**Town of Hollis Select Board Meeting Minutes**

**February 10, 2016, 5:00 PM**

***(Not televised discussion, public welcome)***

Present: Select Board Members: David McCubrey, River Payne, Roger Hicks; Town Clerk: Martha Huff; Administrative Assistant: Bennet Flinner; Special guest: Winifred Williams.

1. Poland Spring truck meeting on 3/24/16 – After discussion, Select Board agrees that Dave will contact Poland Spring about meeting at Hollis Community Center and videotaping.

2. Non-Profits - Dave reports that there are $22,460 in requests this year. Will keep this on the agenda and discuss at next SB meeting.

3. ACO Search - Will run ad for new ACO in Smart Shopper, Craigslist, MMA and Hollismaine.org. All applications due by March 4, 2016.

4. FOAA Update/Policy – River is working with Martha Huff on the town’s FOAA policy. A draft has been written and they will continue to work on it. Discussed training members of all boards and employees of town of Hollis to ensure that all aspects of what defines public information is understood and practiced consistently.

5. Dedication to Annual Report / Cane – It is believed that Barbara Lawson’s mother could be the oldest resident in Hollis. SB will confirm her year of birth and announce at the next board meeting for the public’s help in finding oldest resident. SB is also looking for ideas on the dedication of the annual report. SB will contact Paul for possible photographing of town employees and board members to be included in the annual report this year.

6. Budget Committee Appointee – Winifred Williams was officially appointed by the SB to the Budget Committee. He replaces Troy Hanson and will serve on the board until June 2017. Martha will send notification to Mr. Williams and Mr. Hanson.

7. Warrant Articles – Martha Huff reminded SB that the final warrant is to be signed at the 4.6.15 SB meeting. Martha also discussed public opinion she has received regarding the wording of articles in the past and requested that the SB consider cutting down on the verbiage of articles and keeping it concise.

8. Fire Rescue Budget – SB will request FD/EMS to submit budget to SB for review and presentation to the budget committee.

9. Snow budget – Roger is working on numbers. He expects it to be completed this week.

10. Management Discussion and Analysis – SB was given paper copies for review/notes. SB will revisit at next week’s meeting.

**Correspondence**

Road sand/salt still available behind the town hall for Hollis residents only.

Free tax preparation to qualified filers during the tax season – To make an appointment, visit [www.cashmaine.org](http://www.cashmaine.org) or call 1-800-965-5762 ext. 2718 or 207-324-5762 ext. 2718.

LIHEAP – Fuel Assistance 1.800.965.5762 or 207.324.5762 Applicants are also considered for weatherization and other energy bill assistance. Apply today!

Goodwill Workforce Solutions (Job Assistance) Tuesdays 1pm-4pm at Adult Ed/Parker Farm Road 929.9185

Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.

Trash/Recycling Update – Thank you for recycling! Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 16 gallon bags). Don’t forget to take advantage of the services at the Waterboro Transfer Station.

Public Road Damage- Any problems with potholes or other damage to public roads (town or state), please contact Bill McNulty at Sanford dispatch 324-5322 or call the Town Hall to report the problem. If you contact the town hall and leave a message, please include your name, phone number and the road in which there is an issue.

Select Board Meetings are televised and replayed on the Saco River TV website, SRC-TV.org for Peg TV. Usually takes 2-3 days to be uploaded to the website for viewing.

Members needed for Budget Committee and MSAD 6 Budget Advisory Committee. Great for students and young adults that want to build references, experience and network!

***Select Board Meetings – Televised 1st & 3rd Wednesday 7-9pm, untelevised every Wednesday from 5-7pm at the Town Hall.***

**Next Meeting of the Board**

**Feb. 15th** 7:00PMBudget Committee upstairs at the Community Building

**Feb. 16th** 6:30PM Long Range Planning Meeting upstairs at the Community Building

**Feb. 17th** 7:00PM Next Televised Select Board meeting at the Community Building

**Feb. 23rd** 6:30PM Hollis Fest upstairs at the Community Building

**Feb. 24th** 7:00PM Planning Board upstairs at the Community Building

**Feb. 25th** 10:00AM Truck Route Committee at Poland Spring

Draft Minutes submitted 2.12.16 by Bennet Flinner, Administrative Assistant of the Select Board.