



BUDGET COMMITTEE

TOWN OF HOLLIS

34 TOWN FARM ROAD

929-8552

**Minutes of Budget Committee Workshop Meeting
23 January 2017**

Call to Order: The workshop meeting was called to order at 6:05 PM by Chair Win Williams.

Roll Call: Members present; Win Williams, Chair; Len VanGaasbeek Jr.; Lenny VanGaasbeek II; Rita Anderson; Martha Turner, secretary.

Absent: Jack Rogala, Jim Dyer.

Others present: Sherry Estabrook, John Paul Rondeau, Dana Gray.

Mr. Williams reported that the Select Board has had some inquiries about the vacancy on the Budget Committee, and wondering whether the Committee might be able to meet on a night other than Monday. Discussion: Long Range Planning meets on Tuesdays, and Wednesdays are taken by Select Board and Planning Board. Some members have other commitments on Thursday. Mr. Williams emphasized that any resident interested in being appointed to the Budget Committee must contact the Select Board.

Committee members received tonight the copies of each individual department's budget request for 2017-18, as well as the summary sheet showing the anticipated totals.

Mr. Williams reviewed the proposed meeting schedule. He noted that Debbie Tefft has committed the building to be available on every Monday evening through March 6. If meetings are required beyond that date, Ms. Tefft must be consulted for availability.

Mr. Williams asked if the 6:00 start time is acceptable. The goal is to try to limit each meeting to two hours. By starting at 6:00, even if the meeting runs late it can still be over by 9:00 PM.

Mr. Williams suggested that the Committee plan to consider one or two of the larger budgets at each meeting, in addition to some of the smaller ones which are expected to generate less discussion. He noted that Mike Seely, Select Board, will be attending each meeting to answer any questions that are raised by Committee members. At this time, no department heads are scheduled to attend.

If questions are raised that Mr. Seely cannot answer, the secretary will keep a list and will request those answers in writing for the following meeting, if necessary. Committee members who personally have questions may personally go to the Select Board.

Any Warrant Article that has a dollar value attached to it is supposed to be reviewed by the Budget Committee.

The proposed TIF amendment will be the subject of a public hearing on February 1, at which a lawyer will be present to answer questions.



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The proposed meeting dates are listed below, with the Account Numbers expected to be reviewed at each meeting. Each meeting will begin at 6:00 PM at the Community Building.

Week 1 - January 30:

- 0100 Administration
- 0101 Broadcasting
- 0150 Legal Fees
- 0400 Facility Maintenance & Operations
- 1300 Insurance
- 1600 FICA/Medicare
- 2000 Streetlights
- 2298 Veterans' - US Flags (protected account)
- 2308 Veterans' Graves & Ancient Cemeteries (protected account) (no request)

Week 2 -February 6:

- 0103 Treasurer
- 0104 Town Clerk
- 0105 Elections
- 0106 Tax Collector
- 0107 Assessor
- 0800 Salmon Falls Library
- 0810 Hollis Center Library
- 1000 General Assistance
- 2350 Community Clothing Closet
- 2500 Code Enforcement

Week 3 – February 13

- 0300 Fire and Rescue
- 0900 Health & Sanitation/Solid Waste Disposal
- 1200 Parks & Recreation
- 1219 Sports Complex
- 2200 Planning Board
- 2205 Budget Committee
- 2210 Board of Appeals
- 2370 Conservation Commission
- 2400 Saco River TV



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Week 4 – February 20

0500 Snow Removal and Sanding
0600 Highway
0601 Paving
1800 Animal Control

Week 5 – February 27

Non-municipal requests

Week 6 – March 6

Review

Next Meeting: Monday 30 January, 6:00 PM, at the Community Building.

Adjourn: The meeting was adjourned at 8:00 PM.

Minutes submitted by Martha Turner, Executive Secretary.
Approved by Budget Committee 30 January 2017
Amended by Budget Committee 6 March 2017