**Select Board Meeting Minutes**

**January 6, 2016**

5pm – untelevised discussion, public welcome

Present : David McCubrey, River Payne, Roger Hicks, Bennet Flinner

1. Trident Auto Sales (Formerly Stoney’s Garage) – Select Board accepts and approves Gary Stevenson/Trident Auto Sales Inc. for Automobile Graveyard/Junkyard due to his diligence and timeliness for completing all compliance requests.
2. Community Building Remediation – Air scrubbers/HEPA filtration system in the basement will remain on for the time being. David has an appointment with an adjuster, Kevin Flynn, from Colonial Adjusters tomorrow morning at 9 am.
3. 25 Main Street – David received a phone call from an attorney today informing the select board that a payment of $4,000 has been dispersed as of 12/22/2015. To date, it has not been received.
4. Budgets Line Up – David is currently working on the budgets.
5. Before & After Care Director – After much discussion regarding the position requested by the Recreation Department director, Select board will keep the current positions held as they are, until data can be provided by said department that a position is warranted.
6. Custodian Job Description – Tabled
7. Update on ACO Coverage – Roger is meeting with Chief Michael Grovo to obtain animal complaint forms and establish a process for Louis Marchand to file complaints with the law enforcement and establish records at the Hollis Town Hall.
8. Office Partition - Select Board discussed and approved the motion that the wall currently between the offices of David and Roger will be removed in the near future to provide more space for meetings. Future use or storage of the wall is unknown at this time.

7 pm – Televised discussion, public welcome

Present: David McCubrey, River Payne, Roger Hicks, Martha Huff, Bennet Flinner, Rebecca Bowley

**New Business:**

1. Warrant For Special Election/Town Meeting – Per Town Clerk, Martha Huff, there will be a Special Town Meeting on January 19, 2016 at the Hollis Fire Department, 405 Plains Road to ballot authorization for $60,000 undesignated funds towards the reconstruction to the Hollis community building due to severe mold damage. The entire downstairs is currently unfit for use. HEPA filter air scrubbers are on and in place downstairs to keep the first floor of the building safe for use. Additional information regarding this special town meeting will be provided in the next publication of The Smart Shopper. There will not be an absentee ballot available. Residents must be present at this meeting to vote. Residents can register to vote at Hollis town hall during regular business hours or an hour prior to the meeting with state identification and proof of residency. Please e-mail or call the Town Hall for any questions regarding this special town meeting. Note: There will be no Long Range Planning meeting on January 19, 2016 since the Special Town Meeting will be taking place.
2. Hollis Christmas Program - Martha Huff, Town Clerk wants to thank all of the residents and local businesses for their overwhelming generosity and donations given this year for the Hollis Christmas Program. 29 families were assisted in all, including 70 children. Amazing!
3. Introduction of new Select Board Administrative Assistant, Bennet Flinner and announcement of temporary hire for Assistant to the Town Clerk, Teresa Konczal by Martha Huff.
4. Dog Licenses – Are now overdue! Thank you to the citizens of Hollis that have already licensed their animals. Those unlicensed, please do so as soon as possible to avoid any fines and late fees. Licenses are $6.00 spayed /neutered dog, $11.00 for dogs capable of producing young.  
   Please bring or mail a current copy of your dog's rabies vaccination certificate. Please make checks payable to the Town of Hollis.
5. November Vacation – A special thank you to the Hollis residents for being empathetic to the office closure for a few vacation days during the month of November. We appreciate your patience and understanding!

**Old Business:**

1. Community Clothing Closet - David has met with Tootsie Johnson and recommends immediate further discussion with the Select Board on how to move forward for resolution and relocation of the facility.

**Warrant, Payroll and PO’s:**

1. Payroll for weeks of 12.22.15 - $18,878.00; 12.29.15 - $9,437.00; 1.5.16 - $16,042.00
2. Warrant for the weeks of 12.23.15 - $25,592.00; 12.30.15 - $48,566.00; 1.6.16 - $76,543.00
3. PO for this week: Parks and Recreation PO #3219 for Printed Winter Newsletter $703.00; Town Library PO #3235 for April 2016 Library Conference $2,000.00, Town Library PO #3236 for children’s books $2,000.00; Town Library PO#3237 for adult books $2,000.00; Town Library PO#3238 for audio books $2,000.00.

**Correspondence:**

Salt & sand still available behind the Town Hall.

LIHEAP – Fuel Assistance 1.800.965.5762 or 207.324.5762 Please call ASAP to make an appointment. These appointments automatically are considered for proper weatherization and other energy bill assistance.

Goodwill Workforce Solutions (Job Assistance) is available on Tuesdays 1pm-4pm at Adult Education building on Parker Farm Rd. 929.9185

Leavitt’s Mills Free Health Center – [www.leavittsmill.org](http://www.leavittsmill.org) for more information or to donate.

Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.

Trash/Recycling Update – Thank you for recycling! Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 16 gallon bags). Don’t forget to take advantage of the services at the Waterboro Transfer Station.

Public Road Damage- Any problems with potholes or other damage to public roads (town or state), please contact Bill McNulty at Sanford dispatch 324-5322 or call the Town Hall to report the problem. If you contact the town hall and leave a message, please include your name, phone number and the road in which there is an issue.

Select Board Meetings are televised and replayed on the Saco River TV website, SRC-TV.org for Peg TV. Usually takes 2-3 days to be uploaded to the website for viewing.

**Next Meeting of the Board**

**Jan. 11th** Budget Committee at 7pm upstairs at the Community Building

**Jan. 13th** Planning Board at 7pm upstairs at the Community Building

**Jan. 20th** Next televised Select Board meeting is upstairs at the Community Building

**Jan. 21st** Truck Route Committee at Poland Spring at 10am

*Select Board Meetings – Televised 1st & 3rd Wednesday 7-9, untelevised every Wednesday from 5-7 at the Town Hall.*

**Public Comments and Questions**

Per Becky Bowley, the MSAD 6 School Budget Advisory Committee is currently seeking members for representation from the town of Hollis. Meetings are held on Thursday evenings at Central Office, current meeting is scheduled for January 7, 2016. All interested individuals may call 929-3831 for more information.