



Town of Hollis
Annual Report

July 1, 2017

To

June 30, 2018



Town of Hollis
Annual Report

July 1, 2017

To

June 30, 2018

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SUSAN M. COLLINS
MAINE

13 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
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United States Senate
WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Friends,

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our state have placed in me and welcome this opportunity to share some key accomplishments from this past year.

As Chairman of the Senate Aging Committee, I worked to help ensure the well-being of our seniors. The *SeniorSafe Act* I authored became law last year and is empowering banks, credit unions, and other financial institutions to better protect seniors from financial fraud.

During extensive committee investigations of prescription drug pricing, additional legislation I crafted became law, ending the egregious practice of pharmacy “gag clauses” that prevented pharmacists from informing patients on how to pay the lowest possible price.

This year, I was also successful in securing an extra \$425 million for Alzheimer’s research—the largest funding increase in history—bringing the total to \$2.34 billion. Additionally, the bipartisan *BOLD Act* I authored will create public health infrastructure to combat Alzheimer’s by promoting education, early diagnosis, and improved care management.

More than 40 million Americans—including 178,000 Mainers—are caregivers for parents, spouses, children, and other loved ones with disabilities or illnesses, such as Alzheimer’s. The *RAISE Family Caregivers Act* I authored was signed into law last year, giving caregivers more resources and training to better balance the full-time job of caregiving. Another law I wrote will support grandparents who are raising grandchildren, largely due to the opioid addiction crisis.

In addition to helping seniors, a major accomplishment over the past year is the increased federal investment in biomedical research that is leading to progress in the fight against numerous devastating diseases. Congress has boosted funding for the National Institutes of Health by \$7 billion in just the last three years, bringing total funding to more than \$39 billion.

One of my highest priorities as Chairman of the Transportation Appropriations Subcommittee is to improve our nation’s transportation infrastructure and ensure that Maine’s needs are addressed. Since the Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants program, formerly known as TIGER, was established in 2009, I have secured \$100 million for vital transportation projects throughout Maine.

My committee also delivered a Farm Bill last year, which includes many important provisions that will help the agriculture industry in Maine and across the country. Specifically, I secured provisions that will strengthen support for young farmers, improve farm-to-market efforts, and increase funding for organic research.

My committee took decisive action to address the opioid addiction epidemic. In addition to appropriating \$8.5 billion in federal funding last year, Congress enacted the *SUPPORT for Patients and Communities Act*, a comprehensive package that embraces a multipronged approach I have long advocated for this epidemic: prevention, treatment, recovery, and enforcement to stop trafficking.

The Navy plays a key role in ensuring a strong national defense. In 2018, Congress provided funding for five ships to be built at Iron Works, which will help to keep our nation safe and provide our skilled shipbuilders a steady job. I also secured more than \$162 million for infrastructure projects at Portsmouth Naval Shipyard to support their important work to overhaul Navy warships.

One value that always guides me is our unsurpassed work ethic. In December 2018, I cast my 6,834th consecutive vote, maintaining my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Maine in the United States Senate. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2019 be a good year for you, your family, your community, and our state.

Sincerely,

Susan M. Collins
United States Senator

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate

WASHINGTON, DC 20510

January 3, 2019

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear Friends,

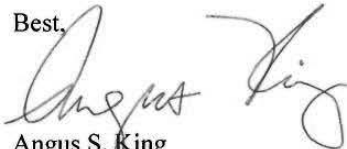
As I travel Maine, I hear from people who live in every corner of our state. I hear about their achievements, their successes, their work to improve their communities – I hear about the hope they have for our state. I also hear about our challenges, and all the work we have left to do. As I see it, that's my job: to listen to you, act where I can to build on what's good, and work on the tough parts. As 2018 comes to a close, I wanted to take a moment to share an update on some of the work we're doing in Washington to lift up the accomplishments of Maine people and make progress on the challenges they face.

From Portland to Presque Isle, from Milo to Camden, I hear about the pain that the opioid epidemic is inflicting on Maine communities. I've met with Maine people in recovery, family members of those struggling with substance use disorders, treatment providers, and law enforcement officials to learn about their experiences with this terrible disease, and everyone agrees that in order to fully respond to these problems, we need a stronger federal effort to end the opioid epidemic. Fortunately, some help is on the way – in October, we overwhelmingly passed a sweeping, bipartisan opioids bill. I've pushed hard for this type of legislation and was proud to have provisions I've advocated for included in the bill. These priorities have been guided by the voices of Maine people, and we'll keep working to confront this tragic problem.

I've also worked to strengthen the future of our forest economy. Maine's forests have powered our state's economy for generations, especially in our rural communities. So, when rapid shifts in the market led to the closure of many pulp and paper mills and biomass power plants, it required a collaborative approach to support future growth in this important industry. That's why, together with the other members of the state's Congressional delegation, I pushed to establish the Economic Development Assessment Team (EDAT). This integrated, multiagency effort aims to foster innovation and commercialization in Maine's forest economy, and we're already seeing the benefits: in recent months, several forest industry businesses have announced significant investments into Maine operations, and in September 2018, the Forest Opportunity Roadmap (FOR)/Maine released an action plan to make sure this industry, and the rural communities it supports, can continue to thrive for generations to come.

As I close this letter, please allow me to express my gratitude to each of you – for your dedication to our state, and to one another. It's often said that Maine is like a big small town (with very long streets)—that's because at our heart, we're one big community. It's not only a pleasure to serve you— it's a pleasure to know you. Thank you for being the reason Maine is so special. Mary and I hope that 2019 will be a good year for you, your family, your community, and our great State.

Best,



Angus S. King
United States Senator

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Printed on Recycled Paper



Senator Justin M. Chenette
P.O. Box 315
Saco, Maine 04072
Office (207)287-1515
Cell (207)590-3266

Dear Residents of Hollis,

It is an honor and privilege to serve again as your State Senator in the Maine Legislature. As the 129th Legislature gets underway, I look forward to continuing our work for the people of our community.

This session my colleagues and I will be working on over 2,000 pieces of legislation submitted from lawmakers across the state with a variety of backgrounds and beliefs. I pledge to be a strong voice for our region. I will work with anyone who shares my goals of putting the needs of Maine's people over special interests as well as fighting for the values that make Maine great. I take my work as your state senator incredibly seriously, and I expect to be working hard this session to advocate for Mainers when it comes to healthcare, education and seniors, among many other issues.

For the next two years, I will serve as Senate Chair of the Government Oversight Committee and also serve on the Environment & Natural Resources Committee and Senate Ethics Committee.

My entire legislative service has centered on making government more accountable and transparent to the public. This appointment means I can help lead the effort to ensure government is operating at a high level of efficiency and effectiveness, protecting taxpayer's best interests, while expecting core ethical standards to be met. Unlike other legislative committees, the Government Oversight Committee is a bipartisan committee, evenly split between Democrats and Republicans. I look forward to bringing legislators on both sides of the aisle together to achieve a common objective.

If I can be of assistance to you, your family or our community, please feel free to reach out to me with questions, comments or concerns. If you haven't done so yet, you can sign up for my legislative updates by visiting www.JustinChenette.com. You may also email me at Justin.Chenette@gmail.com or call my office at (207) 287-1515. I'll be emailing regularly from Augusta so you can keep up-to-date on what's happening in the State House regarding important legislation. Look for upcoming announcements regarding my town hall forums.

If your son or daughter would like to shadow me for a day and become an official page of the Senate, please feel free to reach out to schedule a day that works best.

I hope you're well and I look forward to hearing from you soon.

Best,

Sen. Justin Chenette

Proudly Representing Saco, Old Orchard Beach, Hollis, Limington and Buxton
*Email: Justin.Chenette@legislature.maine.gov * Website: justinchenette.com*

129TH STATE LEGISLATURE
2 STATE HOUSE STATION
AUGUSTA, ME 04333-0002



DONALD G. MAREAN
STATE REPRESENTATIVE
OFFICE: (207) 287-1315

January 11, 2019

Town of Hollis
34 Town Farm Road
Hollis, ME 04042

Dear Friends,

Thank you for returning me to the State Legislature for another term to represent the great people of Buxton, Hollis and Saco. You can be assured that the decisions I am making come from your concerns and input.

This past session, the legislature passed a record \$162 million investment in public schools which approves additional funding and increases the state's percentage. This will allow our superintendents to have less hard decisions to make when putting together their budget.

We also approved a tax conformity bill that cuts state taxes by \$22.2 million, expands the property tax credit, and includes a credit for employer-paid family and medical leave. This legislation invests in working families and drives business growth.

This session, I have been assigned to the Taxation Committee where I will review all matters related to tax exemptions, property taxes and other current use tax issues. It will be imperative to give all matters considerate inspection when they will be affecting family budgets.

There are many big topics that will come across my desk that I depend on the input from my constituents on how I decide to vote. Please contact me for any problems that I can help with, questions that I may an answer, or suggestions that you think I should take to the State House. I am looking forward to representing Hollis this coming session.

Warmest regards,


Don Marean
State Representative

Proudly serving the residents of House District 16: Buxton (part), Hollis & Saco (part)

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COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friends,

I hope this message finds you well. I am honored to represent you and your family and am grateful for the chance to offer both an update from Congress and my thoughts on the year ahead.

In Maine, we care less about political parties than about getting the job done. That's why I'm happy to report several recent victories I had reaching across the aisle to address issues important to our state.

Signed into law after months of deadlock, the 2018 Farm Bill contained several provisions I introduced. We were able to boost local food investment and organic research programs that are important to the Maine farmers driving a resurgence in our agricultural economy. The bill also created a pilot program to help doctors write prescriptions and offer vouchers to patients who need to change their diet but can't afford fresh food. Finally, the legislation included several steps I introduced to reduce food waste, a national problem that is not only costly to the environment and economy, but a missed opportunity to help millions of Americans who don't have enough to eat.

At the end of 2018, the President signed into law legislative language I introduced to assist veterans who had been blindsided by debt with the Department of Veterans Affairs. After hearing from several veterans who did not receive mailings about their debt until it was too late to take action, I introduced a bill to require the VA to improve its notification system. The final legislation requires that veterans have the option of getting electronic notifications and that the VA report on the underlying issues.

And on the House Appropriations Committee, I worked to protect programs that our state relies on, such as small business grants, rural broadband investment, effective responses to the opioid epidemic, shipbuilding at Bath Iron Works, and more.

As a new Congress gets underway, I will keep working with Republicans to make progress on key issues like these. But with Democrats now in the majority, I look forward to having an open debate on problems that have been ignored for too long. This includes the gun violence plaguing our nation, the dangers climate change presents to our country, crushing student loan debt, the influence of big money in politics, and the need for all Americans to access affordable health care and prescriptions.

In Washington and Maine, my offices stand ready to answer your questions, listen to feedback, and assist with federal issues and agencies. My hard-working staff helps many hundreds of constituents every year and I welcome the chance to serve you.

Best wishes,

Chellie Pingree
Member of Congress

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**Town of Hollis
Select Board Report
2017-2018**

Our Town's Annual Community Day entitled "Hollis Pirate Fest" began with a Rum Runner 5K or 5 mile road race. For patrons, there was a Sandwich vendor trailer and the Lions Club offered a pancake breakfast. All day there was live music, bands, dancers, and model airplane demonstrations. Plans for the next year's Pirate Fest began the month after the report of a very successful Community Day.

The Hollis Fire and Rescue Department purchased a new back-up ambulance in July. They also purchased Jaws of Life extraction tools that are more effective on newer and larger vehicles.

Maine Department of Transportation took over Killick Pond Road and gifted the Town a new brine tank to treat road salt.

A new parking lot was constructed at the Hollis Sports Complex.

The Hollis Christmas Fund Committee and its generous donors provided toys, clothing and household items to several Hollis children and their families.

The Hollis Community Building renovation project began with bid requests in December with hopes to begin repairs at the beginning of April. Upon completion, the building will be handicapped accessible, have a fire suppression system, new windows, floors, walls and ceilings prior to the final occupancy inspection in August.

A structural problem was identified in the Town Hall building that caused the second floor to buckle. A plan was made to fix the issue using emergency money in the General Fund. In addition to the building being structurally secure, the lower level office spaces were painted to give it a fresh look.

Thank you to Poland Springs for donating \$5,000 to the Hollis Heat Fund. It was distributed to those residents in need during the long, cold winter season.

The Town voted in favor of the Emergency Medical Subscription Program Ordinance that provides ambulance services from our Hollis EMS Department, for a low annual fee. With the help of resident Rita Anderson, her eye-catching

signs and word of mouth, a total of 247 residents were enrolled during 2017.

The Hollis Little League and Softball organizations and the Town of Hollis came to an agreement that they will rent the Hollis Sports Complex and other ballfields from the Town while being its own non-profit organization.

The Hollis Fire and Rescue Department presented a plan to add overnight coverage with 2 staff members at the Plains Road Fire Station. The plan included a mobile home on the premises and using TIF funds to cover the initial cost.

The Town voted in favor of a \$3M Road Bond for the reconstruction of multiple roads: Sand Pond Road, Salmon Falls Road, Deerwander Road, Upper Tarbox Road and Bear Hill Road. Sebago Technics was hired for the design work and to oversee bids for the reconstruction of Sand Pond Road, which is scheduled to be completed after the 2018 winter season.

Mike Seely, Sr. resigned from the Select Board in May 2018, leaving an open seat to be voted in the November 2018 election.

Hollis Select Board 2017- 2018

Roger B. Hicks

Mike Seely, Sr.

Rita Perron

Elected Municipal Officials for the Town of Hollis, Maine

Hollis Municipal Officials are elected to three-year terms unless specified.

Select Board & Overseer of the Poor

Rita B. Perron 2020

Roger B. Hicks 2018

Mike Seely, Sr. 2019- resigned in May of 2018

Tax Collector

Motor Vehicle Registry Agent

Anna M. McClay 2019

Town Clerk

Martha E. Huff 2020

Treasurer

Diane M. Meserve 2021

Road Commissioner (two-year term)

Robert M. Hanson, Jr. 2020

Maine School Administrative District #6 School Board Director

Lester R. Harmon 2019

Trevor Hustus 2021

Appointed Officials for the Town of Hollis, Maine

Assessor

Debra Stitson

Code Enforcement Officer

Building and Plumbing Inspector

Robert Cyr 4/1/2018

Paul Goudreau, Interim 5/10/18

Tammy Munson 7/3/2018

Deputy Code Enforcement

Building and Plumbing Inspector

Peter Gordon

Paul Goudreau

Patti McKenna

Electrical Inspector

Marcel Desrosiers 11/7/2018

Administrative Code Office Assistant

Tammy Thompson

Animal Control Officer

Kaden Flynn

Constable

Kaden Flynn

Hollis Fire and Rescue Chief

Emergency Management

Chris Young

Deputy Fire and Rescue Chief

Crystal Berry

Freedom of Access Officer

Martha E. Huff

General Assistance

Mike Seely, Sr.

Martha E. Huff, Appointed May 2018

Health Officer

Lori Schopen

Deputy Tax Collector

Faith Plummer

Deputy Town Clerk

Faith Plummer

Deputy Treasurer

Faith Plummer

Deputy Registrar of Voters

Faith Plummer

Selectmen's Administrative Assistant

Bennet Flinner

Maintenance

Richard Hynes

Park & Recreation Director

Debbie Tefft

Assistant Recreation Director

Madison Moody

Board Secretary- Appeals Board, Planning Board, Finance Committee

Martha Turner

Town of Hollis 2017-2018

Appointed Boards and Committees

Appeals Board

Bart Sughrue, Chairperson	2020
Rebecca L. Bowley	2019
Carrie Walker	2018
Katharine Harriman	2020
Nancy Ponzetti	2019
Martha Turner, Appeals Board Secretary	

Christmas Committee

Faith Plummer, Chairperson	2018
Bonnie Johnson	2018
Diane Meserve	2018
Muriel Johnson	2018
Martha E. Huff	2018

Clothing Closet Committee

Margaret Hartley	2018
Muriel Johnson	2018
Diane Meserve	2018
Mona Meserve	2018
Barbara Miller	2018
Amanda McConihe	2020

Community Building Committee

William Bickford	2018
Ed Dyson	2018
Leonard Van Gaasbeek, Jr.	2018
Debbie Tefft	2017
John Paul Rondeau	2017
Kevin Flinner	2017

Town of Hollis 2017-2018

Appointed Boards and Committees

Conservation Committee

Catherine Hewitt	2018
John Mattor	2019
Edna Leigh Libby	2020
Joanne Toone	2020
Doris Luther	2018
Amy Farwell	2021
Chris Jones	2021
Eric Wright resigned	
John Sheahan resigned	
Mary Weyer, Associate Member	
Martha Turner, Associate Member	

Long Range Planning Committee

Faith Plummer
Mark Goodwin
Kevin Lafreniere
Dana A. Gray
Katharine Harriman
Kenneth E. Davis
John "Jack" Rogala
Leonard S. Van Gaasbeek, Jr.

Saco River Community Television Board of Directors

Beth Gardner	2020
David Barrett	2019

Saco River Cable Television Committee

2 vacant seats

Saco River Corridor Commission

Donna M. Hanson	2019
-----------------	------

Town of Hollis 2017-2018

Appointed Boards and Committees

New Town Complex Committee

John Sheahan, Chairperson	2018
Wayne Twombly	2018
Sam Snellings	2018
Len VanGaasbeek, Jr.	2018
John Paul Rondeau	2018
Dana Gray	2018
Kevin Lafreniere	2018
Dave Durrell	2020
John Mackie	2020
Eric Johnson resigned	
Joanne Toone resigned	

Southern Maine Regional Economic Development Corp

2 vacant seats

ECO Maine Board of Directors

Leonard VanGaasbeek, Jr.	2018
Roger B. Hicks	2018

Planning Board

Peter Lovell	2020
Joseph Ponzetti, Vice Chair	2019
Paul Mattor, Chairperson	2018
Bruce Wishart	2018
Heather Sullivan	2018
Jessica Brackett	2019
Maxwell Kenney	2020
Trevor Hustus resigned	
Kevin Flinner resigned	
Ashley Janotta resigned	
Martha Turner, Planning Board Secretary	

Town of Hollis 2017-2018

Appointed Boards and Committees

Salmon Falls Library Trustees

5 vacant seats

Finance Committee – The Town of Hollis Finance Committee Ordinance was approved by Hollis Voters at the Special Town Meeting held on November 08, 2017. The Hollis Select Board appointed 5 Finance Committee members on March 22, 2018.

Patrick D. Lawler
Daniel T Yarumian
Donald G. Marean
Shelly Marie Brooks
N Bradford Kaake, resigned
Trevor Kraus 2/6/19-6/30/2021
Martha Turner, Secretary

Finance Committee Selection Board

Paul Mattor	2018
Rebecca Bowley	2018
Kevin Lafreniere	2018

Sports Complex Committee

Coco Hirstel	2018
Cheryl Joyner	2018
Tom Sullivan	2018

Hollis Election Staff

Ballot Clerks & Election Clerks

Rita Anderson	Margaret Holmes
Therese Annis	Margaret Harrison
Dawn Bellonzi	Harlan Huff
Rebecca Bowley	Inge Graham
Jessica Brackett	Peter Lovell
Nancy Conway	Donna Lovell
Eileen Curtis	Anna McClay
Mary Davichick	Paul Mattor
Ed Dyson	Barbara Miller
Kathleen Dyson	Rochelle Prince
Vida Fasulo	Max Salvesky
Stephen Fasulo, Jr.	Augie Salvesky
Stephen Fasulo, Sr.	Pat Stover
Bennet Flinner	Debra Silver
Alecia Freeman	Heather Sullivan
Daniel Freeman	Joanne Toone
Beth Gardner	Martha Turner
Carol Goodwin	Carrie Walker
David Goodwin	Terry Walters
Trevor Hustus	Lila Wilkins

A Special Thank you to Lila Wilkins and Rochelle Prince for serving as Moderator & Election Warden.

The Hollis Town Clerk Report July 1, 2017- June 30, 2018

The Hollis Fire Station allows Voter accessibility for elections that our other town buildings are unable to meet. A special Thank you to Hollis Fire Rescue Chief Chris Young and The Hollis Fire Rescue Department who allow us to utilize their fire station on election days.

This year (2017-2018) I enjoyed working with the Hollis Select Board Members Mike Seely, Sr., Rita Perron and Roger Hicks. Thank you to all of the Hollis Committee and Board Members, Employees and Elected Officials and our very dedicated Election Staff that all work to benefit the residents of Hollis. Faith Plummer was given an award by the Town's Elected Officials as Deputy Town Clerk of the Year.

Thank you, Faith for all of your assistance with the Hollis Elections, your dedication to completing projects and your wonderful sense of humor that you bring to the office.

In 2017, Anna McClay, Hollis's Tax Collector had been employed by the Town of Hollis for over 25 years. Anna was nominated by the Hollis Select Board and was recognized by the York County Commissioner's with the York County's 2018 Spirit of America Award. Anna thank you for accuracy in collecting the taxes, dedication to you work and your intuitional memory is invaluable to me.

A very special Thank You to everyone who participates and donates to the Hollis Christmas Program every year, we are able to assist over 70 children.

I want to mention a few residents that passed away recently after the date that this town report covers.

Some of their names will be listed in next year's town report remembrance page but I feel their contributions to the Town of Hollis and surrounding communities warrant mention in this year's town report.

Wendy Vachon Hanson- Registrar of Voters, Deputy Town Clerk, Deputy Tax Collector and Deputy Treasurer

Barbara London- Hollis Parks & Recreation

Beth Gardner- Hollis Parks & Recreation

Marguerite Gardner- Hollis Budget Committee, Buxton Hollis Historical Society

Len VanGaasbeek, Jr.- Hollis Selectman, Hollis Budget Committee, Eco Maine Director, Cable TV and so many more committees.

Elton (Bud) Smith- Hollis Selectman

Alva Smith- Teacher and Bear Hill Church

William Bickford- Community Building Committee

Alice Bradbury- Hollis Post Office

Fred Cole- Teacher and served on many Hollis Committees

Beverly Harriman- Salmon Falls Library

Van Morey- Hollis Budget Committee

Rev. Donald Smith – Local Minister

Harry Weymouth- Buxton Fire & Rescue.

The Hollis Town Clerk Report July 1, 2017- June 30, 2018

Please feel free to call me at (207) 929-8552 extension 18 with any questions or comments.

Thank you for allowing me to serve as your Elected Town Clerk,
Martha E. Huff

Hollis Town Clerk's Office

Vital Records Report's July 1, 2017- June 30, 2018

30 Deaths in Hollis
34 Marriage Licensed completed
60 Births

Dog Licenses Issued July 1, 2017- June 30, 2018

72 Dogs Capable of producing young
628 Spayed or Neutered Dogs
05 Kennel Licenses
01 Service Dog
02 Transfer from another town
02 Replacement tag
700 Total Dog licenses sold
5 Dog Kennel Licenses sold

**IFW Report
Hollis Town Clerk's Office
Inland Fisheries & Wildlife
July 1, 2017 - June 30, 2018**

<u>Month</u>	<u>Year</u>	<u>Total Paid to State IFW Office</u>
July	2017	\$634.00
August	2017	\$442.00
September	2017	\$60.00
October	2017	\$722.25
November	2017	\$229.00
December	2017	\$2,092.00
Janaury	2018	\$688.50
February	2018	\$439.00
March	2018	\$260.00
April	2018	\$1,121.25
May	2018	\$2,006.00
June	2018	\$480.00

\$9,174.00

\$ Paid to Inland Fisheries & Game
for Hunting & Fishing Licenses

In Remembrance of Hollis Residents
July 1, 2017 - June 30, 2018

Decedent Name	Age
Baxter, Randy Earl	48
Bickford, William Merrill Jr.	71
Bimpson, Orrin James Sr.	75
Chase, Joseph G.	85
Desrosiers, Dawn A.	72
Drew, Georgia Ann	85
Froding, Alan R.	76
Garland, Robert Blair	67
Grandmaison, Donald Robert Sr.	58
Harrison, Thomas R.	35
Heatley, Rex Carlton	61
Hill, Diana Eileen	74
Holmes, Ralph Foster Jr.	70
Jutras, Jeffrey Patrick	62
Kennie, Joseph Melvin Jr.	64
Leeman, David Matthew	50
LePage, Joseph Allen	24
Magnant, Leopold R.	72
Pratt, Janice Elizabeth	71
Presby, Edmund Elliot Jr	66
Real, Steven Mark Jr.	30
Smith, Harry Clifford Jr.	72
Spencer, Chris A.	42
Stanhope, Edward Alan Jr.	45
Stanwood, Catherine L.	82
Tanner, Mark P	41
Vail, Sylvia Dianne	77
Ware, Timothy Hadley	54
Whitehouse, Barbara Isabelle	80
Yeaton, Margaret M	77

Warrant for the Hollis Special Town Meeting for November 7, 2017

STATE OF MAINE

COUNTY OF YORK/ss

To: Kaden Flynn, a Constable in the Town of Hollis in the County of York, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants in said Town of Hollis qualified to vote in town affairs to meet at the Hollis Fire Station at 405 Plains Road in said Town of Hollis on Friday, the Seventh day of November A.D. 2017 (November 7, 2017) at 6:45 a.m. in the morning to act on ARTICLE 1. The polls will open at 7:00 a.m.(seven o'clock in the forenoon) and close at 8:00 p.m. (eight o'clock in the evening) to act on Articles 2 through 10.

Article #1 To elect a moderator by written ballot to preside at said meeting.
Lila Wilkins was elected Moderator.

Article #2 Shall the Town vote to approve such capital projects as previously approved by the Town and appropriate up to \$3 million to fund such capital projects from future bond proceeds in order to fulfill the wishes of the Town Meeting in having authorized the Select Board to issue a \$3 million bond to repair/upgrade Sand Pond Road, Salmon Falls Road, Deerwander Road, Upper Tarbox Road and Bear Hill Road (Article 20 of the 2017 Annual Town Meeting)?

Select Board - Recommend
835 Yes 326 No

Article #3 Shall the Town vote to form a Finance Committee, approve and enact the "Finance Committee Ordinance" and repeal the current Budget Committee and Budget Committee Ordinance at the adoption of this article?

Select Board - Recommend
595 Yes 531 No

Article #4 Shall the Town vote to add the following Article in the Hollis Zoning Ordinance:
Article 1 Section 1.3.6-All Applications:
"No application shall be received or processed for any applicant that has a known unresolved violation in the Town of Hollis, unless the application is to resolve an existing violation"?

Select Board - Recommend Planning Board - Recommend
853 Yes 299 No

Article #5 Shall the Town vote to authorize the Select Board to receive funds generated from the Annual Community Day Activities and deposit them into the Community Day Appropriations Account #2311, and make this a Protected Account with a portion of these funds to be used to sponsor children in the Recreation Summer Youth Program, support the Town Fuel Fund and Town Christmas Fund, and this authorization shall continue in effect until repealed or rescinded by Town vote?"

Select Board - Recommend
910 yes 240 No

Article #6 Shall the Town vote to follow the Maine State Statutes for the recall of municipal officials as outlined in the Title 30-A, Subsection 2505 and repeal the current "Ordinance For The Recall of Elected Municipal Officials"? (Current Town Ordinance For the Recall of Elected Municipal Officials and Maine Revised Statutes Title 30-A Subsection 2505 Recall of Municipal Officials attached.)

Select Board - Recommend
819 Yes 316 No

Article #7 Shall the Town vote to update the Hollis Building Code to be compliant with Maine State Statutes (additions are in **bold**, deletions are ~~striethrough~~) as reflected in the attached proposed Hollis Building Code Ordinance?

Select Board - Recommend
857 yes 289 no

Article #8 Shall the Town vote to increase the Code Enforcement Office wages by \$41,310.00 to support a full-time Administrative Assistant and full-time Deputy Code Enforcement Officer from the General Fund?

Select Board - Recommend
487 yes 665 no

Budget Committee - Recommend
ARTICLE #8 Failed

Article #9 Shall the Town vote to amend the Hollis Budget Committee Ordinance changes in **bold** as reflected in the attached Hollis Budget Committee Ordinance?

Select Board - Recommend
696 yes 428 no

Budget Committee - Recommend

Article #10 Shall the Town vote to change the position of Treasurer from an elected to an appointed position at the end of the term in June 2018?
291 yes 856 no

Article #10 Failed

Given under our hands this 13th day of September, A. D. 2017

s/signature on file
Roger Hicks, Select Board Chair

s/signature on file
Mike Seely, Sr., Select Board

s/signature on file
Rita Perron, Select Board

s/signature on file
Martha E. Huff, Hollis Town Clerk

The Registrar of Voters will hold office hours while the polls are open to correct any error or change a name or address on the voting list; to accept registrations of any person eligible to vote and to accept new enrollments.

A person who is not registered to vote may NOT vote in any election.
A voter not enrolled in a political party may not vote in a primary election.

Warrant for the Hollis Special Town Meeting for November 7, 2017

Hollis, Maine October 24, 2017 A.D.

Warrant Return:

Pursuant to the within warrant to me directed, I have notified and warned inhabitants of said town, qualified as herein expressed, to meet at said time and place, and for purposes therein named, by posting an attested copy of said warrant at the Town Hall, Your Country Store, Johnson's Garage, Hollis Select Board Office, and Hollis Town Clerk in said town, being public and conspicuous places in said town on October 24, 2017 , A.D. being at least seven days before the meeting. the meeting.

10/24/17 s/signature on file
Constable of Hollis, Maine

STATE OF MAINE
Warrant for the Hollis Annual Town Meeting
JUNE 12, 2018
Fiscal year July 1, 2018-June 30, 2019

STATE OF MAINE

COUNTY OF YORK

To: Kaden Flynn, a constable in the Town of Hollis,

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants in said town of Hollis qualified to vote in town affairs to meet at the Hollis Fire Station, 405 Plains Road, in said Town of Hollis on Tuesday, the twelfth day of June A.D. 2018 (June 12, 2018) at 6:45 a.m. in the morning to act on **Article 1**. The polls will open at 7:00 a.m. (seven o'clock in the forenoon) and close at 8:00 p.m. (eight o'clock in the evening) to act on **Article 2 through 20** all secret ballot voting.

Article 1: To elect a moderator by written ballot to preside at said meeting.

Lila Wilkins was elected Moderator.

Article 2: To choose the necessary town officials;

One (1) Select Board Member/ Overseer of the Poor for a three-year term,

One(1) Treasurer for a three-year term,

One (1) Road commissioner for two-year term

FOR SELECTBOARD AND OVERSEER OF THE POOR FOR A 3 YEAR TERM

606 MCCUBREY, DAVID

345 RONDEAU, JOHN

119 Blank Ballots

1070 Total Ballots Cast

FOR TREASURER FOR A 3 YEAR TERM

952 MESERVE, DIANE M.

118 Blank ballots

1070

FOR ROAD COMMISSIONER FOR A TWO YEAR TERM

922 HANSON, ROBERT M., JR.

148 Blank Ballots

1070

Note: June 12, 2018 - the SAD #6 candidates are now being voted at large on a separate SAD #6 Ballot due to the reapportionment of SAD #6 in 2017-2018.

Article 3: Shall the Town vote to raise, appropriate and expend up to **\$1,109,919.79** for General Government Operations?

100	Administration	\$ 157,001	\$ 163,176.50
101	Broadcasting	\$ 8,115	\$ 5,740.97
103	Treasurer Office	\$ 50,949	\$ 40,006.75
104	Town Clerk Office	\$ 50,135	\$ 40,113.75
105	Elections	\$ 26,945	\$ 39,330.97
106	Tax Collector Office	\$ 58,250	\$ 48,913.75
107	Assessor	\$ 61,750	\$ 65,995.09
150	Legal Fees	\$ 10,000	\$ 15,000.00
400	Operations & Management	\$ 61,580	\$ 149,002.32
1300	Insurance	\$ 253,318	\$ 292,802.84
1600	FICA (withholding)	\$ 75,691	\$ 81,794.13
1800	Animal Control	\$ 13,015	\$ 13,212.42
2200	Planning Board	\$ 12,388	\$ 12,744.49
2205	Budget Committee	\$ 2,200	\$ 0.
2205	Finance Committee	\$ 0.	\$ 3,014.16
2210	Appeals Board	\$ 1,873	\$ 2,387.09
2350	Community Clothing Closet	\$ 2,000	\$ 1,875.00
2298	Veteran's Flags	\$ 700	\$ 700.00
2370	Conservation Commission	\$ 600	\$ 600.00
2400	Saco River TV	\$ 15,000	\$ 16,676.00
2500	Code Enforcement	\$ 71,100	\$ 116,833.56
		\$ 932,610	\$1,109,919.79

Select Board Recommend

559 Yes 347 No 164 Blank ballots

1070 Ballots cast

Article 4: Shall the Town vote to raise, appropriate and expend up to **\$301,542.** for the Recreation Department?

	17-18 Budget	18-19 Budget
1200 Hollis Recreation Department	\$258,966	\$273,972.
1219 Sports Complex	\$ 43,394	\$ 27,570.
	<u>\$302,360</u>	<u>\$301,542.</u>

Select Board Recommend

636 Yes 345 No 89 blanks

1070 cast ballots

Article 5: Shall the Town vote to raise, appropriate and expend up to **\$434,000.** for Snow & Sanding Services?

	17-18 Budget	18-19 Budget
500 Snow & Sanding	\$434,000.	\$434,000.

Select Board Recommend

826 Yes 154 No 90 Blank ballots 1070

Article 6: Shall the Town vote to raise, appropriate and expend up to **\$297,205.** for Road & Highway Services?

	17-18 Budget	18-19 Budget
600 Highway	\$147,205	\$ 147,205.
601 Paving	\$150,000	\$ 150,000.
	\$297,205	\$ 297,205.

Select Board Recommend

825 Yes 157 No 88 blanks 1070

Article 7: Shall the Town vote to raise, appropriate and expend up to **\$722,131.99** for Emergency Services provided by the Hollis Municipal Fire & Rescue Department?

	17-18 Budget	18-19 Budget
300 Emergency Services	\$530,713	\$722,131.99

Select Board Recommend

693 Yes 284 No 93 blanks 1070

Article 8: Shall the Town vote to raise, appropriate and expend up to **\$25,090.** for General Assistance?

	17-18 Budget	18-19 Budget
1000 General Assistance	\$15,000	\$25,090.

Select Board Recommend

632 Yes 343 No 95 blanks 1070

Article 9: Shall the Town vote to raise, appropriate and expend up to **\$255,750.** for Public Services?

	17-18 Budget	18-19 Budget
900 Solid Waste Disposal	\$240,200	\$ 241,000.
2000 Street Lights	\$ 14,500	\$ 14,750.
	\$254,950	\$ 255.750.

Select Board Recommend

Article 9 : 791 Yes 246 No 33 blanks 1070

Article 10: Shall the town vote to raise, appropriate and expend up to **\$84,373.07** for Hollis Libraries?

	17-18 Budget	18-19 Budget
800 Salmon Falls Library	\$48,093	\$51,022.07
810 Hollis Center Library	\$35,000	\$33,351.
	\$83,093.00	\$84,373.07

Select Board Recommend

666 Yes 366 No 38 Blanks 1070 TVC

Article 11: Shall the Town vote to raise, appropriate and expend up to **\$20,650.** for the following non-municipal requests?

	Budget 2018-2019
2299 York County Shelters	\$ 700
2300 Visiting Nurse Service	\$ 1,850
2301 York County Com. Action	\$ 3,400
2302 Leavitt's Mills Health Care	\$ 1,800
2303 Kids Free to Grow	\$ 500
2305 Maine Behavioral Health	\$ 500
2306 Day One Inc.	\$ 500
2307 So. Maine Agency on Aging	\$ 2,750.
2310 Cub Scouts	\$ 1,200.
2314 Red Cross	\$ 300
2315 Buxton- Hollis Historical	\$ 1,000
2317 VNA Home Health	\$ 250.
2318 Maine Public Broadcasting	\$ 100.
2320 Saco River Corridor Comm.	\$ 300
2323 Ladawn Therapeutic Riding	\$ 1,500.
2328 Anytime Services for Seniors	\$1,500.
2329 Life Flight of Maine	\$ 1,000.
2330 So ME Veteran's Cemetery Assn.	\$ 1,000.
2331 Health Equity Alliance	\$ 500.
	\$20,650.

Select Board Recommend

775 Yes 265 No 30 Blanks 1070

Article 12: Shall the Town vote to authorize the Select Board and Tax Collector to:

1. Charge Interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence. (Tax Collector charging interest at a rate of 8% per annum, that taxes be due and payable in two (2) payments. the first due on November 7, 2018 and the second on May 1, 2019 with interest commencing on the first half on November 8, 2018 and the second half on

May 2, 2019)

2. Accept prepayment of taxes

3. Set the interest rate to be paid by the Town on the refunded overpayment of Taxes for the 2018-2019 Fiscal year set at 4% as recommended by the Tax Collector & Select Board and

4. Apply all tax payments to the oldest outstanding taxes first?

Select Board Recommend

721 Yes 265 No 40 blanks 1070

Article 13: Shall an ordinance entitled "Town of Hollis Emergency Subscription Program" be enacted?

574 Yes 414 No 82 blanks 1070

Article 14: Shall the town vote to establish separate protected accounts for the Town Heat Fund and the Town Christmas Fund each to be carried forward annually?

790 Yes 233 No 47 blanks 1070

Article 15: Shall an ordinance entitled, "Mailbox Ordinance" be enacted?

303 Yes 621 NO 146 blanks 1070

ARTICLE # 15 FAILED

Article 16: Shall an ordinance entitled, "Naming of Roads and Numbering of Properties" be amended?

467 Yes 470 No 133 blanks 1070 Article #16 Failed

Article 17: Shall the Town vote to raise, appropriate and expend up to \$120,000.to be added to the Emergency Services appropriation to provide for two (2) overnight staff at the Hollis Fire & Rescue Department?

Select Board Recommend

698 Yes 297 No 75 Blanks 1070

Article 18: Shall an Ordinance entitled," Hollis Planning Board Ordinance" be enacted and the ordinance entitled," Hollis Planning Board Membership Ordinance," be repealed?

516 Yes 397 No 157 blanks 1070

Article 19: Shall the Town vote to increase the property tax levy limit in the amount of \$1,045,344.00 established for the Town of Hollis by State Law, in the event that the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax limit?

Yes 381 573 No 116 blanks 1070

Article #19 Failed

Hollis Annual Town Meeting June 12, 2018

Article 20: Shall the Town vote to accept and apply estimated and anticipated revenues and reimbursements to the 2018-2019 Tax Commitment in the amount of **\$2,333,434.?**

Anticipated Revenues	2017-2018	2018-2019
MDOT Block Grant	\$ 51,492	\$ 52,284.
Code Enforcement Grant	\$ 80,000	\$ 100,000.
Dog Fees	\$ 2,000	\$ 1,500.
Excise Tax	\$ 810,000	\$ 925,000.
Rescue Fees	\$ 120,000	\$ 120,000.
Parks & Recreation Fees	\$ 180,000	\$ 180,000.
Misc. Rev & Reimbursements	\$ 80,000	\$ 120,000.
BETE Reimbursements	\$ 300,000	\$ 475,000.
Homestead Reimbursements	\$ 116,000	\$ 160,000.
Tree Growth Reimbursements	\$ 23,000	\$ 23,000
Veteran's Exemption Reimbursements	\$ 2,000	\$ 2,000.
State Revenue Sharing	\$ 128,811.71	\$ 124,650.
Cable Franchise Fees	\$ 40,000	\$ 50,000.
	<u>\$1,933,303.71</u>	<u>\$2,333,434.</u>

Select Board Recommend

739 Yes 252 No 79 blanks 1070

The Hollis Annual Town Meeting warrant was originally signed by the Hollis Select Board on March 21, 2018.

This warrant is an amended warrant, replacing the prior warrant that was signed on March 21, 2018.

Given under our hands this 25th day of April, A.D. 2018

s/ Roger B. Hicks, Select Board Chair

s/ Mike Seely, Sr., Select board

s/ Rita B. Perron, Select Board

Amended Warrant Received by the Town Clerk: M Huff

Date: 4/25/2018

Attachments to the Warrant amended April 25, 2018.

Town of Hollis Emergency Medical Subscription Program Ordinance (2 pages)

Town of Hollis Mailbox Ordinance (5 pages)

Town of Hollis Naming of Roads and Numbering of Properties Ordinance (3 pages)

Town of Hollis Planning Board Ordinance (2 pages)

Hollis Annual Town Meeting June 12, 2018

The Registrar of Voters will hold regular Town office hours two weeks prior to the election, Tuesday, Thursday and Friday, 9 -4 and Wednesday noon- 8 p.m.

The Registrar of Voters will be available at the polls to correct any errors, correct a name or address on the voting list and to accept registrations of persons eligible to vote and to accept new enrollments.

A person who is not registered to vote may not vote in any election.

A voter not enrolled in a political party may not vote in a primary election.

Return on the Warrant

Hollis Annual Town Meeting being held on June 12, 2018.

Town of Hollis, York County, State of Maine

Date: 5/22/2018

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the Hollis Town Hall, Your Country Store , Johnson's Garage and The Hollis Town Clerk's Office in said town, being public and conspicuous places in said town, on the 22nd day of May 2018 A.D. , being at least seven days before the Annual Town Meeting on June 12, 2018.

s/ Kaden Flynn, Constable

STATE OF MAINE
Warrant for the Special Hollis Town Meeting
November 06, 2018

STATE OF MAINE

COUNTY OF YORK

To: Kaden Flynn, a constable in the Town of Hollis,

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants in said Town of Hollis qualified to vote in town affairs to meet at the Hollis Fire Station, 405 Plains Road, in said Town of Hollis on Tuesday, the sixth day of November A.D. 2018 (November 06, 2018) at 6:45 a.m. in the morning to act on **Article 1**. The polls will open at 7:00 a.m. (seven o'clock in the forenoon) and close at 8:00 p.m. (eight o'clock in the evening) to act on **Article: 2 and 3** all by secret ballot voting.

Article 1: To elect a moderator by written ballot to preside at said meeting.

Lila Wilkins was elected Moderator.

Article 2: To elect one (1) Select Board Member & Overseer of the Poor to fill a vacant term expiring in June of 2019.

<i>Rogala, John</i>	<i>1775</i>
<i>Blank Ballots</i>	<i>503</i>
<i>total ballots cast</i>	<i>2278</i>

Article 3: Shall an ordinance entitled, "Ordinance Establishing a Moratorium on Medical Marijuana Registered Caregiver Retail Stores, Medical Marijuana Registered Dispensaries, Medical Marijuana Testing Facilities and Medical Marijuana Manufacturing Facilities" be enacted?

<i>Yes</i>	<i>1004</i>
<i>No</i>	<i>1199 – article #3 failed</i>
<i>blank ballots</i>	<i>75</i>
<i>total ballots cast</i>	<i>2278</i>

Article 4: Shall an ordinance entitled, "The Town of Hollis Minimum Standards for Rental Housing and Vacant Buildings dated 8/15/2018" be enacted?

<i>Yes</i>	<i>1274</i>
<i>No</i>	<i>894</i>
<i>Blanks</i>	<i>110</i>
<i>Total Ballots Cast</i>	<i>2278</i>

This is an amended Special Town Meeting Warrant signed August 15th of 2018 and replaces the July 18th 2018 Warrant.

Given this 15th day of August of 2018,

S/signature on file

David McCubrey, Chairperson

S/signature on file

Rita B. Perron

The Registrar of Voters will hold regular Town office hours two weeks prior to the election, Tuesday, Thursday and Friday, 9 -4 and Wednesday noon- 8 p.m.

The Registrar of Voters will be available at the polls to correct any errors, correct a name or address on the voting list and to accept registrations of persons eligible to vote and to accept new enrollments.

A person who is not registered to vote may not vote in any election.

A voter not enrolled in a political party may not vote in a primary election.

Return on the Warrant

Hollis Special Town Meeting being held on November 06, 2018

Town of Hollis, York County, State of Maine

Date: 10/24/2018

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the Hollis Town Hall, Your Country Store , Johnson's Garage and The Hollis Town Clerk's Office in said town, being public and conspicuous places in said town, on the 24th day of October 2018 A.D. , being at least seven days before the Special Town Meeting on November 06, 2018.

S/signature on file

Kaden Flynn, Constable



Town of Hollis
34 Town Farm Road
Hollis, ME 04042
Telephone (207) 929-8552
www.hollismaine.org

ASSESSING
OFFICE

Debra A. Stitson
Assessor

REPORT FOR FISCAL YEAR
JULY 1, 2017 TO JUNE 30, 2018

Taxes for the 2017-18 fiscal year were committed on October 6, 2017. The tax rate was \$12.50 per thousand dollars of value. Total appropriations for the 2017-18 Fiscal Year were as follows:

County Tax	\$ 237,810.30
Municipal Appropriations	\$3,572,137.00
TIF Financing Plan	\$1,356,947.63
Local Education Appropriation	\$4,090,536.18
Overlay	<u>\$ 42,691.26</u>
Total Appropriations	\$9,300,122.37

The Municipal Appropriations of \$3,572,137.00 were offset, or reduced, by Town and State revenues totaling \$2,738,626.00 resulting in a total net appropriation for municipal funding of \$833,511.00. Therefore, if your tax bill is \$2,500 the portion of the taxes you pay for municipal spending is \$400.00.

The Geographic Information System (GIS) mapping project has been demanding and time consuming. I have met with the mapping company engaged by the Town, CAI Technologies, Inc., several times and am in regular contact with the mapping specialist leading the project. Many of the parcels have required a great deal of research to ensure the quality and precision of the final product. The original timeline anticipated a completion date in the fall of 2018. Due to the poor quality of and numerous errors in the existing assessing maps this date has been pushed back until the spring of 2019. Although this delay is producing the highest level of accuracy, it makes it necessary to push the effective date of the revaluation from April 1, 2019 to April 1, 2020. Although I am disappointed in the changes to the timelines, I realize the Town and the taxpayers have invested a large sum of money into these endeavors and want to ensure these funds are not spent on inferior products causing additional expenses in the near future needlessly. When these projects are completed, I believe they will be a valuable asset to the Town.

Please feel free to contact me if you have any questions or concerns regarding the assessment of your property. I am happy to answer any question you may have.

Respectfully,

Debra A. Stitson, C.M.A.

APPLICATION FOR MAINE HOMESTEAD PROPERTY TAX EXEMPTION

36 M.R.S. §§ 681-689

Completed forms must be filed with your local assessor by April 1. Forms filed after April 1 of any year will apply to the subsequent year tax assessment. See reverse for instructions.

SECTION 1: CHECK ALL THAT APPLY

- 1a. ☐ I am a permanent resident of the State of Maine
b. ☐ I have owned a homestead in Maine for the past 12 months.
(1) If you owned a homestead in another municipality within the past 12 months, state the municipality where located: _____
c. ☐ I declare the homestead in this municipality is my permanent residence and the only property for which I have claimed a homestead property tax exemption.
(Summer camps, vacation homes and second residences do not qualify)

IF YOU HAVE NOT CHECKED ALL THREE BOXES, STOP HERE
You do not qualify for a Maine homestead property tax exemption

SECTION 2: DEMOGRAPHIC INFORMATION

- 2a. Names of all property owners (names on your tax bill): _____

b. Physical location of your homestead (i.e. 14 Maple St.): _____
City/Town: _____ Telephone #: _____
c. Mailing Address, if different from above: _____
City/Town: _____ State: _____ ZIP: _____

SECTION 3: MAINE RESIDENCY IS BASED ON ONE OR MORE OF THE FOLLOWING (check all that apply):

- 3a. ☐ I file a Maine resident income tax return.
b. ☐ The address on my driver's license is the same as the above address.
c. ☐ The legal residence on my resident fishing and/or hunting license is the same as the above homestead location.
d. ☐ I pay motor vehicle excise tax in this municipality.
e. ☐ I am a registered voter in this municipality.

(If you did not check any boxes, please attach an explanation that shows your residency.)

I (we) hereby declare, aware of penalties for perjury, that the answers to the above are, to the best of my/our knowledge and belief, true, correct and complete. A person who knowingly files false information for the purpose of obtaining a homestead property tax exemption is guilty of a criminal offense.

Signature of Homestead Owner(s) _____ Date: _____

_____ Date: _____

INSTRUCTIONS

SECTION 1. Check the appropriate box related to each question. You must check all three boxes to qualify for the Maine homestead property tax exemption. If you have moved during the year and owned a homestead in Maine prior to your move, enter the name of the municipality you moved from on line b(1). Your ownership of a homestead must have been continuous for the 12-month period prior to application. If you did not check any all boxes in this section, you do not qualify for the homestead property tax exemption. A person on active duty serving in the Armed Forces of the United States who is permanently stationed at a military or naval post, station or base in this state is deemed to be a permanent Maine resident. A person on active duty serving in the Armed Forces of the United States does not include a member of the National Guard or the Reserves.

SECTION 2. Enter your full name(s) as shown on your property tax bill, the physical location of your home and your mailing address.

SECTION 3. This section gives the local assessor information which may be used to determine if you qualify and should support your answers to the questions in SECTION 1. Please check the appropriate box for each of the statements in this section.

At least one of the owners of the homestead must sign this document. Please file the application with your local municipal assessor. If, for any reason, you are denied exemption by the assessor, you may appeal the assessor's decision under the abatement statute, 36 M.R.S. § 841.

DEFINITIONS

Homestead. "Homestead" means residential real property owned by an individual or individuals and occupied by those individuals as their permanent residence. Residential real property held in a revocable living trust for a beneficiary who occupies the property as his or her permanent residence also qualifies as a homestead.

Permanent residence. "Permanent residence" means that place where an individual has a true, fixed, and permanent home and principal establishment to which the individual, whenever absent, has the intention of returning. An individual may have only one permanent residence at a time and, once a permanent residence is established, that residence is presumed to continue until circumstances indicate otherwise.

Permanent resident. "Permanent resident" means an individual who has established a permanent residence.

A cooperative housing corporation may apply for a homestead exemption to be applied against the valuation of property of the corporation that is occupied by qualifying shareholders. To qualify, the corporation must complete an Application for Maine Homestead Property Tax Exemption for Cooperative Housing Corporations.

Revised 1/16

APPLICATION FOR MAINE VETERAN PROPERTY TAX EXEMPTION

36 M.R.S. § 653

Please refer to Bulletin #7 for additional information – this application is confidential.

File this application, including all required attachments with your town by April 1.

1. Name: _____ 2. Telephone: _____

3. Mailing Address: _____

4. Legal Residence: _____ 5. Date of Birth: _____

6. Date of Entry into Armed Forces: _____ 7. Service Number/SSN: _____

8. Legal Residence on Date of Entry into Armed Forces: _____

9. Date of Discharge or Separation from Armed Forces: _____

10. Check the box that applies:

☐ I am 62 or older (or receiving a non service-connected total disability pension) and served in the U.S. Armed Forces during an accepted war period.

☐ I am 62 or older (or receiving a non service-connected total disability pension) and received an Armed Forces Expeditionary Medal.

☐ I receive a service-related total disability pension from the U.S. Government for:

☐ Service in the U.S. Armed Forces during any Federally recognized War Period.

☐ Injury or disease incurred in the line of duty during active military service.

VA disability pension Claim Number: C- _____

11. Did you receive a grant from the U.S. Government for specially adapted housing as a paraplegic?

☐ Yes ☐ No

12. Is the property you are requesting an exemption for in a revocable living trust with you as the beneficial owner of that trust? ☐ Yes ☐ No

13. Enter a description of the property (map, lot, location, etc.): _____

I hereby apply for an exemption from property tax in accordance with 36 M.R.S. § 653. No property on which I claim tax exemption as a veteran was conveyed to me for the purpose of obtaining exemption other than from my spouse. The answers to the above questions are correct to the best of my knowledge and belief.

Signature: _____ Date: _____

GENERAL INSTRUCTIONS

If you are a Maine resident and a veteran who served on active duty in the U.S. Armed Forces, you may be eligible for a limited exemption from property tax on real estate or personal property. You qualify for an exemption if:

- 1) You served in the U.S. Armed Forces during a recognized war period or other recognized service period or you received an Armed Forces Expeditionary Medal; and
- 2) You will be at least 62 years old on April 1 or you are receiving a total disability pension from the U.S. Government.

Proof of eligibility is generally covered by a copy of your Certificate of Release or Discharge from Active Duty (DD Form 214 or similar form issued by the Department of Defense) or the benefit summary letter issued by the Department of Veterans Affairs ("VA"). A copy of VA Form 20-5455 may be used if you do not have a benefit summary letter.

RECOGNIZED WAR PERIODS

World War I - April 6, 1917 through November 11, 1918;
World War I - (service in Russia) - April 6, 1917 through March 31, 1920;
World War II - December 7, 1941 through December 31, 1946;
Korean Conflict - June 27, 1950 through January 31, 1955;
Vietnam Era - February 28, 1961 through May 7, 1975. For the period, February 28, 1961 through August 4, 1964, federal law restricts the definition of the Vietnam Era war period to relating only to veterans who served in the Republic of Vietnam. .
Persian Gulf War - August 2, 1990 to the date that the U.S. Government recognizes as the end of the Persian Gulf War. This period also includes Operation Enduring Freedom, Operation Iraqi Freedom, and Operation New Dawn.

OTHER RECOGNIZED SERVICE PERIODS

February 28, 1961 through August 4, 1964 (Maine property tax exemption applies to all veterans who served during February 28, 1961 through May 7, 1975, regardless of where they served);
August 24, 1982 through July 31, 1984; and
December 20, 1989 through January 31, 1990.

SPECIFIC INSTRUCTIONS

Line 4. Legal Residence. Enter the municipality where your primary home is. You can have only one legal residence.

Line 7. Service Number/SSN. If you were issued a service number, enter that number. Otherwise, enter your Social Security Number ("SSN").

FOR ASSESSOR USE ONLY - CERTIFICATE OF APPROVAL OF APPLICANT'S EXEMPT STATUS

The applicant has applied for the following exemption amount:

☐ \$6,000 Post W.W.I ☐ \$7,000 W.W.I ☐ \$50,000 Paraplegic

In determining the local assessed value of the exemption, the assessor shall multiply the amount of the exemption by the ratio of current just value upon which the assessment is based.

Date Approved: _____ Effective Date: _____

Approved by: _____ Title: _____

**APPLICATION FOR VETERAN PROPERTY TAX EXEMPTION
FOR WIDOWED SPOUSE, MINOR CHILD, OR WIDOWED PARENT**
36 M.R.S. § 653

Please refer to Bulletin #7 for additional information – this application is confidential.

File this application, including all required attachments, with your municipality by April 1.

Information Relating to the Applicant Spouse, Child or Parent

1. Name: _____ 2. Telephone: _____

3. Mailing address: _____

4. Legal residence: _____ 5. Date of birth: _____

6. Check the applicable boxes:

☐ I receive compensation from the U.S. Government as the unremarried widowed spouse, the minor child, or unremarried widowed parent of a veteran.

Relationship to veteran: ☐ Widow ☐ Widower ☐ Minor Child ☐ Widowed Father ☐ Widowed Mother.

☐ I am the beneficiary of a revocable living trust that held the property for which I claim exemption.

Information Relating to the Deceased Veteran

7. Name of veteran: _____ 8. Date of birth _____

9. Date of entry into armed forces: _____ 10. Date of discharge/retirement: _____

11. Legal residence as of date on line 9: _____

12. Service Number/SSN: _____ 13. Date of death: _____

14. VA disability pension claim No: C- _____

15. Check the applicable boxes:

☐ The veteran's death was service connected.

☐ The veteran, as of the date on line 14, received compensation based on 100% Disability.

☐ The veteran received a grant from the U.S. Government for specially adapted housing as a paraplegic.

I hereby apply for exemption from local property taxation in accordance with 36 M.R.S. § 653. No property on which exemption may be claimed under this section has been conveyed to me for the purpose of obtaining an exemption. The answers to the above questions are correct to the best of my knowledge and belief.

Signature of applicant: _____ Date: _____

**CERTIFICATE OF APPROVAL OF APPLICANT'S EXEMPT STATUS
(Assessor's Use Only)**

Written proof of entitlement accompanied this application, showing that the applicant is entitled to exemption from property tax as the widowed spouse, minor child, or widowed parent of a veteran. Proof of entitlement is covered by, but not limited to: DD214 Military Record, V.A. Form 20-5455a when Item 15 Tax Code indicates Code 2 or 3 or a copy of the certificate or letter issued by the V.A.

The applicant qualifies for:

- ☐ \$6,000 post W.W.I veteran exemption
- ☐ \$7,000 W.W.I veteran exemption
- ☐ \$50,000 paraplegic veteran

As assessor I shall multiply the amount of the exemption by the ratio of current just value upon which the assessment is based in determining the local assessed value of the exemption.

Signature: _____ Date: _____

Title: _____ Effective date of exemption: _____

Hollis Code Enforcement Office

Permits, violations, and penalties issued the past 3 fiscal years are as follows:

Type	Fees 2015/2016	Fees 2016/2017	Fees 2017/2018
Building	\$ 30,777.29	\$ 70,245.78	\$ 41,527.47
Electrical	\$ 2,695.00	\$ 5,275.00	\$ 7,355.00
Demolition/misc.	\$ 150.00	\$ 355.00	\$ 400.00
Internal Plumbing	\$ 2,340.00	\$ 5,330.00	\$ 4,330.00
Septic Systems	\$ 7,975.00	\$ 9,645.00	\$ 6,580.00
Home Occupation/signs	\$ 150.00	\$ 75.00	\$ 225.00
Violations – Penalties & consent agreements	\$ 7,000.00	\$ 15,500.00	\$ 678.00
Total	\$ 51,087.29	\$106,425.78	\$ 61,095.47

This year, the revenue brought in by the Code Enforcement Office covered the expense of the Department. Looking back at the earlier reports, the revenue generated has declined. The office has taken a fresh approach to doing business in Hollis and prioritizes the “People” of Hollis. We are here to be a resource to the community and will continue to take a “cohesive” approach and partner with residents on their projects. We will strive to be the most sought out resource in the Community as we believe helping people and serving the public is a core value that we prioritize every day as we serve this great little community.

- The Code Enforcement Officer participated in Planning Board meetings for Use Permits, Site Plan Reviews, and Subdivision Applications.
- The Code Enforcement Officer participated in Board of Appeal meetings.
- The Code Enforcement Officer attended required continued certification classes in the new Maine Uniform Building and Energy Codes and Standards, internal plumbing, subsurface systems, land use, shore land zoning, legal issues, and other areas required for continual certification; involving approximately 90 hours of classes and training exercises.
- The Code Enforcement Officer has investigated numerous complaints and ordinance violations such as illegal apartments, illegal in-law apartments, violation of the State Junk yard laws, unsafe buildings, etc.
- The Code Enforcement Officer has worked with the Planning Board for Ordinance changes and updates that were all approved by the Town voters in June 2017.

- There is a lot of activity in the Real Estate market, which results in our office spending a lot of time with Real Estate agents, surveyors, appraisers, attorneys, sellers and buyers. My Administrative Assistant spends a lot of time with them giving them direction, pulling files, phone calls, e-mails, and sitting with and assisting all these customers.
- The Code Enforcement office receives many e-mails each day, some days upwards of fifty. In addition to the e-mails are all the phone calls. The Code Enforcement office is quite busy most days serving the public.

In summary, the volume of work that has come thru our office has increased dramatically. I am amazed how much additional activity has increased. When we prepare for the annual budget, we are forecasting what will happen 8 months to 20 months in the future, this fiscal year coming up (2018-2019) it will actually, be a 10 month to a 22-month forecast. A gradual increase can be forecast for budget purposes, however, when the increase is more than doubled, it is a challenge to forecast that much in advance. I did not expect that much of an increase in each of those forecasts, as a result, each year I underestimated the revenues that were expected, and the anticipated costs associated with administering the work load. However, each year, revenues have exceeded expenses.

Our goals this upcoming year are:

1. Continue to digitize the files so that our records can be retrieved electronically as well as paper. This is done in between other projects and daily workloads. Doing this in-house saves the Town a lot money. Digitizing files by a third party is very expensive.
2. Continue to address illegal and unsafe apartments. As mentioned before, we currently have many multi-unit apartments that do not meet code, such as bedrooms with no windows and smoke detectors.
3. Explore with the Planning Board and Select Board if there is a need of a rental ordinance that would address the minimal requirements for rental properties. We have had many complaints from tenants of no water, no heat, etc. We do not have any standards in our ordinance to address this. At this point the only avenue we have is to have the Health Inspector investigate, or refer the tenant to the State Authorities. We will be looking at other Town's rental ordinances for guidance. Our goal would not to develop a far-reaching ordinance, but basics.
4. Work with the Planning Board to update the Town's Shoreland Ordinance to the new State Shoreland Ordinance.
5. Continue to work on new permit applications to make them more customer friendly and available online.

I want to give special thanks to my team in the office, without their hard work and dedication, we would have never been able achieve what we did. I want to thank my outside team, mainly Deb Stitson the Assessor, and Martha Turner the Planning Board secretary. I have relied so very much on these two team members for research, support, and all the other things they do for our office. Thank you, Deb and Martha. Martha Huff the Town Clerk has been an awesome resource for many things, such as ordinance searches, research, and the many other issues we rely on her for. Thank you, Martha. The Select Board has been supportive for our office. Without their continual support, we would not be able to support the taxpayers and work on trying to keep taxes down. Thank you, members of the Select Board. The Budget Committee has also supported us in our goals. Special thanks to them. There are so many others that I could thank, the staff in the Town Hall on the first and second floors, the Fire Department, the various committees, and boards, too many for me to thank individually. However, it is this entire support team that has made this office successful. Thank you to all of my team.

Code Enforcement Officer
06/30/18



HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD
HOLLIS, ME 04042
207-727-3623



OFFICE OF THE FIRE CHIEF

2016/2017 Annual Report

To: Residents of Hollis

Hollis Fire-Rescue had another big year in 2018, responding to 651 total service calls and putting in over 28,000-man hours, including thousands of hours in both individual and department wide training. Our ambulance operations continue to increase in demand accounting for over 70% of our total call volume and total medical revenues of over \$117,000. Here is a summary of our calls for service in 2018.

ALARM SOUNDING	11
ALS INTERCEPT	5
BOMB THREAT	1
CARBON MONOXIDE	6
ELECTRICAL	1
FALSE ALARM	10
HAZARDOUS MATERIALS	2
HEATING SYSTEM MALFUNCTION	1
INSPECTION	7
MEDICAL ALARM	29
MEDICAL NON-TRANSPORT	82
MEDICAL TRANSPORT	258
MOTOR VEHICLE CRASH	80
MUTUAL AID EMS GIVEN	14
MUTUAL AID FIRE GIVEN	22
MUTUAL AID FIRE+EMS(MVA)	3
ODOR INVESTIGATION	5
OUTSIDE FIRE	6
OUTSIDE SMOKE INVESTIGATION	2
POWER LINES DOWN	18
PUBLIC ASSISTANCE	41
STATION COVERAGE	8
STORM DAMAGE	3
STRUCTURE FIRE	8
TREE DOWN	19
VEHICLE FIRE	7
WATER PROBLEM	1
WELL-BEING CHECK	1

CHIEF CHRIS YOUNG



HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD
HOLLIS, ME 04042
207-727-3623



OFFICE OF THE FIRE CHIEF

Hollis Fire-Rescue has a very dedicated staff of 44 members includes 14 Firefighter/Paramedics, 4 Firefighter/Advanced, 7 Firefighter/EMT's, 11 Firefighters, 1 EMT's and 7 scene support/Fire-Police members.

As listed in last year's report, we worked diligently on improving the town's ISO rating and were able to improve the rating to a 6. This was accomplished through improved staffing levels, improved training programs and comprehensive emergency plans. The citizens of Hollis voted to approve overnight staffing in June of 2018. This brought 24-hour coverage to the town, improving overnight response times by nearly 5 minutes a reduction of almost ½. This has resulted in several lives saved and building fires averted.

In 2019 we hope to continue to improve our services and community outreach with services like senior citizen check in programs, affordable residential Knox-Boxes and increased participation in community events like the annual Trunk-n-treat at the Hollis Center Church and the annual Pirate Fest.

In closing, I would like to recognize the dedicated and talented members of our department for their professionalism and dedication to the service and to our community. I am very grateful and proud of the members of Hollis Fire-Rescue.

Respectfully submitted with Pride,

Chris Young
Fire Chief

CHIEF CHRIS YOUNG

Hollis Parks & Recreation Department July 2017 — June 2018

Our Recreation Department staff includes the following:

Recreation Director – Debbie Tefft

Recreation Assistant – Madison Moody

Administrative Assistant – Beth Gardner

Recreation Consultant/Director of Before&After Care – Wendy Frost

We want to thank all of our volunteers who make our programs possible! We appreciate everything you do to make our programs successful and positive for everyone involved.

SUMMER: Our summer recreation program is a seven week program for children going into Kindergarten through tenth grade. The program includes trips to Splashtown, Kiwanis Beach, local state parks, and Spring Point. We also offer many theme days with scavenger hunts, survivor activities, and a treasure hunt in the Old Port. Parents may begin making early payments for the summer program at any time to avoid having to come up with the entire sum at one time. Please call the Recreation Office at 929-5142 to set up a payment plan.

FALL & AFTER SCHOOL ACTIVITIES: In the Fall, we offer a Soccer League for pee wees (3 & 4 year olds), Kindergarten, 1st – 2nd, 3rd & 4th, 5th – 8th grade, and a 9th – 12th grade league.

As the school year begins, we offer afterschool activities. These programs include gymnastics, drawing, crafts, woodworking, oil painting, indoor soccer, chess, and floor hockey.

Wendy Frost directs our before and aftercare programs. She has a staff that helps implement these programs. As part of the aftercare program, for every mile the children walked; a food product is donated to the Hollis Food Pantry. Each child has an adult sponsor who donated the food for each mile walked. We have a party for the sponsors and the children at the end of the year. Each year we donate over 3,000 cans or boxes of food! The children are very proud of their community service! We are always looking for people who are willing to be a sponsor. Let us know if you are interested.

We organize a fall foliage bus trip each year. Participants enjoyed a cruise on Lake Winnepesaukee in New Hampshire. We had a delicious turkey buffet for lunch. It was a beautiful sunny day.

Halloween: We offer a party at the Hollis Elementary Gymnasium and a haunted house in the barn that is set up by Day One each year. There are games and a costume contest along with snacks.

WINTER: The Recreation Department offers three leagues for Girls' Basketball. There is a 2nd-4th grade league, a 5th & 6th grade league, and a 7th grade though adult league. We also support a team for women over the age of 50 who play 3 on 3 half court. That team practices on Mondays from 7:00 – 8:30. All boys teams are offered through Bonny Eagle Boys youth league.

We also offer some baseball/softball clinics when there is gym time available. There are peewee basketball clinics (co-ed for k-2nd), indoor soccer, and floor hockey offered after school in the winter months.

SPRING: Spring Track is held on Mondays and Fridays after school. We have meets with Buxton, Wells, and Old Orchard.

Each year we offer an Easter Egg Hunt on the Saturday before Easter. It is open to children preschool through third grade. This year we had a magician for entertainment.

We also try to organize a Spring bus trip each year. We are always looking for new ideas for trips, so please share your requests and ideas with us!

YEAR ROUND PROGRAMS: We offer the following year round activities.

Adult Exercise: 8-9am Monday, Wednesday, Friday
9-10am Monday, Wednesday, Friday

Kindergym: 10-11am Monday, Wednesday, Friday

Senior Women's Basketball: 7-8:30 Mondays at Hollis Elementary Gym

Men's Open Gym Basketball: 8:30-10:00pm Monday/Wednesday Hollis Elementary Gym

Senior Luncheon/Cribbage: Twice a month on Tuesdays (check website for Dates)

The Recreation Department wants to continue offering programs at a reasonable cost. We appreciate the continued support of our budget each year! We are always looking for new ideas for activities and programs. We send out our newsletters 3 or 4 times a year and we also have a website (www.hollismaine.org/parks-recreation) and a facebook page (facebook.com/hollisrec). If you have suggestions or questions, or if you want to volunteer please call us at 929-5142.

Respectfully submitted,

Debbie J. Tefft
Recreation Director

July 2017 – June 2018 Town Report

SPORTS COMPLEX COMMITTEE

This committee is responsible for the maintenance and development of the Hollis Sports Complex. The committee members are as follows: Coco Hirstel – Chairperson, Tom Sullivan – Vice Chair, Cheryl Joyner, and Debbie Tefft – Recreation Director. We meet the second Thursday of each month at 6:30 at the Community Building. We are looking for new members for this committee. Please call Debbie Tefft at 929-5142 if you are interested in getting involved.

The committee is in charge of managing the sports complex budget and maintaining the facilities we have at this site. Our budget covers the costs of irrigation, landscaping, field maintenance (Lucas Tree), mowing, portable toilets, utilities, and repairs to the field and equipment.

We are hoping to expand the field space, add to the playground, add to the walking path, and build a skateboard park at this site. We welcome suggestions for additions to the playground. Currently, we are exploring ways to fund this expansion.

We added pickleball courts to the existing tennis courts using grant money from the Wilkinson Foundation for all the necessary equipment. We plan on scheduling some clinics for people who would like to learn the game. The equipment is available for use and can be reserved by calling the Recreation Office at 929-5142.

We completed the newest parking lot off from Lower Tarbox. We planted some bushes as a future barrier between the parking lot and the road. We ask that people refrain from cutting donuts and peeling out of our parking areas, as it is expensive to keep repairing them!

We put in three large concrete pads that will have pavilions on them in the future. There will be one of the large metal picnic tables in each pavilion and there will be a metal roof overhead to provide shade.

There will be a memorial bench for Del Cram who was a long time coach and volunteer. That will be set up on a slab by the playground.

We are continuously getting complaints about people not cleaning up after their dogs at this site. Our intent has been to keep it open for people to walk

dogs in a safe place, but if this continues to be a problem, we may have to restrict that use. Please come prepared and take the time to clean up after your pet!!

It is good to see many people making use of this facility! We want this site to be a positive center for our community.

Respectfully submitted,

Coco Hirstel
Chairperson

June 2017- July 2018 Town Report
Hollis Community Day
August 12, 2017
Sports Complex
Plains Road, Hollis

The Community Day Committee put together a fun filled day for Hollis residents. The theme for the Hollis Community Day was Pirate Fest. We are hoping that this will continue to be a yearly event for the town. The Committee is trying to make the event better every year.

Maine State Representative, Justin Chenette, was the Master of Ceremonies again and did an amazing job! The day started off with a 5K and a 5 mile road race. We also had a children's race on the ball field and they all enjoyed the ring pops at the end.

Poland Springs was our major sponsor. Their donation helped us a great deal! Many other local businesses were very generous and helped make the day a success! We appreciate everything the sponsors do for us!

Many of the local community organizations were in attendance and supported the event. There were also several local vendors there sharing information and promoting their products.

Party Palooga drew a crowd waiting to get a creation from the balloon artist. There were also several pirate games that the children and adults could play. Our Pirate crew designed a shooting gallery for the nerf pirate pistols and had a booth to dig for pirate treasure. The Recreation Department staff helped run various games for free entertainment. Other volunteers offered face painting and temporary tattoos. The Committee appreciates all that the Recreation Staff does in making this a successful event.

There were several bands providing music throughout the day including the Saco River Jazz Band, Curse of Kona and Shank Painters.

Several participants dressed up as pirates and entered the costume contest. A British Red Coat Officer roamed the grounds and arrested Pirate Fest attendees, putting them in the brig. People paid a small fee to arrest friends and prisoners had to ante a fee to be released.

Vinny Nielson provided commercial food trucks to sell lunch and snacks. The Lion's Club provided a pancake breakfast. There was also a cotton candy vendor to add to the atmosphere.

All in all, it was a really good gathering and a great setting to bring the townspeople together! We continue to look for ways to improve the event and would welcome any suggestions and anyone who would be willing to help! The Committee works very hard to pull it all together.

The Committee is already planning a bigger and better event for next year. Some of the funds generated at this event are used to enable children to attend the Hollis summer recreation program.

**TOWN OF HOLLIS
ROAD COMMISSIONER'S REPORT
2017-2018**

The Hollis Public Works Department continues to repair and maintain the roads within the town. We provide the residents of Hollis the best service we can, while constantly looking for new cost saving methods to maintain and improve our roads.

Some of the highlights for this year were:

- Continued working with select board and engineers on road rebuilding projects
- Select board secured the 3 Million Dollar Road Bond
- Hired Sebago Techniques to do testing, design the plan, and bid specs for Sand Pond Road
- Coordinated tree removal and utility relocation on Sand Pond Road prior to starting construction in late summer of 2018
- Awarded the bid to rebuild Sand Pond Road to Shaw Brothers Construction and hired Sebago Techniques to do inspections and testing during construction
- Hired Sebago Techniques to design bid specs for reclaiming with concrete and paving Salmon Fall Road, Deerwander Road west section, Upper Tarbox Road, Bear Hill Road
- Total snowfall for winter of 2017-2018 was 85"
- Posting of Town Road in the Spring

Activities for the **2017-2018** year includes:

- Replace culverts and/or ditching-shouldering on the following roads:
Shy Beaver Road, Bean Street, Mansion Road, Deerwander Road, Whitehouse Road, Pleasant Hill Road
- Completed road repairs on Old Alfred Road
- Installed a crosswalk at the Town Hall
- Obtained a free speed zone sign and 2500 Gal Brine Tank through MDOT
- Continued assisting the Hollis Fire Dept. and State Police as needed
- Continued mowing shoulders of town roads, cutting brush, and tree removal
- Grading and dust control on dirt roads
- Cold patching paved roads
- Sign and guardrail repair or replacement
- Sweeping, striping, and crack sealing roads

I want to recognize and thank select board members Roger Hicks and Dave McCubrey for their support and efforts with the Road Rebuilding Bond Projects. After ten years of planning, it is exciting to finally start rebuilding the town's worst roads and make improvements to our infrastructure. I also appreciate your continued support while we work to maintain and improve our roads. It is a privilege for me to serve the residents and tax payers of the Town of Hollis.

Robert M. Hanson Jr.
Road Commissioner
207-727-3242 office
207-329-0800 cell
Rob@pleasanthillexcavators.com

Report of the Hollis Conservation Committee

Leigh Bailey, Catherine Hewitt (Vice Chair), Doris Luther, Joanne Toone, Christopher Jones, Amy Farwell, John Mattor, Associate members Mary Weyer, Martha Turner

Our two parks, Indian Cellar and Googins Woods, have been completed, but there will always be the need for maintenance, up-grades and changes. Trails must be kept free of downed trees and fallen branches. Trails quickly disappear if they are not cut back on a regular basis. We do this all through volunteers.

All of the original numbered trail arrows have been replaced by much better ones and all of the trail blazes have been re-painted. A new trail was added at Indian Cellar where hikers persisted of going off on a loop from trail "1" in spite of our efforts to discourage this. We relented, improved the loop and christened it trail "1+".

A bicycle rack has been installed at Indian Cellar, and it has a good story to go along with it. I assembled the rack at my place and gathered the tools and materials for the job in my pickup. When I arrived at the Indian Cellar parking lot I noticed a small group of bicyclists on the lawn of the library lawn. I asked them for their advice as to properly place the rack.

I got far more than advice. They came over and dug the holes, mixed the cement to embed the rack. I quietly guided the project and made sure that everything was plumb and level. It was a memorable experience.

Our Commission runs on a tiny budget. The stewardship fund for Indian Cellar covers all of the expenses for the preserve. We occasionally have a problem that volunteers can't handle and the interest that we are currently receiving (0.75%) covers these things with ease.

We currently have a full 7-member Commission of energetic and talented people. Meetings are at the Salmon Falls Library at 5:30 PM, and visitors are always welcome.

Respectfully submitted,

John A. Mattor, Chair

Report from the Planning Board

For Fiscal Year 2017-2018

The Planning Board has nine members, seven regular and two alternates appointed by the Select Board. We review subdivision proposals, conditional use applications, and proposed shoreland zone development. We meet with applicants, administer projects through the permitting process, consider public input and consult with experts in planning and design when needed.

Our goal is to be fair and unbiased, and to balance the rights of the property owner with concerns of the public. We follow the Zoning Ordinance, Subdivision Regulations, and the Shoreland Zoning Ordinance, along with other applicable State and Federal laws. We also work to promote changes in local ordinances when it is appropriate.

One minor subdivision was approved this year, Milo Farms, which was 3 lots. Also approved was a major subdivision, Day Farm Estates, a 5-lots cluster subdivision.

There were four Conditional Use Permits approved: Tom Witkowski, used auto sales on Cape Road, Pizza Garage, Cape Road gravel pit, and Day One.

One Shoreland Zone permit was issued to Ed Lenkiewicz on Moderation Street.

On behalf of the Board, I would like to thank outgoing members Kevin Flinner and Trevor Hustus for their contributions.

We welcomed one new member, Jessica Brackett.

Martha Turner continues to be an invaluable asset in her work as Secretary to the Board; we depend on her positive outlook and diligent minutes.

The Board has been relying on the planning services of Southern Maine Planning and Development Commission. Their expertise is a great resource.

Meetings are scheduled on alternate Wednesday evenings, as needed. Members of the public are encouraged to attend and contribute to the discussions. Meetings are recorded and re-broadcast on Saco River TV for those who like to watch at home; archived video recordings are also available online. Agendas, meeting minutes, and all our communications and documents are available for public access at the Town Office.

We are usually in need of new members, so if you are inclined to be involved in town affairs in a meaningful way please consider joining. We can only be effective with diverse opinions and respectful debate.



Paul C. Mattor, Chairman
Hollis Planning Board

Hollis Board of Appeals
Volunteers Serving the Community
Annual Report 2017-2018

Members: Kathy Harriman; Carrie Walker; Bart Sughrue, Chair; Rebecca Bowley, Vice Chair; Nancy Ponzetti, Secretary.

Dear Voters and Taxpayers,

The Hollis Board of Appeals is a five-member Board with Alternate members; all are appointed by the Hollis Select Board.

The Board of Appeals' authority and jurisdiction are limited by Town ordinances and State statutes. The outcome of the Board of Appeals decision has legal implications and the meetings are procedurally quite rigid.

The theory and intent of zoning laws are to preserve the character and quality of the community of Hollis by causing all planning and development to adhere to these regulations. These restrictions are, theoretically through enforcement, reducing non-conforming uses and properties to secure their gradual elimination. As strict adherence to these zoning rules occurs, eventually all the properties within that zone should evolve to meet the zoning standards of that zone.

The Board of Appeals cannot grant variances in excess of what the Town and State have empowered the Board to grant. As a result, all actions and outcomes are typically very uniform and consistent.

The Town's objective in enacting the Zoning Ordinance initially was to protect ground water, address safety issues, and preserve property values.

If an appeal submitted to the Board does not bring the result requested by the applicant there are possible courses of action that may be taken. These include options such as a request to the Select Board for a letter or waiver for "non-action for non-compliance with the ordinance," an appeal to Superior Court, or a petition to put on a warrant for public vote the ordinance change that will allow the result requested.

Local ordinances are enacted by the voters of Hollis at a Town Meeting. The voters have the power and right to change the ordinances when such ordinances become contrary to what the voters want and need. As the nature of our community changes, the people's needs and desires change relative to their surroundings, and so the ordinances that regulate their property may also need changes.

In the fiscal year July 1, 2017 through June 30, 2018 the Board conducted the following business:

1. September 12, 2017 – Appeal by Lenkiewicz
2. October 24, 2017 – Appeal by Berry
3. December 19, 2017 - Appeal by Lenkiewicz
4. January 20, 2018 – Appeal by Smith
5. April 24, 2018 – workshop, election of officers

Sincerely,
Bart Sughrue, Chairman

Hollis Center Public Library

“Serving the citizens of Hollis for 100 years!”

Library Director's Report January 2019

The Hollis Center Public Library currently provides services to 1,723 Hollis residents. The library offers 15,054 books; 391 magazines; 1001 DVD's; 76 audio books; high speed broadband internet; and copying, faxing, and scanning services to patrons. Board games, puzzles, blocks, Legos, and other toys are available for patrons to borrow. The library also provides a centralized meeting place where social workers bring their clients and two local Girl Scout troops gather on a regular basis.

The library adopted new hours that started August 6, 2018. The library is now open: Monday 9:30am-12:30pm and 3-7pm; Wednesday 2-7pm; Friday 10am-2pm; and Saturday 10am-4pm. The Library Director and the Board of Trustees reviewed the statistics for the library's hours of operation, and decided upon the new hours so as to better utilize the library and its services. Feedback has been unanimously positive for the library's new hours of operation. Residents can now visit the library on Saturday mornings, whereas before the library opened at noon. The library is also open an hour later on Saturday afternoons to allow residents who might otherwise not be able to visit time to do so.

The Hollis Center Public Library offers a variety of programs and activities for patrons. The Library Director runs preschool story time each Monday morning from 10-11 am, as well as a February and Summer Reading Program where raffle prizes are awarded. The library is also a geocaching site. Several younger students, as well as one group of elderly adults, made use of the opportunity to look for the library's geocache in 2018.

The Hollis Center Public Library receives funding from the Narragansett Number One Foundation for its summer reading programs for children, teens, and adults. The Hollis Center Public Library collaborated with Salmon Falls Library, Berry Memorial Library, and Waterboro Public Library to run the 2018 Summer Reading Program. Hollis Center Public Library manages the grant on behalf of all of the three other libraries participating. For the 2018 summer reading programs, the libraries requested \$7,500. The four libraries were awarded \$7,500 and used \$7,411.89. Along with the 2018 summer reading programs for children, teens, and adults, the Hollis Center Public Library participated in the 2018 Read ME program, a statewide program that encourages adults all across Maine to read the same two books by Maine authors - one fiction and one nonfiction - that are both chosen by a Maine author. These books - "River Talk" and "Settled in the Wild: Notes from the Edge of Town" - were made into a feature display and were available for checkout. Patrons who read one or both of these two books and/or listened to the live presentation by all three authors at the end of the summer were awarded extra raffle tickets towards prizes in the regular adult summer reading program.

In October 2018, the Hollis Center Public Library began a series of monthly collaborative programs with Salmon Falls Library, geared towards teens and adults, because both library directors saw a need for library programs for older patrons. Due to a fire code issue, assemblies are no longer allowed to occur in the downstairs children's room at Hollis Center Public Library, and as a result, the collaborative programs currently occur at Salmon Falls Library because their space is larger than the upstairs room at Hollis Center Public Library. The programs last October and November 2018 were slime making and resin art/jewelry. Both libraries took the month of December off, and will be continuing the programs this month with a DIY rock salt, mod podge, and glitter crystals program at Salmon Falls Library on January 31st. The monthly collaborative programs at Salmon Falls Library allow residents who primarily use the Hollis

Hollis Center Public Library

“Serving the citizens of Hollis for 100 years!”

Center Public Library to visit another library they may not have been to or frequented and see the services the other library provides. Residents who frequent Salmon Falls Library can meet the Hollis Center Public Library Director and learn about the services the Hollis Center Public Library provides.

The Library Director has several program ideas she wishes to implement in 2019. The Library Director performed a program survey at the beginning of 2018 to see what types of programs patrons wanted, and the idea of a photography club for elementary students received a lot of votes. For this program, the Library Director envisions that students would be able to go out into the community with several digital cameras and ultimately create a slideshow of what the Hollis Center Public Library means to them. Other ideas include a regular family movie night and, an adult book club. Finally, the Library Director would like to continue communication with the MSAD 6 school system in the hopes that they can jointly implement a bookmobile to visit students who otherwise would not have access to the Hollis Center Public Library.

Patrons can now peruse the library's new, more user-friendly website, located at www.holliscenterpubliclibrary.org, created by the library's IT volunteer in November 2017. The library subscribes to Bibliotheca/3M CloudLibrary, a company that provides free e-books and audio books for patrons to download through a link on the library's website. Patrons can also access the online card catalog at the library's website. Unfortunately, our patron computers are 7-10 years old and will no longer be able to be updated after one year from now. The library prides itself on its fiber optic internet access, and the requested funds will allow the library to purchase newer computers that will make our fast Internet so much more useful.

The Hollis Center Public Library began providing interlibrary loan services through Portland Public Library again, and 32 books have been requested by library patrons since the first request in May 2018. The library hopes to eventually have enough interlibrary loan requests to be able to join van delivery.

The library held several fundraising events in 2018. Letters were sent to many businesses all across Maine soliciting donations for two raffle events the library had in June and October, and for our large raffle table at Pirate Fest. One of our raffle items was 100 gallons of heating oil, and trustees sold 59 oil raffle tickets total (\$295). The library had two Book sale/Bake sale/Raffle events. (At this event, the library sold pumpkins as a last minute addition). The library received \$971.50. The library has participated in fundraising activities with Hannaford, and provides Clynk bags and stickers for patrons as part of an ongoing fundraiser for the library's Hannaford Community Cash Clynk account that was registered on May 3, 2018.

On behalf of the Hollis Center Library Association and the Hollis Center Public Library Board of Trustees, I would like to thank you so much for giving the Hollis Center Public Library the ability to enrich our community with educational, informative, and engaging materials and programs.

Respectfully submitted,

Caroline Nickerson
Library Director

PO Box 119, Hollis Center, ME 04042

(Tel) 207-929-3911 <https://www.HollisCenterPublicLibrary.org/>

Salmon Falls Library 2017-2018

Monday 3-6, Wednesday 4-7, Thursday 3-8 and Saturday from 9-12

Weekly Preschool Story Hour, Thursday's 10-11 (207)929-3990

Well-run libraries are filled with people because what a good library offers cannot be easily found elsewhere: an indoor public space in which you do not have to buy anything in order to stay.

-Zadie Smith

The Salmon Falls Library is steadily growing. This year we added 34 households, (62 adults and 48 youth).

Our weekly story hour remains popular and is a wonderful way to introduce the joy of reading and libraries to the youngest members of our community. Each week we offer 30 minutes of stories and songs and 30 minutes of creating and playing. It's also a great way for new parents to connect and network.

The Friends of the library regularly organize and fund projects, renovations and library programs. This year they held a yard sale, a November calendar raffle, programs demonstrating fiber arts and two author talks. We could not function and grow without them. The Friends are always looking for new members who would like to be involved in projects, fund raising and supporting the library. If you're interested, or if you'd like to become a library volunteer, please contact the library for more information.

This year, I've enjoyed collaborating with the new Director of the Hollis Center Library, Caroline Nickerson. We've worked together on craft workshops as well as the Summer Reading program which was generously funded by a Narraganset Number One Foundation grant. Caroline and I plan to offer a monthly craft workshop. Check the Friends of the Salmon Falls Library Facebook page for details.

Our library offers free WIFI, a patron computer and printer, quiet spaces to read or study, many current magazine subscriptions and of course, all the newest, best-selling books in print and audio CD. I'm always looking for suggestions of newly-released books to add to my next order as well as program ideas that we might offer. We have toys, puzzles and puppets to play with and there are usually craft supplies out for creating. The library is a wonderful place to meet friends, get out of the house with kids and learn what's happening in your local community.

I'd like to thank all of our dedicated library volunteers, with special recognition going out to Paula Hodgdon, Martha Turner, Deedee Hack, Vicki Walker, Peter Eliot, Carla Turner and Dora Graham-Nelson. Without their commitment and countless volunteer hours, our library would not be the incredible place that it is!

Thank you to all the residents of Hollis who annually vote to approve the Salmon Falls library budget. We're very lucky to have the amazing support of a community that supports literacy!

Respectfully Submitted,
Mary M Weyer, Library Director

Hollis Christmas Committee

On behalf of the members of the Hollis Christmas Fund, I would like to express a most heartfelt thank you to all of our wonderful residents who contributed to the success of this years' program. So many local residents and businesses had positive responses to our request for monetary donations as well as toys and clothes to fill the Christmas wish lists of Hollis families in need. It truly is a sight to see the generosity pouring out, particularly during the Holiday Season.

We placed a Christmas tree filled with tags in the Town Hall lobby this year. The tags were filled with requested items from the children's wish lists. Many residents came in to take tags from the tree and go out shopping for these items. We also partnered with Your Country Store again this year with a tree at the store. This has proved to be a success so look for the trees again next season.

This year we were able to brighten Christmas for 55 Hollis Children from 23 families. The majority of these families are working mom's and dad's who just needed a little extra help during the cold winter months. We provided winter coats and boots if needed, handmade hats and mittens, snow sleds, sports equipment, games, books, puzzles and age appropriate toys for Hollis children ranging from 7 months to 17-year-old.

Thank you, Hollis, for your support of one another.

The 2018 Hollis Christmas Fund Committee

SACO RIVER CORRIDOR COMMISSION
“Communities Working Together To Protect Our Rivers”

The Saco River Corridor Commission (SRCC) was created with one purpose in mind – to protect the rivers in the Saco Basin and all that these rivers represent to the people that live and work here. The legislature provided the start and the performance standards to initiate the program and the cleanliness of the river is a testament to that effort. The Commission’s role is one of partnership. Each town has an opportunity to choose two people to represent them on the board and in this way, the Commission is functioning more as a local/regional group working to keep the water clean and to keep Maine looking like Maine. It’s a fact that many people come to Maine from other places. They arrive proclaiming how wonderful Maine is, the clean air, the clean water and all the trees which looks “nothing like where they are from”. Invariably, as areas are built up, the values that people sought out change, bringing inappropriate uses to the shore land area that can lead to land and water based problems.

The Town of Hollis is fortunate to have Donna Hanson and Chris Jones on the Commission. Anyone interested in obtaining more information about how to represent your community through this Commission should contact the Commission Staff and we will explain the town’s role and the individual’s role as well. In a practical sense, Commissioners give the Town of Hollis an opportunity to participate in the present and future development patterns throughout the entire corridor from Fryeburg to Saco. Clean, healthy water is Maine’s greatest asset. It’s hard to understate this important fact.

We are happy to report that we have concluded our eighteenth year of the Saco River Water Quality Monitoring Program. Currently, staff and volunteers monitor for dissolved oxygen, conductivity, pH, turbidity, temperature, total Kjeldahl nitrogen, total phosphorus, orthophosphate, Alkalinity and *Escherichia coli*. Our testing takes place on a bi-weekly schedule along the Saco, Ossipee, and Little Ossipee Rivers at 35 different locations during the months of May through September. All of the information relating to the past seventeen years of the Commission’s monitoring program can be found on our website located at www.srcc-maine.org. This information can be useful for Planning Boards, Code Enforcement Officers and developers in locating appropriate types of land uses close to the River.

The Commission’s job is to work with the communities in the Corridor to help keep the rivers clean and healthy. Copies of the water quality monitoring information are available or questions can be asked by calling Dalyn Houser, the Commission’s Executive Director. As always, if the town or citizen has a place on the river they believe should be tested, we would love to hear about it. The Commission office is located at 81 Maple Street in Cornish, Maine (Telephone 207-625-8123) and can be found on the web at www.srcc-maine.org.

Saco River Community Media – Town of Hollis – 2018-19 Annual Report

Beginning in 2000, the Town of Hollis began broadcasting a wide variety of municipal meetings to its citizens. Cable was king 20 years ago and we continue to broadcast (and rebroadcast) a growing number of town meetings. But our mission has expanded to include online streaming and Hollis has wisely chosen to allow us to help launch this popular viewing option. Of the six towns in our media consortium, Hollis was the first to receive this expanded meeting service and the response has been overwhelmingly positive – over 1600 views in the first year and a half of service.

Hollis is known as what's called a bedroom community and it's growing fast. Our three channels offer those who may have little or no time to attend public meetings the opportunity to stay informed and connected on television and online. As you may know, your local peg channels (public, education, government) were moved last year from their traditional place on the lower tier (Channels 2, 5 and 7) to what we call deep space digital Siberia (Channels 1301, 1302 and 1303).

We were not consulted about this move- it was a unilateral decision made by the Spectrum/Charter cable giant. We currently have a peg non-discrimination bill before the Maine State legislature. We hope to see your channels returned to their original place by years end. We believe the people of Hollis deserve a front row seat to what's going on in their town. Spectrum/Charter puts community interests last.

Hollis citizens are also free to get basic production training for location or studio recordings at our Plains Road studio. Hundreds of Hollis residents have gained from this resource and we continue to see interest from citizens throughout Hollis. Our most frequent collaborator is Hollis Conservation Commission president John Mattor. We were pleased to help John promote Googins Woods, a new trail system he helped blaze in Hollis. The Buxton – Hollis Historical Society has also been a longtime collaborator and we've helped this local organization educate and enlighten people about the rich history of both towns. And your education access channel allows citizens to observe school board meetings and a wide array of MSAD 6 related information

The institution of public access television began when cable was first conceived in the late 60's and early 70's and we've done our best to stay on top of 21st Century communication technologies. Despite our best efforts, we've had what might be called a challenging relationship with a corporate cable giant (Charter/Spectrum) that simply does not place community interests and localism front and center.

Top down corporatism is the biggest, most existential threat our media center has ever faced. Our fight is your fight – the right to expect reasonable technology accommodations from a cable giant that seeks to extract profits from your town without offering adequate compensation for the use of the public rights of way.

We are (and always have been) on your side. Thank you for your continued support of a media resource that, in this age of declining print media and local news outlets, is more vitally important than ever.

Respectfully submitted,

Patrick A. Bonsant

Director, Saco River Community Media

Town of Hollis
Annual Financial Report



June 30, 2018

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Berry·Talbot·Royer

CERTIFIED PUBLIC ACCOUNTANTS



INDEPENDENT AUDITOR'S REPORT

Select Board
Town of Hollis
Hollis, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Hollis as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hollis as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedule on pages 3 – 12 and 32 – 34, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hollis's basic financial statements. The additional schedules presented (Schedules 2 through 8) are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Schedules 2 through 8 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules 2 through 8 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 17, 2019, on our consideration of Town of Hollis, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Hollis, Maine's internal control over financial reporting and compliance.



Berry Talbot Royer
Certified Public Accountants
Falmouth, Maine
April 17, 2019

Town of Hollis
Select Board Office
34 Town Farm Road, Hollis ME 04042
Phone: (207) 929-8552 Fax: (207) 929-8059
Web Address: www.hollismaine.org

Rita Perron

Dave McCubrey, Chair

John Rogala

Management's Discussion and Analysis

The Town of Hollis (the Town) provides this Management Discussion and Analysis to present additional information to the readers of the Town's basic financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2018. Readers are encouraged to consider this information in conjunction with the additional information that is furnished in the Town's basic financial statements, required supplementary information, and other supplementary information.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The Town's basic financial statements include three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. This report also contains required supplementary information that provides budgetary comparisons with actual results. The components of the financial statements are described in the following sections.

Basic Financial Statements

The basic financial statements include two types of financial statements that present different views of the Town – the Government-wide Financial Statements and the Fund Financial Statements. The Notes to the Basic Financial Statements supplement the financial statement information and clarify line items that are part of the financial statements.

Government-wide Financial Statements

The Government-wide Financial Statements provide a broad view of the Town's operations in a manner similar to a private sector business. The statements provide both short-term and long-term information about the Town's financial position, which assists in assessing the Town's economic condition at the end of the fiscal year. These are prepared using the economic resources measurement focus and the accrual basis of accounting. This means they follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year even if cash involved has not been received or paid. The Government-wide Financial Statements include two statements:

- The *Statement of Net Position* presents all of the government's assets, liabilities, and deferred inflows of resources, with the difference between total assets and the sum of total liabilities and total deferred inflows of resources reported as total net position. Over time, increases or decreases in the Town's net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as uncollected taxes and earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Both of the above financial statements present the net position and activities of *governmental activities*. Governmental activities are those activities that are mostly supported by taxes and intergovernmental revenues (federal and state grants), and are the only major category of activities carried on by the Town.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Fund Financial Statements focus on individual parts of the Town government, reporting the Town's operations in more detail than the Government-wide Financial Statements. The Town maintains only two categories of funds: governmental funds and fiduciary funds. It is important to note that these fund categories use different accounting approaches and should be interpreted differently.

Governmental Funds

All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, the Governmental Fund Financial Statements focus on near term inflows and outflows of spendable resources. They also focus on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near term financing requirements. This approach is known as using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual (i.e., measurable and available to liquidate liabilities of the current period). Expenditures are generally recorded when liabilities are incurred, except for those related to long-term liabilities, which are recorded when due and payable. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town presents five columns in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The Town's major governmental funds are the General Fund, the Poland Spring TIF Fund, and the Road Paving Projects Fund. All non-major governmental funds are combined in the "Other Governmental Funds" column on these statements. The fourth column combines the other three columns to present data for all governmental funds.

Fiduciary Funds

These funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the Government-wide Financial Statements because the resources of these funds are not available to support the Town's own programs.

The Town's sole fiduciary fund is a Private-Purpose Trust Fund that accounts for money held and administered by the Town on behalf of third parties.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Current Year Financial Highlights

- The Town's property values increased in taxable valuation from \$522,130,684 in fiscal year 2017 to \$524,919,710 in fiscal year 2018 – an overall increase of \$2,789,026 (or, 0.5%).
- The Town's mil-rate increased from \$11.95 to \$12.50 between fiscal years 2017 and 2018.
- The Town's assets exceeded its liabilities and deferred inflows of resources by \$13,146,723 as of the end of the fiscal year. This year's total net position includes an unrestricted portion totaling \$3,484,647 (an increase from the prior year of \$141,704), which may be used to meet the Town's ongoing obligations to employees, citizens, and creditors.
- The Town's operations for this year resulted in an increase in net position of \$28,543. The Town's general revenues of \$7,240,228 surpassed its net expenses of \$7,211,685.
- Total governmental activities' expenses in fiscal year 2018 were up by \$131,286 (or, 1.8%) from fiscal year 2017. Total governmental activities' revenues, on the other hand, were down by \$724,850 (or, 8.7%) in fiscal year 2018 compared to fiscal year 2017.
- In the General Fund, the Town's unassigned fund balance increased by \$564,107 from June 30, 2017 to June 30, 2018. The General Fund's committed fund balance decreased by \$59,937 due to revaluation expenses.
- At the close of the current fiscal year, the Town's General Fund's unassigned fund balance as a percentage of the General Fund's expenditures and transfers out for the fiscal year was 28.5% – up from 22.9% in the prior year.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Table A
Town of Hollis
Condensed Statement of Net Position
As of June 30, 2018 and 2017

	2018	2017	\$ Change	% Change
Current assets	\$ 9,927,642	\$ 6,240,256	\$ 3,687,386	59.1%
Capital assets, net	<u>6,486,083</u>	<u>6,885,410</u>	<u>(399,327)</u>	-5.8%
Total assets	16,413,725	13,125,666	3,288,059	25.1%
Current liabilities	261,002	460,440	(199,438)	-43.3%
Long-term liabilities	<u>3,000,000</u>	<u>-</u>	<u>3,000,000</u>	100.0%
Total liabilities	3,261,002	460,440	2,800,562	608.2%
Deferred inflows of resources	<u>6,000</u>	<u>9,692</u>	<u>(3,692)</u>	-38.1%
Net investment in capital assets	6,390,997	6,884,967	(493,970)	-7.2%
Restricted	3,271,079	2,427,624	843,455	34.7%
Unrestricted	<u>3,484,647</u>	<u>3,342,943</u>	<u>141,704</u>	4.2%
Total net position	<u>\$ 13,146,723</u>	<u>\$ 12,655,534</u>	<u>\$ 491,189</u>	3.9%

Table B
Town of Hollis
Condensed Statement of Activities
For the Years Ended June 30, 2018 and 2017

	2018	2017	\$ Change	% Change
Program revenues	\$ 403,741	\$ 444,915	\$ (41,174)	-9.3%
General revenues	<u>7,240,228</u>	<u>7,923,904</u>	<u>(683,676)</u>	-8.6%
Total revenues	7,643,969	8,368,819	(724,850)	-8.7%
General government	883,360	842,389	40,971	4.9%
Recreation department	241,922	234,258	7,664	3.3%
Road and highway services	728,443	662,935	65,508	9.9%
Emergency services	599,275	496,720	102,555	20.6%
Public services	305,185	256,150	49,035	19.1%
Libraries	78,390	68,029	10,361	15.2%
Debt service	-	720	(720)	-100.0%
Education	4,090,536	3,904,935	185,601	4.8%
County taxes	237,810	235,644	2,166	0.9%
Overlay	8,629	8,554	75	0.9%
Miscellaneous	<u>441,876</u>	<u>773,806</u>	<u>(331,930)</u>	-42.9%
Total expenses	7,615,426	7,484,140	131,286	1.8%
Change in net position	<u>\$ 28,543</u>	<u>\$ 884,679</u>	<u>\$ (856,136)</u>	-96.8%

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Government-wide Financial Analysis

Tables A and B on the previous page highlight the activities and the ending net position of the Town for fiscal years 2017 and 2018 and also display the dollar and percentage changes from one year to the next.

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Town's net position was just over \$13.1 million at the end of fiscal year 2018, and was approximately the same at the end of fiscal year 2017.

Overall, current assets increased by almost \$3,687,386. \$2,904,614 is unspent road paving bond proceeds and the rest of this increase was in the General Fund's operating cash, mostly a result of revenue surpluses and expense savings.

General capital assets decreased by \$399,327 during the year. This was a combination of acquiring new assets totaling \$736,619 while depreciating asset costs in the amount of \$374,472 and writing off the capitalized Killock Pond Road expenses because the town and state agreed that the state would assume responsibility for the road.

The Town's current liabilities decreased by \$199,438, which is a result of the prior year's June payment of the education assessment being accrued in June 2017.

The Town's long-term liabilities have increased by \$3,000,000 because of the issuance of bonds for the road paving project approved by the voters in June 2017.

Overall, the Town's net position increased by \$28,543 (0.2% over last year's net position). The unrestricted portion increased by \$141,704.

Program revenues (consisting of charges for services, operating grants, and contributions) were decreased by \$41,174 (or 9.3%) from 2017 levels. General revenues, decreased by \$683,676 (or, 8.6%) from 2017 levels. General revenues includes the general tax levy as well as excise taxes and intergovernmental receipts for general Town operations. This year the town is reporting a loss on disposal of town assets of \$1,224,121 because of the transfer of Killock Pond Road to the state. The other general revenues increased by \$540,445.

In expenses, the most significant variances from 2017 activity were in the general government, road and highway services, emergency services, education, and miscellaneous categories. General government expenses in 2018 were \$40,971 more than they were in 2017. Roadway and highway services increased by \$65,508 and emergency services increased by \$102,565. Tax assessments for education from MSAD #6 were \$185,601 more in 2018 than they were in 2017. However, the Miscellaneous category, which includes expenses related to the TIF and other special revenue funds, decreased overall by \$331,931 between 2017 and 2018. The primary reason for this was because there were additional repairs and maintenance expenses needed during 2017 and not during 2018.

Charts A on the following page shows the relative sizes of revenues based on their source. The largest source of revenue is, of course, property taxes at 74% of total Town revenues. The next largest source is excise taxes, at 11%.

Chart B on the following page shows the relative sizes of Town expenses by category. Education accounts for 54% of all expenses, followed by general government expenses (12%). Miscellaneous expenses also make up about 6% of total expenses, which is mostly expenses related to the TIF district and its credit enhancement payment.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Chart A
Revenues by Source

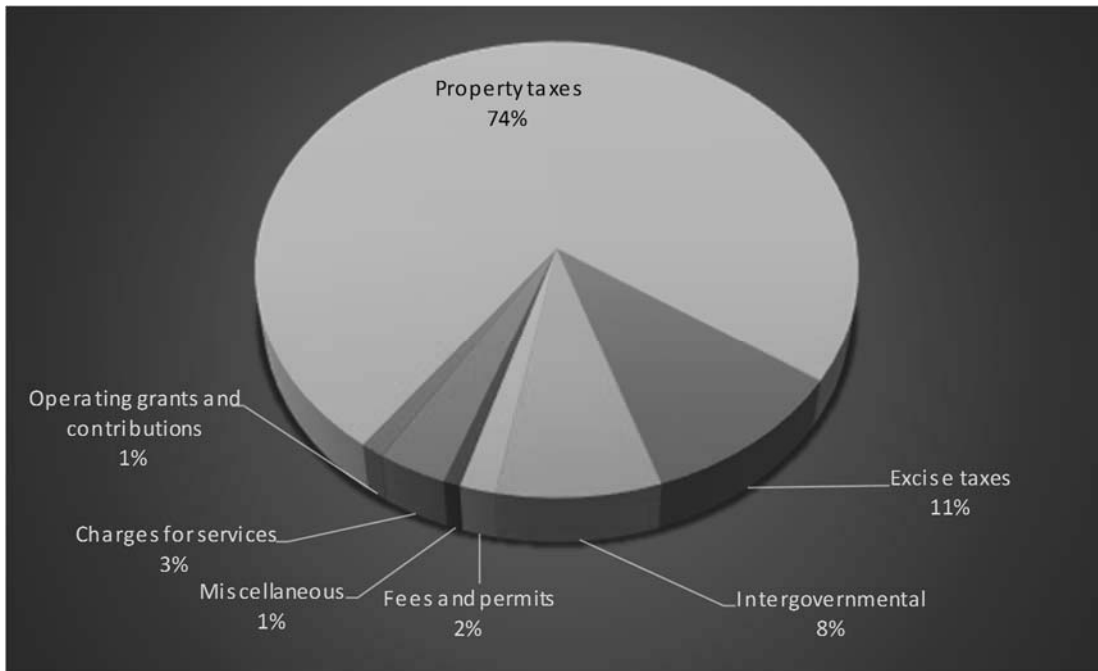
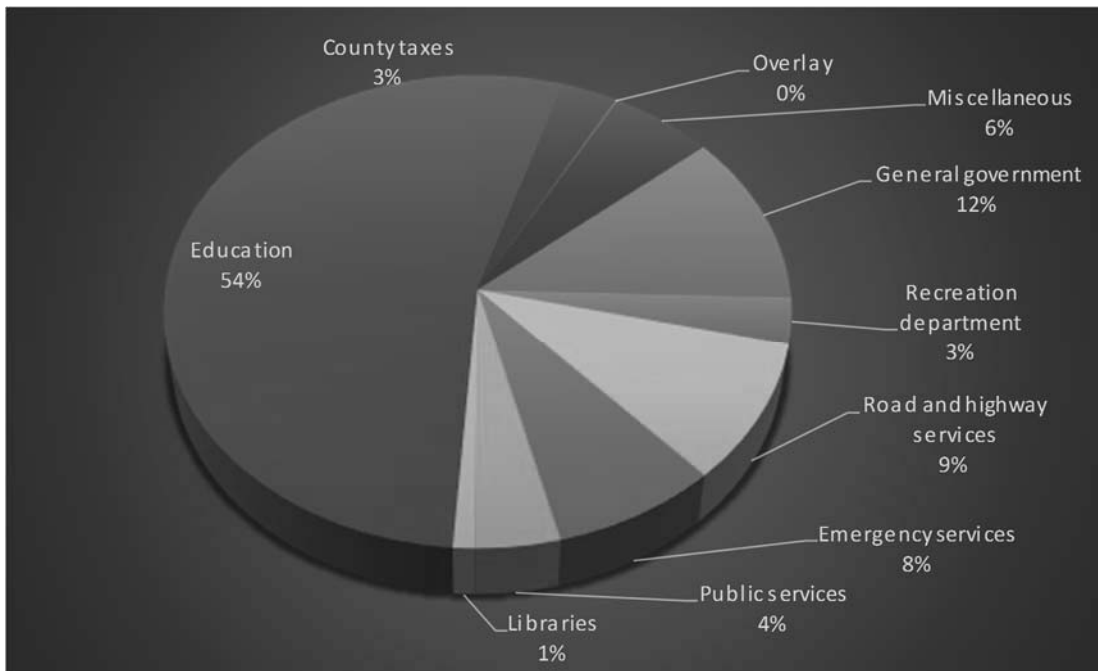


Chart B
Expenses by Category



Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Analysis of the Town's Governmental Funds

As noted earlier, the Town of Hollis uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Town's governmental funds is on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's financial position at the end of the fiscal year.

General Fund

The General Fund's net change in fund balance for the year was a modest increase of \$125,946. Comparatively, in the prior fiscal year, it had a net increase of \$92,677. Of the current year increase in fund balance, the unassigned fund balance increased by \$564,107 – making the decrease affecting other fund balance components larger. The reason for the current year increase was simply due to more revenues than expected and less expenditures than planned.

The committed fund balance was decreased by \$59,937 during the year. This was a result of beginning the revaluation project.

The General Fund's cash and cash equivalents decreased from almost \$3.7 million in 2017 to \$3.6 million in 2018. This was a 2.6% decrease. Outstanding tax and liens receivable at year end were up by \$45,496 from 2017, representing a 19.7% increase due to slower payment of tax bills. Likewise, tax acquired property balances were down by 70.0% from 2017, due to the sale of certain properties.

Poland Spring TIF Fund

The Poland Spring TIF fund accounts for all activity related to the TIF agreement. During the year, the captured assessed value that was transferred into the TIF from the General Fund amounted to \$1.3 million. Of those funds, \$299,327 was paid out in credit enhancement agreement payments along with \$243,505 in other approved district expenditures. The balance is retained in the TIF for future expenditures.

Overall, the TIF's fund balance increased \$826,515 from 2017 to 2018 – an increase of 37.6%. The 2018 ending fund balance was \$3,022,944.

Road Paving Projects Fund

The road paving projects fund accounts for all activity related to the road paving projects bond that was approved by the voters in June 2017. During the year, there were \$3 million of bond proceeds, \$2,951 of interest earnings, and expenditures of \$105,704. The balance is retained in the road paving projects fund for future expenditures.

Other Governmental Funds

All other governmental funds are nonmajor special revenue funds. In total, their fund balances increased by \$16,939 - from \$231,196 at year end 2017 to \$248,135 at year end 2018. The fund balances represent unexpended grant and other specially designated funds. The largest of these funds is the Indian Cellar Parcel fund, which has \$119,176 in unexpended funds.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

General Fund Budgetary Highlights

The townspeople approve appropriations for the General Fund. The townspeople also approve various other expenditures from other funds, but these are not part of the legally adopted General Fund budget.

The original budget, as adopted by the Town on June 13, 2017, budgeted a deficit of 701,000. That is, budgeted expenditures were not completely offset by budgeted revenues. This was due to \$450,000 to be funded out of the General Fund's unassigned fund balance for Phase 2 of the renovations to the Hollis Community/Recreation Building. Another \$45,000 was approved to be expended on surveys on potential land sites and further development of a new town complex, also to be paid out of the General Fund's unassigned fund balance. Finally, up to \$200,000 was approved to be expended out of the General Fund's unassigned fund balance to cover emergencies that may occur. The final budget, however, budgeted a deficit of \$1,014,500. This was due to management approving \$313,500 in carry forwards of unexpended 2017 appropriations

Actual performance, as compared to budgeted amounts, was that revenues came in \$192,331 over budget and expenditures were kept at \$992,993 under budget. The town had a loss on sale of tax acquired property. This resulted in a budget-to-actual difference of \$1,171,355 between the budgeted deficit (\$1,014,500) and actual surplus (\$156,855) on a budgetary basis.

The largest budget-to-actual variances occurred in the following line items:

Revenues

- Excise taxes were \$119,474 (14.7%) more than budgeted
- Intergovernmental revenues were \$46,056 (6.3%) more than budgeted
- Fees and permit revenues were \$35,331 (29.0%) more than budgeted
- Charges for services revenues were \$27,387 (9.0%) less than budgeted

Expenditures

- General government expenditures were \$580,141 (33.2%) under budget
- Recreation expenditures were \$58,456 (18.9%) under budget
- Road and highway services expenditures were \$325,912 (36.0%) under budget
- Overlay was \$34,062 (79.8%) under budget

The surplus of \$156,855 is on a budgetary basis and differs from the General Fund's total net change in fund balance of \$125,946, which is calculated on a modified accrual basis. The difference, \$30,909, is the change in unavailable property taxes from year to year that is included in the fund financial statements prepared on the modified accrual basis, but is not considered on the budgetary basis.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Capital Assets and Long-term Debt Activity

Capital Assets

The Town's investment in capital assets for governmental activities, as of June 30, 2018, has a net book value of just under \$6.5 million, made up of \$11.9 million in the historical cost of assets less accumulated depreciation on those assets of \$5.4 million. This investment includes land, land improvements, buildings and improvements, vehicles, equipment, and infrastructure. It also includes \$391,781 worth of assets not in service – which represents expenditures of the Phase 2 renovation of the Hollis Community/Recreation Building and the road paving projects expenditures. Infrastructure assets are items that are normally immovable and have value only to the Town, such as roads, bridges, streets, sidewalks, drainage systems, lighting systems, and similar items.

The total decrease in the Town's investment in capital assets for the current fiscal year was \$861,973. This is a combination of \$736,620 in new acquisitions and constructions, and \$374,472 in depreciation expense and writing off the capitalized Killock Pond Road expenses of \$1,224,121 because the town and state agreed that the state would assume responsibility for the road.

Table C
Capital Assets Net Book Value Comparisons
As of June 30, 2018 and 2017

	2018	2017	\$ Change	% Change
Land	\$ 268,063	\$ 268,063	\$ -	0.0%
Assets not in service	391,781	137,980	253,801	N/A
Land improvements	64,848	50,108	14,740	29.4%
Building improvements	503,738	528,875	(25,137)	-4.8%
Vehicles	810,111	615,756	194,355	31.6%
Equipment	226,190	167,724	58,466	34.9%
Infrastructure	<u>4,221,352</u>	<u>5,579,550</u>	<u>(1,358,198)</u>	-24.3%
Total capital assets	<u>\$ 6,486,083</u>	<u>\$ 7,348,056</u>	<u>\$ (861,973)</u>	-11.7%

Long-term Debt

During the year, the Town issued \$3,000,000 in long-term debt obligations for the road paving projects approved by the voters in June 2017 to be paid in 10 installments maturing November 1, 2028.

Town of Hollis
Management's Discussion and Analysis
June 30, 2018

Currently Known Facts, Decisions, and Conditions

On June 12, 2018, the townspeople approved a municipal budget for fiscal year 2018 totaling \$3,370,662. This amount does not include assessments for education and county taxes, nor does it include captured assessed value amounts that are required to be transferred to the Poland Spring TIF fund.

Other items that are expected to have a significant effect on the Town's financial position, operational results, or that might be of particular use to the readers of the financial statements:

1. The mil rate for fiscal year 2019 is \$13.25 which is an increase of \$0.75 from the prior year's mil rate.
2. In 2018 \$100,000 of the \$200,000 emergency fund has been approved by the Town Board and the Budget Committee to be spent on the structural repairs in the Town Hall in FY2018-2019. Funds have been carried forward to the new year for that purpose.
3. A \$3,000,000 bond issue for road paving projects was approved by the voters in June 2017 and again in November 2017, with modifications. The bond was issued in fiscal year 2018 and the debt payments on the new loan will begin with interest only payments due in the fiscal year 2018-2019. Design work for the road paving projects began in FY2018 and the work will continue in FY2019. The Town Board is expecting that the projects will be completed by June 30, 2019.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Select Board Office at 34 Town Farm Road, Hollis, Maine, or by phone at (207)929-8552.

BASIC FINANCIAL STATEMENTS

Town of Hollis
Statement of Net Position
As of June 30, 2018

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 9,595,362
Receivables, net of allowances	
Accounts	49,257
Taxes	229,140
Liens	46,729
Tax acquired property	6,743
Due from third parties	411
General capital assets	
Land	268,063
Assets not in service	391,781
Buildings, equipment, and infrastructure	11,224,689
Accumulated depreciation	<u>(5,398,450)</u>
Total capital assets, net of depreciation	<u>6,486,083</u>
Total Assets	16,413,725
Liabilities	
Accounts payable	190,585
Accrued expenses	35,088
Unearned revenues	<u>35,329</u>
Total current liabilities	261,002
Long-term Liabilities	
Due in More Than One Year	<u>3,000,000</u>
Total Liabilities	3,261,002
Deferred Inflows of Resources	
Prepaid property taxes	<u>6,000</u>
Net Position	
Net investment in capital assets	6,390,997
Restricted	
Tax increment financing district	3,022,944
Designated purposes	248,135
Unrestricted	<u>3,484,647</u>
Total Net Position	<u><u>\$ 13,146,723</u></u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Statement of Activities
For the Year Ended June 30, 2018

Functions / Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary Government				
Governmental Activities				
General government	\$ 883,360	\$ 803	\$ -	\$ (882,557)
Recreation department	241,922	152,610	-	(89,312)
Road and highway services	728,443	-	52,284	(676,159)
Emergency services	599,275	119,200	7,051	(473,024)
Public services	305,185	-	-	(305,185)
Libraries	78,390	-	7	(78,383)
Education	4,090,536	-	-	(4,090,536)
County taxes	237,810	-	-	(237,810)
Overlay	8,629	-	-	(8,629)
Miscellaneous	<u>441,876</u>	<u>30,601</u>	<u>41,185</u>	<u>(370,090)</u>
Total Primary Government	<u>\$ 7,615,426</u>	<u>\$ 303,214</u>	<u>\$ 100,527</u>	(7,211,685)
General Revenues				
Property taxes				6,598,439
Excise taxes				929,474
Intergovernmental				719,399
Fees and permits				157,331
Loss on Sale of Tax Acquired Property				(13,969)
Loss on Disposal of Town Property				(1,224,121)
Miscellaneous				<u>73,675</u>
Total general revenues				<u>7,240,228</u>
Change in Net Position				28,543
Beginning Net Position -restated				<u>13,118,180</u>
Ending Net Position				\$ 13,146,723

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Balance Sheet
Governmental Funds
As of June 30, 2018

	General Fund	Poland Spring TIF Fund	Road Paving Projects	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and cash equivalents	\$ 3,609,174	\$ 2,953,309	\$ 2,901,811	\$ 131,068	\$ 9,595,362
Receivables, net of allowances					
Accounts	32,957	-	-	16,300	49,257
Taxes	229,140	-	-	-	229,140
Liens	46,729	-	-	-	46,729
Tax acquired property	6,743	-	-	-	6,743
Due from third parties	411	-	-	-	411
Due from other funds	32,756	69,635	-	130,005	232,396
Total Assets	<u>\$ 3,957,910</u>	<u>\$ 3,022,944</u>	<u>\$ 2,901,811</u>	<u>\$ 277,373</u>	<u>\$ 10,160,038</u>
Liabilities, Deferred Inflows of Resources, and Fund Balance					
Liabilities					
Accounts payable	\$ 189,539	\$ -	\$ -	\$ 1,046	\$ 190,585
Accrued expenses	27,605	-	-	-	27,605
Unearned revenues	35,329	-	-	-	35,329
Due to other funds	199,640	-	4,564	28,192	232,396
Total liabilities	452,113	-	4,564	29,238	485,915
Deferred Inflows of Resources					
Prepaid property taxes	6,000	-	-	-	6,000
Unavailable property taxes	180,598	-	-	-	180,598
Total deferred inflows of resource	186,598	-	-	-	186,598
Fund Balance					
Restricted	-	3,022,944	2,897,247	248,135	6,168,326
Committed	222,595	-	-	-	222,595
Assigned	638,285	-	-	-	638,285
Unassigned	2,458,319	-	-	-	2,458,319
Total fund balance	3,319,199	3,022,944	2,897,247	248,135	9,487,525
Total Liabilities, Deferred Inflows of Resources, and Fund Balance	<u>\$ 3,957,910</u>	<u>\$ 3,022,944</u>	<u>\$ 2,901,811</u>	<u>\$ 277,373</u>	<u>\$ 10,160,038</u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Reconciliation of the Total Governmental Funds Balance
To the Net Position of Governmental Activities
As of June 30, 2018

Total governmental funds balance (from Statement 3)	\$ 9,487,525
Capital assets are not financial resources and, therefore, are not reported in the governmental funds. They are, however, economic resources of governmental activities and are reported in the Statement of Net Position.	
Net capital assets	6,486,084
Long-term debts and related accrued interest are not due and payable in the current period and, therefore, are not reported in the governmental funds. They are, however, economic liabilities of governmental activities and are reported in the Statement of Net Position.	
Long-term debt	(3,000,000)
Accrued Interest	(7,484)
Taxes that are not expected to be collected within 60 days of the end of the fiscal year and not considered financial resources and, therefore, are excluded from the governmental fund balances. They are, however, considered economic resources of governmental activities and, therefore, are included in the net position.	
Unavailable property taxes	<u>180,598</u>
Net position of governmental activities (see Statement 1)	<u>\$ 13,146,723</u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Statement of Revenues, Expenditures, and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2018

	General Fund	Poland Spring TIF Fund	Road Paving Projects	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 7,497,004	\$ -	\$ -	\$ -	\$ 7,497,004
Intergovernmental	771,683	-	-	-	771,683
Fees and permits	157,331	-	-	-	157,331
Charges for services	272,613	-	-	30,600	303,213
Miscellaneous	61,914	12,399	2,951	44,652	121,916
Total revenues	8,760,545	12,399	2,951	75,252	8,851,147
Expenditures					
General government	1,168,469	-	-	-	1,168,469
Recreation department	251,272	-	-	-	251,272
Road and highway services	578,458	-	105,704	-	684,162
Emergency services	520,653	-	-	-	520,653
Public services	305,185	-	-	-	305,185
Libraries	78,390	-	-	-	78,390
Debt service	-	-	-	-	-
Education	4,090,536	-	-	-	4,090,536
County taxes	237,810	-	-	-	237,810
Overlay	8,629	-	-	-	8,629
Miscellaneous	21,580	542,832	-	61,013	625,425
Total expenditures	7,260,982	542,832	105,704	61,013	7,970,531
Revenue Surplus (Deficit)	1,499,563	(530,433)	(102,753)	14,239	880,616
Other Financings Sources (Uses)					
Loss on Sale of Tax Acquired Property	(13,969)	-	-	-	(13,969)
Bond Proceeds	-	-	3,000,000	-	3,000,000
Transfers in	-	1,356,948	-	2,700	1,359,648
Transfers out	(1,359,648)	-	-	-	(1,359,648)
Total other financing sources (uses)	(1,373,617)	1,356,948	3,000,000	2,700	2,986,031
Net Change in Fund Balance	125,946	826,515	2,897,247	16,939	3,866,647
Beginning Fund Balance	3,193,253	2,196,429	-	231,196	5,620,878
Ending Fund Balance	\$ 3,319,199	\$ 3,022,944	\$ 2,897,247	\$ 248,135	\$ 9,487,525

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Reconciliation of the Net Change in the Total Governmental Funds Balance
to the Change in Net Position of Governmental Activities
For the Year Ended June 30, 2018

Net change in the total governmental funds balance (from Statement 5)	\$ 3,866,647
<p>Proceeds from the issuance of long-term debt are reported as other financing sources in the governmental funds, but are not reported as revenues of governmental activities. Instead, they are reported as increases in long-term debt in the Statement of Net Position.</p>	
Bond proceeds	(3,000,000)
<p>Repayment of long-term debt principal and payments on capital lease obligations are reported as expenditures in the governmental funds, but are not reported as expenses of governmental activities. Instead, they are reported as reductions in long-term debt in the Statement of Net Position.</p>	
Capital lease payments	443
<p>Capital assets acquired during the year are reported as expenditures in the governmental funds, but are not reported as expenses of governmental activities. Instead, they are reported as increases in capital assets in the Statement of Net Position.</p>	
Capital asset acquisitions	631,639
Final payment on ambulance	104,980
<p>Taxes not collected within sixty days after year end are not considered available financial resources and, therefore, not reported as revenue in the governmental funds. However, they are reported as revenue in the Statement of Activities.</p>	
Increase in unavailable property taxes	30,908
<p>Certain expenses and expense adjustments reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>	
Depreciation expense	(374,471)
Increase in accrued interest expense	(7,482)
Loss on disposal of town property	<u>(1,224,121)</u>
Change in net position of governmental activities (see Statement 2)	<u>\$ 28,543</u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Statement of Fiduciary Net Position
Fiduciary Funds
As of June 30, 2018

	<u>Private- Purpose Trusts</u>
Assets	
Cash	\$ 6,979
Liabilities	
Due to the general fund	<u> 411</u>
Fiduciary Net Position	
Restricted - Held in trust for private purposes	<u><u>\$ 6,568</u></u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2018

	<u>Private- Purpose Trusts</u>
Additions	
Interest	\$ 35
Deductions	
Expenditures for designated purposes	<u> 43</u>
Change in Fiduciary Net Position	(8)
Beginning Fiduciary Net Position	<u> 6,576</u>
Ending Fiduciary Net Position	<u><u>\$ 6,568</u></u>

The accompanying notes are an integral part of these financial statements.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Reporting Entity

The Town of Hollis, Maine, was incorporated as a Town on February 27, 1798, under the laws of the State of Maine. The Town operates under a Town Meeting and a three member Board of Selectmen form of Government. The financial statements of the Town conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's basic financial statements. In accordance with GASB, the Town (the primary government) is financially accountable if it appoints a voting majority of the organizations governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. The Town also is financially accountable for organizations that are fiscally dependent on it and if there is a financial benefit or burden relationship. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete.

Based on the aforementioned criteria, the following is a brief review of the potential component unit addressed in defining the reporting entity.

The Town participates in a jointly governed organization, which is not part of the Town's reporting entity.

Ecomaine provides solid waste disposal services to twenty participating communities (including the Town of Hollis) and eleven associate member communities. Ecomaine is managed by a Board of Directors selected by the elected municipal officers of its member communities. Except for requirements pursuant to Waste Handling Agreements (participating municipalities are obligated severally to deliver certain of the solid waste produced within the municipality to Ecomaine for processing, and to make service payments and pay tipping fees for such processing), no participant has any obligation, entitlement, or residual interest.

Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements, comprising the statement of net position and the statement of activities, report information on all of the non-fiduciary activities of the Town. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. The Town does not allocate indirect expenses to programs or functions in the statement of activities. Program revenues include 1) charges to customers who purchase, use, or directly benefit from goods, services offered by the programs, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular program. Taxes and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from general revenues of the Town.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements

Fund financial statements report detailed information about the Town. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The GASB sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. Non-major funds are aggregated and presented in the "Other Governmental Funds" column in the fund financial statements. Fiduciary funds are reported by fund type.

The Town's major governmental funds are the General Fund, Poland Spring TIF, and the Road Paving Projects Fund.

Measurement Focus and Basis of Accounting

The accounting and reporting treatment applied to a fund is determined by its measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements. The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liability is incurred, regardless of when the related cash flow takes place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized (recorded) in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current fiscal period. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within 60 days after the end of the fiscal year. Revenue sources susceptible to accrual include intergovernmental revenues and investment earnings. Expenditures are recognized when the corresponding liabilities are incurred, except for principal and interest on general long-term debt, which are recognized when due, and compensated absences, which are recognized when paid to the employees. Capital asset acquisitions are reported as expenditures. Allocations of cost, such as depreciation, are not recognized in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

Fund Accounting

The Town uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues and expenditures/expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are reported by generic classification within the financial statements.

Governmental Funds

Governmental funds that the Town uses are identified as either general, special revenue, or capital project based upon the following guidelines:

The General Fund is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The Poland Spring Tax Increment Financing (TIF) fund, the Town's only major special revenue fund, accounts for expenditures to be paid out of TIF revenues. The Town accounts for and reports several other special revenue funds which are considered non-major.

Capital Projects Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for major capital improvements.

The Road Paving Projects fund, the Town's only major capital projects fund, accounts for expenditures to be paid out of bond revenues.

Fiduciary Funds

Private-Purpose Trust Funds - Trust funds are used to account for assets received by the Town and held in the capacity of trustee, custodian or agent. Non-expendable trust funds are those for which principal must be preserved intact. Expendable are those for which the principal and income may be expended in the course of their designated operations. These funds are not incorporated into the government-wide statements.

Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, demand deposits and time deposits.

Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond June 30, 2018 are recorded as prepaid expenses.

Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the combined balance sheet of the governmental funds and fiduciary funds. As a general rule, the effect of interfund activity has been eliminated from the government-wide statements.

Operating transfers are used to move unrestricted resources from various funds to finance programs that the Town must account for in other funds in accordance with budgetary authorizations.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets, other than land, is provided on the straight-line basis over their estimated useful lives. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets (Continued)

Property, plant and equipment of the primary government are depreciated using the straight line method over the assets' estimated lives, ranging from 5 to 50 years.

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures upon acquisition. Fixed assets are not capitalized and related depreciation is not expensed in the fund financial statements.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of assets. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently has no deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. In the government-wide financial statements, the Town's deferred inflows of resources consist of prepaid property taxes. In the fund financial statements, due to differences in the modified accrual basis of accounting, deferred inflows also include unavailable property taxes.

Net Position and Fund Equity Classifications

Net position is required to be classified into the following three components:

Net Investment in Capital Assets - This component consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Capital assets	\$ 11,884,533
Accumulated depreciation	(5,398,450)
Bonds Payable	<u>(95,086)</u>
Net investment in capital assets	<u>\$ 6,390,997</u>

Restricted - This component consists of constraints placed on the use of net position which are either externally imposed by debt covenants, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Position and Fund Equity Classifications (Continued)

Unrestricted - This component consists of net position that does not meet the definition of “restricted” or “net investment in capital assets”.

Fund Balance Component

In the fund financial statements, governmental fund balance is presented in five possible categories that comprise a hierarchy based on the extent to which the Town is bound to honor constraints on the specific purposes for which those funds can be spent. The categories are as follows:

Nonspendable - includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.

Restricted - represents the portion of fund balance that has externally imposed constraints, such as from creditors, grantors, contributors, laws, or enabling legislation.

Committed - describes the portion of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

Assigned – reflects the amounts constrained by the town’s “intent” to be used for specific purposes, but are neither restricted nor committed. The town selectpersons have the authority to assign amounts to be used for specific purposes.

Unassigned - represents amounts that are available for any purpose.

The Town has no formal revenue spending policy for programs with multiple revenue sources. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

Landfill Closure and Post-closure Care Cost

State and federal regulations require that the Town place a final cover on its current operating landfill when waste is no longer accepted and to perform certain maintenance and monitoring functions at the site for a period of thirty years after closure. A related liability is required to be recognized based on the future closure and post closure care costs that will be paid after the date that the landfill stops accepting waste. The Town has one landfill, closure of which is complete. Some monitoring costs will be required in the future. However, these costs are not deemed to be material and were therefore not recorded as a liability.

Estimates

Management uses estimates and assumptions in preparing these basic financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets, liabilities, the disclosure of contingent liabilities, and the reported revenue and expenses. Actual results could differ from these estimates.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 2: CUSTODIAL CREDIT RISK

Custodial credit risk is the risk that, in the event of the bank's failure, the Town will not be able to recover the value of its deposits that are in the possession of an outside party. The Town does not have a deposit policy for custodial credit risk and follows the provisions of Maine State Statutes.

As of June 30, 2018, the Town reported deposits of \$9,602,341 with a bank balance of \$9,597,492. The Town's bank balance was covered by FDIC insurance.

NOTE 3: TAXES AND LIENS RECEIVABLE

Taxes receivable include personal property taxes that cannot be liened and are long past due. For these amounts, management has estimated an allowance for uncollectible accounts. Taxes receivable are reported net of this allowance on the financial statements. The net amount is calculated as follows:

Current year taxes receivable	\$ 1,806
Prior years' taxes receivable	231,295
Allowance for uncollectible accounts	<u>(3,961)</u>
Taxes receivable, net of allowances	<u><u>\$ 229,140</u></u>

Liens receivable as of June 30, 2018 are \$46,729. Management believes the collectability of these accounts is reasonably assured and, therefore, has not provided for an allowance for uncollectible lien accounts.

NOTE 4: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS

Interfund Receivables and Payables

Interfund receivables among governmental funds are reported as due from other funds on the fund financial statements. Interfund payables among governmental funds are reported as due to other funds on the fund financial statements. These receivables and payables are eliminated in the government-wide financial statements as a result of combining the funds together.

Interfund receivables and payables between the general fund and fiduciary funds are reported as due from third parties and due to third parties, respectively. These interfund receivables and payables are not eliminated in the government-wide financial statements because fiduciary funds are not included in government-wide assets and liabilities.

Individual interfund receivable and payable balances at June 30, 2018 were as follows:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General fund	\$ 32,756	\$ 199,640
Poland Spring TIF fund	69,635	-
Road Paving Projects	-	4,564
Nonmajor special revenue funds	<u>130,005</u>	<u>28,192</u>
Total interfund balances	<u><u>\$ 232,396</u></u>	<u><u>\$ 232,396</u></u>

Interfund balances between the general fund and the private purpose trust funds at June 30, 2018, was \$411, due from the private purpose trusts to the general fund.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 4: INTERFUND RECEIVABLES/PAYABLES AND TRANSFERS (Continued)

The purpose of interfund loans is to charge revenues and expenditures to the appropriate fund when that activity is accounted for through the centralized checking account. The balances represent each fund's portion of the centralized account.

Transfers

Interfund transfers for the year ended June 30, 2018 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ -	\$ 1,359,648
Poland Spring TIF fund	1,356,948	-
Hollis Clothing Closet	2,000	-
Veterans Flags	700	-
Total interfund transfers	<u>\$ 1,359,648</u>	<u>\$ 1,359,648</u>

Transfers are used to report money appropriated out of the general fund operations for specific outlays reported in other funds.

NOTE 5: CAPITAL ASSETS

Capital asset activity during 2018 was:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Transfer/ Disposals</u>	<u>Ending Balance</u>
Capital assets not being depreciated				
Land	\$ 268,063	\$ -	\$ -	\$ 268,063
Assets not in service	137,980	391,781	(137,980)	391,781
Capital assets being depreciated				
Land improvements	57,250	18,000	-	75,250
Buildings and improvements	1,472,394	-	(1,000)	1,471,394
Vehicles	1,148,313	109,030	137,980	1,395,323
Equipment	468,941	88,449	-	557,390
Infrastructure	9,395,556	129,360	(1,799,584)	7,725,332
Total capital assets	12,948,497	736,620	(1,800,584)	11,884,533
Less: Accumulated depreciation				
Land improvements	7,142	3,260	-	10,402
Buildings and improvements	943,519	24,937	(800)	967,656
Vehicles	532,557	52,655	-	585,212
Equipment	301,217	29,983	-	331,200
Infrastructure	3,816,006	263,637	(575,663)	3,503,980
Total accumulated depreciation	<u>5,600,441</u>	<u>374,472</u>	<u>(576,463)</u>	<u>5,398,450</u>
Net capital assets	<u>\$ 7,348,056</u>	<u>\$ 362,148</u>	<u>\$ (1,224,121)</u>	<u>\$ 6,486,083</u>

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 5: CAPITAL ASSETS (Continued)

Assets not in service represents \$296,695 for Community Building Improvements and \$95,086 for design and engineering costs for the road paving projects approved in November 2017. Both are expected to be in service early in FY2018.

Depreciation was charged to the following functions:

General government	\$ 12,028
Recreation department	8,650
Roads and highway services	268,728
Emergency services	85,066
Total depreciation expense	<u>\$ 374,472</u>

NOTE 6: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

The following is a summary of long-term debt activity for the year ended June 30, 2018:

	Beginning Balance	Additions	Repayments	Ending Balance
General obligation bond	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
Capital lease obligations	443	-	(443)	-
Total long-term debts	<u>\$ 443</u>	<u>\$ 3,000,000</u>	<u>\$ (443)</u>	<u>\$ 3,000,000</u>

The current and non-current portions of long-term debts at June 30, 2018, is as follows:

	Current Portion	Non-Current Portion	Ending Balance
Long-term debt	\$ -	\$ 3,000,000	\$ 3,000,000

The annual requirement to amortize debt outstanding as of June 30, 2018, is as follows:

Year Ending June 30	Principal	Interest	Total
2019	\$ -	\$ 71,388	\$ 71,388
2020	300,000	73,215	373,215
2021	300,000	66,945	366,945
2022	300,000	60,300	360,300
2023	300,000	53,280	353,280
2024-2028	1,500,000	149,505	1,649,505
2029	300,000	4,485	304,485
	<u>\$ 3,000,000</u>	<u>\$ 479,118</u>	<u>\$ 3,479,118</u>

The general obligation bond was issued by Maine Municipal Bond Bank on May 24, 2018 and matures on November 1, 2028. Annual principal payments are \$300,000, starting in November 2019, plus semi-annual interest payments with various interest rates of 1.92% to 2.99% per annum. The original amount authorized and issued was \$3,000,000. The ending balance, as of June 30, 2018 was \$3,000,000.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 6: LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (Continued)

Interest payments on long-term debts for the year ended June 30, 2018, totaled \$4 on capital lease obligations.

In accordance with 30-A MRSA, Section 5702, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. The Town's outstanding debt at June 30, 2018, of \$3,000,000 was \$66,615,000 below the Town's statutory debt limit.

NOTE 7: OVERLAPPING DEBT

The Town's proportionate share of Maine School Administrative District No. 6's and York County's bonded debt is not reported in the Town's financial statements. Debt service is included in the annual School and County assessments to the Town. The Town's share at June 30, 2018 is: 16.15% (\$2,545,911) of Maine School Administrative District No. 6's outstanding debt of \$15,764,154 and 1.42% (\$55,400) of York County's outstanding debt of \$3,900,000.

NOTE 8: CONTINGENT LIABILITY

State and Federal Grants

The Town participates in state and federal grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants, therefore no provision has been recorded in the accompanying combined basic financial statements for such contingencies.

Litigation

The Town is subject to certain legal proceedings and claims which arise in the ordinary course of conducting its activities. In the opinion of management, the Town has defensible positions and any ultimate liabilities are covered by insurance or will not materially affect the financial position of the Town.

NOTE 9: SELECTED COMPONENTS OF FUND BALANCE

Selected components of the general fund's fund balance as of June 30, 2018 are as follows:

	<u>Committed</u>	<u>Assigned</u>
Revaluation reserve	\$ 202,595	\$ -
Recycling loss reserve	20,000	-
Unexpended appropriations carried forward		
General government	-	251,797
Recreation department	-	7,743
Roads and highway services	-	353,417
Emergency services	-	23,319
	<u>\$ 222,595</u>	<u>\$ 636,276</u>

The general fund's unassigned fund balance as of June 30, 2018, is \$2,460,328.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 10: PROPERTY TAXES

The Town's property taxes for the current year were committed on October 6, 2017 on the assessed value listed as of the previous April 1st for all real and taxable personal property located in the Town. Assessed values are periodically established by the assessors at 100% of the assumed market value. All real and personal property taxes were due in two installments, 50% on November 1, 2017 and 50% on May 2, 2018. Interest at the rate of 7% per annum was charged on any amounts remaining unpaid after these respective dates. The assessed value for the list of April 1, 2017, upon which the levy for the year ended June 30, 2018 was based, was \$524,919,710.

The following summarizes the levy:

Taxable valuation of real estate	\$ 470,563,763
Taxable valuation of personal property	<u>54,355,947</u>
Total taxable valuation	524,919,710
Property tax rate (per thousand)	<u>12.50</u>
Total property tax levy	<u>\$ 6,561,496</u>

The tax collection rate is the percentage of net taxes levied that were collected in the current year. This is calculated as follows:

Original property tax levy	\$ 6,561,496
Supplemental and special tax levies	<u>36,943</u>
Total taxes levied	6,598,439
Abatements and adjustments	<u>(8,629)</u>
Net taxes levied	6,589,810
Current year taxes receivable at year end	<u>(229,140)</u>
Total current year tax collections	<u>\$ 6,360,670</u>
Collection rate	96.5%

Of the total taxes committed for the year ended June 30, 2018, \$1,356,948 was allocated to the Poland Spring TIF under the approved incremental tax levied on the Tax Increment Financing District's "captured assessed value" (see Note 13).

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$42,691 for the year ended June 30, 2018.

Property taxes levied were recorded as receivables at the time of the levy. The taxes collected during the year, and in the first sixty (60) days subsequent to the fiscal year, have been recorded as revenues. The remaining receivables estimated to be collectible subsequent to the sixty (60) day period are recorded as unavailable property taxes.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property acquired by foreclosure for nonpayment of taxes is recorded at the amount of expired tax liens plus the costs involved in foreclosure. Liens and any current taxes on the same record are not included as part of the tax acquired property account until expiration of statutory time limits.

Town of Hollis
Notes to the Basic Financial Statements
June 30, 2018

NOTE 11: RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town either carries commercial insurance or participates in a public entity risk pool. Currently, the Town participates in a public entity risk pool sponsored by the Maine Municipal Association.

Based on coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material, actual or potential claim liabilities which should be recorded at June 30, 2018.

NOTE 12: OUTSIDE COMPENSATION FUNDS

The Town maintains a workers' compensation fund and an unemployment compensation fund as part of a pool with Maine Municipal Association (MMA). Contributions are made by the Town during the year and are invested by MMA to administer workers compensation and unemployment benefits for the Town, if any. The Town has a positive experience, that is, contributions and income exceed payment of benefits. These plans do not allow for retroactive premium adjustment by the pool and the pool retains the risk of loss. Therefore, these amounts are not part of the Town's basic financial statements.

NOTE 13: TAX INCREMENT FINANCING DISTRICT

The Town was authorized by the Maine Department of Economic and Community Development to establish a Tax Increment Financing District (TIF) in order to capture improvements made within the District and permit Tax Increment financing for the Poland Spring Project. This project encompasses approximately 250 acres of taxable real estate, as well as personal property.

The agreement provides for a portion (85%) of the new tax revenues generated by the increase in assessed value of the District to be captured and designated as TIF revenues. The remaining portion (15%) is retained in the Town's general fund.

TIF revenues are used to offset the costs of financing, building construction, site improvements and the purchase and installation of equipment within the District. Under the Tax Increment Financing District Credit Enhancement Agreement, a percentage of the captured TIF revenues (25% for fiscal year ended June 30, 2018) has been paid to the Company to offset costs of building construction, site improvements, and purchase and installation of equipment. The balance of the captured TIF revenues (75% for fiscal year ended June 30, 2018) has been retained in the TIF fund to be used to pay for current year and future expenditures.

NOTE 14: PRIOR PERIOD ADJUSTMENT

The Town's beginning net position for Governmental Activities in Statement 2 has been restated from the previously issued 2017 financial statements for capital assets activity related to donated roads and vehicle sales that were inadvertently overlooked. As a result, the beginning net position for Governmental Activities in Statement 2 was increased by \$462,646.

NOTE 15: SUBSEQUENT EVENTS

In preparing these financial statements, the Town has evaluated events and transactions for potential recognition or disclosure through April 17, 2019, the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

Town of Hollis
 Budgetary Comparison Schedule
 Budget and Actual ▪ General Fund ▪ Budgetary Basis
 For the Year Ended June 30, 2018

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Taxes				
Property taxes	\$ 6,665,819	\$ 6,561,496	\$ 6,598,439	\$ 36,943
Excise taxes	<u>810,000</u>	<u>810,000</u>	<u>929,474</u>	<u>119,474</u>
Total taxes	7,475,819	7,371,496	7,527,913	156,417
Intergovernmental				
Municipal revenue sharing	128,812	128,812	130,323	1,511
BETE reimbursements	300,000	397,741	397,741	-
Homestead reimbursements	116,000	122,582	143,527	20,945
Tree growth reimbursements	23,000	23,000	22,399	(601)
Veterans exemption reimbursements	2,000	2,000	1,993	(7)
General assistance reimbursements	-	-	23,416	23,416
MDOT grant	<u>51,492</u>	<u>51,492</u>	<u>52,284</u>	<u>792</u>
Total intergovernmental	621,304	725,627	771,683	46,056
Fees and Permits				
Code enforcement fees	80,000	80,000	88,922	8,922
Dog fees and animal control	2,000	2,000	4,941	2,941
Cable franchise fees	40,000	40,000	42,128	2,128
All other fees and permits	<u>-</u>	<u>-</u>	<u>21,340</u>	<u>21,340</u>
Total fees and permits	122,000	122,000	157,331	35,331
Charges for Services				
Recreation department	180,000	180,000	152,610	(27,390)
Public safety and rescue	120,000	120,000	119,200	(800)
All other charges for services	<u>-</u>	<u>-</u>	<u>803</u>	<u>803</u>
Total charges for services	300,000	300,000	272,613	(27,387)
Miscellaneous	<u>80,000</u>	<u>80,000</u>	<u>61,914</u>	<u>(18,086)</u>
Total Revenues	8,599,123	8,599,123	8,791,454	192,331

See the accompanying notes to the required supplementary information.

Town of Hollis
 Budgetary Comparison Schedule
 Budget and Actual ▪ General Fund ▪ Budgetary Basis
 For the Year Ended June 30, 2018

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Expenditures				
General government	\$ 1,630,911	\$ 1,748,610	\$ 1,168,469	\$ 580,141
Recreation department	302,360	309,728	251,272	58,456
Road and highway services	731,205	904,370	578,458	325,912
Emergency services	530,713	545,981	520,653	25,328
Public services	269,950	269,950	305,185	(35,235)
Libraries	83,093	83,093	78,390	4,703
Education	4,090,536	4,090,536	4,090,536	-
County taxes	237,810	237,810	237,810	-
Overlay	42,691	42,691	8,629	34,062
Non-municipal requests	21,206	21,206	21,580	(374)
Total Expenditures	<u>7,940,475</u>	<u>8,253,975</u>	<u>7,260,982</u>	<u>992,993</u>
Revenue Surplus (Deficit)	658,648	345,148	1,530,472	1,185,324
Other Financing Uses				
Transfers out to TIF fund	1,356,948	1,356,948	1,356,948	-
Transfers out to Clothing Closet fund	2,000	2,000	2,000	-
Transfers out to Veterans Flags fund	700	700	700	-
Loss on Sale of Tax Acquired Property	-	-	13,969	(13,969)
Total Other Financing Uses	<u>1,359,648</u>	<u>1,359,648</u>	<u>1,373,617</u>	<u>(13,969)</u>
Budgetary Surplus (Deficit)	<u>\$ (701,000)</u>	<u>\$ (1,014,500)</u>	<u>\$ 156,855</u>	<u>\$ 1,171,355</u>
Fund Balance Components of Budgetary Surplus (Deficit)				
Committed	\$ -	\$ -	\$ (59,937)	
Assigned	(701,000)	(1,014,500)	(376,215)	
Unassigned	-	-	593,007	
Total budgetary surplus (deficit)	<u>\$ (701,000)</u>	<u>\$ (1,014,500)</u>	<u>\$ 156,855</u>	

See the accompanying notes to the required supplementary information.

Town of Hollis
Notes to the Required Supplementary Information
June 30, 2018

NOTE 1: BUDGETARY ACCOUNTING

On an annual basis, the Town adopts an annual budget for the general fund. Formal budgetary integration is employed as a management control device. The budget is prepared on a budgetary basis of account that differs from the modified accrual basis of accounting used to prepare financial statements of the general fund.

NOTE 2: RECONCILIATION OF BUDGETARY BASIS TO GAAP BASIS

A difference exists between the total revenues as reported the Budgetary Comparison Schedule (Schedule 1) and total revenues as reported on the general fund's Statement of Revenues, Expenditures, and Changes in Fund Balance (Statement 5). This is due to Schedule 1 being prepared on a budgetary basis of accounting, whereas Statement 5 is prepared on the modified accrual basis of accounting in accordance with U.S. generally accepted accounting principles (US GAAP).

The difference of \$30,909 between the two statements represents the change in unavailable property taxes from the prior year to the current year. Unavailable property taxes are deferred inflows of resources in the general fund and changes in its balance from one year are charged to revenue in the general fund. They are not, however, contemplated in the annual budget.

NOTE 3: EXPENDITURES IN EXCESS OF APPROPRIATIONS

During the year, expenditures exceeded appropriations in the following budget articles:

	Amount
	<u>Overexpended</u>
Administration	\$ 7,121
Roads and highways	27,505
General assistance	41,816
Non-municipal requests	<u>374</u>
	<u><u>\$ 76,816</u></u>

OTHER SUPPLEMENTARY INFORMATION

Town of Hollis
Balance Sheets
 Poland Spring TIF Fund
 As of June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Assets		
Cash	\$ 2,953,309	\$ 2,142,005
Due from other funds	<u>69,635</u>	<u>61,024</u>
Total assets	<u><u>\$ 3,022,944</u></u>	<u><u>\$ 2,203,029</u></u>
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	\$ -	\$ 6,600
Fund Balance		
Restricted	<u>3,022,944</u>	<u>2,196,429</u>
 Total Liabilities and Fund Balance	<u><u>\$ 3,022,944</u></u>	<u><u>\$ 2,203,029</u></u>

Town of Hollis
Statements of Revenues, Expenditures, and Changes in Fund Balance
Poland Spring TIF Fund
For the Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Revenues		
Interest income	\$ 12,399	\$ 5,720
Expenditures		
Credit enhancement payment	299,327	453,830
Killock Pond Road loan debt service	-	29,693
Fire truck purchase	-	280,000
Comprehensive plan updates	-	6,607
Downpayment and final payment on new ambulance	104,980	104,980
Purchase of 90 ft Rohn Tower and related costs	16,908	-
Portable radio purchase	21,059	-
Extrication tools purchases	45,016	-
Stretcher and Stair Chair purchases	20,261	-
Purchase of 2 bedroom mobile home	6,178	-
Shared costs of the Haley road paving project	-	100,000
Emergency truck route detour project	-	11,864
Shared costs for the revaluation project	4,753	8,136
Share of used ambulance cost	-	6,600
Replace roof on fire station	-	12,790
New generator	-	12,000
New lifepak	-	17,990
Payoff of fire department truck loan	-	29,654
Amendment to the TIF agreement	-	15,844
Other approved district expenditures	<u>24,350</u>	<u>55,387</u>
Total expenditures	<u>542,832</u>	<u>1,145,375</u>
Revenue Deficit	(530,433)	(1,139,655)
Other Financing Sources (Uses)		
Transfers in from the general fund	<u>1,356,948</u>	<u>1,296,656</u>
Change in Fund Balance	826,515	157,001
Beginning Fund Balance	<u>2,196,429</u>	<u>2,039,428</u>
Ending Fund Balance	<u><u>\$ 3,022,944</u></u>	<u><u>\$ 2,196,429</u></u>

Town of Hollis
Combining Balance Sheet
Non-Major Special Revenue Funds
As of June 30, 2018

	Cash	Assets		
		Accounts Receivable	Due from General Fund	Total Assets
Indian Cellar Fund	\$ 131,068	\$ -	\$ -	\$ 131,068
Broadcasting Grant Fund	-	-	16,749	16,749
Community Garden Project Fund	-	-	273	273
Park Donations Fund	-	-	3,717	3,717
Hollis/Buxton Pedestrian Bridge Fund	-	-	5,100	5,100
Sports Complex Concessions Fund	-	-	13,349	13,349
Sports Complex Narragansett Grant Fund	-	-	463	463
Field Maintenance and Signs Fund	-	-	4,053	4,053
Baseball / Softball Fund	-	-	7,749	7,749
Memorials Fund	-	-	664	664
Girls Basketball Fund	-	-	8,428	8,428
Pepsi Machine Fund	-	-	1,941	1,941
RALA Grant Fund	-	-	1,260	1,260
FD Training Facility Fund	-	-	4,641	4,641
FD Donations and Grants Fund	-	-	9,380	9,380
Salmon Falls Library Discretionary Fund	-	-	1,386	1,386
Subdivision Admin Fund	-	-	5,443	5,443
Veterans Graves Fund	-	-	11,637	11,637
Community Day Fund	-	-	10,678	10,678
Hollis Comm. Clothing Closet Fund	-	-	4,876	4,876
EMS Subscriptions Fund	-	-	5,735	5,735
2016 Facilities Grant	-	16,300	-	16,300
Veterans Flags Fund	-	-	488	488
Narragansett Christmas Fund	-	-	-	-
Town Christmas Fund	-	-	5,138	5,138
Summer Recreation Scholarships	-	-	325	325
Town Heat Fund	-	-	6,532	6,532
Totals	<u>\$ 131,068</u>	<u>\$ 16,300</u>	<u>\$ 130,005</u>	<u>\$ 277,373</u>

Town of Hollis
Combining Balance Sheet
Non-Major Special Revenue Funds
As of June 30, 2018

	Liabilities and Fund Balance			Total
	Accounts Payable	Due to General Fund	Restricted Fund Balance	Liabilities and Fund Balance
Indian Cellar Fund	\$ -	\$ 11,892	\$ 119,176	\$ 131,068
Broadcasting Grant Fund	-	-	16,749	16,749
Community Garden Project Fund	-	-	273	273
Park Donations Fund	-	-	3,717	3,717
Hollis/Buxton Pedestrian Bridge Fund	-	-	5,100	5,100
Sports Complex Concessions Fund	-	-	13,349	13,349
Sports Complex Narragansett Grant Fund	-	-	463	463
Field Maintenance and Signs Fund	-	-	4,053	4,053
Baseball / Softball Fund	-	-	7,749	7,749
Memorials Fund	-	-	664	664
Girls Basketball Fund	-	-	8,428	8,428
Pepsi Machine Fund	-	-	1,941	1,941
RALA Grant Fund	-	-	1,260	1,260
FD Training Facility Fund	-	-	4,640	4,640
FD Donations and Grants Fund	-	-	9,380	9,380
Salmon Falls Library Discretionary Fund	-	-	1,386	1,386
Subdivision Admin Fund	-	-	5,443	5,443
Veterans Graves Fund	-	-	11,637	11,637
Community Day Fund	1,046	-	9,633	10,679
Hollis Comm. Clothing Closet Fund	-	-	4,876	4,876
EMS Subscriptions Fund	-	-	5,735	5,735
2016 Facilities Grant	-	16,300	-	16,300
Veterans Flags	-	-	488	488
Narragansett Christmas Fund	-	-	-	-
Town Christmas Fund	-	-	5,138	5,138
Summer Recreation Scholarships	-	-	325	325
Town Heat Fund	-	-	6,532	6,532
Totals	<u>\$ 1,046</u>	<u>\$ 28,192</u>	<u>\$ 248,135</u>	<u>\$ 277,373</u>

Town of Hollis
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Non-Major Special Revenue Funds
For the Year Ended June 30, 2018

	Beginning Fund Balance	Program Revenues	Transfers In (Out)	Program Expenditures	Ending Fund Balance
Indian Cellar	\$ 119,972	\$ 659	\$ -	\$ (1,455)	\$ 119,176
Broadcasting Grant	16,749	-	-	-	16,749
Community Garden	273	-	-	-	273
Park Donations	3,717	-	-	-	3,717
Pedestrian Bridge	5,100	-	-	-	5,100
Concessions	13,634	2,139	-	(2,424)	13,349
Narragansett Grant	463	-	-	-	463
Field Maintenance	2,403	1,650	-	-	4,053
Baseball / Softball	22,860	7,926	-	(23,037)	7,749
Memorials	2,045	-	-	(1,381)	664
Girls Basketball	8,501	3,166	-	(3,239)	8,428
Pepsi Machine	1,941	-	-	-	1,941
RALA Grant	1,260	-	-	-	1,260
Training Facility	4,022	3,620	-	(3,002)	4,640
FD Donations	8,821	1,325	-	(766)	9,380
SF Discretionary	1,379	7	-	-	1,386
Subdivision Admin	4,488	4,250	-	(3,295)	5,443
Veterans Graves	11,637	-	-	-	11,637
Community Day	10,398	11,142	-	(11,907)	9,633
Hollis Clothing Closet	3,193	1,668	2,000	(1,985)	4,876
EMS Subscriptions Func	1,330	4,405	-	-	5,735
2016 Facilities Grant	(13,991)	16,300	-	(2,309)	-
Veterans Flags	1,001	-	700	(1,213)	488
Narragansett Christmas l	-	3,000	-	(3,000)	-
Town Christmas Fund	-	6,326	-	(1,188)	5,138
Summer Recreation Sch	-	325	-	-	325
Town Heat Fund	-	7,344	-	(812)	6,532
Totals	<u>\$ 231,196</u>	<u>\$ 75,252</u>	<u>\$ 2,700</u>	<u>\$ (61,013)</u>	<u>\$ 248,135</u>

Town of Hollis
Combining Statement of Fiduciary Net Position
Private-Purpose Trust Funds
As of June 30, 2018
(With Comparative Totals as of June 30, 2017)

	Assets	-	Liabilities	=	Net Position
	Cash		Due to General Fund		Total Fiduciary Net Position
Nora Smith Library Fund	\$ 1,107		\$ 65		\$ 1,042
E.A. Hobson Cemetery Fund	555		33		522
H. Hobson Cemetery Fund	555		33		522
G. Eason Cemetery Fund	3,322		195		3,127
S.O. Haley Cemetery Fund	1,107		65		1,042
Elizable A.D. Clark Cemetery Fund	<u>333</u>		<u>20</u>		<u>313</u>
2018 Totals	<u><u>\$ 6,979</u></u>		<u><u>\$ 411</u></u>		<u><u>\$ 6,568</u></u>
2017 Totals	<u><u>\$ 6,944</u></u>		<u><u>\$ 368</u></u>		<u><u>\$ 6,576</u></u>

	Total Fiduciary Net Position Components			
	Trust Principal	+	Accumulated Income	= Total Fiduciary Net Position
Nora Smith Library Fund	\$ 1,000		\$ 42	\$ 1,042
E.A. Hobson Cemetery Fund	500		22	522
H. Hobson Cemetery Fund	500		22	522
G. Eason Cemetery Fund	3,000		127	3,127
S.O. Haley Cemetery Fund	1,000		42	1,042
Elizable A.D. Clark Cemetery Fund	<u>300</u>		<u>13</u>	<u>313</u>
2018 Totals	<u><u>\$ 6,300</u></u>		<u><u>\$ 268</u></u>	<u><u>\$ 6,568</u></u>
2017 Totals	<u><u>\$ 6,300</u></u>		<u><u>\$ 276</u></u>	<u><u>\$ 6,576</u></u>

Town of Hollis
Combining Statement of Changes in Fiduciary Net Position
Private-Purpose Trust Funds
For the Year Ended June 30, 2018
(With Comparative Totals as of June 30, 2017)

	Beginning Fiduciary Net Position	Interest Income	Program Expenditures	Ending Fiduciary Net Position
Nora Smith Library Fund	\$ 1,044	\$ 5	\$ (7)	\$ 1,042
E.A. Hobson Cemetery Fund	522	3	(3)	522
H. Hobson Cemetery Fund	522	3	(3)	522
G. Eason Cemetery Fund	3,132	16	(21)	3,127
S.O. Haley Cemetery Fund	1,044	5	(7)	1,042
Elizable A.D. Clark Cemetery Fund	<u>312</u>	<u>3</u>	<u>(2)</u>	<u>313</u>
2018 Totals	<u>\$ 6,576</u>	<u>\$ 35</u>	<u>\$ (43)</u>	<u>\$ 6,568</u>
2017 Totals	<u>\$ 6,542</u>	<u>\$ 34</u>	<u>\$ -</u>	<u>\$ 6,576</u>

Town of Hollis
Schedule of Departmental Operations
For the Year Ended June 30, 2018

	Carried Forward from Last Year	Current Year Appropriations	Total Available for Expenditure	Actual Expenditures	Appropriation Balances		
					Lapsed Appropriations		Carried Forward to Next Year
					Amounts Overdrawn	Amounts Unexpended	
General Government							
Administration	\$ 4,570	\$ 157,002	\$ 161,572	\$ 119,406	\$ -	\$ 32,166	\$ 10,000
Broadcasting	-	8,115	8,115	4,011	-	4,104	-
Record preservation	17,541	-	17,541	11,698	-	-	5,843
Treasurer	-	50,949	50,949	45,343	-	5,606	-
Town clerk	-	50,135	50,135	41,530	-	3,605	5,000
Elections	2,000	26,945	28,945	20,861	-	8,084	-
Tax collector	-	58,250	58,250	52,961	-	2,289	3,000
Assessor	2,500	61,750	64,250	58,561	-	2,689	3,000
Legal fees	-	10,000	10,000	6,062	-	3,938	-
Maintenance	6,205	61,580	67,785	50,269	-	16,816	700
Town Hall Repairs	-	-	-	5,700	5,700	-	-
Improvements	-	450,000	450,000	313,770	-	-	136,230
Municipal Complex	41,645	45,000	86,645	921	-	-	85,724
Town Signs	-	6,000	6,000	6,000	-	-	-
Contingency for Emergencies	-	200,000	200,000	-	-	200,000	-
Insurance	40,189	253,318	293,507	195,417	-	98,090	-
FICA withholding	3,049	75,691	78,740	64,769	-	13,971	-
Animal control	-	13,015	13,015	11,861	-	1,154	-
Planning board	-	12,388	12,388	13,809	1,421	-	-
Budget committee	-	2,200	2,200	885	-	1,315	-
Appeals board	-	1,873	1,873	(984)	-	557	2,300
Conservation	-	600	600	177	-	423	-
Saco River TV	-	15,000	15,000	15,000	-	-	-
Code enforcement	-	71,100	71,100	70,505	-	595	-
	117,699	1,630,911	1,748,610	1,108,532	7,121	395,402	251,797

Town of Hollis
Schedule of Departmental Operations
For the Year Ended June 30, 2018

	Carried Forward from Last Year	Current Year Appropriations	Total Available for Expenditure	Actual Expenditures	Appropriation Balances		
					Lapsed Appropriations		Carried Forward to Next Year
					Amounts Overdrawn	Amounts Unexpended	
Recreation Department							
Parks and recreation	\$ 3,715	\$ 258,966	\$ 262,681	\$ 212,078	\$ -	\$ 50,603	\$ -
Sports complex	3,653	43,394	47,047	39,194	-	110	7,743
	7,368	302,360	309,728	251,272	-	50,713	7,743
Roads and Highways							
Snow and sanding	-	434,000	434,000	461,505	27,505	-	-
Highway	68,526	147,205	215,731	97,461	-	-	118,270
Paving	104,639	150,000	254,639	19,492	-	-	235,147
	173,165	731,205	904,370	578,458	27,505	-	353,417
Emergency Services							
Fire department	15,268	530,713	545,981	520,653	-	-	25,328
Public Services							
Solid waste disposal	-	240,200	240,200	233,718	-	6,482	-
General assistance	-	15,000	15,000	56,816	41,816	-	-
Street lights	-	14,750	14,750	14,651	-	99	-
	-	269,950	269,950	305,185	41,816	6,581	-
Libraries							
Salmon Falls	-	48,093	48,093	43,390	-	4,703	-
Hollis Center	-	35,000	35,000	35,000	-	-	-
	-	83,093	83,093	78,390	-	4,703	-

Town of Hollis
Schedule of Departmental Operations
For the Year Ended June 30, 2018

	Carried Forward from Last Year	Current Year Appropriations	Total Available for Expenditure	Actual Expenditures	Appropriation Balances		
					Lapsed Appropriations		Carried Forward to Next Year
					Amounts Overdrawn	Amounts Unexpended	
Other Appropriations							
Clothing Closet transfer	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
Veteran's Flags	-	700	700	700	-	-	-
Non-municipal requests	-	21,206	21,206	21,580	374	-	-
	-	23,906	23,906	24,280	374	-	-
Assessments							
Education	-	4,090,536	4,090,536	4,090,536	-	-	-
County taxes	-	237,810	237,810	237,810	-	-	-
Overlay	-	42,691	42,691	8,629	-	34,062	-
TIF transfers	-	1,356,948	1,356,948	1,356,948	-	-	-
	-	5,727,985	5,727,985	5,693,923	-	34,062	-
Grand Totals	\$ 313,500	\$ 9,300,123	\$ 9,613,623	\$ 8,560,693	\$ 76,816	\$ 491,461	\$ 638,285

Berry·Talbot·Royer

CERTIFIED PUBLIC ACCOUNTANTS



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Select Board
Town of Hollis, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Hollis, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Town of Hollis's basic financial statements, and have issued our report thereon dated April 17, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Town of Hollis's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Town of Hollis's internal control. Accordingly, we do not express an opinion on the effectiveness of Town of Hollis's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Town of Hollis's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Berry Talbot Royer". The signature is written in a cursive, flowing style.

Berry Talbot Royer
Certified Public Accountants
Falmouth, Maine
April 17, 2019

2018 DELINQUENT PROPERTY TAXES FOR YEAR ENDING JUNE 30,2018

A&S APARTMENTS, LLC	\$4,875.31 **
A&S APARTMENTS, LLC	\$3,240.06 **
ATKINS, KATHRYN A.	\$568.50 **
BAKER, ROBERT G.	\$2,407.63 **
BARBOUR, JANICE C.	\$423.64 **
BEAR HILL LUMBER	\$283.25 **
BEAR HILL LUMBER	\$273.69 **
BEAR HILL LUMBER	\$290.37 **
BEAR HILL LUMBER	\$2,840.06 **
BENTON, CARLENE R.	\$1,073.43
BENTON, IRVING/CARLENE	\$595.00
BERTHIAUME, JEANNE L./ DONALD R.	\$1,272.94 **
BERUBE, JEREMIAH	\$1,566.03 **
BICKFORD, JILL L.	\$1,982.35 **
BISSONNETTE, JOSEPH R./GERALDINE A.	\$930.31 **
BOGDAHN, KATHERINE L./JOHN P.	\$2,464.45
BRADBURY, GLENN A./MICHAEL D.	\$284.98 **
BRIAN C. LOROM, LLC	\$6.91 **
BROWN, BARRY	\$338.75
BUBAR, CHRISTOPHER E.	\$233.13 **
BUREAU, MARK A.	\$362.63 **
BURNELL, STEVEN A./SARAH J.	\$271.68 *
BURNS, CHRISTINE	\$261.75
BUTLER, CHARLES W.	\$1,970.88
BUTLER, GLEN	\$606.88
CALVERT,RICHARD/MICHELLE	\$926.63 **
CAMPBELL,JR. JOHN E./GEORGIA M.	\$776.30 **
CAMPBELL, SHAUN	\$2,314.85 **
CANDOW, WILLIAM/ JULIE	\$1,486.75 **
CARIGNAN, TARA	\$521.38
CARIGNAN, TARA	\$172.38
CARLSON, GREGORY	\$1,044.13 **
CLOSE, JUSTIN	\$155.63 **
COGGESHELL, WALTER	\$60.75
COHEN, MAURICE S., HEIRS	\$740.75
CORNISH, ANITA H.	\$1,217.00 **
CORNISH, ANITA H.	\$981.56 **
COTE, RONALD R.	\$121.50
COUNTRY PROPERTIES OF MAINE, INC	\$1,221.63 **
COUNTRY PROPERTIES OF MAINE, INC	\$123.88 **
CUTRONE, PETER J./P. JOY RADLE	\$200.00 **
DANEY, NANCY E.	\$2,496.36 **
DANEY, NANCY E.	\$2,002.00 **

[illegible]

HERTEL FAMILY, LLC	\$400.38	**
HERTEL FAMILY, LLC	\$400.38	**
HERTEL FAMILY, LLC	\$400.38	**
HERTEL FAMILY, LLC	\$583.13	**
HERTEL, JR. VAN E	\$999.63	**
HERTEL, LORA C.	\$992.50	**
HERTEL, LORA C.	\$583.13	**
HERTEL, LORA C.	\$610.75	**
HERTEL, LORA C.	\$1,097.25	**
HERTEL, VAN E.	\$704.38	**
HERTEL, VAN E.	\$257.15	**
HERTEL, VAN E.	\$518.63	**
HERTEL, VAN E.	\$518.63	**
HERTEL, VAN E.	\$556.88	**
HERTEL, VAN E.JR	\$101.88	**
HERTEL, VAN, JR	\$860.69	**
HILLOCK, DAVID M./LISA M.	\$1,530.82	**
HILLOCK, PAMELA R.	\$1,610.50	*
HILTON, RICHARD HARRY	\$171.63	
HOFFMAN, CARRIE	\$469.63	
HUNT, RHONDA L.	\$1,029.00	
JELLISON, DIAME M.	\$3,411.88	**
JOHNSON, EDWARD C., JR./STEVENS, FARRAH D.	\$1,331.99	**
JONES, LINDA	\$3,549.00	**
JOY,GARY	\$343.63	
JOY,RYAN	\$2,249.63	**
JUTRAS, JEFFREY P. /AUDREY P.	\$1,006.13	**
K&K PROPERTIES, LLC/C/O KEVIN MARTEL	\$1,156.00	**
K&K PROPERTIES,LLC	\$701.19	**
K&K PROPERTIES, LLC	\$310.12	**
KIRBY, ROBERT	\$393.20	**
KNIGHT, MELVILLE B.	\$292.50	
KNIGHT, MELVILLE B.	\$173.25	
LABRECQUE, STEVEN L.	\$437.44	**
LACOURSE, CATHERINE M./GOODSON, DEVAN M.& DANIEL A.	\$455.38	*
LACOURSE, KEITH C./LORRAINE R.	\$2,102.38	*
LAFRENIERE, STEPHEN M.	\$870.25	
LANDRY, JOANNE V.	\$1,722.75	
LARRABEE, JOAN E.	\$1,163.75	**
LEWIS, RENEE J.	\$1,630.06	**
LIBBEY, GREGORY/NANCY	\$45.31	**
LIBBEY, NANCY	\$105.06	**
LIBBY, MARGARET C./DEPETER, JERRY & PATRICIA	\$603.75	
LIBBY, MEREDETH JEWETT, HEIRS C/O EUGENE LIBBY	\$750.25	**
LIBBY, PAULA L.	\$596.85	*
LOW, JANET	\$33.38	**
MACDONALD, TIMOTHY J./SHERRI A.	\$844.39	**
MACDOUGALL, SCOTT W./LISA J.	\$458.81	**

MACISAAC, BURTON G./ REBECCA T.	\$304.15 **
MANDEVILLE, LOUIS H.	\$1,051.06
MARQUIS, MICHELLE, HEIRS/MARQUIS, DANIELLE&MITCHELL	\$1,040.37
MARTEL, DONALD N, SR./BRENDA L.	\$7.06 **
MARTEL, KEVIN	\$423.19 **
MARTELL, KEVIN W.	\$627.37 **
MARTELL, KEVIN W.	\$593.37 **
MARTELL, KEVIN/MICHELE	\$329.62 **
MARTELL, KEVIN W.	\$493.62 **
MATTHEWS, TANYA M.	\$182.25 **
MCGARRY, JR. JOHN F./SALLY R.	\$10.20 **
MCLEOD, EDWIN J.	\$2,658.88 **
MCNALLY LAND DEVOELOPMENT, INC	\$604.50 **
MCNALLY LAND DEVOELOPMENT, INC	\$599.75 **
ME. CAP, LLC	\$1,933.00
ME CAP, LLC	\$5,209.38
ME CAP, LLC	\$598.37
MELLEN, BARRY/ROBIN	\$1,617.63 *
MILLER, BARBARA H.	\$877.13 **
MITCHELL, WAYNE H./HOTSINPILLAR, JOHN T.	\$348.94 **
MONTGOMERY, JEREMIE J./ BARBARA J.	\$1,614.87 **
MOORE, ALBERT E. JR, HEIRS	\$1,173.38
MORRISON, GEORGE W.	\$635.25 **
MUEHLHAUSEN, MARY P.	\$2,117.00
MURPHY, KEITH W./CHRISTINA L.	\$238.00 **
MURPHY, KEITH W./CHRISTINA L.	\$887.81 **
MURRAY, KAREN S./SMITH, SHERYL J.	\$1,038.00 **
NARRAGANSETT BUILDERS, LLC	\$404.13 **
NARRAGANSETT BUILDERS, LLC	\$404.13 **
NARRAGANSETT BUILDERS, LLC	\$208.50 **
NAZIR, KELLY ANN	\$598.94 **
NUNES, THOMAS E./PAMELA J.	\$2,653.88
P E S REALTY, LLC C/O PETER SPEECHES	\$1,341.62 **
PALMER, JOSEPH/PERENDA, JOYCE	\$31.87 **
PALMER, JOSEPH M./KAREN L.	\$296.31 **
PALMER, JOSEPH M./KAREN L.	\$730.69 **
PARKER, AARON/WALKER, STACIE/DATSON,BRUCE/DATSON, BRADD	\$471.25
PARKER, DOUGLAS	\$285.62 **
PARKER, EVERETT, SR LIFE TENANT/STACIE WALKER	\$928.31 **
PATTERSON, NANCY K	\$1,369.31 **
PELLETIER, STEPHEN/PELLETIER, STEVE	\$2,583.66 **
PENNEY, CHRISTIAN	\$218.12 **
PERRY, HAROLD W.	\$625.19 **
PICHE, DAVID	\$179.62
PICKETT, BRIAN B./LINDA J.	\$86.93 **
PINET, ROGER J./MARSHA	\$735.44 **
PINET, ROGER J./MARSHA	\$487.87 **
POLAND, RICHARD I.	\$2,426.38 **

PROACH, GEORGE	\$308.69	**
PROACH, GEORGE	\$301.56	**
PROVENCHA, ROBERT G., JR	\$275.50	
PROVENCHA, ROBERT G., JR	\$870.25	
RETUS, BETTY ANN	\$998.69	**
REYNOLDS, DANIEL T.	\$61.56	**
ROBICHAUD, RAYMOND C./PRISCILLA A.	\$946.94	**
ROMPREY, RITA M	\$1,018.38	**
ROY, CHRISTOPHER	\$785.38	*
SALEVSKY, GEORGE H.,JR/SALEVSKY, CHARLES M. AND MAX A.	\$2,840.50	
SANTOS, WANDA L./GERALD L.	\$1,320.75	*
SAUNDERS, SCOTT S./ELIZABETH	\$464.36	**
SEGAL, MARILYN, HEIRS	\$11.87	**
SILVER, DEBRA V.	\$1,312.63	**
SINENI, ANTHONY	\$901.00	
SMITH, CLYDE M.	\$1,247.50	**
SMITH, HARVEY E./HARRIS BEVERLY A.	\$2,314.50	**
SMITH, HARVEY E./HARRIS BEVERLY A.	\$505.70	**
SPEECHES, PETER	\$667.19	**
ST. AMAND, REGINALD R./CYNTHIA J.	\$835.94	**
ST.PIERRE, ROBERT/BETSY	\$871.92	**
STEVENSON, GARY	\$2,677.75	
STILPHEN, MARGARY L.	\$1,445.75	
STONE, HOLLY/HASENSTAUB, MICHAELJ.	\$1,453.25	**
STONE, PATRICIA	\$852.63	**
TARBOX, MELISSA A./BELANGER,KEVIN B.	\$3,804.57	**
TARDIF, MARGARET C./MARC R.	\$4,809.00	
THIBODEAU, CAROLYN	\$594.33	*
TIBBETTS, THERESA M.	\$535.56	*
TILTON, DAWN M.	\$1,055.88	
TOMAS,LLC	\$2,707.13	**
TOUNGE, HILARY J.	\$277.60	**
TOWNSEND, ERNESTINE L.	\$1,016.31	**
UNDLIN, BRIAN	\$563.43	**
UNDLIN, BRIAN	\$549.94	**
USHER, JOHN E. JR	\$3,513.88	**
VETRONE, DONNA	\$2,612.00	
WALKER, PETER E.	\$770.31	**
WALKER, PETER E.	\$249.87	**
WELCH, KEVIN J/PATRICIA A	\$1,615.06	**
WHITEHOUSE, ROBBIE J./REBECCA	\$253.50	**
WHITTEN, RICHARD D. II	\$698.69	
WHITTIER, MADELINE L.	\$1,445.75	
WILLIAMS, PAULA R./WINFRIED W.	\$443.13	**
WILLIAMS, PAULA R./WINFRIED W	\$2,426.75	**
WINCHESTER, ROBERT/WICKHAM, BARBARA A.	\$1,224.69	**
WINLING, RICK G./KIM L.	\$381.61	**
WITKOWSKI, THOMAS	\$2,448.13	

YOUNG,PAUL S./CHERYL A.
ZUKOWSKI, LYNN

\$726.06 **
\$487.50 *

* PARTIAL PAYMENT

** PAYMENT IN FULL

Payments f

PERSONAL PROPERTY TAXES

TITLE 36 SECTION 601. PERSONAL PROPERTY:DEFINED

PERSONAL PROPERTY FOR THE PURPOSE OF TAXATION INCLUDES ALL
TANGIBLE GOODS AND CHATTELS WHEREVER THEY ARE AND ALL VESSELS
AT HOME AND ABROAD

TITLE 36 SECTION 603.

ALL PERSONAL PROPERTY EMPLOYED IN TRADE IN THE ERECTION OF
BUILDINGS OR VESSELS IN MECHANIC ARTS SHALL BE TAXED IN THE
PLACE WHERE SO EMPLOYED EXCEPT AS OTHERWISE PROVIDED IN THIS
SECTION

TITLE 36 SECTION 706.

BEFORE MAKING ASSESSMENT, THE CHIEF ASSESSOR OF A PRIMARY
ASSESSING AREA MAY GIVE REASONABLE NOTICE IN WRITING TO ALL
PERSONS LIABLE FOR TAXATION IN THE MUNICIPALITY TO FURNISH
THE ASSESSOR A TRUE AND PERFECT LIST OF ALL THEIR ESTATES, NOT
BY LAW EXEMPT FROM TAXATION, WHICH THEY POSSESSED ON THE
FIRST DAY OF APRIL OF THE SAME YEAR.

2018 DELINQUENT PERSONAL PROPERTY TAXES FOR YEAR ENDING JUNE 30, 2018

AT & T MOBILITY LLC	\$236.68 *
BEAR HILL LUMBER	\$729.99 **
DYER, BRADFORD, DBA B.H. DYER CONSTRUCTION	\$59.25
LIBBY WIRE WORKS, LLC C/O DANIEL C. LIBBY	\$138.58 **
PAQUETTE, CHRISTOPHER, TERRI	\$303.25
PRIMITIVES IN PINE/ DEBRA SKOLAS	\$78.75
PRO-TURF/TROY HANSON	\$301.56 *
SEA OF GREEN, LLC	\$139.06 **
SHREE BHAVANI, LLC DBA STATION HOUSE CONVENIENCE STORE	\$756.70
STILLWATER SCHOOL, INC	\$61.34
THE FOX AND HOUND CAFÉ, LLC	\$588.13
TOMAS, LLC DBA YOUR COUNTRY STORE	\$386.59 **

* PARTIAL PAYMENT

** PAYMENT IN FULL

Payments Received as of March 1, 2019

Warrant for the Hollis Annual Town Meeting

Fiscal Year: July 1, 2019 – June 30, 2020

STATE OF MAINE

COUNTY OF YORK/ss

To Kaden Flynn, a Constable in the Town of Hollis in the County of York, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants in said Town of Hollis qualified to vote in town affairs to meet at the Hollis Community Building, 35 Town Farm Road in said Town of Hollis on Tuesday, the eleventh day of June A.D. 2019 (June 11, 2019) at 6:45 a.m. in the morning to act on ARTICLE 1. The polls will open at 7:00 a.m. (seven o'clock in the forenoon) and close at 8:00 p.m. (eight o'clock in the evening) to act on using secret ballot voting on Articles 2 through 16.

Article 1: To elect a moderator by written ballot to preside at said meeting.

Article 2: To elect the necessary Town Officials:

One (1) Select Board Member/Overseer of the Poor for a three (3) year term

One (1) Town Clerk for a three (3) year term

Article 3: Shall the Town vote to raise, appropriate and expend up to \$ 1,086,588 for General Government Operations?

	18-19 Budget	19-20 Budget
0100 Administration	\$ 163,177	\$163,150
0101 Broadcasting	\$ 5,741	\$ 5,550
0103 Treasurer Office	\$ 40,007	\$ 43,334
0104 Town Clerk Office	\$ 40,114	\$ 44,206
0105 Elections	\$ 39,331	\$ 39,630
0106 Tax Collector Office	\$ 48,914	\$ 54,417
0107 Assessing Office	\$ 65,995	\$ 70,500
0150 Legal Fees	\$ 15,000	\$ 15,000
0400 Operations & Maintenance	\$ 149,002	\$129,250
1300 Insurance	\$ 292,803	\$280,150
1600 FICA (withholding)	\$ 81,794	\$ 99,300
1800 Animal Control	\$ 13,212	\$ 14,951
2200 Planning Board	\$ 12,744	\$ 17,800
2205 Finance Committee	\$ 3,014	\$ 2,600
2210 Appeals Board	\$ 2,387	\$ 1,700
2350 Community Clothing Closet	\$ 1,875	\$ 1,500
2298 Veteran's Flags	\$ 700	\$ 700
2370 Conservation Commission	\$ 600	\$ 600
2400 Saco River TV	\$ 16,676	\$ 15,500
2500 Code Enforcement Office	<u>\$ 116,833</u>	<u>\$ 86,750</u>
	\$1,109,920	\$1,086,588

Select Board Recommends

Finance Committee Recommends

Article 4: Shall the Town vote to raise, appropriate and expend up to \$291,861 for the Recreation Department?

	18-19 Budget	19-20 Budget
1200 Hollis Recreation Department	\$ 273,972	\$ 264,571
1219 Sports Complex	<u>\$ 27,570</u>	<u>\$ 27,290</u>
	\$ 301,542	\$ 291,861

Select Board Recommends

Finance Committee Recommended

Article 5: Shall the Town vote to raise, appropriate and expend up to \$ 434,000 for Snow & Sanding Services?

	18-19 Budget	19-20 Budget
500 Snow & Sanding	\$ 434,000	\$ 434,000

Select Board Recommends

Finance Committee Recommends

Article 6: Shall the Town vote to raise, appropriate and expend up \$297,205 for Road & Highway Services?

	18-19 Budget	19-20 Budget
600 Highway	\$147,205	\$147,205
601 Paving	<u>\$150,000</u>	<u>\$150,000</u>
	\$297,205	\$297,205

Select Board Recommends

Finance Committee Recommends

Article 7: Shall the Town vote to raise, appropriate and expend up to \$842,132 for Emergency Services provided by the Hollis Municipal Fire & Rescue Department?

	18-19 Budget	19-20 Budget
300 Emergency Services	\$842,132	\$842,132

Select Board Recommends

Finance Committee Recommends

Article 8: Shall the Town vote to raise, appropriate and expend up to \$20,000 for General Assistance?

	18-19 Budget	19-20 Budget
1000 General Assistance	\$25,090	\$20,000

Select Board Recommends

Finance Committee Recommends

Article 9: Shall the Town vote to raise, appropriate and expend up to \$260,300 for Street Light and Public Sanitation Services?

	18-19 Budget	19-20 Budget
900 Solid Waste Disposal	\$ 241,000	\$245,000
2000 Street Lights	<u>\$ 14,750</u>	\$ 15,300
	\$ 255,750	\$260,300

Select Board Recommends

Finance Committee Recommends

Article 10: Shall the Town vote to raise, appropriate and expend up to \$85,574 for Libraries located in Hollis?

	18-19 Budget	19-20 Budget
800 Salmon Falls Library	\$51,022	\$ 50,424
810 Hollis Center Library	<u>\$33,351</u>	<u>\$ 35,150</u>
	\$84,373	\$ 85,574

Select Board Recommends

Finance Committee Recommends

Article 11: Shall the Town vote to raise, appropriate and expend up to \$19,762 for the following non-municipal requests?

	18-19 Budget	19-20 Budget
2299 York County Shelters	\$ 700	\$ 500
2300 Visiting Nurse Service	\$ 1,850	\$ 1,850
2301 York County Com. Action	\$ 3,400	\$ 3,400
2302 Leavitt's Mills Health Care	\$ 1,800	\$ 1,800
2303 Kids Free to Grow	\$ 500	\$ 500
2304 Caring Unlimited	\$ 0	\$ 1,000
2305 Maine Behavioral Health	\$ 500	\$ 0
2306 Day One Inc.	\$ 500	\$ 0
2307 So. Maine Agency on Aging	\$ 2,750	\$ 2,750
2310 Cub Scouts	\$ 1,200	\$ 700
2312 Boy Scouts	\$ 0	\$ 700
2314 Red Cross	\$ 300	\$ 200
2315 Buxton- Hollis Historical	\$ 1,000	\$ 800
2317 VNA Home Health	\$ 250	\$ 250
2318 Maine Public Broadcasting	\$ 100	\$ 100
2320 Saco River Corridor Comm.	\$ 300	\$ 300
2323 Ladawn Therapeutic Riding	\$ 1,500	\$ 1,000
2328 Anytime Services for Seniors	\$ 1,500	\$ 0
2329 Life Flight of Maine	\$ 1,000	\$ 500
2326 Girl Scouts	\$ 0	\$ 200
2330 So. ME Veteran's Cemetery Assn	\$ 1,000	\$ 750
2331 Health Equity Alliance	\$ 500	\$ 0
2322 Sexual Assault Response Services	\$ 0	\$ 500
2360 So ME Regional Planning	\$ 0	\$ 1,662
2395 12 Town Group	<u>\$ 0</u>	<u>\$ 300</u>
	\$ 20,650	\$ 19,762

Select Board Recommends

Finance Committee Recommends

Article 12: Shall the Town vote to authorize the Select Board and Tax Collector to:

a) Charge Interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence. (Tax Collector charging interest at a rate of 9% per annum, that taxes be due and payable in two (2) payments. The first due on November 6, 2019 and

the second on May 6, 2020 with interest commencing on the first half on November 7, 2019 and the second half on May 7, 2020);

b) Accept prepayment of taxes;

c) Set the interest rate to be paid by the Town on the refunded overpayment of Taxes for the 2019-2020 Fiscal year set at 5% as recommended by the Select Board; and,

d) Apply all tax payments to the oldest outstanding taxes first?

Select Board Recommends

Article 13: A property tax levy limit has been established for the Town by State Law in the amount of \$1,101,187; in the event that the municipal appropriations approved by the voters exceed that limit, shall the Town vote to increase the property tax limit?

Select Board Recommends

Article 14: Shall the Town vote to accept and apply estimated and anticipated revenues and reimbursements in the amount of \$ 2,261,656 to the 2019-2020 Tax Commitment?

Anticipated Revenues & Reimbursements	2018-19	2019-20
MDOT Block Grant	\$ 52,284	\$ 52,000
Code Enforcement Fees	\$ 100,000	\$ 100,000
Dog/Animal Control/Fish/Game	\$ 1,500	\$ 2,000
Excise Tax	\$ 925,000	\$ 950,000
Rescue Fees	\$ 120,000	\$ 120,000
Parks & Recreation Fees	\$ 180,000	\$ 160,000
Misc. Rev & Reimbursements	\$ 120,000	\$ 100,000
BETE Reimbursements	\$ 475,000	\$ 425,000
Homestead Reimbursements	\$ 160,000	\$ 155,000
Tree Growth Reimbursements	\$ 23,000	\$ 22,000
Veteran's Exemption Reimbursements	\$ 2,000	\$ 2,000
State Revenue Sharing	\$ 124,650	\$ 128,656
Cable Franchise Fees	\$ 50,000	\$ 45,000
	<u>\$ 2,333,434</u>	<u>\$ 2,261,656</u>

Select Board Recommends

Finance Committee Recommends

Article 15: Shall the Town vote to raise, appropriate and expend up to \$1,000 to help fund the Hollis Community Day?

Select Board Recommends

Finance Committee Recommended \$5,000

Article 16: Shall the Town vote to raise, appropriate and expend up to \$5,000 to help fund three pavilions at the Hollis Sports Complex?

Select Board Recommends

Finance Committee Recommended \$18,000

Given under our hands this 3rd day of April, A.D. 2019 Original warrant was signed.

Signed Amended Warrant on April 17, 2019.

Hollis Select Board:

David McCubrey, Chair

Rita Perron, Member

John Rogala, Member

April 3, 2019

April 17, 2019 Amended