johnson
Dan J. Aguilera-Blackwood & Jennifer A. Frost
Samantha T. Potter & Silas B. Harmon
Sydney B. Dalphonse & Matthew R. Berube
Patricia S. Cote & Richard J. Spencer
Rusty Meggison & Theresa L. Pinkham
Stacey J. Gammon & Brent S. Whitney
Chelsey P. Brown & Corey J. Emmons
Rebecca A. Johnson & Tyler B. Wood
Gretchen L. Sjulander & Sean P. Krier
Jean D. Thibault & Kathleen F Roche
Jacalyn D. Bubier & Thomas M. Martel
Nadia S. Glucksberg & Steven J. Hamill
Gail M. Emmons & Dennis W. Jordan
Brent W. Wenner & Keith J. Mayton
Charles W. Hillman & Crystal J. Lachance
Trevor J. Kraus & Ashley N. Currier
Megan J. Black & Matthew B. Lude
Natasha A. Poole & Troy W. Wormwood
Kelly J. Nelson & Shawn A. Mitchell
Victoria E. Lund & Jonathan .J Stearns
Lacey M. Whitehouse & Joseph McKown
Michael E. Price & Allison L. Donovan
Timothy J. Maloney & Meghan V. Riley
Elliot J. Roy & Brian J. Thuotte

Town of Hollis Town Clerk's Office Annual Dog License Report 2014-2015

All dogs that live in the State of Maine must be licensed 10 days after ownership or before six months of age.

The Hollis Town Clerk's Office staff issued 47 unaltered dog licenses, 432 spayed or neutered dog licenses, issued 6 Dog Kennel Licenses, 1 service dog and 2 replacement tags during the 2014-2015 year. (The Animal Welfare State of Maine Office dog license year runs October –October.)

On June 11, 2014, Louis Marchand was appointed to serve as Dog Officer for the Town of Hollis. He can be reached at 838-8731. Thank you Louis for your commitment to the Town of Hollis residents and their animals.

Respectfully submitted,
Martha E. Huff, Hollis Town Clerk

Hollis has an Animal Control Ordinance enacted November 4, 2008 and amended June 8, 2010. A copy for your review is available in the Hollis Town Clerk's Office or on-line at www.hollismaine.org under Ordinances.

State of Maine, Animal Welfare laws can be found in Maine Revised State Statutes. Online you may review state laws under www.Maine.gov.statestatutes search.

Chapter 725 Municipal Duties title 3941 -3950

Chapter 721 Dog Licenses title 3921-3924

All dogs must wear their licenses tags at all times.

(Some exceptions are made for dogs while hunting, in training or in an exhibition.)

How to Obtain a Dog License

To receive a license for your dog, please come into the Town Clerk's office at the Hollis Town Hall during our business hours. The Town of Hollis does not participate in on line dog licensing renewals at this time. You may also relicense your dog through the mail:

Hollis Town Clerk
34 Town Farm Road
Hollis, Maine 04042

Dog Licensing Fees

- \$6 per year for spayed / neutered dogs
- \$11 per year for dogs not spayed / neutered
- \$42 for Kennel License (up to 10 dogs) – special requirements apply.

The Town of Hollis Late fees are as follows:

- **January 31st : \$ 25.00 for each dog**
March 1st : \$ 40.00 for each dog
April 1st : \$ 55.00 for each dog
 - **Per state law this late fee cannot be waived.**

Dog fines and violations can be expensive, a minimum of \$100 per dog plus the in-pound fees must be paid if your dog is found. It is cost effective to keep your dog's vaccinations current and license your dog each year.

**11/03/2015--STATEWIDE REFERENDUM ELECTION
WARDEN'S RETURN OF VOTES CAST**

MUNICIPALITY: HOLLIS - 1 (1-1)

TOTAL BALLOTS CAST: Record the total number of State ballots cast (if no votes were cast, write "none" or "0").

Total Number of Ballots Cast: 550

QUESTION 1: CITIZEN INITIATIVE

299 YES
248 NO
3 BLANK

QUESTION 2: BOND ISSUE

395 YES
152 NO
3 BLANK

QUESTION 3: BOND ISSUE

409 YES
140 NO
1 BLANK

1. Rochelle Prince
Warden's Signature

2. Martha E. Huff 11/3/2015
Election Official's Signature

The Warden must immediately deliver the completed and signed RETURN to the MUNICIPAL CLERK.

State of Maine
Certification of Sealed Ballot Container

Municipality: Hollis

Election Type and Date: 11/3/2015 STATE Ref Election

Voting District (Ward/Precinct): 1-1

Container# 1 Lock# 1 24-26 Seal# 2330515

Container# 2 - Lock# ~~2-3~~ 24-27 Lock# 2 Seal# 2330516

Container# 3 Lock# 24-30 Lock# 5 Seal# 2330514

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

Container# _____ Lock# _____ Seal# _____

The ballots were publicly sealed in the containers in accordance with the provisions of Title 21-A, Section 698.

Rockwell Prince
Signature of Warden

11-3-15
Date

Mary J. H. [Signature]
Signature of Ward Clerk
or other Election Official

11/3/15
Time

**A copy of this certificate must be sent to the Secretary of State
with the Election Returns and must be received
within 3 business days after the Election**

Hollis Annual Town Meeting June 09, 2015

Town Officials Results

Selectman & Overseer of the Poor

Vote for One for a three year term

Hanson, Troy S.	46
Hicks, Roger B.	372
Severance, I Benjamin	134
write ins	1
Blank Ballots	9

Treasurer

Vote for One for a 3 year term

Meserve, Diane M.	491
write ins	9
Blanks	63

Budget Committee

Vote for Three for 3 year terms

VanGaasbeek, Leonard S. Jr.	446
Rogala, John "Jack"	16
Hanson, Troy	9
Carl, Kristin	9
Hustus, James	3
Other Write Ins	24
Blank Ballots	1179.

MSAD #6 School Director

Vote for One for a 3 year term

Bowley, Rebecca L.	475
write ins	15
Blanks Ballots	72

True Attested Copy of the Hollis Annual Town Meeting 6/9/2015 -Town Officials Election Results

Martha E. Huff, Hollis Town Clerk

6/10/2015

article #	yes	no	blanks
3 Administration	424	118	20
4 Recreation Department	408	146	8
5 Road & Highway Services	484	68	10
6 Emergency Services	448	102	12
7 Public Services	460	93	9
8 Hollis Libraries	397	158	7
9 Lights Bar Mills Bridge	361	189	12
10 Town Community Day	357	198	8
11 Fire Engine- TIF money	339	212	12
12 Revaluation	354	191	18
13 Non Municipal Requests	411	147	5
14 Revenues accepted	453	98	12
15 snowmobile registrations	442	71	50
16 Tax Collector dates & Interest	451	88	24
17 sports complex committee	465	73	25
18 Veterans' Graves	491	45	27
19 Comp Plan update	331	201	31
20 Amend Tif Agreement	330	203	30
21 Ecomaine Money prot acct.	478	60	25
22 Property tax levy	245	291	27 FAILED
SAD#6 Budget Validation			
1 School Budget	360	181	9

6/10/2015

Martha E. Huff, Hollis Town Clerk

attest a true copy of the Hollis Town Meeting 6/9/2015 Election & Referendum Results

**Warrant for a Special Town Meeting
for the Fiscal Year July 1, 2015 - June 30, 2016**

To Louis Marchand, a Constable, in the Town of Hollis, County of York and the State of Maine:

Greetings;

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of said Town of Hollis, qualified to vote in town affairs, to assemble at the 405 Plains Road, Fire Station, in said Town on **Tuesday, August 25, 2015**, at 7 am in the forenoon to act on Article #1. The polls will then open to act on the following secret ballot Article #2 and will close at 8 pm in the evening August 25, 2015.

Article 1: To choose a Moderator to preside at said meeting.

Article 2: Shall the town authorize the Select Board to use \$130,000 from the Town's Undesignated Fund balance to apply to the Tax Commitment in order to bring the Town's Property Tax Levy into compliance with State Statute §5721-A?

Select Board - Recommends

Budget Committee -Recommends

Signed this 1st day of July, 2015

S/ signature on file
David McCubrey, Selectperson

S/ signature on file
River Payne, Selectperson

s/ signature on file
Roger Hicks, Selectperson

Official Town of Hollis, Maine Referendum Results

Special Town Meeting August 25, 2015

Article # 1: To choose a Moderator to preside at said meeting.

Rochelle Prince was elected Moderator.

Article# 2: Shall the town authorize the Select Board to use \$130,000 from the Town's Undesignated Fund balance to apply to the Tax Commitment in order to bring the Town's Property Tax Levy into compliance with State Statute Title 30-A subsection 5721-A ?

99 Yes 28 No 0 Blanks - 127 Ballots cast.

Town of Hollis, Official Election Results 8/25/2015

Martha E. Huff, Hollis Town Clerk

STATE OF MAINE RETURN OF VOTES CAST

Referendum Election, November 3, 2015

Municipality: Hollis 1(1-1)

1. Question 1: CITIZEN'S INITIATIVE

Do you want to change Maine law to allow publicly financed state candidates to qualify for additional funds under certain limits and rules in the Maine Clean Election Act, to improve the disclosure of who pays for political ads, and to increase the penalties for violations of campaign finance law?

299 YES

248 NO

003 BLANKS

2. Question 2 : BOND ISSUE

Do you favor a \$15,000,000 bond for the construction of new energy-efficient affordable homes for low income seniors, the adaptive reuse of structures for homes for low-income seniors and the repair and weatherization of existing homes for low-income seniors, which will create jobs and will be matched by an estimated \$22,600,000 in private and other funds?

Total estimated life time cost is \$19,125,000 representing \$15,000,000 in principal and \$4,125,000 in interest (assuming interest is over 5.0% for 10 years).

395 YES

152 NO

003 BLANKS

3. Question3: BOND ISSUE

Do you favor an \$85,000,000. Bond issue for construction, reconstruction and rehabilitation of highways and bridges and for facilities and equipment related to ports, harbors, marine transportation, freight and passenger railroads, aviation, transit and bicycle and pedestrian trails, to be used to match an estimated \$121,500,000 in federal and other funds?

Total estimated life time cost is \$108,375,000 representing \$85,000,000 in principal and 23,375,000 in interest (assuming interest at 5.0% over ten years).

409 YES

140 NO

001 BLANK

Total ballots cast – 550

Election Warden – Rochelle Prince

Municipal Clerk of Hollis, Maine- Martha E. Huff

Town of Hollis, Maine
Warrant for a Special Town Meeting
Tuesday, January 19, 2016

To Louis Marchand, a Constable in the Town of Hollis, County of York, State of Maine,

Greeting:

In the Name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Hollis in York County, Maine, qualified to vote in town affairs, to assemble at the Hollis Fire Station located at 405 Plains Road, in said town on Tuesday, January 19, 2016 at 7 p.m. to then and there act upon the following articles:

Article 1: To elect a Moderator to preside at said meeting.

Article 2: Shall the Town vote to authorize the Select Board to spend up to \$60,000 from the Undesignated Fund Balance to provide emergency repairs to the Hollis Community Building?

(This article includes mold remediation, proposals for reconstruction, and reconstruction.)


Select Board recommends

Budget Committee recommends

Signed this 6th of January, 2016



David W. McCubrey, Chairperson of Select Board




River L. Payne, Select Board

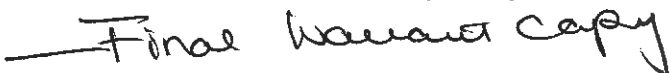


Roger B. Hicks, Select Board

Warrant was signed at the Hollis Select Board Meeting 1/6/2016.

Date: 1/6/2016

Clerk Signature:  _____

 _____

**Town of Hollis, Maine
Special Town Meeting
OFFICIAL RESULTS
Tuesday, January 19, 2016**

Article 2: Shall the Town vote to authorize the Select Board to spend up to \$60,000 from the Undesignated Fund Balance to provide emergency repairs to the Hollis Community Building?

(This article includes mold remediation, proposals for reconstruction, and reconstruction.)

Select Board recommends

Budget Committee recommends

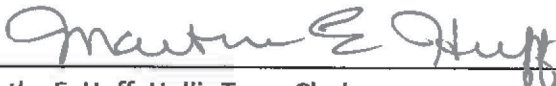
Yes 50 No 17

Official Results as recorded by the Moderator at the Hollis Special Town Meeting on January 19, 2016.

 Date: JAN 19, 2016

Moderator

I certify the election results for the Hollis Special Town Meeting on January 19, 2016.



Martha E. Huff, Hollis Town Clerk

date: 06/19/2016



HOLLIS BUDGET COMMITTEE

JULY 1, 2014- JUNE 15, 2015

To the Residents and Tax Payers of Hollis,

The Budget Committee is comprised of seven elected members. The members rotate for the seven seats every year such that the member vacancies do not leave the committee with an “unseasoned” committee.

A process that we began last year to become more transparent and helpful to the citizens and the Select Board of our town continued this past year and will continue this budget year as well. We worked with the Select Board to standardize the Department Budget Submittal format, high-lighted the TIF with Poland Spring, and continued to foster a more collaborative relationship with other town officials, committees and our citizens.

The Budget Committee will meet in the last quarter of this year to set goals and procedures for the upcoming budget season. We intend to work even more collaboratively with the Select Board and department heads to streamline the process and continue to have an open and transparent budget in the end. I have copied excerpts from the current ordinance for your review.

Composition, Election, Qualifications, Terms, Vacancies

The committee shall consist of 7 members who shall be elected and who shall be registered voters in the Town. No other elected Official or Head of a Town Department may be a member. Members shall serve a term of three (3) years. Any board member elected or appointed that misses three (3) consecutive Committee meetings without cause (cause to be determined by the chair/vice chair) shall have their seat declared vacant by the Committee and request the Selectmen to appoint a successor to serve the remainder of the term.

Powers, Duties, Authority, Recommendations, Official Cooperation

- A. To accept testimony, review financial data and make monetary recommendations on the annual budget (Expenditures and Income) as submitted by the Elected Officials, Department Heads, and Non-Municipal Agencies (excluding the County Tax and the SAD 6 School Budget).
- B. To accept testimony, review financial data and make monetary recommendations on capital expenditures as submitted by Elected Officials and Department Heads.
- C. To accept testimony, review financial data and make monetary recommendations regarding supplemental appropriations and expenditures and other budgetary action. Whenever proposed by the Elected Officials.
- D. The Chair of the Budget Committee will prepare an operating budget for the Budget Committee and submit the request to the Selectmen by January 31 each year.

I encourage anyone who has a comment or opinion to contact me directly or any member of the committee and attend our meetings.

I want to thank out going members Bill Burns and Jon Waugh for their service on the committee and welcome Jack Rogala and Troy Hanson to the committee.

On behalf of all the members of the committee, thanks for your support,

Dana A. Gray, Chairman

Report of the Hollis Conservation Commission

Edna Bailey, Catherine Hewitt, Doris Luther, John Mattor, John Sheahan, Martha Turner, Mary Weyer

Fiscal year June 30, 2014 to July 1, 2015

The commission hosted an evening with “Beginning with Habitat”, presented by Bethany Atkins who works for the state. The maps that we now have in town hall show many aspects of plant and animal habitat in Hollis and surrounding communities. The planning board, select board and code enforcement officer now have these as tools when planning for future development.

Ren Wilkinson created a website for the commission which has a link on the Hollis town page.

We have made good progress in completing the development of “Googins Woods” 30 acre park at Pleasant Hill. All of the trails have been finalized and are waiting for numbers and blazes. Picnic tables and benches are in place, and the parking lot is ready for about 3 vehicles. The stream has two bridges at trail crossings.

Indian Cellar Preserve continues to be a success story. We had two bus-loads of young students visit this spring, along with personnel from the Maine Audubon Society as guides. The stone stairs near the entrance have been straightened and realigned, and a safety rail installed. The trails are well maintained and are free of trash. A second printing of our brochure came out excellent: The ink they used is water-resistant, the cost was most reasonable, and it was a local printer in Saco that did the work! This is all done with funds from our stewardship account.

The Commission is always looking for new members who can help in this very vital piece of our town government. We are low key, activity oriented, and all believe in keeping nature as part of the future of Hollis.

Catherine Hewitt, Acting Chair

Report from the Planning Board

The Planning Board is tasked with reviewing subdivision proposals, conditional use applications and shoreland zoning permits. This seven member board is appointed by the Select Board to meet with applicants, administer projects through the permitting process, and consult with experts in planning and design when questions arise.

Our goal is to be fair and unbiased, and balance the rights of the property owner with concerns of the public. We follow the Zoning Ordinance, Subdivision Regulations, and the Shoreland Zoning Ordinance. We also work to promote changes to these documents when it is appropriate; they are not always easy to follow or consistent, so we are often called upon to interpret their meaning and intent.

If you can't explain it simply, you don't understand it well enough. - Albert Einstein

The 2014-2015 fiscal year was quiet, with no applications or approvals of subdivisions, conditional use permits, or shoreland zoning applications. Furthermore, no changes to the Zoning Ordinance, Subdivision Regulations, or Shoreland Zoning Ordinance were proposed or made. The Planning Board bylaws were also unchanged.

On behalf of the Board, I would like to thank David Goodwin for his service, first as a regular Board Member, and as Chair for many years.

With Mr. Goodwin's departure from the board, Christopher Roy moved from Vice Chair to Chair, and Faith Plummer was elected as the new Vice Chair. Paul Mattor was sworn in as a new member. Thanks are also extended to Patrick Lawler for his membership and contributions.

For every complex problem there is an answer that is clear, simple, and wrong. - H. L. Mencken

We meet on alternate Wednesday evenings, as needed. The public is encouraged to attend and contribute to the discussion. Meetings are re-broadcast on Saco River TV for those who want to watch at home. Information on agendas and applications is available to the public at the Town Office.

We are always in need of new members, so if you are inclined to be involved in town affairs in a meaningful way, please consider joining. We can only be effective with diverse opinions and respectful debate.

I write this on the behalf of Christopher Roy, our sitting Board Chair at the end of the fiscal reporting year.

Respectfully Submitted,



Paul C. Mattor, Chairman
Hollis Planning Board

Hollis Board of Appeals

Volunteers Serving the Community

Members: Rebecca Bowley, David Barrett, Kathy Harriman, Chair Bart Sughrue, Vice Chair Carla Turner, Secretary Carrie Walker.

Dear Voters and Taxpayers,

The Hollis Board of Appeals is a seven member Board with Alternate members, all appointed by the Hollis Select Board. The Board of Appeals' authority and jurisdiction are limited by Town ordinances and State statutes. The outcome of the Board of Appeals decision has legal implications and the meetings are procedurally quite rigid.

The theory and intent of zoning laws are to preserve the character and quality of the community of Hollis by causing all planning and development to adhere to these regulations. These restrictions are, theoretically through enforcement, reducing non-conforming uses and properties to secure their gradual elimination. As strict adherence to these zoning rules occurs, eventually all properties within the zone should evolve to meet zoning standards of that zone.

The Board of Appeals cannot grant variances in excess of what the Town and State have empowered the Board to grant. As a result, all actions and outcomes are typically very uniform and consistent. The Town's objective in enacting the Zoning Ordinance initially was to protect groundwater, address safety issues, and preserve property values.

If an appeal submitted to the Board does not bring the result requested by the applicant, there are other possible courses of action that may be taken. These include options such as: a request to the Select Board for a letter or waiver for "non-action for non-compliance with the ordinance;" an appeal to Superior Court; or a petition to put on a warrant for public vote, the ordinance change that will allow the result requested.

Local ordinances are enacted by the voters of Hollis at a Town Meeting. The voters have the power and right to change the ordinances when such ordinances become contrary to what the voters want and need. As the nature of our community changes, the people's needs and desires change relative to their surroundings, and so the ordinances that regulate their property may also need changes.

In the fiscal year July 1, 2014 through June 30, 2015 the Board conducted the following business:

1. April 14, 2015 - workshop, discussion of proposed Zoning Ordinance changes, election of officers.

Sincerely, Bart Sughrue, Chairman

Hollis Center Public Library

14 Little Falls Road, Hollis Center, ME 04042

929-3911

Thanks to our volunteers! This year you have helped with maintenance, fundraising, computer and library projects, joined the Board of Trustees, and become officers for the Library Association. You have processed and filed books, kept accounts and paid bills, trimmed bushes and painted the ramp and so much more! Your interest, time and financial gifts help to make the Hollis Center Public Library a welcoming place for the community to gather.

Hours open: Monday 9:30 a.m. – 7:30 pm

Tuesday & Thursday 3 – 7:30 pm

Saturday Noon – 3 pm

Visit the **library website** www.hollis.center.lib.me.us

- Search the list of books, magazines and DVD's owned by the Library
 - With your Library card number **renew and reserve** materials
 - 17,700 books, 878 DVD's, 104 VHS
- Access **downloadable audio and ebooks** FREE with your Library patron number
- **MARVEL** (Maine's Virtual Library) gives every resident in Maine access to full text and abstracts from magazines, newspapers and reference books that are credible, reputable resources. Check the library home page for "links".
- View the list of free **museum passes**
 - Southworth Planetarium (all year), Seashore Trolley Museum (seasonal)

The Library offers 7 **computers** with internet access and 2 printers.

- **WiFi** – with your laptop inside during regular library hours, or outside the library 24/7
- Search your family history using the **library version of ancestry.com** available on library computers.
- Keep up with library activities on **Facebook**
- The Library has a fax and copier for the public to use.

The **Children's Room** contains over 7,000 books and includes:

- Lego's and board games
- Board books, Early Reading books, First Chapter books,
- Graphic novels (cartoon), Young Adult book fiction and nonfiction
- Parenting books, and 30 minute video collection

Preschool Story Time is every Monday at 10 am Books, songs, poems, bells, bubbles and a simple craft.

February and Summer Reading Program's for all ages - zero to very grownup. During this time the Treasure Chest is open. Readers may select a prize and free book each week and crafts are available whenever the library is open.

Fundraising projects include a Bake, Book & Rummage Sale and a volunteer who sold books online for the library. Donated books in good condition are accepted anytime throughout the year. Donations were received from Key Bank, Saco & Biddeford Savings Bank, several other organizations and individual gifts. Thank you.

Come visit the library, see how you can enjoy the many resources and consider how you may help. And remember to like us on Facebook.

Respectfully submitted, Maureen H. Cole, Library Director

Salmon Falls Library 2014 - 2015

Mondays 3-6, Wednesdays 4-7, Thursdays 3-8 and Saturdays from 9-noon
Weekly Preschool Story Hour, Thursdays 10-11.

**“The only thing that you absolutely have to know, is the location of the library.”
– Albert Einstein**

This year, the library increased our patronage by 49 household's or 148 individuals! Our Friend's group applied for and received their 501c3 status which will be a great benefit when applying for grants and receiving donations. They also organized several well attended programs that brought new people into the library. The programs included a Hawk Talk by local falconer, Mark Fanning. Carla Turner and Peter Eliot taught us about food preservation and Carla Turner put together an interesting fiber arts talk and demonstration.

We now have a monthly LEGO club at 6pm on the last Thursday of each month. The club is facilitated by library volunteer, Cathy Sargent. We also continue to offer a weekly (all levels) fiber arts and knitting club on Wednesday nights from 6-7pm.

If you have suggestions of programs you'd like to see, please come in and share them with us.

The Salmon Falls library provides free Wi-Fi, a patron computer and printer, quiet spaces for studying or tutoring, couches for lounging and reading, puppets and toys to be played with, and a weekly craft is set up in our children's room. Bring your kids in to read and play, meet up with friends, and learn what's happening in and around your community.

The library is used as a meeting place for the Hollis Conservation Commission, Literacy Volunteers, and as a safe space for families to meet for child visitation.

Once again, by combining efforts with the Hollis Center, Waterboro and Berry Memorial libraries and with a generous grant from the Narragansett Number One Foundation we had another successful summer reading program this year with more than 40 children attaining their summer reading goals.

Our Friends group is looking for new members who are interested in helping with projects and activities that support the library. If you're interested in volunteering at the library, please contact our volunteer coordinator, Carla Turner at (207)-929-6356.

I'd like to thank all of our dedicated volunteers with special recognition going out to Paula Hodgdon, Martha Turner, Julia Spencer-Fleming, Peter Eliot and Carla Turner who put in countless volunteer hours to help make our library the incredible place that it is.

**Respectfully Submitted,
Mary M Weyer, Library Director**

Hollis Equestrian Park

123 New County Road (route 5) Hollis Center, Maine 04042

(207)727-3779 www.mainehorse.com/hep/

March 1, 2016

Dear Select Board,

This letter is to serve as our 2016 Annual Report from the Hollis Equestrian Park.

In 2015 the park was the site of 18 shows all repeat bookings from the year before, except 1 that was a new booking from Boothbay, Maine. We raise funds to maintain and improve the park through membership fees, business sponsorships and rental fees.

Our membership roster currently includes over 75 individual and family memberships. Our current assets are over \$2000.00 with an additional \$2000.00 in revenue anticipated over the next 2 months.

We are looking forward to another successful year at Hollis Equestrian Park. If anyone from the Town has question, please contact Bea MacDonald at bmacdonald17@roadrunner.com or Robyn Cuffey at (207 929-6562).

Sincerely,

Bea MacDonald

Treasurer, Friends of the Hollis Equestrian Park

Hollis Town Report 2015

As the year 2015 draws to a conclusion, **Saco River Community Television** reflects on 15 years of community service. When the contracts for a regional access center were signed back in 2000, few understood how consequential and relevant this small, grass roots media center would become.

Over the years, SRC-TV has endeavored to provide the citizens of Hollis with services ranging from 8mm film transfers to full fledged studio production assistance. These programs include candidate forums, music performances, fishing and garden programs and public safety discussions, to name just a few.

SRC-TV has always strived to be accessible and open to Hollis town government. Programs focused on the Hollis Fire Department and the Hollis Recreation departments have utilized our services in creative ways. Volunteers have given their time to spotlight accomplished citizens in Hollis including former clerk **Claire Dunn** and the always interesting **Rita Anderson**. Local State Representative Don Marean continues to host talk programs focused on local concerns from out Plains Road Studio, his most recent being an informative program about Lyme Disease and ticks featuring state entomologist Jim Dill.

We're particularly proud of a documentary we created focused on the **Saco River Indian Cellar** park preservation project. Saco River Indian Cellar was broadcast all over the State of Maine on the Maine Public Broadcasting Network and received great notices. According to longtime **Hollis Conservation Committee** leader **John Mattor**, the documentary had a significant impact on park visitation and today, the park is being heavily visited and respected by hundreds of people every year, including school groups, history buffs, day hikers and outdoor recreation enthusiasts.

Our most recent effort on behalf of the Town of Hollis was the widely viewed **Bar Mills Bridge** program also featuring John Mattor. Our online tracking shows this program has been viewed over 2400 times, an all time record for local programming on SRC-TV and a solid reminder that sometimes the most relevant news to local people might be something as simple as an update on a rusty old bridge the citizens of Hollis travel over on a routine basis. That's the real kind of news local people long for – relevant information told from a longtime citizen's perspective.

Cable is our primary focus but we strive to ensure more online visibility for the citizens of Hollis. We are currently streaming Hollis selectman meetings on SRC-TV's "peg" (public, education and government) streaming service every 1st and 3rd Wednesday of each month. Meetings and local programs are archived on our online "pegmedia" service found at www.src-tv.org.

SRC-TV is pleased to offer wide ranging media services to the people of the Town of Hollis. Free camera and editing instruction is available by appointment and moving forward, our volunteers and staff will continue providing the citizens of Hollis with access to a wide array of meeting content and locally relevant cable programming.

Respectfully submitted,

Patrick A. Bonsant
Director, Saco River Community Television

SACO RIVER CORRIDOR COMMISSION
“Communities Working Together To Protect Our Rivers”

The Saco River Corridor Commission (SRCC) works to protect the Ossipee, Little Ossipee and the Saco River through the standards, programs and laws described by the Saco River Corridor Act. The Maine legislature devised the Act in an effort to protect these great rivers after many citizens in the 20 surrounding towns approached them for help. Each of these 20 towns has an opportunity to be represented on the Commission by having the town appoint two people – a member and an alternate.

The Town of Hollis is fortunate to have Donna Hanson on the Commission. The Alternate position is currently vacant. In a practical sense, being on the Commission gives the Town of Hollis an opportunity to participate in the present and future development patterns throughout the entire corridor from Fryeburg to Saco. The Commission looks at land use issues, water quality and conservation issues covering a wide range of topics during the year. Anyone interested in obtaining more information about how to represent your community through this Commission should contact the Commission Staff and we will explain the town’s role and the individual’s role as well.

We are pleased to report that we are concluding our fifteenth successful season of our Saco River Basin Water Quality Monitoring Program in September, 2015. Currently, we have over 10 volunteers monitoring for dissolved oxygen, pH, turbidity, temperature, total Kjeldahl nitrogen, total phosphorus, orthophosphate, Alkalinity and *Escherichia coli*. We also do macro invertebrate testing and conductivity testing at many sites within the corridor. Our testing takes place on a bi-weekly schedule along the Saco, Ossipee, and Little Ossipee Rivers at 30 different locations during the months of May through September. All of the information relating to the past fifteen years of the Commission’s monitoring program can be found on our website located at www.srcc-maine.org.

The Commission and staff work hard to keep the rivers clean and healthy, but we cannot do it alone. Anyone from Hollis interested in filling the alternate position on the Commission or interested in obtaining additional information about the Saco River Corridor Commission’s work or for a copy of the water quality monitoring information should feel free to call Dennis J. Finn, the Commission’s Executive Director. The Commission office is located at 81 Maple Street in Cornish, Maine (Telephone 207-625-8123) and can be found on the web at www.srcc-maine.org.



February 24, 2016

Town of Hollis, Maine Annual Report 2015

To the Community we serve:

The Maine State Police-Troop A, is located at 502 Waterboro Road in Alfred, Maine. The State Police barracks consists of a troop commander, three sergeants, two corporals and thirteen troopers who provide law enforcement services for five towns in York County and Interstate 295. Troop A also has four K-9 teams assigned to the Troop. Lieutenant William Ross was recently promoted to Troop Commander replacing retired Lieutenant Louis Nyitray. Lieutenant Ross was the Internal Affairs / Professional Standards Sergeant prior to his promotion. He has been with the State Police over 13 years where he patrolled and worked as a detective in York County for the first half of his career. Lieutenant Ross had previously served with the Portland Police Department and the New York City Police Department.

I would also like to take the time to introduce the Sergeant and three Troopers that are assigned to the town of Hollis.

Sgt. Jeremy Forbes- Acts as the liaison between the State Police and town of Hollis. Sgt. Forbes is a 20 year veteran of the State Police and is also assigned to the K-9 Unit. Sgt. Forbes has the distinction of being named the Maine State Police Trooper of the Year on two occasions (2004 and 2012). Sgt. Forbes is only the second person in the history of the Maine State Police to receive this recognition two different times. Sgt. Forbes was previously assigned as the Troop Detective before being promoted.

Cpl. Jessica Shorey- Is a 12 year veteran of the State Police. Cpl. Shorey is presently the Assistant Commander of the State Police Crisis Negotiation Team and a Firearms Instructor. Cpl. Shorey is also a member of the State Police Color Guard Detail. Cpl. Shorey is a past K-9 Handler and Accident Reconstructionist.

Tpr. Robin Parker- Is a 21 year veteran of the State Police. Tpr. Parker has prior experience as a Detective with the State Police Major Crimes Unit as well as a Cadre member (drill instructor) at the Maine Criminal Justice Academy. Tpr. Parker has also worked at the State Police Crime Lab in Augusta.

Tpr. Jonathan Heimbach- Is a 4 year veteran of the State Police. Tpr. Heimbach was recently accepted into the State Police Evidence Response Team. This will greatly benefit the citizens of Hollis as Tpr. Heimbach will now be trained to process crime scenes in order to identify and successfully prosecute the perpetrator. The State Police recognized the importance of this position due to the number of burglaries and thefts being committed due to the opiate crisis our State is facing.

Also within the confines of the Troop A barracks are detectives with the Maine State Police Major Crimes Unit, Maine Drug Enforcement, the Maine Warden Service and the Maine Fire Marshal's Office. All members of the Troop work closely with these units to provide assistance and support when needed.

It should also be noted that the State Police have recognized the opiate epidemic facing our communities. Recently the State Police assigned a Trooper to work full time with the United States Drug Enforcement Agency. This Trooper is able to assist members of Troop A with investigations concerning the illegal trafficking of drugs in our towns. Troop A greatly benefits from this working relationship as we are able to utilize the resources and expertise that the United States Drug Enforcement Agency brings to the table.

The State Police have also committed a Trooper to work full time with the United States Marshal Service. This agency is responsible for locating and arresting dangerous felons in our patrol area. By having a Trooper assigned to this Agency we are able to utilize their technology that is not available to other departments. Troop A has been able to locate several dangerous felons in our area by this working relationship with the U.S. Marshal Service.

Several years ago a member of Troop A was promoted to a Detective position with the Federal Bureau of Investigations. This member works on large scale financial crimes or other fraud type complaints that may go beyond the confines of the State of Maine. Our State is experiencing a rise in credit card and bank fraud. By having a State Police Detective assigned to the FBI, Troopers are able to request assistance on cases that go beyond our State but the victims live in our communities.

The State Police bring several other resources to the law enforcement and public safety platform for the town of Hollis and surrounding communities. The State Police Specialty Teams are the best in the state and include a Tactical Team, Evidence Response Team, Dive Team, Bomb Team, Air Wing, Canine Team, Crisis Negotiation Team and the Incident Management Team (handle large scale events). In addition to Specialty Teams the State Police Commercial Vehicle Unit has several Troopers assigned to the York County area which will assist patrol units when necessary. These units will often be seen on the Cape Rd. enforcing commercial vehicle traffic traveling to and from the Poland Springs Bottling Plant.

The Maine State Police have made it a priority to answer concerns from the citizens of Hollis relating to criminality and disorder in the community. When a concern is brought forward to one of our members, the Sergeant that is assigned as the liaison for that town will meet with the Trooper to formulate a plan of action. Once this plan of action is complete we will evaluate the results to determine if we achieved our desired goal. If the desired goal is not met we will look at other options available to us.

The State Police also realize the importance of a collaborative working relationship with local business owners. It is impossible in today's economic climate for law enforcement to effect positive change without the assistance of community members to include local business. Troop A recently arrested two individuals for committing 17 burglaries in the Hollis, Dayton, and Buxton areas. This investigation was greatly aided by a local business owner that provided information to Troopers in regards to one of the suspects.

Troop A also understands the importance of meeting with local law enforcement to share information, identify criminal trends, and to quickly identify and arrest individuals committing crimes in our communities. Troop A meets weekly with area law enforcement departments as well as Probation and Parole.

The Town of Hollis has enjoyed additional traffic enforcement by the State Police by receiving the benefit of state wide initiatives to address traffic concerns such as, OUI enforcement details, seatbelt enforcement details, speeding enforcement details, and distracted driving enforcement details.

Below is a list of highlighted calls for service the State Police have responded to this year compared to 2014 calls for service.

	<u>2014</u>	<u>2015</u>
Total Calls for Service	1156	1206
Highlighted Calls for Service		
Burglary	9	7
Citizen Request Assistance	183	168
Citizen Traffic Complaint	101	118
Warrant Arrests	14	12
Operating after suspension	9	8
Family Fight (Domestic Violence	17	20
Suspicious Incidents	113	117
Motor Vehicle Crashes	93	85

Sgt. Forbes will make himself available to meet with the Hollis town government to address any matters of concern. The development of excellent working relationships assures continued progress and increased public safety for the town of Hollis. The State Police looks forward to the following year and continuing our collaborative work with the town. Challenges lay ahead; however, together we will ensure that your community remains a safe and peaceful place to live and work.

Submitted by:

Lt. William Ross
Troop Commander
Maine State Police
Troop A

2015 DELINQUENT PROPERTY TAXES FOR YEAR ENDING JUNE 30, 2015

ALBEE, COLIN D./ DANICA L.	\$1,131.60 **
ALDERETTE, RICHARD A.	\$979.23 **
AMES, DEBRA L./WALSH, TIMOTHY M.	\$574.34 **
ANDERSON, HARRY C.	\$87.98 **
ANDERSON, HARRY C.	\$20.58 **
ANYTIME REALTY, LLC	\$1,085.72 **
AT&T MOBILITY	\$2,101.56 **
ATKINS, LONNIE N./ KATHRYN A.	\$1,047.82 **
ATKINSON PHILIP JR/GORDON PHILIP	\$442.75 **
AVERILL, MICHELLE B.	\$2,108.87
AZARA, ERIC S.	\$21.85 **
BAKER, ROBERT G.	\$2,100.02
BEAR HILL LUMBER	\$521.18 **
BEAR HILL LUMBER	\$503.59 **
BEAR HILL LUMBER	\$534.29 **
BEAR HILL LUMBER	\$5,225.72 **
BEAULIEU, JR., GERARD PHILIP/ELISSA KATHRYN	\$541.65 *
BENTON, IRVING/ CARLENE	\$547.40
BERUBE,JEREMIAH	\$1,675.94 *
BICKFORD, JAMES L./KECIA M.	\$805.81
BICKFORD, JAMES L./ BERTHA E.	\$1,027.11 **
BOGDAHN, KATHERINE L./ JOHN P.	\$2,382.00
BROWN, BARRY	\$311.65
BROWN, BARRY S.	\$1,477.29
BUBAR, CHRISTOPHER E.	\$419.64 **
BUREAU, MARK A.	\$333.62
BURNELL, STEVEN A./ SARAH J.	\$284.86
BURNS, CHRISTINE	\$240.81
BUTLER CHARLES W./ BONNIE	\$1,813.21
BUTLER, GLENN	\$734.62

CAMPBELL, JR., JOHN E./ GEORGIA M.	\$1,428.42 *
CAMPBELL, SHAUN	\$2,202.99
CANDOW, WILLIAM/ JULIE	\$1,482.81 **
CHRISTENSEN, MURIELLE A.	\$1,232.11 *
COLBURN, CHRISTOPHER	\$235.06
COLE, AMANDA/ RUSTY A., JR	\$1,108.54 **
COUNTRY PROPERTIES OF MAINE INC	\$1,123.90 **
COUNTRY PROPERTIES OF MAINE INC	\$105.82 **
CROSSMAN, ERICA	\$2,633.27
DATSON, BRADD L./ BOULTER-DATSON, CATHY	\$2,180.40
DAY, IRENE	\$1,378.39
DECKER, GINGER M.	\$483.92 *
DELRYPLE, STEPHEN A.	\$2,623.84 **
DELUCA, MELISSA	\$208.55 **
DOUGLASS, MARIA	\$434.01 **
DRUMMOND, SAMUEL D.,III/LORA J.	\$2,868.09 **
DUREPO, SCOTT H.	\$1,352.86 **
EASTBROOK TIMBER CO., INC	\$749.46
EATON, COLIN J./SCHARPING, AMANDA R.	\$954.79 **
EDWIN, KENDRA/ SMITH, RONALD A.	\$1,802.40 **
FEENEY, FRANCIS R./ MELISSA R.	\$1,401.62
FERNSTROM, WILLIAM S./ JEANETTE E.	\$1,188.18 **
FILLMORE, RICHARD F./ AUGUSTA E.	\$1,919.01 **
FREEMAN, ALECIA D./ DANIEL R.	\$1,823.64 **
GAGNE, JAMES/ PAULA	\$1,102.04 **
GARDNER, FRANCES	\$138.58 **
GENDRON, MADELEINE, TRUSTEE	\$516.41 **
GENTILE, DAMON I.	\$2,012.04 **
GOAN, JOHN H./ JEAN A.	\$651.36 **
GOODWIN, DORIS, HEIRS	\$313.15
GRASS, CINDY J./ BRENT M.	\$1,742.65 **
GREEN, DANIEL A.R./ SONIA M.	\$2,259.87 **
GREENE, RONALD L./ A. HELEN	\$623.30 **
GREENLEAF, DAVID	\$306.94
GUFFEY, DANIEL PAUL	\$839.96 *
HANSON, DONNA MARIE	\$385.07 **
HARMON, TIMOTHY A./ JACQUELINE	\$2,340.02 **
HARRIS, BEVERLY	\$1,820.68 **
HARTLEY, JR., GERALD S./ MARGARET E.	\$580.00 *

HARTMAN, VERONICA E.	\$3,120.53 **
HARTMAN, VERONICA E.	\$69.67
HEANEY, SUSAN	\$708.61 **
HEATH, CHESTER	\$230.67 *
HEATH, DAVID A./ KELLY C.	\$1,504.62 **
HEAVIN, SEAN M./ STACEY	\$856.87 **
HEBERT, BECKY	\$473.69
HERTEL FAMILY, LLC	\$1,213.71 **
HERTEL FAMILY, LLC	\$759.81 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL FAMILY, LLC	\$368.35 **
HERTEL, JR. VAN E.	\$919.66 **
HERTEL, LORA C.	\$913.10 **
HERTEL, LORA C.	\$536.48 **
HERTEL, LORA C.	\$556.14 **
HERTEL, LORA C.	\$1,009.47 **
HERTEL, SR., VAN E.	\$277.59 **
HERTEL, SR., VAN E.	\$277.59 **
HERTEL, VAN E. JR	\$2,421.10 **
HERTEL, VAN E. SR	\$1,086.98 **
HEWARD, MALA J./ALBERT III	\$622.31
HILL, DONALD/DIANA	\$1,640.13 **
HOFFMAN, CARRIE	\$547.06 **
HOLLIS REALTY ASSOCIATES	\$1,080.79 **
HUNT, LINDA W.	\$1,272.82 **
HUNT, RHONDA L./RICHARD C.	\$1,061.68 *
JELLISON, DIANE M.	\$1,659.72 **
JOHNSON, EDWARD C. JR/STEVENS, FARRAH D.	\$984.92 **
JOHNSON, MICHAEL E., JR	\$1,392.99 **
JOY, GARY	\$316.14
KEENE, REBECCA J.	\$735.77 **
KILBRIDE-JOHNSON, JIM	\$83.83 **

KIRBY, ROBERT	\$361.79 **
KNUDSEN, JOHN/DONNA	\$1,416.23 **
LABRECQUE, JEFFREY E./CLAIRE	\$2,089.32 **
LACOURSE, CATHERINE M./GOODSON, DEVAN M./DANIEL A.	\$205.98 **
LAFRENIERE, STEPHEN M.	\$800.63
LANDRY, JOANNE V.	\$1,699.93
LESTAGE, NANCY L., HEIRS	\$1,290.19 **
LEWIS, SHIRLEY J.	\$1,754.10
LIBBY, PAULA L.	\$726.23 **
LIBBY, TODD M./WOODS, BEVERLY E.	\$2,680.19 **
LINSCOTT, ROBERT/MCLEESE, JOANNIE	\$325.39 **
MAREAN, CHRISTOPHER C.	\$2,230.66
MARTEL, DONALD N. SR/BRENDA L.	\$376.40 **
MARTINEAU, JEANNETTE M./TUCKER, RICHARD A.	\$1,502.59 *
MCGARRY, JR. JOHN F./SALLY R.	\$18.37 **
MCLEOD, EDWIN J.	\$2,446.17
MCNALLY LAND DEVELOPMENT INC	\$556.14 **
MCNALLY LAND DEVELOPMENT INC	\$551.77 **
MELLEN, BARRY/ROBIN	\$1,488.22
MILLS, CHARLIE N./SHARLENE J.	\$154.10
MITCHELL, HAROLD J./SHIRLEY A.	\$1,047.54 *
MOORE, ALBERT E. JR	\$964.51
MORRISON, GEORGE W.	\$584.43 **
MUEHLHAUSEN, MARY P.	\$2,062.64
MULTER, SUZANNE E.	\$8.18 **
NUNES, THOMAS E./PAMELA J.	\$2,556.57 **
ODONNELL, EUGENE L./SHIRLEY A.	\$1,288.71 **
PALMER, DONALD/FRENCH, BARBARA	\$210.91
PANCOAST, DAVID/PRISCILLA	\$386.29
PARKER, AARON/WALKER, STACIE/DATSON, BRUCE/BRADD	\$433.55 *
PARKER, EVERETT SR/WALKER, STACIE	\$637.85 **
PATTERSON, GEORGE A./NANCY K.	\$1,049.73 *
PEASE, SANFORD H./SARA	\$21.85 **
PELLETIER, HOLLY/ JOSEPH D.	\$1,429.62 **
PICHE, DAVID	\$165.25 **
PINET, ROGER J./MARSHA	\$734.10 **
PINET, ROGER J./MARSHA	\$448.84 **
PLUMMER ASSOCIATES C/O PLUMMER, PAUL	\$647.05 **
PLUMMER ASSOCIATES	\$339.13 **
POOLE, CARL	\$1,377.24 *

POTTLE, SCOTT A.	\$2,986.55
REMIINGTON, SR, RAYMOND D.	\$176.18 *
RICHMAN, KATHLEEN C/O JAMES FISHER	\$529.38
RINK, SCOTT	\$1,243.73 **
ROBERTS, DANIEL W. JR	\$2,480.55 **
ROE, DALE/ ROY BETTY M.	\$40.83
ROLLINS, ERIC-TRUSTEE/SNOW SANDRA-TRUSTEE	\$4,792.63
ROLLINS ERIC V.	\$396.06
ROWE, FREDDIE M./JUDITH L.	\$643.77 **
ROY, CHRISTOPHER	\$753.60 **
SALEVSKY, GEORGE H., HEIRS	\$2,843.26
SANTOS, WANDA L./GERALD L.	\$1,215.09 *
SAULNIER, JAMES	\$547.40
SEAL, ALFRED JR/MICHELE L.	\$2,175.11
SECRETARY OF VETERAN'S AFFAIRS	\$2,188.45 **
SEGAL, MARILYN C/O JAY SEGAL	\$10.92 **
SHAY, PENNY/THOMAS	\$426.70 *
SHAY, PENNY/THOMAS	\$393.99 **
SHAY, PENNY/THOMAS	\$279.07 **
SHEPARD, NORMAN/EVELYN	\$136.85 **
SHEPARD, PHILIP B.	\$459.77 **
SHEPARD, TINA	\$81.54
SILVER, DEBRA V.	\$341.90 **
SINENI, ANTHONY J.	\$828.92 *
SKILLINGS, BETTY	\$14.84 **
SMITH, EDITH	\$162.15 *
SMITH, HENERY A./IRMA L.	\$483.08 **
SMITH, TRENT A./JENNIFER L.	\$74.18 **
SNELL, PETER A.	\$10.93 **
SNELL, PETER A.	\$1,460.16 **
SPAULDING, GLENN J.	\$1,374.30 **
STEVENSON, GARY	\$2,270.38
STILPHEN, MARGARY L.	\$1,445.09 *
STJ INC	\$1.39 **
STJ INC	\$1.39 **
SWASEY, PAUL M.	\$1,088.94
TARBOX, MELISSA A./BELANGER, KEVIN B.	\$4,010.97 *
TARDIF, MARGARET C./MARC R.	\$2,394.65
TEA HOUSE ANTIQUE REPRODUCTION	\$3.41 **
THIBODEAU, CECIL A./CAROLYN	\$651.02
TRAMMELL, KELLI L.	\$754.98
TURNER, RALPH	\$1,369.53 **

USHER, JOHN E. JR	\$1,673.88
VERREAULT, ROBERT L./CECILE R.	\$21.91 **
VETRONE, DONNA	\$2,403.04
WALKER, EDNA C/O PETER WALKER	\$1,417.38 *
WALKER, EDNA C/O PETER WALKER	\$459.77 *
WEEMAN, JR. ROBERT V.	\$1,664.74
WHITEHOUSE ROBBIR/REBECCA/LUCIEN M./KATHI L.	\$60.49 **
WHITEHOUSE ROBBIE J./REBECCA	\$466.44 **
WHITTIER CHESTER G./MADELINE L.	\$1,445.09
WILLIAMS, PAULA R./WINFRIED W.	\$203.84 **
WILLIAMS, PAULA R./WINFRIED W.	\$1,178.40 **
WITHEY, DUANE/BECKY	\$1,060.53 **

PERSONAL PROPERTY TAXES

TITLE 36 SECTION 601. PERSONAL PROPERTY:DEFINED

PERSONAL PROPERTY FOR THE PURPOSE OF TAXATION INCLUDES ALL
TANGIBLE GOODS AND CHATTELS WHEREVER THEY ARE AND ALL VESSELS
AT HOME AND ABROAD

TITLE 36 SECTION 603.

ALL PERSONAL PROPERTY EMPLOYED IN TRADE IN THE ERECTION OF
BUILDINGS OR VESSELS IN MECHANIC ARTS SHALL BE TAXED IN THE
PLACE WHERE SO EMPLOYED EXCEPT AS OTHERWISE PROVIDED IN THIS
SECTION

TITLE 36 SECTION 706.

BEFORE MAKING ASSESSMENT, THE CHIEF ASSESSOR OF A PRIMARY
ASSESSING AREA MAY GIVE REASONABLE NOTICE IN WRITING TO ALL
PERSONS LIABLE FOR TAXATION IN THE MUNICIPALITY TO FURNISH
THE ASSESSOR A TRUE AND PERFECT LIST OF ALL THEIR ESTATES, NOT
BY LAW EXEMPT FROM TAXATION, WHICH THEY POSSESSED ON THE
FIRST DAY OF APRIL OF THE SAME YEAR.

DELIQUENT PERSONAL PROPERTY TAXES FOR YEAR ENDING June 30,2015

AT&T MOBILITY LLC		\$68.02 *
BEAR HILL LUMBER		\$1,506.60 **
DYER, BRADFORD	BRADFORD DYER CONSTRUCTION	\$61.33 *
GENTILE, DAMON	MIDWESTERN MEDICAL MACHINE	\$201.09 **
PAQUETTE, CHRISTOPHER/TERRI		\$517.29
SNELL, PETER		\$245.81

* PARTIAL PAYMENT

** PAID IN FULL

AS OF 03/02/16

**Town of Hollis
Tax Commitment
July 1, 2014- June 30, 2015**

The Hollis Tax Commitment, is available for your review at the Hollis Town Hall. In compliance with 30-A M.R.S.A. § 2801, the list of all delinquent tax payers and the amount due from each, is included in this report.

All tax payer information is available on the Town of Hollis website at www.hollismaine.org. select Departments/ Tax Collector (or Assessor) /on-line tax data. Tax accounts may be searched by map & lot number, account number, address or name of taxpayer as of April 1st of that tax year.

Berry · Talbot · Royer

CERTIFIED PUBLIC ACCOUNTANTS



February 4, 2016

Board of Selectmen
Town of Hollis, Maine

We have audited the financial statements of the Town of Hollis as of and for the year ended June 30, 2015 and have issued our report thereon dated February 4, 2016. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 28, 2015, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Hollis solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Hollis is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2015. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are as follows:

Management's estimate of the depreciation expense on general governmental capital assets is based on the remaining estimated useful lives of capital assets, the estimated salvage value of capital assets, and the use of the straight line method of depreciation. We evaluated the key factors and assumptions used to develop the estimate for depreciation and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion unit.

Management's estimate of unavailable property taxes is based on collection rates from the prior year on outstanding property tax receivables and applying those collection rates to the current year's balance. We evaluated the key factors and assumptions used to develop the estimate for unavailable property taxes and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion unit.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. None of the Town's financial statement disclosures involve significant judgment and are particularly sensitive.

Identified or Suspected Fraud

We have not identified any information that indicates a fraud may have occurred or is suspected to have occurred. Our audit procedures are not designed to detect fraud and, therefore, a fraud may have occurred that has not been identified.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all misstatements identified during the audit and no uncorrected financial statement misstatements remain whose effects in the current and prior periods, as determined by management, would be considered material, both individually and in the aggregate, to the financial statements taken as a whole and each applicable opinion unit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated February 4, 2016.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the Town, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Town's auditors.

Other Matters

We applied certain limited procedures to management's discussion and analysis and budgetary comparison schedule, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual fund financial statements, which accompany the financial statements but are not RSI. With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

This report is intended solely for the information and use of the Board of Selectmen, and management of the Town of Hollis and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Berry Talbot Royer". The signature is written in a cursive, flowing style.

Berry Talbot Royer
Certified Public Accountants

**TOWN OF HOLLIS
FINANCIAL REPORT**



JUNE 30, 2015

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INDEPENDENT AUDITOR'S REPORT

Board of Selectmen
Town of Hollis
Hollis, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Hollis as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis as of June 30, 2015, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule on pages 3-9 and 31 - 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hollis's basic financial statements. The combining nonmajor fund financial statements and additional schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements and additional schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and additional schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Certified Public Accountants
February 4, 2016

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Town of Hollis' financial performance provides an overview of the Town's financial activities for the year ended June 30, 2015. Please read it in conjunction with the Town's financial statements audited by our independent outside auditors, Berry Talbot Royer, Certified Public Accountants.

This annual report consists of a series of financial statements. The Statement of Net Position (Statement 1) and the Statement of Activities (Statement 2) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start with Statement 3. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

REPORTING THE TOWN AS A WHOLE

The Statement of Net Position (Statement 1) and the Statement of Activities (Statement 2)

The Statement of Net Position and the Statement of Activities report information about the Town as a whole. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in net position. The Town's net position, the difference between assets and liabilities, is one way to measure the Town's financial health or financial position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. Other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, need to be considered to assess the overall health of the Town.

In these government-wide statements, the Town's activities are reported in one category:

Governmental activities - Most of the Town's basic services are reported here, including fire, general administration, roads, and recreation. Auto excise taxes, franchise fees, fines, state revenue sharing, and state and federal grants finance most of these activities.

REPORTING THE TOWN'S MOST SIGNIFICANT FUNDS FINANCIAL STATEMENTS

The fund financial statements provide detailed information about the significant funds, but not on the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, the Board of Selectmen establishes many other funds to help it control and manage money for particular purposes.

Governmental Funds - The Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation is described at the bottom of the fund financial statements.

Reporting the Town's Fiduciary Responsibilities (Statement 6)

These activities are omitted from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Governmental Activities

This section will show a condensed financial comparison of revenues and expenses and provide explanations for significant differences.

To aid in the understanding of the Statement of Activities, some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenditures, and Changes in Fund Balance. Expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this type of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies the amount each function draws from the general revenues or if it is self-financing through fees and grants.

General Government	Charges for photocopies, maps, building permits, shore land permits, cable TV franchise fees, gas tax refund, grants and clerk fees.
Public Safety	Dispatching services agreement with Sanford, gas tax refund, other grants, dog license fees and an agreement for reimbursement of ambulance transportation and call fees.
Public Works and Sanitation	Urban/Rural Initiative program, gas tax refund, grants for snowmobile trail maintenance.
Cultural and Recreational	General assistance state reimbursement, parks and recreational fees and donations.

All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

Statement of Net Position Information

The tables below provide a summary of the Town of Hollis' condensed net position and statement of activities as of June 30, 2015 and for the year then ended.

Table 1
Statement of Net Position
Fiscal Year ended June 30, 2015 and 2014

	<u>Governmental Activities</u>	
	<u>2015</u>	<u>2014</u>
Current and other assets	\$ 4,761,919	\$ 4,432,478
Capital assets	<u>6,212,988</u>	<u>6,203,758</u>
Total assets	10,974,907	10,636,236
Long-term debt outstanding	60,524	90,441
Other liabilities	<u>95,376</u>	<u>108,409</u>
Total liabilities	155,900	198,850
Deferred inflows	<u>6,835</u>	<u>6,126</u>
Net position		
Net investment in capital assets	6,209,194	6,203,758
Restricted	1,694,844	1,167,658
Unrestricted	<u>2,908,134</u>	<u>3,059,844</u>
Total net position	<u>\$ 10,812,172</u>	<u>\$ 10,431,260</u>

Statement of Activities Information

Table 2
Statement of Activities
Fiscal Year ended June 30, 2015

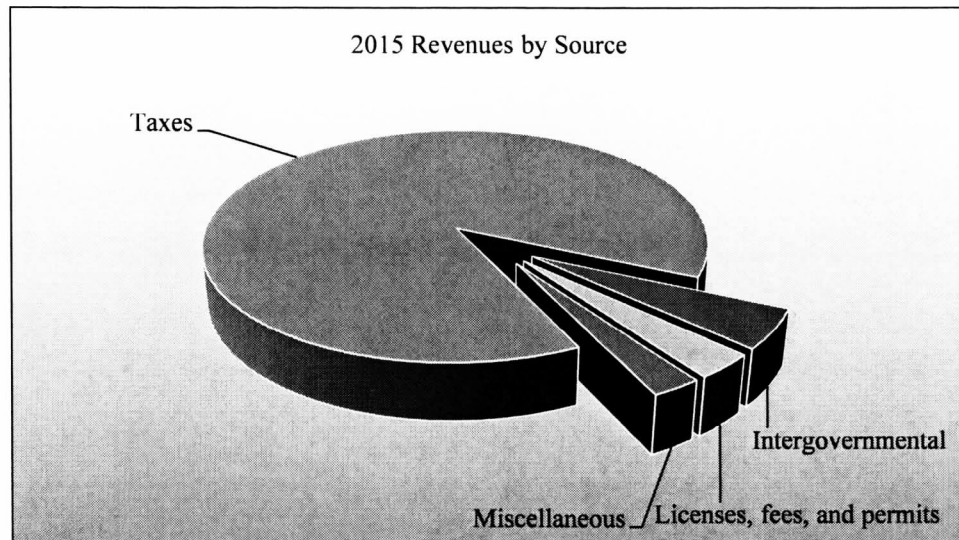
	<u>Expenditures</u>	<u>Revenues</u>	<u>Net Revenue (Expense)</u>
General government	\$ 636,182	\$ 18,438	\$ (617,744)
Public safety	581,737	151,249	(430,488)
Public works and sanitation	1,140,214	51,216	(1,088,998)
Cultural and recreational	322,432	200,524	(121,908)
Health and welfare	26,690	-	(26,690)
Education	3,523,138	-	(3,523,138)
TIF enhance payment	718,743	-	(718,743)
Payments for county tax	227,582	-	(227,582)
Abatements	<u>20,244</u>	<u>-</u>	<u>(20,244)</u>
Total government activities	<u>\$ 7,196,962</u>	<u>\$ 421,427</u>	<u>\$ (6,775,535)</u>

The Net Expense is the financial burden that was placed on the taxpayers by each of these functions. Over \$848,700 worth of activity was paid by grants, user fees, and fees other than taxes.

THE TOWN'S FUNDS

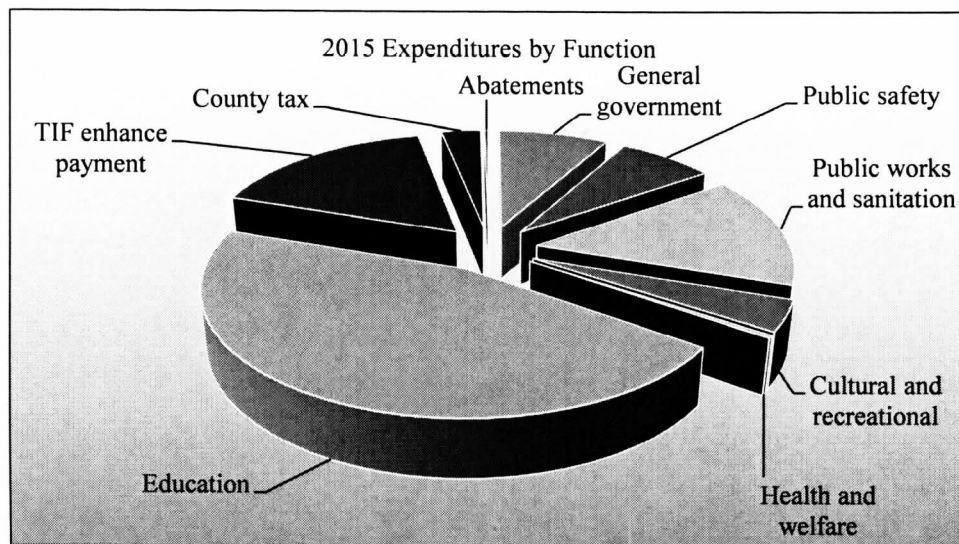
The following schedule presents a summary of General Fund revenues for the fiscal years ended June 30:

	<u>2015</u>	<u>2014</u>
Taxes	\$ 6,742,505	\$ 6,423,506
Intergovernmental	393,454	405,553
Licenses, fees, and permits	250,159	256,989
Miscellaneous	<u>202,782</u>	<u>138,740</u>
Total revenue	<u>\$ 7,588,900</u>	<u>\$ 7,224,788</u>



The following schedule presents a summary of expenditures for the fiscal years ended June 30.

	<u>2015</u>	<u>2014</u>	<u>Net Change</u>
General government	\$ 629,563	\$ 602,090	\$ 27,473
Public safety	553,474	555,041	(1,567)
Public works and sanitation	1,159,009	945,847	213,162
Cultural and recreational	317,812	322,758	(4,946)
Health and welfare	26,690	20,976	5,714
Education	3,523,138	3,393,931	129,207
TIF enhance payment	1,306,806	1,325,901	(19,095)
County tax	227,582	333,969	(106,387)
Abatements	20,244	8,595	11,649
Total expenditures	<u>\$ 7,764,318</u>	<u>\$ 7,509,108</u>	<u>\$ 255,210</u>



Tax Increment Financing (TIF)

The Hollis Select Board placed three articles on the warrant designated to use TIF Funds and all were approved by the voters. The first article was to approve up to \$380,000 to bid out and purchase a new fire engine for the Fire Department. This new truck is due to be delivered in 2016. The second TIF article was to spend up to \$20,000 to update the Town's Comprehensive Plan. The third TIF article was to spend up to \$20,000 to amend the Town's TIF agreement. At this time, plans are being made for the Southern Maine Planning and Development Commission to work with the Long Range Planning Committee and Select Board to update the Comprehensive Plan and amend the TIF.

As of June 30, 2015, the Poland Spring TIF fund balance was \$1,475,837.

GENERAL FUND BUDGETARY HIGHLIGHTS

The Select Board has reported that there is a decrease in the Town's General Fund in 2015 over 2014 by \$175,418 or -2.09%. The decrease is attributed to transferring \$250,000 for much needed repairs to our roads. Schedule 1 shows this decrease. As your Select Board we pay a great deal of attention to the Fund Balance. Historically, the Board tries to maintain a General Fund balance equal to or more than the total of our expenses of the greatest three months of the year. The largest three months of the year for expenses were October (\$706,400), November (\$1,011,696) and May (\$961,953) for a total of \$2,680,049. The difference between the three worst month's expenses and the General Fund Balance was \$249,222. The Select Board will continue to monitor those items that might cause changes in the General Fund Balance, such as overruns in the Snow or General Assistance budgets, and the appropriation of these funds for other approved uses. The Town also sold some of the tax acquired properties that will bring in revenue to the General Fund.

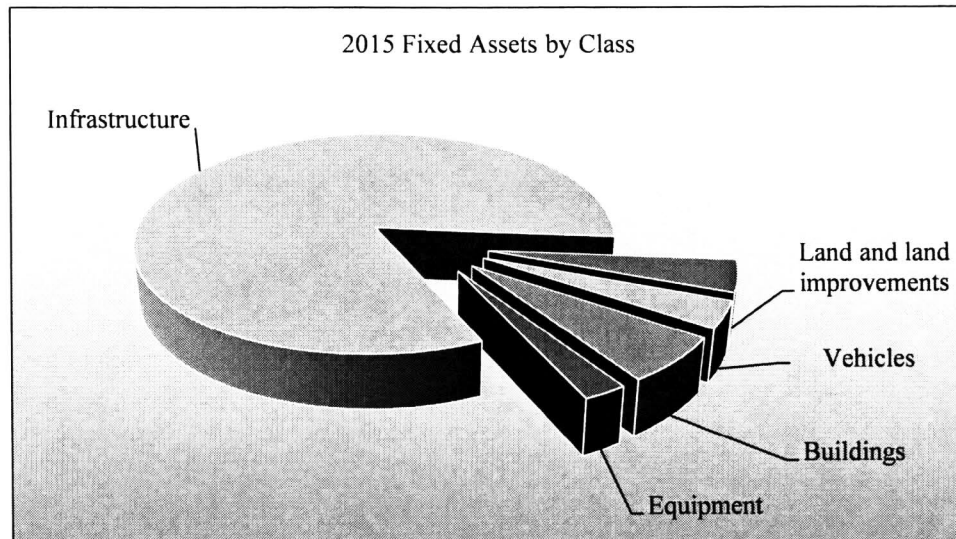
CAPITAL ASSETS

At the end of June 30, 2015, the Town had \$6,212,988 net investment in capital assets.

For the year ended June 30, capital asset comparisons are as follows:

	<u>2015</u>	<u>2014</u>
Beginning capital assets	\$ 6,203,758	\$ 5,664,287
Net change in assets	<u>9,230</u>	<u>539,471</u>
Ending capital assets	<u><u>\$ 6,212,988</u></u>	<u><u>\$ 6,203,758</u></u>

The Town's capital assets showed a slight increase in value for the year ending June 30, 2015.



DEBT ADMINISTRATION

At year-end the Town had a total of \$56,730 of general obligation bonds to finance the rebuilding and paving of a portion of Killock Pond Road. In addition, the capital lease purchase obligations totaled \$3,794.

The following is a summary of long-term debt transactions of the Town for the year ended June 30, 2015.

General Long Term Debt
Killock Pond Road
Fiscal Year Ended June 30, 2015

Debt Payable at June 30, 2014	\$ 90,441
Debt Retired	<u>(29,917)</u>
Debt Payable at June 30, 2015	<u><u>\$ 60,524</u></u>

More detailed information about the Town's long-term liabilities is included in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Code Enforcement Officer reports that building permits remain steady. The Assessor reports that our Sales Ratio, which is the overall ratio between sales price and assessed value, is 98%. This seems to indicate that property values have increased slightly. Due to the increase in new construction and improvements, real estate assessments have experienced growth of approximately \$6.7 million.

Spending appropriations, revenue, and property assessment are the key components in determining the tax rate. The Select Board, with the help of each of the Department Heads, has been able to reduce or control spending for Town services. However, the Town's cost for Education continues to rise.

The economic downturn has severely reduced Federal and State revenues to the Town of Hollis. This year we saw continued reduction in the municipal funding from the State to all Maine towns. Any reduction in funding means that the Town of Hollis has to increase the tax rate to make up for the reduction. The Select Board has worked diligently to review and modify all areas of spending, purchasing and revenues to provide whatever savings we can for you, the tax payer.

During this economic downturn, an emphasis to maintain and improve infrastructure was accomplished by using funds from the Town's Undesignated Surplus. The cost of oil directly affects the cost of asphalt. Because of decreased asphalt prices, we have been able to accomplish many paving projects. This past winter again created a lot of damage to our roadways. We have also been using crack filling and sealing as a tool to try to save our roads. We will cautiously increase the amount appropriated for road maintenance in order to take advantage of the current lower asphalt cost.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Selectmen's Office at 34 Town Farm Road, Hollis, Maine, or by phone at (207)929-8552.

BASIC FINANCIAL STATEMENTS

TOWN OF HOLLIS, MAINE
STATEMENT OF NET POSITION
JUNE 30, 2015

	<u>Governmental Activities</u>
ASSETS:	
Cash/Investments	\$ 4,395,954
Receivables (Net of Allowance for Uncollectibles):	
Taxes	229,510
Liens	94,263
Accounts	15
Prepaid Expenses	1,185
Tax Acquired Property	40,625
Internal Balances	367
Capital Assets:	
Land and Improvements	275,663
Other Capital Assets, Net of Depreciation	5,937,325
Total Capital Assets, Net of Depreciation	<u>6,212,988</u>
TOTAL ASSETS	<u>10,974,907</u>
LIABILITIES:	
Accounts Payable	36,542
Accrued Liabilities	21,386
Deferred Revenues	37,448
Long-term Liabilities:	
Due Within One Year	29,997
Due in More Than One Year	30,527
TOTAL LIABILITIES	<u>155,900</u>
DEFERRED INFLOWS OF RESOURCES:	
Prepaid Property Taxes	<u>6,835</u>
NET POSITION:	
Net Investment in Capital Assets	6,209,194
Restricted for Specific Purposes	1,475,837
Restricted for Special Revenues	219,007
Unrestricted	2,908,134
TOTAL NET POSITION	<u><u>\$ 10,812,172</u></u>

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30,2015

	Program Revenues			Net (Expense) Revenue and Changes in Net Position Primary Government
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
FUNCTIONS/PROGRAMS				
Primary Government				
Governmental Activities				
General Government	\$ 636,182	\$ 18,438	\$ -	\$ (617,744)
Public Safety	581,737	151,249	-	(430,488)
Public Works and Sanitation	1,140,214	-	51,216	(1,088,998)
Cultural and Recreational	322,432	200,524	-	(121,908)
Health and Welfare	26,690	-	-	(26,690)
Education	3,523,138	-	-	(3,523,138)
Fixed Charges	966,569	-	-	(966,569)
TOTAL PRIMARY GOVERNMENT	\$ 7,196,962	\$ 370,211	\$ 51,216	(6,775,535)
General Revenues:				
Property Taxes				5,981,641
Excise Taxes				747,518
Intergovernmental				342,238
Unrestricted Investment Earnings				46,618
Miscellaneous				38,432
Total General Revenues				7,156,447
Change in Net Position				380,912
Net Position - July 1,2014				10,431,260
Net Position - July 1,2015				\$ 10,812,172

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2015

	General Fund	Poland Spring TIF	Total Governmental Funds
ASSETS:			
Cash/Investments	\$ 2,883,245	\$ 1,512,709	\$ 4,395,954
Receivables:			
Taxes	229,510	-	229,510
Liens	94,263	-	94,263
Accounts	15	-	15
Prepaid Expenses	1,185	-	1,185
Tax Acquired Property	40,625	-	40,625
Due from Other Funds	37,239	-	37,239
TOTAL ASSETS	<u><u>\$ 3,286,082</u></u>	<u><u>\$ 1,512,709</u></u>	<u><u>\$ 4,798,791</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES:			
Liabilities:			
Accounts Payable	\$ 36,542	\$ -	\$ 36,542
Accrued Liabilities	21,386	-	21,386
Unearned Revenues	37,448	-	37,448
Due to Other Funds	-	36,872	36,872
Total Liabilities	<u>95,376</u>	<u>36,872</u>	<u>132,248</u>
Deferred Inflows of Resources:			
Unavailable Revenues-Property Taxes	254,600	-	254,600
Prepaid Property Taxes	6,835	-	6,835
Total Deferred Inflows of Resources	<u>261,435</u>	<u>-</u>	<u>261,435</u>
Fund Balances:			
Restricted for:			
Special Revenues	-	1,475,837	1,475,837
Subsequent Years' Expenditures	219,007	-	219,007
Committed for:			
Revaluation Reserve	150,000	-	150,000
Assigned for:			
Subsequent Years' Expenditures	218,586	-	218,586
Use of Fund Balance	180,000	-	180,000
Unassigned	2,161,678	-	2,161,678
Total Fund Balances	<u>2,929,271</u>	<u>1,475,837</u>	<u>4,405,108</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	<u><u>\$ 3,286,082</u></u>	<u><u>\$ 1,512,709</u></u>	<u><u>\$ 4,798,791</u></u>

The reconciliation of the ending fund balances of governmental funds to the net position in the statement of net position is presented on a separate schedule on the next page.

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2015

Net change in fund balances - total governmental funds (from Statement 3)	\$ 4,405,108
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	6,212,988
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds.	254,600
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	<u>(60,524)</u>
Net position of governmental activities (see Statement 1)	<u><u>\$ 10,812,172</u></u>

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

	General Fund	Poland Spring TIF	Total Governmental Funds
REVENUES:			
Taxes	\$ 6,742,505	\$ -	\$ 6,742,505
Intergovernmental	393,454	-	393,454
Licenses, Permits and Fees	250,159	-	250,159
Miscellaneous	202,782	2,317	205,099
Total Revenues	<u>7,588,900</u>	<u>2,317</u>	<u>7,591,217</u>
EXPENDITURES:			
General Government	629,563	-	629,563
Public Safety	553,474	-	553,474
Public Works and Sanitation	1,159,009	59,850	1,218,859
Cultural and Recreational	317,812	-	317,812
Health and Welfare	26,690	-	26,690
Education	3,523,138	-	3,523,138
Fixed Charges	247,826	718,743	966,569
Total Expenditures	<u>6,457,512</u>	<u>778,593</u>	<u>7,236,105</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1,131,388	(776,276)	355,112
OTHER FINANCING SOURCES (USES):			
Transfers In	-	1,306,806	1,306,806
Transfers Out	<u>(1,306,806)</u>	<u>-</u>	<u>(1,306,806)</u>
Total Other Financing Sources (Uses)	<u>(1,306,806)</u>	<u>1,306,806</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	(175,418)	530,530	355,112
FUND BALANCES - JULY 1, 2014	<u>3,104,689</u>	<u>945,307</u>	<u>4,049,996</u>
FUND BALANCES - JUNE 30, 2015	<u><u>\$ 2,929,271</u></u>	<u><u>\$ 1,475,837</u></u>	<u><u>\$ 4,405,108</u></u>

The reconciliation of the net change in fund balances of governmental funds to the change in net position in the statement of activities is presented on a separate schedule on the next page.

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2015

Net change in fund balances - total governmental funds (from Statement 5) **\$ 355,112**

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:

Capital Outlay	322,239
Depreciation	<u>(313,009)</u>
	<u>9,230</u>

Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount of repayments in the current period:

Bond Repayments	28,366
Capital Lease Repayments	<u>1,551</u>
	<u>29,917</u>

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the fund statement.

(13,347)

Change in net position of governmental activities (see Statement 2) **\$ 380,912**

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2015

	<u>Non - Expendable Trusts</u>
ASSETS:	
Cash	\$ 6,902
 LIABILITIES:	
Due to Other Funds	<u>367</u>
 NET POSITION:	
Held in Trust for Other Purposes	<u><u>\$ 6,535</u></u>

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

	Non - Expendable Trusts
ADDITIONS:	
Interest	\$ 2
DEDUCTIONS:	
Program Expenditures	23
CHANGE IN NET POSITION	(21)
NET POSITION - JULY 1	6,556
NET POSITION - JUNE 30	\$ 6,535

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Reporting Entity

The Town of Hollis, Maine, was incorporated as a Town on February 27, 1798, under the laws of the State of Maine. The Town operates under a Town Meeting and a three member Board of Selectmen form of Government. The financial statements of the Town conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's basic financial statements. In accordance with GASB, the Town (the primary government) is financially accountable if it appoints a voting majority of the organizations governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. The Town also is financially accountable for organizations that are fiscally dependent on it and if there is a financial benefit or burden relationship. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete.

Based on the aforementioned criteria, the following is a brief review of the potential component unit addressed in defining the reporting entity.

The Town participates in a jointly governed organization, which is not part of the Town's reporting entity.

Ecomaine provides solid waste disposal services to twenty participating communities (including the Town of Hollis) and eleven associate member communities. Ecomaine is managed by a Board of Directors selected by the elected municipal officers of its member communities. Except for requirements pursuant to Waste Handling Agreements (participating municipalities are obligated severally to deliver certain of the solid waste produced within the municipality to Ecomaine for processing, and to make service payments and pay tipping fees for such processing) no participant has any obligation, entitlement, or residual interest.

Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements, comprised of the statement of net position and the statement of activities, report information on all of the non-fiduciary activities of the Town. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. The Town does not allocate indirect expenses to programs or functions in the statement of activities. Program revenues include 1) charges to customers who purchase, use, or directly benefit from goods, services offered by the programs, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular program. Taxes and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from general revenues of the Town.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

Fund Financial Statements

Fund financial statements report detailed information about the Town. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. Non-major funds are aggregated and presented in the "Other Governmental Funds" column in the fund financial statements. Fiduciary funds are reported by fund type.

The Town's major governmental funds are the General Fund and Poland Spring TIF.

Measurement Focus and Basis of Accounting

The accounting and reporting treatment applied to a fund is determined by its measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements. The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liability is incurred, regardless of when the related cash flow takes place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized (recorded) in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current fiscal period. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within 60 days after the end of the fiscal year. Revenue sources susceptible to accrual include intergovernmental revenues and investment earnings. Expenditures are recognized when the corresponding liabilities are incurred, except for principal and interest on general long-term debt, which are recognized when due, and compensated absences, which are recognized when paid to the employees. Capital asset acquisitions are reported as expenditures. Allocations of cost, such as depreciation, are not recognized in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Fund Accounting

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues and expenditures/expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are reported by generic classification within the financial statements.

Governmental Funds

Governmental funds are identified as either general or special revenue, or capital projects (if any), based upon the following guidelines.

The General Fund is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Accounting (Continued)

Governmental Funds (Continued)

Special Revenue Funds are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

The Poland Spring Tax Increment Financing (TIF) fund accounts for expenditures to be paid out of TIF revenues.

Fiduciary Funds

Private-Purpose Trust Funds - Trust funds are used to account for assets received by the Town and held in the capacity of trustee, custodian or agent. Non-expendable trust funds are those whose principal must be preserved intact. Expendable are those whose principal and income may be expended in the course of their designated operations. These funds are not incorporated into the Government-wide statements.

Cash and Investments

Cash and cash equivalents are considered to be cash on hand, demand deposits and time deposits. Investments are stated at fair value.

Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond June 30, 2015 are recorded as prepaid expenses.

Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the combined balance sheet of the governmental funds and fiduciary funds. As a general rule, the effect of interfund activity has been eliminated from the government-wide statements.

Operating transfers are used to move unrestricted resources from various funds to finance programs that the Town must account for in other funds in accordance with budgetary authorizations.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets, other than land, is provided on the straight-line basis over their estimated useful lives. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Property, plant and equipment of the primary government are depreciated using the straight line method over the assets' estimated lives, ranging from 4 to 50 years.

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures upon acquisition. Fixed assets are not capitalized and related depreciation is not expensed in the fund financial statements.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of assets. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing resources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has no deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. In the government-wide financial statements, the Town's deferred inflows of resources consist of prepaid property taxes.

In the fund financial statements, due to differences in the modified accrual basis of accounting, deferred inflows also include deferred (unavailable) property taxes.

Net Position and Fund Equity Classifications

Net position is required to be classified into the following three components:

Net Investment in Capital Assets - This component consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Capital assets	\$ 11,131,438
Accumulated depreciation	(4,918,450)
Capital leases payable	<u>(3,794)</u>
Net investment in capital assets	<u>\$ 6,209,194</u>

Restricted - This component consists of constraints placed on the use of net position which are either externally imposed by debt covenants, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted - This component consists of net position that does not meet the definition of "restricted" or "net investment in capital assets".

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balance Component

In the fund financial statements, governmental fund balance is presented in five possible categories that comprise a hierarchy based on the extent to which the Town is bound to honor constraints on the specific purposes for which those funds can be spent. The categories are as follows:

Nonspendable - includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.

Restricted - represent those portions of fund equity that have externally enforceable legal restrictions.

Committed - describes the portion of the fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

Assigned - This classification reflects the amounts constrained by the town's "intent" to be used for specific purposes, but are neither restricted nor committed. The town Selectmen have the authority to assign amounts to be used for specific purposes.

Unassigned - represents amounts that are available for any purpose.

The Town has no formal revenue spending policy for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

Landfill Closure and Postclosure Care Cost

State and federal regulations require that the Town place a final cover on its current operating landfill when waste is no longer accepted and to perform certain maintenance and monitoring functions at the site for a period of thirty years after closure. A related liability is required to be recognized based on the future closure and post closure care costs that will be paid after the date that the landfill stops accepting waste. The Town has one landfill, closure of which is complete. Some monitoring costs will be required in the future. However, these costs are not deemed to be material and were therefore not recorded as a liability.

Estimates

Management uses estimates and assumptions in preparing these basic financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets, liabilities, the disclosure of contingent liabilities, and the reported revenue and expenses. Actual results could differ from these estimates.

NOTE 2: DEPOSITS AND INVESTMENTS

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of the bank's failure, the Town will not be able to recover the value of its deposits and investments that are in the possession of an outside party.

Deposits

The Town does not have a deposit policy for custodial credit risk and follows the provisions of Maine State Statutes. As of June 30, 2015, the Town reported deposits of \$4,402,857 with a bank balance of \$4,425,100. The Town's bank balance was covered by FDIC insurance and/or an irrevocable letter of credit.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 3: TAXES AND LIENS RECEIVABLE

The Town's property taxes for the current year were committed on October 3, 2014 on the assessed value listed as of the previous April 1 for all real and taxable personal property located in the Town. Assessed values are periodically established by the assessors at 100% of the assumed market value. All real and personal property taxes were due in two installments, 50% on November 5, 2014 and 50% on May 6, 2015. Interest at the rate of 7% per annum was charged on any amounts remaining unpaid after these respective dates. The assessed value for the list of April 1, 2014, upon which the levy for the year ended June 30, 2015 was based, was \$519,484,654.

The following summarizes the levy:

Valuation		
Real Estate	\$	459,092,796
Personal Property		<u>60,391,858</u>
Total Valuation		519,484,654
 Tax Rate per Thousand		 <u>11.50</u>
 Tax Commitment	\$	 <u><u>5,974,074</u></u>
 Original tax commitment	\$	 5,974,074
Supplemental commitment		<u>7,567</u>
Total commitment		5,981,641
 Less:		
Collection in current year	\$	5,753,156
Abatements		<u>1,329</u>
		<u>5,754,485</u>
 FY 2015 taxes receivable (June 30, 2015)	\$	 <u><u>227,156</u></u>

Taxes receivable include personal property taxes that cannot be liened and are long past due. For these amounts, management has estimated an allowance for uncollectible accounts. Taxes receivable are reported net of this allowance on the financial statements. The net amount is calculated as follows:

Taxes - current year	\$	227,156
Taxes - prior year		21,270
Allowance for uncollectible accounts		<u>(18,916)</u>
Total	\$	<u><u>229,510</u></u>

Liens receivable as of June 30, 2015 is \$94,263. Management believes the collectability of these accounts is reasonably assured and, therefore, has not provided for an allowance for uncollectible accounts.

Collections in the current year are net of adjustments and refunds.

Of the total taxes committed for the year ended June 30, 2015, \$1,306,806 was allocated to Poland Spring under the approved incremental tax levied on the Tax Increment Financing District's "captured assessed value" (see Note 12).

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$76,309 for the year ended June 30, 2015.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 3: PROPERTY TAX (Continued)

Property taxes levied were recorded as receivables at the time of the levy. The taxes collected during the year, and in the first sixty (60) days subsequent to the fiscal year, have been recorded as revenues. The remaining receivables estimated to be collectible subsequent to the sixty (60) day period are recorded as deferred revenues. The variance between actual property tax revenues and budgeted property tax revenues (Exhibit 1) represents supplemental taxes of \$7,567.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property acquired by foreclosure for nonpayment of taxes is recorded at the amount of expired tax liens plus the costs involved in foreclosure. Liens and any current taxes on the same record are not included as part of the tax acquired property account until expiration of statutory time limits.

NOTE 4: CAPITAL ASSETS

Capital asset activity during 2015 was:

	Balance June 30, 2014	Additions	Disposals	Balance June 30, 2015
Capital assets not being depreciated				
Land	\$ 268,063	\$ -	\$ -	\$ 268,063
Capital assets being depreciated				
Land improvements	9,500	-	-	9,500
Buildings and improvements	1,286,475	-	-	1,286,475
Vehicles	812,570	-	-	812,570
Equipment	371,811	32,777	-	404,588
Infrastructure	8,060,780	289,462	-	8,350,242
Total capital assets being depreciated	<u>10,541,136</u>	<u>322,239</u>	<u>-</u>	<u>10,863,375</u>
Total capital assets	10,809,199	322,239	-	11,131,438
Less accumulated depreciation				
Land improvements	950	950	-	1,900
Buildings and improvements	872,482	24,596	-	897,078
Vehicles	555,254	26,833	-	582,087
Equipment	225,583	23,383	-	248,966
Infrastructure	2,951,172	237,247	-	3,188,419
Total accumulated depreciation	<u>4,605,441</u>	<u>313,009</u>	<u>-</u>	<u>4,918,450</u>
Net capital assets	<u>\$ 6,203,758</u>	<u>\$ 9,230</u>	<u>\$ -</u>	<u>\$ 6,212,988</u>

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 4: CAPITAL ASSETS (Continued)

Depreciation was charged to the following functions:

Public safety	\$ 53,775
Public works	240,296
General government	11,320
Cultural / recreational	<u>7,618</u>
 Total	 <u><u>\$ 313,009</u></u>

NOTE 5: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

Long-Term Debt Obligations

The following is a summary of long-term debt transactions of the Town for the year ended June 30, 2015:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
General obligation bonds	\$ 85,096	\$ -	\$ 28,366	\$ 56,730	\$ 28,365
Capital leases	<u>5,345</u>	<u>-</u>	<u>1,551</u>	<u>3,794</u>	<u>1,632</u>
	<u><u>\$ 90,441</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 29,917</u></u>	<u><u>\$ 60,524</u></u>	<u><u>\$ 29,997</u></u>

The only long-term obligation owed by the Town as of June 30, 2015 is a General Obligation Bond issued by TD Bank, dated January 26, 2007. Its annual installment payments are \$28,365, paid in January. Interest on the bond is 4.68% per annum. The bond matures January 26, 2017. The original amount authorized and issued was \$283,651. The ending balance, as of June 30, 2015 was \$56,730.

The annual requirement to amortize debt outstanding as of June 30, 2015 is as follows:

Fiscal year	Principal	Interest	Total
2016	\$ 28,365	\$ 2,655	\$ 31,020
2017	<u>28,365</u>	<u>1,328</u>	<u>29,693</u>
Total	<u><u>\$ 56,730</u></u>	<u><u>\$ 3,983</u></u>	<u><u>\$ 60,713</u></u>

Interest expense paid was \$3,982 for the year.

In accordance with 30 MRSA, Section 5061, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. The Town's outstanding debt at June 30, 2015, of \$56,730 was \$61,165,770 below the Town's statutory debt limit.

Capital Lease Obligations

The Town's copier lease is classified as a capital lease and is expiring in 2018. Annual payments are made in the amount of principal and interest due on debt. The costs of capital assets under capital leases is included in the statement of net position as capital assets and totaled \$7,870 at June 30, 2015. Accumulated amortization of the leased capital asset was \$4,591. Amortization of assets under capital leases is included in depreciation expense.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 5: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (Continued)

Capital Lease Obligations (Continued)

The following is a summary of capital lease transactions of the District for the year ended June 30, 2015:

	Year Ending June 30	Amount
	2016	\$ 1,787
	2017	1,787
	2018	<u>448</u>
Total future minimum lease payments		4,022
Less: Amounts representing interest		<u>228</u>
Present value of future minimum lease payments		3,794
Less: Current maturities of capital lease obligations		<u>1,632</u>
Long-term capital lease obligations		<u><u>\$ 2,162</u></u>

NOTE 6: OVERLAPPING DEBT

The Town's proportionate share of Maine School Administrative District No. 6's and York County's bonded debt is not reported in the Town's financial statements. Debt service is included in the annual School and County assessments to the Town. The Town's share at June 30, 2015 is: 15.5% (\$3,066,257) of Maine School Administrative District No. 6's outstanding debt of \$19,750,489 and 1.43% (\$110,540) of York County's outstanding debt of \$7,730,059.

NOTE 7: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS

Interfund Receivables and Payables

Individual interfund receivable and payable balances at June 30, 2015 were as follows:

	Interfund Receivables	Interfund Payables
General fund	\$ 37,239	\$ -
Poland Spring TIF	-	36,872
Fiduciary funds	<u>-</u>	<u>367</u>
Total	<u><u>\$ 37,239</u></u>	<u><u>\$ 37,239</u></u>

The purpose of interfund loans is to charge revenues and expenditures to the appropriate fund when that activity is accounted for through the centralized checking account. The balances represent each fund's portion of the centralized account.

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 7: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS (Continued)

Transfers

Interfund transfers for the year ended June 30, 2015 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ -	\$ 1,306,806
Poland Spring TIF	<u>1,306,806</u>	<u>-</u>
Total	<u>\$ 1,306,806</u>	<u>\$ 1,306,806</u>

Transfers are used to report money appropriated out of the general fund operations for specific outlays reported in other funds.

NOTE 8: CONTINGENT LIABILITY

State and Federal Grants

The Town participates in state and federal grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants, therefore no provision has been recorded in the accompanying combined basic financial statements for such contingencies.

Litigation

The Town is subject to certain legal proceedings and claims which arise in the ordinary course of conducting its activities. In the opinion of management, the Town has defensible positions and any ultimate liabilities are covered by insurance or will not materially affect the financial position of the Town.

NOTE 9: SELECTED COMPONENTS OF FUND BALANCE

The following presents the components of fund balances that are aggregated on Statement 3 as of June 30, 2015 as follows:

	<u>Restricted</u>	<u>Committed</u>	<u>Assigned</u>	<u>Unassigned</u>
General fund				
Designated for subsequent years' expenditures				
General government	\$ 21,047	\$ -	\$ 13,896	\$ -
Public works and sanitation	-	-	149,874	-
Protection	6,744	-	20,806	-
Health and welfare	-	-	24,889	-
Cultural and recreational	191,216	-	9,121	-
Revaluation Reserve	-	150,000	-	-
Use of fund balance	-	-	180,000	-
Unassigned	-	-	-	2,161,678
Poland Spring TIF	<u>1,475,837</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 1,694,844</u>	<u>\$ 150,000</u>	<u>\$ 398,586</u>	<u>\$ 2,161,678</u>

TOWN OF HOLLIS, MAINE
NOTES TO THE BASIC FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE 10: RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town either carries commercial insurance or participates in a public entity risk pool. Currently, the Town participates in a public entity risk pool sponsored by the Maine Municipal Association.

Based on coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material, actual or potential claim liabilities which should be recorded at June 30, 2015.

NOTE 11: OUTSIDE COMPENSATION FUNDS

The Town maintains a workers' compensation fund and an unemployment compensation fund as part of a pool with Maine Municipal Association (MMA). Contributions are made by the Town during the year and are invested by MMA to administer workers compensation and unemployment benefits for the Town, if any. The Town has a positive experience, that is, contributions and income exceed payment of benefits. These plans do not allow for retroactive premium adjustment by the pool and the pool retains the risk of loss. Therefore, these amounts are not part of the Town's basic financial statements.

NOTE 12: TAX INCREMENT FINANCING DISTRICT

The Town was authorized by the Maine Department of Economic and Community Development to establish a Tax Increment Financing District (TIF) in order to capture improvements made within the District and permit Tax Increment financing for the Poland Spring Project. This project encompasses approximately 250 acres of taxable real estate, as well as personal property.

TIF revenues allocated to the Company are used to offset the costs of financing, building construction, site improvements and the purchase and installation of equipment within the District. The Development Program provides for a portion of the new tax revenues generated by the increase in assessed value of the District to be captured and designated as TIF revenues. The Town and the Company will use their TIF revenues to cover development costs and related Town expenditures. Under the Tax Increment Financing District Credit Enhancement Agreement, a percentage of the captured TIF revenues (46.75% for fiscal year ended June 30, 2015) has been paid to the Company to offset costs of building construction, site improvements, and purchase and installation of equipment. The balance of the captured TIF revenues (38.25% for fiscal year ended June 30, 2015) has been used to pay for road improvements. Future funds will be deposited into the Development Program Fund for Town improvements made outside the District. The remaining portion of the incremental tax revenues generated by the increase in assessed value will be deposited into the Town's general fund.

NOTE 13: SUBSEQUENT EVENTS

In preparing these financial statements, the Town has evaluated events and transactions for potential recognition or disclosure through February 4, 2016, the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF HOLLIS, MAINE
BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
YEAR ENDED JUNE 30, 2015

	Original and Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES:			
Taxes:			
Property	\$ 5,974,074	\$ 5,981,641	\$ 7,567
Change in Deferred Property Taxes	-	13,346	13,346
Excise	680,000	747,518	67,518
	<u>6,654,074</u>	<u>6,742,505</u>	<u>88,431</u>
Intergovernmental:			
Municipal Revenue Sharing	100,148	105,198	5,050
Homestead Reimbursement	56,436	56,786	350
Department of Transportation	62,185	51,216	(10,969)
State BETE Program	157,412	157,412	-
Tree Growth	20,700	20,700	-
Veteran Tax Relief	2,000	2,142	142
	<u>398,881</u>	<u>393,454</u>	<u>(5,427)</u>
Fees and Permits:			
Tax Collector and Clerk Fees	16,950	17,541	591
Cable	43,200	40,956	(2,244)
Rental	475	895	420
Plumbing Fees	-	6,475	6,475
Fish & Game Fees	620	534	(86)
Dog Fees and Animal Control	3,700	2,915	(785)
Code Enforcement, Building and Electrical Fees	36,500	21,125	(15,375)
Parks and Recreation	155,000	159,568	4,568
Commercial Hauler Fees	-	150	150
	<u>256,445</u>	<u>250,159</u>	<u>(6,286)</u>
Miscellaneous:			
Lien Costs and Interest	22,100	36,112	14,012
Bank Interest	11,750	8,189	(3,561)
Rescue Fees	98,000	120,049	22,049
Other	7,655	38,432	30,777
	<u>139,505</u>	<u>202,782</u>	<u>63,277</u>
TOTAL REVENUES	7,448,905	7,588,900	139,995

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
YEAR ENDED JUNE 30, 2015

	Original and Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES:			
Taxes:			
Property	\$ 5,974,074	\$ 5,981,641	\$ 7,567
Change in Deferred Property Taxes	-	13,346	13,346
Excise	680,000	747,518	67,518
	<u>6,654,074</u>	<u>6,742,505</u>	<u>88,431</u>
Intergovernmental:			
Municipal Revenue Sharing	100,148	105,198	5,050
Homestead Reimbursement	56,436	56,786	350
Department of Transportation	62,185	51,216	(10,969)
State BETE Program	157,412	157,412	-
Tree Growth	20,700	20,700	-
Veteran Tax Relief	2,000	2,142	142
	<u>398,881</u>	<u>393,454</u>	<u>(5,427)</u>
Fees and Permits:			
Tax Collector and Clerk Fees	16,950	17,541	591
Cable	43,200	40,956	(2,244)
Rental	475	895	420
Plumbing Fees	-	6,475	6,475
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Dog Fees and Animal Control	3,700	2,915	(785)
Code Enforcement, Building and Electrical Fees	36,500	21,125	(15,375)
Parks and Recreation	155,000	159,568	4,568
Commercial Hauler Fees	-	150	150
	<u>256,445</u>	<u>250,159</u>	<u>(6,286)</u>
Miscellaneous:			
Lien Costs and Interest	22,100	36,112	14,012
Bank Interest	11,750	8,189	(3,561)
Rescue Fees	98,000	120,049	22,049
Other	7,655	38,432	30,777
	<u>139,505</u>	<u>202,782</u>	<u>63,277</u>
TOTAL REVENUES	7,448,905	7,588,900	139,995

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS, MAINE
BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
YEAR ENDED JUNE 30, 2015

	Original and Final <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
General Government	\$ 837,632	\$ 629,563	\$ 208,069
Public Works and Sanitation	1,216,571	1,159,009	57,562
Protection	582,894	553,474	29,420
Education	3,523,138	3,523,138	-
Health and Welfare	51,691	26,690	25,001
Cultural and Recreational	557,286	317,812	239,474
Fixed Charges	<u>303,891</u>	<u>247,826</u>	<u>56,065</u>
TOTAL EXPENDITURES	<u>7,073,103</u>	<u>6,457,512</u>	<u>615,591</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	375,802	1,131,388	755,586
OTHER FINANCING SOURCES (USES):			
Carryforward From 6-30-2014	475,079	-	(475,079)
Budgeted Use of Surplus	455,925	-	(455,925)
Operating Transfer (to)/from:			
Transfers to Special Revenues	<u>(1,306,806)</u>	<u>(1,306,806)</u>	<u>-</u>
	<u>(375,802)</u>	<u>(1,306,806)</u>	<u>(931,004)</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	<u>\$ -</u>	<u>\$ (175,418)</u>	<u>\$ (175,418)</u>

The accompanying notes are an integral part of these statements.

TOWN OF HOLLIS
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2015

NOTE 1: BUDGETARY ACCOUNTING

Each year a Budget is adopted for the general fund only. The Poland Spring TIF does not have a legally adopted budget. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

In the second half of the last fiscal year, the Town prepared a budget for this fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.

After giving public notice of the meeting, the inhabitants of the Town voted in June for the purpose of adopting the proposed budget.

The budget was adopted subsequent to the vote by the inhabitants of the Town.

Formal budgetary integration is employed as a management control device during the year for the general fund. A comparison of budget to actual is presented in the financial statements.

NOTE 2: EXPENDITURES IN EXCESS OF APPROPRIATIONS

During the year, expenditures exceeded appropriations in the Sanding and Snow Removal budget article; amounts over expended, \$108,996, will be taken from unassigned fund balance.

OTHER SUPPLEMENTARY INFORMATION

TOWN OF HOLLIS, MAINE
BALANCE SHEETS - POLAND SPRING TIF
JUNE 30,

	<u>2015</u>	<u>2014</u>
ASSETS:		
Cash	\$ 1,512,709	\$ -
Due from General Fund	-	945,307
TOTAL ASSETS	<u><u>\$ 1,512,709</u></u>	<u><u>\$ 945,307</u></u>
 LIABILITIES AND FUND BALANCE:		
Liabilities		
Due to Other Funds	\$ 36,872	\$ -
 Fund Balance		
Restricted for Special Revenues	<u>1,475,837</u>	<u>945,307</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 1,512,709</u></u>	<u><u>\$ 945,307</u></u>

TOWN OF HOLLIS, MAINE
STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - POLAND SPRING TIF
YEAR ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
REVENUES:		
Other Revenues	\$ -	\$ 7,744
Interest	2,317	-
	<u>2,317</u>	<u>7,744</u>
EXPENDITURES:		
Credit Enhancement Payment	718,743	861,836
Killock Pond Road Improvements	32,348	33,642
Killock Pond Road Expense	27,502	542,862
Killock Pond Road Turning Lane Improvements	-	7,744
	<u>778,593</u>	<u>1,446,084</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(776,276)	(1,438,340)
OTHER FINANCING SOURCES (USES):		
Operating Transfer from General Fund	<u>1,306,806</u>	<u>1,325,901</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	530,530	(112,439)
FUND BALANCE - JULY 1	<u>945,307</u>	<u>1,057,746</u>
FUND BALANCE - JUNE 30	<u><u>\$ 1,475,837</u></u>	<u><u>\$ 945,307</u></u>

TOWN OF HOLLIS, MAINE
COMBINING STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUNDS
NON-EXPENDABLE TRUST FUNDS
JUNE 30, 2015
(With Comparative Totals for the Year ended June 30, 2014)

	Nora Smith Library Fund	E.A. Hobson Cemetery Fund	H. Hobson Cemetery Fund	G. Eason Cemetery Fund	S.O. Haley Cemetery Fund	Elizabeth A.D. Clark Cemetery Fund	Totals
ASSETS:							
Cash	\$ 1,096	\$ 548	\$ 548	\$ 3,286	\$ 1,096	\$ 328	\$ 6,902 \$ 6,901
	<u>58</u>	<u>30</u>	<u>30</u>	<u>173</u>	<u>58</u>	<u>18</u>	<u>367 345</u>
LIABILITIES:							
Due to Other Funds							
	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>3,000</u>	<u>1,000</u>	<u>300</u>	<u>6,300 6,300</u>
Principal	38	18	18	113	38	10	235 256
Income	<u>\$ 1,038</u>	<u>\$ 518</u>	<u>\$ 518</u>	<u>\$ 3,113</u>	<u>\$ 1,038</u>	<u>\$ 310</u>	<u>\$ 6,535 \$ 6,556</u>
TOTAL NET POSITION							

TOWN OF HOLLIS, MAINE
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - FIDUCIARY FUNDS
NON-EXPENDABLE TRUST FUNDS
YEAR ENDED JUNE 30, 2015
(With Comparative Totals for the Year ended June 30, 2014)

	Nora Smith Library Fund	E.A. Hobson Cemetery Fund	H. Hobson Cemetery Fund	G. Eason Cemetery Fund	S.O. Haley Cemetery Fund	Elizabeth A.D. Clark Cemetery Fund	Totals
							(Memorandum Only) 2015 2014
ADDITIONS:							
Interest	\$ -	\$ -	\$ -	\$ 2	\$ -	\$ -	\$ 2
	3	2	2	11	3	2	23
	(3)	(2)	(2)	(9)	(3)	(2)	(22)
DEDUCTIONS:							
Program Expenditures	1,041	520	520	3,122	1,041	312	6,578
CHANGE IN NET POSITION							
NET POSITION - JULY 1	\$ 1,038	\$ 518	\$ 518	\$ 3,113	\$ 1,038	\$ 310	\$ 6,535
NET POSITION - JUNE 30							\$ 6,556

TOWN OF HOLLIS, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
YEAR ENDED JUNE 30, 2015

	Appropriation Balances Forward	Transfers and Other Credits			Total Available	Expenditures	Appropriation Balances		
		Appropriations					Overdrawn	Lapsed Unexpended	Carried Forward
GENERAL GOVERNMENT:									
General Administration	\$ -	\$ 157,450	\$ -	-	\$ 157,450	\$ 146,012	\$ -	\$ 11,438	\$ -
Treasurer	-	43,833	-	-	43,833	44,685	852	-	-
Town Clerk	-	38,143	-	-	38,143	35,645	-	2,498	-
Tax Collector	-	53,403	-	-	53,403	52,404	-	999	-
Elections	1,838	16,200	-	-	18,038	10,868	-	3,670	3,500
Planning Board	4,500	2,500	-	-	7,000	9,138	2,138	-	-
Broadcasting	-	2,600	-	-	2,600	2,141	-	459	-
Operations & Maint of Municipal Center	-	47,938	-	-	47,938	42,865	-	5,073	-
Community Building Improvements	-	40,000	-	-	40,000	31,377	-	-	8,623
Hollis Community Center	-	20,000	-	-	20,000	-	-	20,000	-
Social Security	-	60,586	-	-	60,586	54,156	-	6,430	-
Legal Fees	-	8,000	-	-	8,000	6,227	-	-	1,773
Insurance	-	217,885	-	-	217,885	193,740	-	24,145	-
Budget Committee	-	3,000	-	-	3,000	2,250	-	750	-
Real Estate Revaluation	100,000	-	-	-	100,000	-	-	100,000	-
Broadcasting Grant	16,749	-	-	-	16,749	-	-	-	16,749
Subdivision Admin Fees	239	-	4,500	-	4,739	441	-	-	4,298
Conditional Use Permits	979	-	100	-	1,079	97	-	982	-
Appeals Board	-	-	-	-	-	328	328	-	-
So. Maine Region Planning Commission	-	1,257	-	-	1,257	1,257	-	-	-
Computer Equipment	532	-	-	-	532	532	-	-	-
	124,837	712,795	4,600	-	842,232	634,163	3,318	176,444	34,943

TOWN OF HOLLIS, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
YEAR ENDED JUNE 30, 2015

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances		
						Overdrawn	Lapsed Unexpended	Carried Forward
PUBLIC WORKS and SANITATION:								
Paving Town Roads	\$ 61,787	\$ 375,000	\$ -	\$ 436,787	\$ 302,508	\$ -	\$ -	\$ 134,279
Sanding and Snow Removal	-	243,641	-	243,641	352,637	108,996	-	-
Highway Maintenance	4,218	140,000	970	145,188	129,593	-	-	15,595
Solid Waste Disposal	-	236,000	1,499	237,499	220,815	-	16,684	-
Road Repairs	-	155,925	-	155,925	155,925	-	-	-
	66,005	1,150,566	2,469	1,219,040	1,161,478	108,996	16,684	149,874
PROTECTION:								
Street Lighting	-	13,500	-	13,500	14,101	601	-	-
Hollis Municipal Fire Department	22,094	484,223	-	506,317	486,051	-	-	20,266
Training Facility	3,340	-	1,050	4,390	1,442	-	-	2,948
Conservation Commission	-	1,000	-	1,000	460	-	-	540
Donations	108	-	220	328	-	-	-	328
Narragansett Grant	107	-	-	107	-	-	-	107
EMA Funds	3,361	-	-	3,361	-	-	-	3,361
Animal Control	-	10,331	547	10,878	9,973	-	905	-
Code Enforcement	-	44,830	28	44,858	43,292	-	1,566	-
	29,010	553,884	1,845	584,739	555,319	601	2,471	27,550

TOWN OF HOLLIS, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
YEAR ENDED JUNE 30, 2015

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances			Carried Forward
						Overdrawn	Lapsed Unexpended		
EDUCATION:									
Maine School Administrative District No. 6	\$ -	\$ 3,523,138	\$ -	\$ 3,523,138	\$ 3,523,138	\$ -	\$ -	\$ -	-
HEALTH AND WELFARE:									
General Assistance	25,622	1	7,846	33,469	20,217	-	-	-	13,252
York County Shelter Programs	-	700	-	700	700	-	-	-	-
Veteran's Graves	11,637	-	-	11,637	-	-	-	-	11,637
Veteran's Flags	-	700	-	700	588	-	112	-	-
Day One, Inc	-	500	-	500	500	-	-	-	-
Visiting Nurses Service	-	1,850	-	1,850	1,850	-	-	-	-
York County Community Action	-	3,400	-	3,400	3,400	-	-	-	-
Leavitt's Mill Health Center	-	1,800	-	1,800	1,800	-	-	-	-
Red Cross	-	275	-	275	275	-	-	-	-
York County Food Rescue	-	925	-	925	925	-	-	-	-
Caring Unlimited	-	1,281	-	1,281	1,281	-	-	-	-
Counseling Services, Inc.	-	500	-	500	500	-	-	-	-
Southern Maine Area Agency on Aging	-	2,500	-	2,500	2,500	-	-	-	-
	37,259	14,432	7,846	59,537	34,536	-	112	-	24,889

TOWN OF HOLLIS, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
YEAR ENDED JUNE 30, 2015

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances			Carried Forward
						Overdrawn	Lapsed Unexpended		
CULTURAL AND RECREATIONAL:									
Hollis Center Library	\$ -	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	-
Salmon Falls Library	-	42,355	-	42,355	35,234	-	-	-	7,121
Buxton Hollis Historical Society	-	600	-	600	600	-	-	-	-
Maine Public Broadcasting	-	200	-	200	200	-	-	-	-
Saco River Community Television	-	14,866	-	14,866	14,866	-	-	-	-
Salmon Falls Library Discretion Account	16,034	-	4	16,038	-	-	-	-	16,038
Saco River Corridor Commission	-	300	-	300	300	-	-	-	-
Boy Scouts	-	700	-	700	700	-	-	-	-
Cub Scouts	-	850	-	850	850	-	-	-	-
Community Garden Project	1,043	-	-	1,043	-	-	-	-	1,043
Park - Donation	3,717	-	-	3,717	-	-	-	-	3,717
Twelve Town Group Sec.	-	200	-	200	200	-	-	-	-
Indian Cellar Parcel	129,718	-	53	129,771	3,341	-	-	-	126,430
Hollis/Buxton Pedestrian Bridge	5,100	-	-	5,100	-	-	-	-	5,100
Parks and Recreation General Account	20,000	222,015	933	242,948	209,466	-	32,482	-	1,000
Sports Complex Concessions	10,728	-	8,122	18,850	6,825	-	-	-	12,025
Sports Complex Maintenance	5,000	22,232	-	27,232	19,577	-	6,655	-	1,000
Narrangansett Foundation - Sport Comple	463	-	-	463	-	-	-	-	463
Softball/Baseball Fund Raising	15,090	-	12,873	27,963	14,058	-	-	-	13,905
Rala Grant	-	-	1,000	1,000	-	-	-	-	1,000
Parks and Recreation Fund	11,075	-	5,541	16,616	5,121	-	-	-	11,495
Timber Management	-	-	-	-	-	-	-	-	-
	<u>217,968</u>	<u>339,318</u>	<u>28,526</u>	<u>585,812</u>	<u>346,338</u>	<u>-</u>	<u>39,137</u>	<u>-</u>	<u>200,337</u>

TOWN OF HOLLIS, MAINE
SCHEDULE OF DEPARTMENTAL OPERATIONS
YEAR ENDED JUNE 30, 2015

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances			Carried Forward
						Overdrawn	Lapsed Unexpended	Unexpended	
FIXED CHARGES:									
County Tax	\$ -	\$ 227,582	\$ -	\$ 227,582	\$ 227,582	\$ -	\$ -	\$ -	\$ -
Overlay	-	76,309	-	76,309	20,244	-	-	56,065	-
	-	303,891	-	303,891	247,826	-	-	56,065	-
TOTAL	\$ 475,079	\$ 6,598,024	\$ 45,286	\$ 7,118,389	\$ 6,502,798	\$ 112,915	\$ 290,913	\$ 290,913	\$ 437,593

Warrant for the Hollis Annual Town Meeting for the Fiscal Year July 1, 2016 - June 30, 2017

To Any Resident, in the Town of Hollis, County of York and the State of Maine:

Greetings;

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of said Town of Hollis, qualified to vote in town affairs, to assemble at the 405 Plains Road, Fire Station, in said Town on **Tuesday, June 14, 2016**, at 7 am in the forenoon to act on Article 1. The polls will then open to act on the following secret ballot articles #2 through #25 and will close at 8 pm in the evening on **June 14, 2016**.

Article 1: To choose a Moderator to preside at said meeting.

Article 2: To choose all necessary elected Town Officials.

Article 3: Shall the Town vote to raise and appropriate up to **\$792,621** for **General Government Operations?**

		14-15 Apr.	15-16 Apr.	16-17 Budget
0100	Administration	\$157,450	\$163,734	\$126,990
0101	Broadcasting	\$2,600	\$6,200	\$4,200
0102	Town Record Preservation	\$0	\$5,000	\$0
0103	Treasurer	\$43,833	\$44,404	\$46,293
0104	Town Clerk	\$38,143	\$42,500	\$45,193
0105	Elections	\$16,200	\$16,500	\$19,445
0106	Tax Collector	\$53,404	\$54,209	\$56,935
0107	Assessor	\$0	\$0	\$57,985
0150	Legal Fees	\$8,000	\$12,000	\$8,000
0400	Operations and Maintenance	\$47,938	\$49,130	\$49,076
1300	Insurance	\$217,885	\$213,716	\$225,098
1600	FICA (Withholding)	\$60,586	\$63,495	\$65,602
1800	Animal Control	\$10,331	\$10,701	\$12,472
2200	Planning Board	\$2,500	\$8,000	\$10,092
2205	Budget Committee	\$1,500	\$2,600	\$2,200
2210	Appeals Board	\$0	\$300	\$400
2298	Veteran's Flags	\$700	\$700	\$700
2370	Conservation Commission	\$1,000	\$750	\$600
2400	Saco River TV	\$14,866	\$15,493	\$15,290
2500	Code Enforcement	\$44,830	\$46,850	\$46,050
	Totals	\$721,766	\$756,282	\$792,621
Select Board - Recommend		Budget Committee - Recommend		

Article 4: Shall the Town vote to raise and appropriate up to **\$255,650** for The **Recreation Department?**

		14-15 Apr.	15-16 Apr.	16-17 Budget
1200	Hollis Parks and Recreation	\$222,015	\$218,433	\$232,000

Final Signed: 5/7/16

1219	Sports Complex		\$22,232	\$22,256	\$23,650
		Totals	\$244,247	\$240,689	\$255,650
	Select Board - Recommend		Budget Committee - Recommend		

Article 5: Shall the Town vote to raise and appropriate up to **\$600,113** for **Road & Highway Services?**

			14-15 Apr.	15-16 Apr.	16-17 Budget
0500	Snow and Sanding		\$243,641	\$295,695	\$310,113
0600	Highway		\$140,000	\$140,000	\$140,000
0601	Paving		<u>\$125,000</u>	<u>\$150,000</u>	<u>\$150,000</u>
		Totals	\$508,641	\$585,695	\$600,113
	Select Board - Recommend		Budget Committee - Recommend		

Article 6: Shall the Town vote to raise and appropriate up to **\$510,000** for **Emergency Services** provided by the Hollis Municipal Fire Department?

			14-15 Apr.	15-16 Apr.	16-17 Budget
			\$484,223	\$508,962	\$510,000
	Select Board - Recommend		Budget Committee - Recommend		

Article 7: Shall the Town vote to raise and appropriate up to **\$252,100** for **Public Services?**

			14-15 Apr.	15-16 Apr.	16-17 Budget
0900	Solid Waste Disposal		\$236,000	\$233,000	\$231,000
1000	General Assistance		\$1	\$10,000	\$6,600
2000	Street Lights		<u>\$13,500</u>	<u>\$14,500</u>	<u>\$14,500</u>
		Totals	\$249,501	\$257,500	\$252,100
	Select Board - Recommend		Budget Committee - Recommend		

Article 8: Shall the Town vote to raise and appropriate up to **\$74,128** for **Hollis Libraries?**

			14-15 Apr.	15-16 Apr.	16-17 Budget
0800	Salmon Falls Library		\$42,355	\$45,626	\$45,128
0810	Hollis Center Library		<u>\$35,000</u>	<u>\$30,000</u>	<u>\$29,000</u>
		Totals	\$77,355	\$75,626	\$74,128
	Select Board - Recommend		Budget Committee - Recommend		

Article 9: Shall the Town vote to raise and appropriate up to **\$19,765** for the following **Non-Municipal** requests?

			14-15 Apr.	15-16 Apr.	16-17 Budget
2299	York County Shelter Progs		\$700	\$700	\$700
2300	Visiting Nurse Service		\$1,850	\$1,850	\$1,850
2301	York County Com. Action		\$3,400	\$3,400	\$3,400
2302	Leavitt's Mills Health Care		\$1,800	\$1,800	\$1,800
2303	Kids Free to Grow		\$0	\$500	\$500
2304	Caring Unlimited		\$1,281	\$1,281	\$1,281
2305	Maine Behavioral Healthcare		\$500	\$500	\$400

Final Signed: 5/7/16

2306	Day One Inc.	\$500	\$500	\$500
2307	So. Me. Agency on Aging	\$2,500	\$2,500	\$2,750
2310	Cub Scouts	\$850	\$850	\$700
2312	Boy Scouts	\$700	\$700	\$600
2314	Red Cross	\$275	\$300	\$300
2315	Buxton-Hollis Historical	\$600	\$600	\$500
2317	VNA Home Health Care	\$0	\$250	\$250
2318	Maine Public Broadcasting	\$200	\$100	\$100
2319	York County Food Rescue	\$925	\$1,000	\$1,000
2320	Saco River Corridor Commission	\$300	\$300	\$300
2321	Saco River Theatre	\$0	\$0	\$200
2322	Sexual Assault Response Services	\$0	\$1,000	\$1,000
2360	So. Me Regional Planning	\$1,257	\$1,295	\$1,334
2395	12 Town Group	\$200	\$200	\$300
3000	Biddeford Free Clinic(Closed)	\$0	\$500	\$0
	Ladawn Therapeutic Riding	\$0	\$0	\$200
	Lifeflight Foundation	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Totals	\$17,838	\$20,126	\$19,965
	Select Board - Recommend	Budget Committee - Recommend		

Article 10: Shall the Town vote to accept and spend the following estimated and anticipated revenues and reimbursements?

	14-15 Amt.	15-16 Est.	16-17 Est.
MDOT Block Grant	\$62,185	\$55,800	\$51,740
CEO Fees	\$34,000	\$30,000	\$30,000
Dog Fees	\$750	\$700	\$1,500
Excise Taxes	\$680,000	\$725,000	\$765,000
Rescue Fees	\$98,000	\$110,000	\$120,000
Parks and Recreation Fees	\$155,000	\$159,000	\$160,000
Misc. Revenues & Reimbursements	\$65,000	\$61,000	\$80,000
BETE Reimbursement	\$163,000	\$157,000	\$150,000
Homestead Reimbursement	\$56,000	\$56,800	\$87,000
Tree Growth Reimbursement	\$20,700	\$20,700	\$23,000
Veteran's Exemption Reimbursement	\$2,000	\$2,100	\$2,000
State Revenue Sharing	\$100,148	\$109,704	\$109,704
Cable Franchise Fees	<u>\$43,200</u>	<u>\$41,500</u>	<u>\$40,000</u>
Totals	\$1,479,983	\$1,529,304	\$1,619,944
Select Board - Recommend	Budget Committee - Recommend		

Article 11: Shall the Town increase the property tax levy limit established for the Town by State law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax limit?

Select Board - Recommend Budget Committee - Recommend

Article 12: Shall the Town vote to authorize the Select Board and the Tax Collector to:

1. Charge interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence
(Tax Collector recommends charging interest at a rate of 7% per annum, that taxes be

Final Signed: 5/7/16

due and payable in two payments: The first due on November 02, 2016 and the second due on May 03, 2017, with interest commencing on the first half on November 03, 2016 and the second half on May 04, 2017);

2. Accept prepayment of taxes;
3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2016-2017 Fiscal Year (Tax collector and Select Board recommend 3%); and,
4. Apply all tax payments to the oldest outstanding taxes first?

Select Board - Recommend

Budget Committee - Recommend

Article 13: Shall the Town vote to authorize the Select Board acting as the **Sports Complex Committee** to:

1. Accept private donations and/or grants to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with the donations being kept in a protected account to be carried forward at the year-end; and,
2. Set and charge rental fees and retain these fees (in a protected account) derived from the rental of the Sports Complex fields to help offset maintenance costs?

Select Board - Recommend

Budget Committee - Recommend

Article 14: Shall the Town authorize the Select Board to enter into contract for **Revaluation and Map Conversion** and expend the following funds on expenses related to this project:

1. The **\$200,000** previously set aside for the Town's next revaluation;
2. Up to **\$100,000** from the Undesignated Fund Balance; and,
3. Any cost associated with the TIF District for this project from the TIF Account?

Select Board - Recommend

Budget Committee - Recommend

Article 15: Shall the Town authorize the Select Board to spend up to **\$10,000** from the Undesignated Fund Balance to make needed repairs and paint the exterior of the Town Barn?

Select Board - Recommend

Budget Committee - Recommend

Article 16: Shall the Town authorize the Select Board to spend up to **\$20,000** from the Undesignated Fund Balance for information and services needed to initiate conception and/or design work for a new Town Hall and/or Community Building in collaboration with the Long Range Planning Committee?

Select Board - Recommend

Budget Committee - Recommend

Article 17: Shall the Town authorize the Select Board to spend up to **\$40,000** from the Undesignated Fund Balance for preservation of the Town's records?

Select Board - Recommend

Budget Committee - Recommend

Article 18: Shall the Town vote to authorize the Select Board to spend up to **\$30,000** from the TIF (Tax Increment Financing) to repair the roof at Station 1, located at 375 Hollis Road?

Select Board - Recommend

Budget Committee - Recommend

Final Signed: 5/7/16

Article 19: Shall the Town vote to authorize the Select Board to spend up to **\$210,000** from the TIF (Tax Increment Financing) to purchase a new ambulance?
(Estimated Rescue revenue for 16-17 is \$120,000.)

Select Board - Recommend

Budget Committee - Recommend

Article 20: Shall the Town vote to authorize the Select Board to spend up to **\$41,200** from the TIF for the **Emergency Truck Route Detour Project** which includes the remaining balance for the Fire Service Truck (\$30,000), 50 traffic cones (\$1,000), 10 traffic barricades (\$2,000), 10 signs with stands (\$4,000), and an enclosed trailer (\$4,200)?

Select Board - Recommend

Budget Committee - Recommend

Article 21: Shall the Town vote to authorize the Select Board, with the approval of the Budget Committee and the unanimous approval of the Select Board, to spend up to **\$100,000** from the Undesignated Fund Balance for emergencies that may occur?

Select Board - Recommend

Budget Committee - Recommend

Article 22: Shall the Town vote to require the Select Board to bid out or request at least three proposals for any single expenditure that is over **\$10,000** in value when possible?

(Exclusions may include sole source item vendors which must be used to maintain compatibility with existing equipment and services.)

Select Board - Recommend

Budget Committee - Recommend

Article 23: Shall the Town vote to amend the **Hollis Zoning Ordinance** as follows:

"Section 3.7.3.1.a: Appointment and Composition

The Board of Appeals shall be appointed by the Municipal Officers and shall consist of seven ~~(7)~~ five (5) members, all of whom shall be legal residents of the municipality, serving staggered terms of at least three (3) years and not more than five (5) years. The Board shall elect annually a chairman and a vice-chairman and a secretary from its membership. The secretary shall keep the minutes of the proceedings of the Board of Appeals, which shall show the vote of each member upon each question. All minutes of the Board shall be public record. A quorum shall consist of four ~~(4)~~ members a simple majority of the members."

Select Board - Recommend

Planning Board - Recommend

Article 24: Shall the Town vote to amend the **Hollis Zoning Ordinance** as follows:

"Section 3.7.3.2: Powers and Duties

a. Administrative Appeals: to hear and decide where it is alleged there is an error in any order, requirement, decision or determination made by the Code Enforcement Officer in the enforcement of this Ordinance. The action of the Code Enforcement officer may be modified, reversed, or upheld by the Board of Appeals. ~~by concurring vote of at least five (5) members of the Board.~~"

(The last phrase is now unnecessary because a quorum is defined above.)

Select Board - Recommend

Planning Board - Recommend

Final Signed: 5/7/16

Article 25: Shall the Town vote to amend the **Hollis Zoning Ordinance** as follows:

"Section 3.7.3.2: Powers and Duties

- b. Variance Appeals: to hear and decide, upon appeal, in specific cases where a relaxation of the terms of this Ordinance would not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of this Ordinance would result in unnecessary or undue hardship. ~~The crucial points of variance are undue hardship and unique circumstances applying to the property. A variance is not justified unless both elements are present in the case."~~

(The last two sentences of the above paragraph no longer apply because the variances that the Board is empowered to grant now have their own sets of standards which are detailed in other sections of the Ordinance, as amended in June 2013.)

Select Board - Recommend

Planning Board - Recommend

Signed this 6th day of April, 2016

David McCubrey, Selectperson

River Payne, Selectperson

Roger Hicks, Selectperson

Final Signed: 5/7/16