**Town of Hollis Select Board Meeting Minutes**

**March 30, 2016, 5:00 PM**

***(Not televised discussion, public welcome)***

Present: Select Board Members: David McCubrey, Roger Hicks; Code Enforcement Officer: Robert Cyr; Town Clerk: Martha Huff; Administrative Assistant: Bennet Flinner

1. Meeting with CEO – SB is in agreement with CEO Bob Cyr regarding the recent issue with a house on Littlefield Lane. It was decided to take no action and the CEO will provide documentation to the parties involved. Letter signed and dated by SB and CEO.
2. Meeting with Town Clerk regarding state ballot machine leases - Martha has received an e-mail from the State of Maine notifying municipalities who are leasing the state’s ballot machines that the programming required for counting ballots will not be updated prior to the elections; therefore all ballots should be hand counted. It is not clear why this is being communicated now that the leases for the machines have been paid, so Martha will be responding to this e-mail promptly. She wanted to run this by the SB to ensure there was no confusion regarding the communication. The SB and Martha are curious to know what the savings or additional costs would be, if any, to have hand counted ballots versus machine counted ballots. Martha will keep SB posted.
3. Review tax acquired properties/Insurance - Roger is in the process of completing the renewal paperwork for the town’s policy with MMA and wanted to review the tax acquired property list with Dave before continuing the application process. Dave said all of the properties are occupied so they do not need to be insured by the town. Roger said that also brings up an idea that the town should consider other insurance companies for the next renewal. Dave agreed and this issue will be tabled for another meeting when River is in the office.
4. Grant – EMS/FD has received a grant/reimbursement of $16,300 for their burn house/training.
5. ACO Search – The interviews have been completed. Once the SB has touched base with Limington regarding their recommendation for the new ACO, they will make an offer if they are in agreement.
6. PO’s: #3220 Parks and Rec for Charter Fees/Little League $1,034; #3253 EMS/FD for EMT class at YCCC/Nikki DeMarco $750; #3254 Hwy/RMDL, Inc. for culvert work on Salmon Falls Rd $9,000; #3259 Hwy/RMDL, Inc. for emergency misc town road work $2,000; #3255 Hwy/RMDL, Inc. for culvert work on Salmon Falls Rd by Wiggins home $4,500; #3256 Hwy/RMDL, Inc. for grading work $4,000; #3257 Hwy/RMDL, Inc. for culvert work $10,000; #3260 Hwy/RMDL, Inc. for culvert work $12,700.

**Correspondence**

The Bar Mills bridge sidewalk is CLOSED. Please avoid using the bridge sidewalk until further notice. Thank you!

Leavitt’s Mill Free Health Center will be having a Spring Fun Run/Walk 5K on May 7, 2016 (7:30 Registration, 9:00AM Race Start). Register as an individual or a team at [www.active.com](http://www.active.com). Prizes will be awarded for the highest fundraiser, first three males & females for walkers and runners.

Free tax preparation to qualified filers during the tax season – To make an appointment, visit [www.cashmaine.org](http://www.cashmaine.org) or call 1-800-965-5762 ext. 2718 or 207-324-5762 ext. 2718.

Goodwill Workforce Solutions (Job Assistance) Tuesdays 1pm-4pm at Adult Ed/Parker Farm Road 929.9185

Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.

Trash/Recycling Update – Thank you for recycling! Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 16 gallon bags). Don’t forget to take advantage of the services at the Waterboro Transfer Station.

Members are needed for Hollis Fest and MSAD 6 Budget Advisory Committee.

***Select Board Meetings – Televised 1st & 3rd Wednesday 7-9pm, untelevised every Wednesday from 5-7pm at the Town Hall.***

**Next Meeting of the Board**

**March 31st** 6:00PM MSAD 6 Budget Advisory and District Budget Committees at District Office

**April 4th** 7:00PM MSAD 6 Board of Directors Meeting at District Office

**April 5th** 6:30PM Hollis Pirate Fest Meeting at the Community Center

**April 6th** 5:00PM Select Board Meeting at Town Hall

**April 13th** 7:00PM Planning Board Meeting at the Community Center

Minutes submitted by Bennet Flinner 3.31.16