

## Long Range Planning Committee

February 17<sup>th</sup>, 2015

1. The meeting was called to order at 7:00 PM by Rande Gray, Chair.
2. Committee Members Present: River Payne, Jon Waugh, Dana Gray, Jason Johnson, Lenny VanGaaspeek, Erik Johnson, Anne Johnson, Rande Gray.
3. Notes were accepted from the previous meeting.

### 4. Old Business:

- a. Dana and River reported that they presented the following four items from our goals list to the Planning Board. The Planning Board stated that they will take it under advisement.
  - i. Growth Permit
  - ii. Cell Towers
  - iii. Subdivision Laws
  - iv. Bulk and Space
- b. Comprehensive Plan Implementation review –Brief history of the Comprehensive Plan was given and list of existing Comp. Plan goals were passed out. Common Copm. Plan and LRPC goals were highlighted. It was decided that the committee would:
  - i. Meet with the Selectmen at the end of March/beginning of April to:
    1. Review the selectmen goals to evaluate if they are still appropriate and which ones are complete, incomplete, unknown
    2. .
    3. Discuss how we can partner with them to move forward with common goals.
    4. Obtaining TIF funds to bring in Southern Maine Planning and Development Commission to update Comprehensive Plan information and maps. As a note – this was discussed with the Selectmen at the Budget Committee meeting and they (Brian and River) were in favor of it.
    5. Request of town to post latest Comp. Plan to website, which would include the amended items from the April 2005 version to the amended changes of June 2007.
  - ii. Meet with Chris Roy (chair of the Planning Board).

1. Rande will meet with Chris to review the list and discuss the Comprehensive Plan.

c. Land/structure Inventory with map – List of town owned property. – River passed out a list of town owned land and structures and has a location map with highlights of land/buildings. She will send highlighted map to Rande as there was difficulty copying it. We will now need to move forward with sq. footage, condition of the buildings and costs of maintenance / repairs to help with long range planning.

d. Road/Equipment Inventory – Jon will develop th spreadsheet and give to the Road Commissioner for completion. This will be completed by March 3<sup>rd</sup>.

e. Fire/Rescue Inventory – Jason distributed inventory of equipment and land, and his proposed capital purchases over the next 15 years. This will be placed on a spreadsheet and posted to our new Dropbox site.

f. Jason discussed the need to have some of the town personnel NIMS compliant to get Federal funding for grants. He will send the list to River.

g. Historic Inventory – 100 year old public buildings –Rande distributed the list of historical public buildings in Hollis for review. I still have a few items to add, and then will post to Dropbox for River to post to our town website. When a town map of land/structures owned is received, the historic building locations will also be identified for future use.

h. Website – Work is continuing on the website and it will be completed by April 24<sup>th</sup>.

## **5. New Business:**

- a. Dana introduced the Capital Investment Strategy Statement from the Comprehensive Plan, to be use a reference for moving forward with Long Range Planning. This will be posted to our Dropbox.
- b. Rande will create a Dropbox for the committee. As a note, I have created Dropbox and invited our group to it as well as the Selectmen and Deb Stinson (as was requested).

## **6. Next meeting will be on March 31<sup>st</sup> at 7:00 – 9:00**

## **Summary of items to move forward:**

1. Find a date (end of March, beginning of April) to meet with the Selectmen. River and Rande

2. Meet with Chris Roy to discuss the Comprehensive Plan and current status of items. Rande (possibly Dana)
3. Send land/structure map to Rande - River
4. Move forward with sq. footage, condition of the buildings and costs of maintenance. I am reaching out to the Selectmen in request for any information that they may have in this area to help us.
5. Development the Roads spreadsheet and give to the Road Commissioner for assessment. The Spreadsheet will be completed by March 3<sup>rd</sup>. - Jon
6. Fire/ Rescue information will be placed on a spreadsheet and posted to our new Dropbox site. Dana
7. Final Historic Public Inventory to be posted to our Dropbox to then be posted to our Website. Rande, River. As a note, the list has been posted to the Dropbox and is ready for posting to our website. I would request that we give thanks to Jan and Brent Hill for their many hours in working with us to obtain this list.
8. Website is currently scheduled to be completed by April 24<sup>th</sup>. - River
9. Post Capital Investment Strategy Statement to Dropbox – Dana
10. Create Dropbox – Rande – Completed.