**Town of Hollis Select Board Meeting Minutes**

**March 23, 2016, 5:00 PM**

***(Not televised discussion, public welcome)***

Present: Select Board Members: David McCubrey, River Payne, Roger Hicks; Code Enforcement Officer: Robert Cyr; Road Commissioner: Robert Hanson; Planning Board Chair: Paul Mattor; Administrative Assistant: Bennet Flinner

1. Update from Road Commissioner Robert Hanson – Provided the Select Board information sent to him by the Maine DOT regarding a central line rumble strip to be added to Route 202 this summer. Info will be added to the website by Bennet Flinner and additional pamphlets and letter from the MDOT will be given to Martha Huff for posting at Town Hall. RC has also requested that MDOT review the 45 MPH speed limit in front of Hollis Elementary and also provide a crosswalk with lighting across the street to the Community Center. Roger believes that Route 35 is scheduled for resurfacing this summer and it would be an ideal time to those issues resolved and work completed. RC will keep SB posted on this matter. SB also agreed with RC to use leftover funds from the snow budget to purchase sand/salt for next season, while the price is very good. 200-300 tons would fill the storage facility and the town would be ahead for next winter. RC has also asked that the SB decide what roads are priority for repair this summer. Culverts on Salmon Falls Rd and Old Alfred Rd should be taken care of and resurfacing of Upper Tarbox Rd, Old Alfred Rd and other developments in the area need attention as well. SB will get back to RC. SB has also informed RC that recent complaints about Sand Pond Road have been addressed.

2. Conditional Use Permit Issue – Paul Mattor, chairman of the Planning Board expressed concern and embarrassment about the SB deciding not to refund the conditional use permit fee for National Attachments, Inc. Paul was under the impression that the $500.00 fee was used as an escrow for expenses accrued the Planning Board and any other required consultant work, and any monies leftover would be refunded at the end of the application process. He feels that out of fairness the applicant should be refunded what is leftover once the Planning Board and Martha Turner’s time is accounted for. In reviewing the current policy, it appears the $500.00 fee is a flat, non-refundable fee; however the SB agrees with Paul that the policy is not reasonable and they will collaborate to make it a consistent and transparent process moving forward. The non-refundable fee should cover administrative costs, then an escrow account set up for additional consultant work. The CEO spoke to the large amount of time spent with this applicant regarding the use permit and how he tried to obtain a “pre-approval” for it. He felt the applicant was not forthcoming with his intention of the property and that the total time spent would cover the fee. For this matter however, the SB will obtain the time spent by Planning Board members and draft a response for National Attachments, Inc. and apply the appropriate refund amount.

3. Poland Spring Truck Meeting – Dave has received permission to use the MSAD 6 District Office conference room for 4/14/16 meeting, can also be televised. He will send an invite to PS.

4. MSAD 6 Budget Presentation – Superintendent Sherburne is on vacation the week originally scheduled. Meeting rescheduled to 5/4/16 and Bennet will notify Tina Plummer of change.

5. Deputy Search Update – Ads are in place for the Deputy position in the Smart Shopper, MMA and Town’s Website. We have received a few applicants so far. Deadline is 4/7/16.

6. Warrant Updates – Requires edits to 16, 17, 19, 20 and 22. Dave will complete edits and submit changes to the Budget Committee. SB has decided to remove article 20 and will revisit it in November.

7. Trash Issues – There is an issue with a resident on Haley Road who is not keeping trash and recyclables well contained. They spilled into the neighbor’s yard. SB will look into what can be done since it has been requested by the neighbor and SB to clean it up and they have not complied.

8. Fire Marshal Letter – Completed during and after SB meeting – was sent to FM 3.24.16

9. ACO – Interviews are to be scheduled on 3.30.16 from 2-5 PM. Bennet will set up.

10. Ordinance regarding Posted Ways – Signed by the SB and will be forwarded to Martha Huff for completion. The store at Deer Pond intersection was discussed and the Maine DOT plans to put up No Stopping/No Parking signs so that trucks will not block the view of Plains Road.

**Correspondence**

The Bar Mills bridge sidewalk will be CLOSED until further notice. Please avoid using the bridge sidewalk.

Leavitt’s Mill Free Health Center will be having a Spring Fun Run/Walk 5K on May 7, 2016. Register as an individual or a team at [www.active.com](http://www.active.com). Prizes will be awarded for the highest fundraiser, first three males & females for walkers and runners. Kids Fun Run too! Registration begins at 7:30AM, Race Start at 9:00AM.

Free tax preparation to qualified filers during the tax season – To make an appointment, visit [www.cashmaine.org](http://www.cashmaine.org) or call 1-800-965-5762 ext. 2718 or 207-324-5762 ext. 2718.

Goodwill Workforce Solutions (Job Assistance) meet Tuesdays 1pm-4pm at Adult Ed/Parker Farm Road 929.9185

Waterboro Transfer Station – REMINDER - Hollis permits for $25. Cash and Checks only accepted. No credit or debit cards.

Reminder to please have your trash and recycling curbside by 6:00am on your designated pick-up day. 96 gallons total trash is acceptable for weekly pick up. (3 - 32 gallon bags or 6 - 13 gallon bags).

New members are needed for MSAD 6 Budget Advisory Committee and Hollis Pirate Fest! Please visit the town website [www.Hollismaine.org](http://www.Hollismaine.org) for additional information.

Don’t forget to E-Subscribe on the Hollismaine.org website to receive notifications of all new info posted on the website!

Posted Roads – Orange signs have been posted on some roads limiting heavy loads. If you have a delivery scheduled to your residence, please call road commissioner Rob Hanson at 727-3242 to obtain a permit.

*Select Board Meetings – Televised 1st & 3rd Wednesday 7-9pm, untelevised every Wednesday from 5-7pm at the Town Hall.*

**Next Meeting of the Board**

**March 29th** 6:30PM Long Range Planning Committee Meeting upstairs at the Community Center

**March 29th** 6:00PM MSAD 6 Budget Advisory Committee Meeting at Central Office

**March 30th** 7:00PM Select Board Meeting Televised at the Community Center

**March 31st** 6:00PM MSAD 6 Budget Advisory & District Budget Committees at Central Office

**April 4th** 7:00PM MSAD 6 Board of Directors Meeting at District Office

**April 5th** 6:30PM Hollis Pirate Fest Meeting at the Community Center

**April 13th** 7:00PM Planning Board Meeting at the Community Center