**Town of Hollis Select Board Meeting Minutes**

**February 17, 2016, 5:00 PM**

***(Not televised discussion, public welcome)***

Present: Select Board Members: David McCubrey, River Payne, Roger Hicks; Administrative Assistant: Bennet Flinner.

1. Van Hertel – The Select Board unanimously agreed to approve the release of all road bonds with the exception of $2,500.00, as indicated in updated paperwork presented by Mr. Van Hertel this evening, in conjunction with said agreement with CEO, Bob Cyr. As discussed, CEO will continue to follow-up with the progress of his projects and the SB expects Mr. Hertel to also follow-up with the Maine DOT regarding the paving of Route 202 planned for later this year.

2. Management Analysis and Discussion – River and Dave will meet on Friday to complete. River notes to also make changes to throughout the report to reflect “Select Board” not “Selectmen.”

3. Registrar of Voters – Select Board unanimously agreed to appoint Martha Huff for Registrar of Voters.

4. Budget Committee Meeting location – The time may be changed to 6:00pm at the community center, SB will check with recreation department to determine if it will be available at that time.

5. ‘Children Playing’ Sign on Deerwander Rd. – Citizen has complained about cars speeding by her residence and is afraid for her children’s safety. Roger will send an e-mail to the road commissioner to look into the possibility of placing a sign.

6. Warrant Articles – Reviewed and completed by SB.

7. 2015 Local Government Finance Survey – Filed

8. FOAA Update – No new information – still pending.

9. ACO – Ads placed in the Smart Shopper for 2 weeks and is listed on town website. Bennet will look into having it placed in other free ad sites. Craigslist now charges $25.00 to place job ads.

10. Rescue Subscriptions – Roger has received some information on Buxton’s Rescue Subscription program that may be beneficial for Hollis residents. The FD/EMS has not supported this idea in the past and the SB would like to know the reasons as to why. The information Roger received was sent to the other SB members for review and will be discussed at a future meeting.

11. Job Descriptions – River suggested that the SB have Meg Gardner complete job descriptions for the town. The SB agreed and River will discuss this opportunity with her.

12. Poland Spring Truck Meeting – Roger would like to have a legal opinion on what the town’s options are for the issues the town has been experiencing. Dave and River suggests to wait for the results of the next meeting then discuss next steps.

13. Composting – SB has no interest in purchasing composting equipment at this time.

14. MOU – Updated MOU signed and dated by the SB and will be sent to Dana Gray and members of SMPDC this evening via e-mail.

**Town of Hollis Select Board Meeting Minutes**

**February 17, 2016, 7:00 PM**

***(Televised discussion, public welcome)***

Present:

Select Board Members: David McCubrey, River Payne, Roger Hicks;

Administrative Assistant: Bennet Flinner

1. OLD BUSINESS:
2. Update on Community Building – No update at this time. Still awaiting information from the inspection completed by the state fire marshal’s office.
3. Update on Animal Control Officer- The SB has posted a two-week advertisement in the Smart Shopper for a new ACO. Application info is also available on the town’s website. All interested parties should send or e-mail resume and references to the Select Board before post closes on 3.4.2016.
4. Community Clothing Closet - Background work is being done to relocate the clothing closet. The SB has no plans to close this valuable service to the community and encourages everyone to keep supporting them.
5. Budget Committee – Article information will be given to the BC next Monday evening. The SB is moving in a positive direction and approaching resolution of all budgets and completion of the articles.
6. Reminder to Hollis Residents regarding Storms, Trash Removal and Mailboxes – The SB asks all residents that in the event of a snow storm, please place your trash and recyclables out for pick-up the morning scheduled instead of the prior evening. It will avoid plow damage to your trash receptacles and mess if your receptacles are hit. Also please put reflectors or reflective tape on your mail boxes to make it easier for plow crews to view them at night.
7. NEW BUSINESS - None
8. WARRANTS, PAYROLLS, AND P.O.’s:
9. Treasurer’s Warrant: Week of 2.8.2016: $372,176; Week of 2.15.2016: $36,730
10. Payroll: Week of 2.8.2016: $9,999; Week of 2.15.2016: $18,121
11. P.O.’s: None
12. CORRESPONDENCE
13. Road sand/salt still available behind the town hall for Hollis residents only.
14. Free tax preparation to qualified filers during the tax season – To make an appointment, visit [w ww.cashmaine.org](http://www.cashmaine.org) or call 1-800-965-5762 ext. 2718 or 207-324-5762 ext. 2718.
15. LIHEAP – Fuel Assistance 1.800.965.5762 or 207.324.5762 Applicants are also considered for weatherization and other energy bill assistance. Apply today!
16. Goodwill Workforce Solutions (Job Assistance) Tuesdays 1pm-4pm at Adult Ed/Parker Farm Road 929.9185
17. Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.
18. Trash/Recycling Update – Thank you for recycling! Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 16 gallon bags). Don’t forget to take advantage of the services at the Waterboro Transfer Station.
19. Public Road Damage- Any problems with potholes or other damage to public roads (town or state), please contact Bill McNulty at Sanford dispatch 324-5322 or call the Town Hall to report the problem. If you contact the town hall and leave a message, please include your name, phone number and the road in which there is an issue.
20. Select Board Meetings are televised and replayed on the Saco River TV website, SRC-TV.org for Peg TV. Usually takes 2-3 days to be uploaded to the website for viewing.
21. Members needed for MSAD 6 Budget Advisory Committee, Hollis Fest and Long Range Planning Committee. Great for folks that want to build references, experience and network!
22. OTHER BUSINESS - Boston Post Cane Update: **Any residents with birthdays before December 1920, please contact the select board or town clerk as soon as possible**.
23. PUBLIC COMMENTS AND QUESTIONS - None

*Select Board Meetings – Televised 1st & 3rd Wednesday 7-9pm, untelevised every Wednesday from 5-7pm at the Town Hall.*

**Next Meeting of the Board**

**Feb. 22nd** Budget Committee Meeting - Time and place TBD - will update website once known.

**Feb. 23rd** 6:30PM Hollis Fest at Town Hall

**Feb. 24th** 5:00PM Select Board Meeting at the Town Hall

**Feb. 24th** 7:00PM Planning Board upstairs at the Community Building

**Feb. 25th** 10:00AM Truck Route Committee at Poland Spring

**Mar. 2nd** 7:00PM Televised Select Board Meeting at the Community Building

Minutes submitted 2.18.2016 by Bennet Flinner, Administrative Assistant of the Select Board