**Town of Hollis Select Board Meeting Minutes**

**April 6, 2016, 5:00PM**

***(Not televised discussion, public welcome)***

Present: Select Board Members: David McCubrey, River Payne, Roger Hicks; Fire Chief: Jason Johnson; Administrative Assistant: Bennet Flinner.

1. Chief Johnson/Fire Marshal letter: Jason stopped by during the SB meeting to discuss his thoughts and requested an explanation for the SB’s response to the Fire Marshal’s letter. He is concerned that the community building is not up to code for the services the town provides there. The SB states that the before and after care is a Parks & Rec program and does not fall under the classification of a day care; nor does it fall under a place of assembly as long as there is less than 50 people in the building at a time. Jason asked which code the SB is using to classify the community building and SB could not answer that immediately since the CEO assisted in the response and he has the expertise. Jason said he doesn’t understand why he wasn’t a part of this and feels that he is unable to do his job. He is concerned for the safety of the children and people who use the community center. Jason assumes that if these recommendations are not executed that the SB is accepting liability for anything that happens at the property. The SB indicated that they reacted to the information about the sprinkler system the FC had given the SB just hours before the special town meeting a few months ago. Once the SB has received a response from the state Fire Marshal, they will schedule a meeting with the FC to review and discuss.
2. Updates from Chief Johnson: Jason reports that he and Chris will be attending a FEMA class on 4/13/16 and 4/14/16. The FD has received at $16,300 reimbursement grant for burning training. Jason also reports that he plans to delay a few projects to carry forward for the next year. Roger requested an e-mail from Jason documenting his future projects for the SB and auditor information. There was also a problem with late fees with one of the FD/EMS accounts. After discussing it with Diane, it was discovered that the account’s statement was not signed by Jason in time to pay the balance while he was on vacation. He will have the due date changed so there is more time allowed after the statement is sent for the payment to be made. It was also noted that Chris has authority to sign these statements in his absence.
3. Warrant Articles: Approved by the Select Board. Documents will be signed this evening at the SB meeting.
4. Executive Session – Decision tabled.
5. ACO – SB signed memorandum regarding new ACO Kaden Flynn.
6. Default letters – SB signed.
7. Affidavit: SB signed and Town Clerk notarized. Document given to Treasurer for submission to Registry of Deeds.
8. Robbie Harris: River will respond to his e-mail regarding a mowing inquiry.
9. Summer Rec Scholarship procedure: SB will not ask proof of residency but basic information about total household income. Will provide roughly 5 scholarships to qualifying families.
10. Broadband Group: Hollis currently has fiber optic cable, no interest in participation. Dave will let SMPDC know Monday evening at the 12 Town meeting.

**Town of Hollis Select Board Meeting Minutes**

**April 6, 2016, 7:00 PM**

***(Televised discussion, public welcome)***

Present:

Select Board Members: David McCubrey, River Payne, Roger Hicks

Administrative Assistant: Bennet Flinner; Hollis Citizens: Rita Anderson, Len VanGaasBeek

OLD BUSINESS

1. Update on Community Building: Downstairs where the mold was remediated, sheetrock was installed. The SB is awaiting a response from the state Fire Marshal’s office regarding their letter sent last week.
2. Update on new hire ACO – Kaden Flynn. New ACO will be handling calls for Limington and Hollis. Plans to attend state ACO certification training at the beginning of May for 4 days.

New Business

1. Property Survey Submissions: SB is requesting residents to submit any property surveys in their possession. The town will be completing a reevaluation in the near future and this would help further this project.
2. Trash and recycling: There is report of too much trash and too little or no recyclables throughout the town. Dead end roads and Private lanes are also not securing their barrels or placing them at the end of the roads for pick up. The SB reminds residents that the more the town re cycles, the less we pay for trash disposal.
3. Poland Spring Truck meeting: Scheduled for 4/14/16 6.30PM at MSAD 6 Central Office. Meeting will be recorded. We encourage residents to attend, report on what they are seeing for truck traffic within the town and make suggestions on how to help any issues.
4. Route 4A Bridge Work: Sidewalk is closed to pedestrians. Bridge will close in mid-June for 3 months until the new one is built. Residents should be prepared for more traffic stops and waiting at the bridge during the next few months up until it is closed.
5. Tax Acquired Properties: SB reports that four letters have been sent out to properties ready to begin the foreclosure process if they do not fulfill tax payment arrangements. Amount of 2014 foreclosed properties is the smallest compared to the recent past.
6. Warrant for the June election was signed by SB and Town Clerk this evening. Copies will be available at the Town Hall and added to website.
7. Update from Town Clerk, Martha Huff: Municipal nomination papers are due by 4/29/2016. Next public hearing for Warrant is tentative for May 18, 2016. School Budget Meeting at Bonny Eagle Middle School on May 26, 2016. State Primary Elections in Hollis and any Ballot Referendums to be held on June 14, 2016. Municipal nominations for November so far are Tax Collector, 2 School Board members, 1 Select Board member, 1 Budget Committee member. Final School Budget will be reviewed tomorrow at Central Office at 6PM.
8. State Representative Don Marean was scheduled today to present an update, but he has been quite busy lately and perhaps he is working late.
9. Community Building – SB has replied to and challenged the response from the state Fire Marshal’s office. The downstairs is still unusable. We will keep working on projects to improve the town’s buildings. Dave indicates that he wants to complete as many projects as he can until his term is finished. He will work with the school district regarding Frye Island and will also stay involved helping the town of Hollis.

WARRANT, PAYROLL, & PURCHASE ORDERS

Warrant**:** Week of 3.21.16: $22,416. Week of 3.28.16: $66,333. Week of 4.4.16: $30,087.

Payroll: Week of 3.21.16: $10,207. Week of 3.28.16: $16,575. Week of 4.4.16: $9,492.

POs**: #**3261 for RMDL/Fire Chief. Stump removal at FD #2 for up to $600.00

CORRESPONDENCE

1. Reminder: Property Taxes are due May 4, 2016.
2. The Bar Mills bridge sidewalk will be CLOSED until further notice. Please avoid using the bridge sidewalk.
3. Leavitt’s Mill Free Health Center will be having a Spring Fun Run/Walk 5K on May 7, 2016. Register as an individual or a team at [www.active.com](http://www.active.com). Registration begins at 7:30AM, Race Start at 9:00AM.
4. Free tax preparation to qualified filers during the tax season – To make an appointment, visit [www.cashmaine.org](http://www.cashmaine.org) or call 1-800-965-5762 ext. 2718 or 207-324-5762 ext. 2718.
5. Goodwill Workforce Solutions (Job Assistance) meet Tuesdays 1pm-4pm at Adult Ed/Parker Farm Road 929.9185
6. Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.
7. Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 13 gallon bags).
8. New members are needed for MSAD 6 Budget Advisory Committee and Hollis Pirate Fest! Please visit the town website [www.Hollismaine.org](http://www.Hollismaine.org) for additional information.
9. Don’t forget to E-Subscribe on the Hollismaine.org website to receive notifications of all new info posted on the website!

OTHER BUSINESS – NONE

PUBLIC COMMENTS AND QUESTIONS:

Comment from Len Van Gaas Beek, Hollis Resident: Wanted the SB to be aware of the bill to be presented tomorrow regarding EcoMaine.

Question from Rita Anderson, Hollis Resident: Were there any changes made to the Warrant since the public hearing? SB answer: The Deputy Sherriff article was removed, the SB added $200.00 to Leavitt Mills Health Care donation amount, changed wording to town’s records article “for preservation.”

Question from Rita Anderson: What is the status of the Hollis Clothing Closet? Is it allowed to stay where it is? SB answer: No definite decision made yet. The group should become a non-profit organization to begin fundraising for itself. People need to step forward and take control of what happens to the organization. The SB does not have any immediate plans to shut it down.

**Next Meeting of the Board**

**April 11th** 6:30PM 12 Town Meeting at Waterboro Town Hall

**April 12th** 6:00PM Appeals Board Meeting at Community Center

**April 13th** 6:30PM County Budget Committee Caucus Meeting at York County Government Building. **\*All members of the Select Board will be in attendance of this meeting\***

**April 13th** 7:00PM Planning Board Meeting at the Community Center

**April 19th** 6:00PM Hollis Pirate Fest Meeting at the Community Center

**April 20th** 7:00PM Televised Select Board Meeting at the Community Center

**April 21st** 5:00PM Hollis Conservation Commission at Salmon Falls Library

**April 26th** 6:30PM Long Range Planning Meeting at Community Center

*Select Board Meetings – Televised 1st & 3rd Wednesday 7-9, untelevised every Wednesday from 5-7 at the Town Hall.*