



BUDGET COMMITTEE

TOWN OF HOLLIS

34 TOWN FARM ROAD

929-8552

Minutes of Budget Committee Meeting 18 January 2016

Call to Order: A quorum being present, the meeting was called to order at 7:03 PM by Dana Gray at the Hollis Community Center.

Roll Call: Dana Gray, Meg Gardner, Len VanGaasbeek Jr., Lenny VanGaasbeek III, Brett Davis Sr.

Absent: Jack Rogala

Select Board Members Present: Dave McCubrey, River Payne, Roger Hicks

Others present: CEO Bob Cyr; Tax Collector Anna McClay; Treasurer Diane Meserve; Becky Bowley, Secretary to Road Commissioner.

Review of Minutes: Motion was made to approve the minutes of 1-11-16. The motion was seconded and discussed. One correction - on page 3 of 3, last line of second item under "New Business" shall be changed to read: "After discussion, the Committee determined that two members will not be taking their stipend." The minutes of 1-11-16 were approved as amended 4-0-0.

Correspondence: None

Budget Reviews: As a reminder to all, the submitted Budget Requests are all "Preliminarily Approved" until all budgets are submitted and the Committee goes through the reconciliation process of the complete Town Budget.

#2500 CEO, presented by Bob Cyr. Motion was made and seconded to give preliminary approval for \$46,050 as requested. During discussion, Mr. Cyr noted that he is not requesting a wage increase this year. He also stated that although his computer is fairly new, there may need to be some software updates in the coming year. **The motion carried 5-0-0.**

#0103 Treasurer, presented by Diane Meserve. Motion was made and seconded to give preliminary approval for \$46,793 as requested. During discussion, Ms. Meserve noted that her computer will likely need to be updated. **The motion carried 5-0-0.**

#0106 Tax Collector, presented by Anna McClay. Motion was made and seconded to give preliminary approval for \$57,435 as requested. Ms. McClay distributed an amended budget request, due to recent communication from the State regarding the use of new State forms which will necessitate the purchase of a laser printer. Ms. McClay also stated that the printers currently in use in her office are antiquated and will need to be replaced soon anyway. In discussion of the position of Tax Collector, in answer to an inquiry by Ms. Gardner, Ms. McClay reported that she works an average of 28 hours per week. Mr. McCubrey noted that the Tax Collector has the highest income of any department, including collection of property tax, excise tax, and agent fees for registrations. **The motion carried 4-0-1.**



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#1800 Animal Control, presented by Roger Hicks and Dave McCubrey. Motion was made and seconded to give preliminary approval for \$12,972 as requested. The Animal Control Officer works approximately 5 hours per week, but is basically on call at all times. He works part time for Hollis and part time for Limington, and the cost of his cell phone is shared by both towns. This budget includes a suggested 2% wage increase, from \$17.99 to \$18.35 per hour. The Town's fee for the Kennebunk Shelter will not be increased this year. **The motion carried 5-0-0.**

#2000 Street Lights, presented by Mr. McCubrey. Motion was made and seconded to give preliminary approval for \$14,500 as requested, which is the same amount as last year. Mr. Davis inquired about the possibility of finding a less expensive provider. Mr. McCubrey replied that the rental of the street lights from CMP includes maintenance as well, so if a light is damaged it will be repaired or replaced by CMP instead of by the town. **The motion carried 5-0-0.**

#2308 Veterans Graves/Ancient Cemeteries. Mr. McCubrey explained that this item is now a perpetual carry-forward, no longer requires review by the Budget Committee, and no longer has to appear on the town warrant every year.

New Business: Committee members received copies of the budget for 0300 Emergency Services, to be reviewed at the next meeting.

Next Meeting: Review of 0300, 0600, 0601, 0800, 2205, scheduled for 1/25/16 at the Hollis Community Building.

Adjourn: The meeting was adjourned at 8:09 PM.

Minutes submitted by Martha Turner, Executive Secretary.
Approved by Budget Committee 1-18-16