



*Town of Hollis*  
*Annual Report*

*July 1, 2021*

*To*

*June 30, 2022*



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## **Town of Hollis 2021-2022 Annual Report Dedication**



### ***John Daniel Sheahan (1945-2022)***

It is with great honor and pride that the Hollis Select Board dedicate this year's Annual Report to resident John Daniel Sheahan.

Since retiring to Hollis after a very successful professional career in public relations, communications, television and film production, John became actively involved with our community. John found much joy giving back to the Town of Hollis by serving as board chair of the Hollis Center Public Library, chair of the New Municipal Town Complex Committee, and as a member of the Indian Cellar Preservation Committee and Conservation Commission.

John is best remembered for his ability to tell stories with a dramatic flair. He enjoyed a good laugh and a good debate with equal measure. John was also a wonderful listener and would set aside whatever he was doing to help anyone at any time, whether it be a friend or a stranger.

Passionate in his pursuit of improving the Town and moving projects forward to support the growth of the community, John remained up beat and resilient with investigating alternatives for issues brought forward by our residents. John was never willing to take "no" for an answer, rather looking at the 'what ifs' and 'how abouts?'

During his term on the New Town Municipal Complex Committee, John assisted in the organization and implementation of “Vision Sessions” which allowed the residents of Hollis to articulate their wishes for what our Town could be in the future. Creative and collaborative in his approach, he was able to incorporate other people’s ideas and present them all to us in a different and positive light.

Extremely organized with the capacity to think outside the box, John had an innate ability to inspire others to join him in the pursuit of a potential new higher learning center for improved library services for our Town. His continued perseverance, thoughtfulness and detailed planning towards this pursuit allowed him to turn a seemingly large project into achievable goals, and move it forward.

Having had a very successful career as an executive of a large corporation, John was able to utilize his leadership and management abilities to be effective. He educated others during his professional life and while serving the Town the building blocks of being resourceful: planning, organizing, decision making, and problem solving, to be able to attain goals. His positive, can-do approach has enabled others to follow in his footsteps. He will be missed by our community, which he dearly loved.

Lastly, John would agree that there is an equally giving, talented and creative person who stood with him, and was the most significant in his life and his in hers. The Select Board would also like to thank Barbara for sharing John with all of us.

In remembrance of John Daniel Sheahan:

*There are 3 Cs in life:*

***Choice, Chance, Change.***

*You must make*

*the **choice**,*

*to take the **chance**,*

*if you want anything in life to **change**.*

**Town of Hollis  
2021-2022 Annual Report Dedication**



***Debra (Hanson) Silver (1961-2023)***

It is with great pride and honor that the Hollis Select Board dedicates this year's Annual Report to lifelong resident Debra "Miss Deb" Hanson Silver.

A school bus driver for MSAD #6 for 24 years and working determinedly as the Union Representative for the school district's Support Staff Association, Deb will be well remembered for her dedication in providing support to the staff and students at MSAD #6. Her mantra was 'have a gratitude attitude' which clearly reflected her belief that the world is a beautiful place to live and people truly matter.

Deb was a huge supporter for MSAD #6's "Backpack Program" which provides food to any students that need it. Deb also proudly served many years for the Town of Hollis as a door greeter at our elections.

Deb's favorite song was "You've Got A Friend In Me" and she was indeed a great friend! She was always there for anyone in need--whether it was a family member, friend, co-worker, a parent or child in distress, or merely an acquaintance. With her smile and hugs, she could make any problem immediately better and provide heartfelt support and reassurance. Regardless of the time of day or night, Deb would lend a helping hand or resolve an issue that seemed insurmountable. And she always rooted for the "underdog"!

Deb loved to drive and be on the road. She was easily able to learn to drive any vehicle, no matter the size or type. From potato chip delivery trucks to trolleys and school buses, Deb was able to drive it! She especially loved driving and riding with her dad, "Puppy" Frank Hanson. She spent many summers entertaining tourists from both in and out of state with her colorful stories while driving the bus trolley for Old Orchard Beach.

Deb loved to be with people! She immersed herself in many activities and social events with her family and friends where she always brought life, laughs and light. We will all miss Deb's wonderful sense of humor, her laugh and her energetic presence. BE PROUD!

### ***An Ode to Our Silver***

*By: Sarah Marean and Jennifer Barschdorf*

*Poems were Deb's thing but for her  
We will try to make our words sing.  
Loud, opinionated, bold as brass,  
Our Deb was filled with a special kind of sass.  
Donning her colorful crocs, ready to rush into the fray,  
Determined to find common ground - yet ultimately get her way.  
Contagious laughter, bold and loud  
Ever willing to entertain the crowd.  
Setting the tone for the day, in just her special way,  
Deb greeted each student with a smile and sent them on their way.  
Kissing more babies than a Presidential candidate in November,  
Deb had a way with the littles that all will remember.  
Moms, Dads and others, confident that she would be there,  
Sent their children off with her without any care  
With a heart of gold and generosity unmatched,  
Always ready with a new plan to hatch.  
Behind the scenes, taking the lead  
Do unto others was her personal creed.  
Not looking for credit or seeking the Glory,  
Deb did what was needed for each child's story.  
She walked through this life with confidence beyond measure,  
Our Deb was a true Bonny Eagle Treasure.  
Nearly a million miles driven - what a wonderful way to make her livin'  
With a razor sharp wit and a ready smile, keeping those wheels turnin' mile  
after mile. We know you're driving that big yellow bus in the sky,  
For this is not the end my friend, until we meet again. . .  
Fly high.  
**We love you!***

## *IN REMEMBRANCE*

*The Town of Hollis wishes to remember our residents who passed away from July 1, 2021 to June 30, 2022:*

<i>Decedent Name</i>	<i>Age</i>	<i>Decedent Name</i>	<i>Age</i>
Annis, Theresa Florence	78	Laprise, Mary Gertude	92
Ashley, Vaughn Paul	78	Libby, Larry Howard	83
Ballas, Doris Theresa	82	Mackie, John Charles Jr.	63
Bartlett, Charles Merritt	82	Manwaring, Anne Marie	87
Bell, Betty Ann	88	McDonough, Kim Elizabeth	59
Bennett, Donald	72	McLeod, Edwin James	62
Black, Russell Albert	64	McNerney, Larry L.	59
Boston, Sabrina Lee	36	Michaud, Lorelie Elsie	56
Cressey, Sharann L.	77	Mills, Charles Norman	71
Daney, Nancy Ella	74	Poland, Richard Irving	73
Dearborn, Mavis Addie	94	Remillard, Gerard D.	45
DesRochers, Norman A.	72	Rowe, Brian J.	39
Durrell, Phillip Reed II	55	Sharp, Donald Ellis, Jr.	48
Dwyer, Joan Paul	94	Shaw, Allan J.	35
Gagne, Andrew J.	91	Smith, Clifford Eaton	76
Gajewski, Charles Henry	61	Smith, Gertrude Irene	90
Ham, Beverly Ann	79	Smith, Robert Hutchinson	75
Hayden, Ralph Richard Jr.	69	Stilphen, Margary Louise	87
Heath, Chester Leroy Jr.	68	Travis, Carol Ann	76
Hill, Kathleen Belle	60	Veazie, Kit Lambert	66
Hodgkin, Marie Pauline	77	Wilbur, Frank Leroy Jr.	77
Huff, Verena Bea	77	Wortheim, Stanley George	93
Landry, Joanne Virginia	79	Wright, Patricia E.	64
		Young, Laverna Gail	82

# **Elected Municipal Officials for the Town of Hollis, Maine**

*Municipal Officials are elected for three-year terms unless specified*

## **Select Board & Overseer of the Poor**

David McCubrey 2021  
John “Jack” Rogala 2022  
Mary Hoffman 2020

## **Tax Collector** **Motor Vehicle Registry Agent**

Anna M. McClay 2022

**Town Clerk**  
Martha E. Huff 2022

**Treasurer**  
Diane M. Meserve 2021

**Road Commissioner (two-year term)**  
Robert M. Hanson, Jr. 2022

## **Maine School Administrative District #6 School Board Director**

Donald G. Marean  
Kelley C. Heath

**Appointed Municipal Officials & Employees  
for the Town of Hollis  
July 1, 2021 – June 30, 2022**

**Animal Control Officer**

Thomas Witkowski (7/1/2021 - 8/31/2021)  
Sharlene Jeremy (Eff. 9/24/2021)

**Assessing Office**

**Assessor** - Debra Stitson, C.M.A.  
**Administrative Coordinator** – Tammy Thompson

**Code Enforcement Office**

**Administrative Coordinator** – Tammy Thompson  
**Code Enforcement Officer, Building Inspector, Plumbing Inspector  
and Electrical Inspector** – Tammy Munson (Term ended 5/5/2022)  
Jennifer Leeman (Eff. 6/8/2022)  
**Deputy CEO, Deputy Building Inspector, Deputy Plumbing Inspector**  
– Patti McKenna  
**Deputy Electrical Inspector** – Marcel Derosiers

**Deputy Tax Collector**

**Deputy Town Clerk**

**Deputy Treasurer**

**Deputy Registrar of Voters**

Faith Plummer

**Fire-Rescue Department**

**Fire-Rescue Chief & EMA Director** - Christopher Young  
**Assistant Fire-Rescue Chief** - Crystal Berry

**Freedom of Access Officer**

Martha E. Huff

**General Assistance Administrator**

Martha E. Huff

**Appointed Municipal Officials & Employees  
for the Town of Hollis  
July 1, 2021 – June 30, 2022**

**Health Officer**

Chad Poitras

**Maintenance & Custodian**

Allen Scott

**Parks & Recreation Department**

**Recreation Director – Debbie Tefft**

**Assistant Recreation Director – Madison Moody**

**Administrative Assistant – Dawn Lundeen**

**Registrar of Voters**

Martha E. Huff

**Secretary Appeals Board**

**Secretary Finance Committee**

**Secretary Planning Board**

Martha Turner

**Select Board Office Assistant**

**Information Technology Coordinator**

**Website & Mail Server Manager**

Bennet S. Flinner



## Warrant for the Hollis Annual Town Meeting

Fiscal Year: July 1, 2022– June 30, 2023

STATE OF MAINE

COUNTY OF YORK/ss

To Any Resident, in the Town of Hollis in the County of York, State of Maine.

### GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants in said Town of Hollis qualified to vote in town affairs to meet at the Hollis Community Building, 35 Town Farm Road in said Town of Hollis on Tuesday, the fourteenth day of June A.D. 2022 (June 14, 2022) at 6:45 a.m. in the forenoon to act on ARTICLE 1 and by secret ballot on Articles #2 through # 41 as set out below, the polling hours to be from seven o'clock in the forenoon until eight o'clock in the evening.

Article 1: To elect a moderator to preside at said meeting.

Article 2: To elect the necessary Town Officials:

One (1) Select Board Member/Overseer of the Poor for a three (3) year term.

One (1) Town Clerk for a one (1) year term.

One (1) Tax Collector for a three (3) year term.

One (1) Road Commissioner for a two (2) year term.

Article 3: Shall the Town raise, appropriate and expend up to \$1,250,231 for General Government Operations?

	2021 - 2022	2022 - 2023
100 Administration	\$ 144,224	\$ 151,200
101 Broadcasting	\$ 6,500	\$ 9,500
103 Treasurer Office	\$ 55,507	\$ 58,838
104 Town Clerk Office	\$ 55,710	\$ 59,273
105 Elections	\$ 32,000	\$ 32,000
106 Tax Collector Office	\$ 66,437	\$ 70,025
107 Assessing Office	\$ 75,770	\$ 82,295
150 Legal Fees	\$ 15,000	\$ 20,000
400 Operations & Management	\$ 133,604	\$ 133,450
1300 Insurance	\$ 368,800	\$ 358,000
1600 FICA (withholding)	\$ 107,000	\$ 115,000
1800 Animal Control	\$ 13,951	\$ 15,200
2200 Planning Board	\$ 15,000	\$ 15,000
2205 Finance Committee	\$ 1,300	\$ 1,200
2210 Appeals Board	\$ 2,200	\$ 2,000

2350	Community Clothing Closet	\$ 500	\$ 500
2298	Veteran's Flags	\$ 900	\$ 900
2370	Conservation Commission	\$ 600	\$ 600
2400	Saco River TV	\$ 18,200	\$ 17,500
2500	Code Enforcement Office	<u>\$ 86,809</u>	<u>\$ 107,750</u>
		\$1,200,012	\$ 1,250,231

Select Board Recommends

Finance Committee Does Not Recommend

Article 4: Shall the Town raise, appropriate and expend up to \$341,460 for the Recreation Department and Sports Complex?

		2021 - 2022	2022 - 2023
1200	Hollis Recreation Department	\$ 271,090	\$ 307,010
1219	Sports Complex	<u>\$ 30,716</u>	<u>\$ 34,450</u>
		\$ 301,806	\$ 341,460

Select Board Recommends

Finance Committee Recommends

Article 5: Shall the Town raise, appropriate and expend up to \$540,000 for Snow & Sanding Services?

		2021 - 2022	2022 - 2023
500	Snow & Sanding	\$ 494,500	\$ 540,000
	Select Board Recommends	Finance Committee Recommends	

Article 6: Shall the Town raise, appropriate and expend up to \$370,000 for Road & Highway Services?

		2021 - 2022	2022 - 2023
600	Highway	\$ 154,000	\$ 170,000
601	Paving	<u>\$ 200,000</u>	<u>\$ 200,000</u>
		\$ 354,000	\$ 370,000

Select Board Recommends

Finance Committee Recommends

Article 7: Shall the Town raise, appropriate and expend up to \$989,733 for Emergency Services provided by the Hollis Municipal Fire & Rescue Department?

		2021-2022	2022 - 2023
300	Emergency Services	\$ 910,224	\$ 989,733
	Select Board Recommends	Finance Committee Recommends	

Article 8: Shall the Town raise, appropriate and expend up to \$25,000 for General Assistance, the State mandated welfare program?

	2021-2022	2022 – 2023
1000 General Assistance	\$ 50,000	\$ 25,000

Select Board Recommends

Finance Committee Recommends

Article 9: Shall the Town raise, appropriate and expend up to \$295,500 for Public Services?

	2021 - 2022	2022 - 2023
900 Solid Waste Disposal	\$ 274,000	\$ 279,500
2000 Street Lights	<u>\$ 15,500</u>	<u>\$ 16,000</u>
	\$ 289,500	\$ 295,500

Select Board Recommends

Finance Committee Recommends

Article 10: Shall the Town raise, appropriate and expend up to \$40,000 for the Town owned, Salmon Falls Library?

	2021 - 2022	2022 - 2023
800 Salmon Falls Library	\$ 45,874	\$ 40,000

Select Board Recommends

Finance Committee Recommends

Article 11: Shall the Town raise, appropriate and expend up to \$30,150 for the non-municipal Hollis Center Public Library?

	2021-2022	2022 – 2023
810 Hollis Center Public Library	\$ 35,150	\$ 30,150

Select Board Recommends

Finance Committee Recommends

Article 12: Shall the Town raise, appropriate and expend up to \$15,775 for the following non-municipal requests?

	2021 - 2022	2022 - 2023
2299 York County Shelters	\$ 750	\$ 850
2300 Visiting Nurse Service	\$ 1,250	\$ 1,100
2301 York County Com. Action	\$ 3,400	\$ 3,400
2303 Kids Free to Grow	\$ 500	\$ 675

2304	Caring Unlimited	\$ 1,000	\$ 1,100
2307	So. Maine Agency on Aging	\$ 2,750	\$ 2,750
2312	Boy Scouts Troop #323	\$ 600	\$ 600
2333	Girl Scouts Troop #323	\$ 600	\$ 600
2314	Red Cross	\$ 300	\$ 400
2315	Buxton-Hollis Historical	\$ 800	\$ 1,000
2317	VNA Home Health	\$ 250	\$ 250
2318	Maine Public Broadcasting	\$ 100	\$ 100
2320	Saco River Corridor Comm.	\$ 300	\$ 500
2323	Ladawn Therapeutic Riding	\$ 1,000	\$ 1,000
2329	Life Flight of Maine	\$ 500	\$ 750
2330	So ME Veteran's Cemetery Assn	\$ 500	\$ 500
2332	Waban	\$ 200	\$ 200
2334	Camp Sunshine	\$ 200	\$ No Request
2335	Hollis Equestrian Park	\$ 1,000	\$ No Request
2360	SO Me Regional Planning	<u>\$ 1,712</u>	<u>\$ Moved to CEO</u>
		\$17,712	\$15,775

Select Board Recommends

Finance Committee Recommends

**Article 13: Shall the Town authorize the Select Board and Tax Collector to:**

1. Charge Interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence. Tax Collector charging interest at a rate of 4% per annum, that taxes be due and payable in two (2) payments. The first due on November 2, 2022 and the second on May 3, 2023 with interest commencing on the first half on November 16, 2022 and the second half on May 17, 2023;

2. Accept prepayment of taxes;

3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2022-2023 Fiscal year set at 1% as recommended by the Tax Collector & Select Board; and

4. Apply all tax payments to the oldest outstanding taxes first?

Select Board Recommends

**Article 14: A property tax levy limit has been established for the Town by State Law in the amount of \$1,319,729.00 in the event that the municipal appropriations approved by the voters exceed that limit, shall the Town vote to increase the property tax limit?**

Select Board Recommends



**Article 15: Shall the Town accept and apply estimated anticipated revenues and reimbursements in the amount of \$ 3,148,456 to the 2022-2023 Tax Commitment?**

	2021 - 2022	2022 - 2023
MDOT Block Grant	\$ 50,696	\$ 54,244
Code Enforcement Fees	\$ 80,000	\$ 120,000
Dog Fees	\$ 775	\$ 800
Excise Tax	\$ 1,025,000	\$ 1,075,000
Rescue Fees	\$ 110,000	\$ 120,000
Parks & Recreation Fees	\$ 170,000	\$ 180,000
Misc. Rev & Reimbursements	\$ 95,000	\$ 85,000
BETE Reimbursements	\$ 550,000	\$ 712,500
Homestead Reimbursements	\$ 250,000	\$ 275,000
Tree Growth Reimbursements	\$ 22,750	\$ 30,000
Veteran's Exemption Reimbursements	\$ 3,000	\$ 3,000
State Revenue Sharing	\$ 236,179	\$ 447,912
Cable Franchise Fees	\$ 45,000	\$ 45,000
	\$ 2,638,400	\$ 3,148,456

**Select Board Recommends**

**Article 16: Shall the town authorize the Select Board to carry forward specific account balances from the current year to the same accounts for the ensuing year for the specific purpose of each account?**

**Select Board Recommends**

**Article 17: Shall the town accept the State Snowmobile Registration Funds and disburse them to the Hollis Snowmobile Club for the purpose of maintaining Hollis's Snowmobile Trails?**

**Select Board Recommends**

**Article 18: Shall the town authorize the Select Board to sell town property (real estate) and place the money in a non-lapsing reserve account to spend on a New Town Hall or other town improvements?**

**Select Board Recommends**

**Article 19: Shall the Town authorize the Select Board to spend from the TIF (Tax Incremental Financing) Account # 2025, as they deem advisable, to fund and meet unanticipated expenses and/or emergencies that are clearly authorized in the TIF agreement?**

**Select Board Recommends**

**Article 20: Shall the Town enact an Ordinance entitled "Hollis Non-Lapsing Reserve Accounts", the money in these accounts is non-lapsing/reserve money for the specific purpose of each named account?**

**Select Board Recommends**

**Article 21: Shall the Town enact an ordinance entitled "Requirements for Approval of Purchases Over \$10,000" to handle purchases over \$10,000?**

**Select Board Recommends**

**Article 22: Shall the Town allow the Select Board the authority to accept grants, private donations, and reimbursable insurance settlements and spend the money as described in the grant application, donor instructions, or insurance settlement paperwork?**

**Select Board Recommends**

**Article 23: Shall the Select Board be authorized to set, charge, and return the fees to the General Fund for rental of Sports Complex Fields or other properties?**

**Select Board Recommends**

**Article 24: Shall the Town authorize the State to permit the operation of agency liquor stores allowing convenience stores to sell spirits (vodka, whiskey, etc.) within the Town of Hollis?**

**Select Board Has No Recommendation**

**Article 25: Shall the Town authorize the Select Board to spend up to \$8,000 for the finalization of the Comprehensive Plan by the Southern Maine Planning & Development Commission?**

**Select Board Recommends**

**Finance Committee Recommends**

**Article 26: Shall the Town allow the Select Board to spend up to \$250,679.11 of Coronavirus Local Fiscal Recovery Funds (a/k/a American Rescue Plan Act or "ARPA" funds) received by the Town from the federal government for qualified projects, as authorized by the Select Board?**

**Select Board Recommends**

**Article 27: Shall the Town rescind warrant article 37- March 4, 1935 and rescind the Bylaws of Trustees last revision May 3, 1995 which authorized the Board of Trustees to be in charge of oversights of the Town Library- Salmon Falls Library and authorize the Select Board to provide oversight to the Town Library-Salmon Falls Library?**

**Select Board Recommends**

Article 28: Shall the Town raise, appropriate, and expend up to \$53,000 to fund the Town contribution to a MainePERS 3C retirement plan for eligible Fire Department and Public Safety Employees?

Select Board Recommends

Finance Committee Recommends

Article 29: Shall the Town raise, appropriate, and expend up to \$57,700 to fund the Town contribution to a retirement plan (either MainePERS AC or 457 Plan) for eligible Town Employees excluding the Fire Department and Public Safety Employees?

Select Board Recommends

Finance Committee Recommends

Article 30: Shall the Town authorize the Select Board to annually spend up to \$200,000 from Undesignated Funds, as they deem necessary to fund and meet unanticipated expenses and/or emergencies that may occur, with the unanimous vote of the Select Board and approval of the Finance Committee for each occurrence?

Select Board Recommends

Article 31: Shall the Town enact an Ordinance entitled "Municipal Fire and Emergency Medical Services Ordinance" and replace the old ordinance "Municipal Fire Department" dated 6.17.2000?

Select Board Recommends

Article 32: Shall the Town amend the "Emergency Medical Subscription Program Ordinance" to list the company used to collect fees and the amount that is charged for that service?

Select Board Recommends

Article 33: Shall the Town enact an Ordinance entitled "Disposal of Town Owned Property Not Real Estate" as written?

Select Board Recommends

Article 34: Shall Section 5.5.2 of the Hollis Zoning Ordinance be amended to change the maximum density of development for non-clustered subdivision development from 160,000 sq. ft. to 120,000 sq. ft.?

Select Board Recommends

Planning Board Recommends

Article 35: Shall Section 6 of the Hollis Zoning Ordinance be amended to add section 6.26 Rapid Entry Provisions as written?

Select Board Recommends

Planning Board Recommends

**Article 36: Shall Section 7.4.2 of the Hollis Zoning Ordinance be amended to change 7.4.2 Application Fees to be determined by the Select Board in Policy #10?**

**Select Board Recommends**

**Planning Board Recommends**

**Article 37: Shall Section 6 of the Hollis Zoning Ordinance be amended to add section 6.27 lighting as written?**

**Select Board Recommends**

**Planning Board Recommends**

**Article 38: Shall Section 6.24 of the Hollis Zoning Ordinance be amended to add Section 6.24.3 Entrance Permits for entrance/driveway/and roads as written?**

**Select Board Recommends**

**Planning Board Recommends**

**Article 39: Shall Section 4 of the Hollis Planning Board Ordinance be amended to add Section 4 F explanation of use of fees collected as written?**

**Select Board Recommends**

**Planning Board Recommends**

**Article 40: Shall the Town raise, appropriate, and expend to the Hollis Community Day Fund \$5,000 to support the event?**

**Select Board Recommends**

**Finance Committee Recommends**

**Article 41: Shall the Town authorize the sale or transfer of the Tea House Building located at 315 East Old Alfred Road to a non-profit on such terms and conditions as the Select Board deem are in the best interest of the Town?**

**Select Board Recommends**

**Conservation Commission Recommends**



Given under our hands this 14<sup>th</sup> day of April, A.D. 2022

Hollis Select Board:

David W. McCubrey

David McCubrey, Chair

John Rogala

John Rogala, Member

Mary Hoffman

Mary Hoffman, Member

Martha E. Huff

Martha E. Huff, Hollis Town Clerk

Received by Town Clerk: 4/14/22  
10:02 AM

**Registrar of Voters Notice:**

The Registrar of Voters office will be open to register voters prior to the election. The Registrar of Voters will be available at the polls to correct any errors, correct a name or address on the voting list and to accept registrations of eligible persons and accept new enrollments.

A person who is not registered to vote may not vote in any election.

A voter who is not enrolled in a political party may not vote in a primary election.

HOLLIS, MAINE  
June 14 2022  
CERTIFICATION OF HOLLIS ANNUAL TOWN MEETING RESULTS

article 1:	Lila Wilkins was elected Moderator and sworn in.				
Article 2:	Elect the Neccesary Town Officials				
	Selectboard & Overseer of the Poor- 3 year term				
Rogala , John	608				
blanks	96				
total votes cast	704				
	Road Commissioner for a 2 year term				
Hanson, Robert M. Jr.	630				
blanks	74				
total votes cast	704				
	Tax Collector for a three year term				
McClay, Anna	647				
blanks	57				
total votes cast	704				
	Town Clerk for a one year term .				
Huff, Martha E	670				
blank/void	34				
total Votes Cast	704				
All remaining warrant articles #3-#41 passed.					
6/16/2022					
Martha E Huff					

*Martha E Huff. 6/16/22*  
*True Attestation*

*Certification Hollis Annual Town Meeting  
held on June 14, 2022*

Hollis, Maine  
HOLLIS ANNUAL TOWN MEETING CLERK'S CERTIFICATION  
JUNE 14, 2022

Article Number	total
Article #3	
Yes	377
No	207
Article #4	
Yes	465
NO	175
Article #5	
Yes	544
No	93
Article #6	
Yes	544
No	94
Article #7	
Yes	577
No	116
Article #8	
Yes	542
No	153
Article #9	
Yes	566
No	126
Article #10	
Yes	499
No	195
Article #11	
Yes	487
No	206
Article #12	
Yes	521
No	123

9/15/22

Hollis, Maine  
HOLLIS ANNUAL TOWN MEETING CLERK'S CERTIFICATION  
JUNE 14, 2022

Article #13		
Yes		544
No		119
Article #14		
Yes		334
No		329
Article #15		
Yes		563
No		118
Article #16		
Yes		604
No		82
Article #17		
Yes		613
No		83
Article #18		
Yes		501
No		189
Article #19		
Yes		484
No		170
Article #20		
Yes		502
No		149
Article #21		
Yes		539
No		117
Article #22		
Yes		572
No		87
Article #23		
Yes		552
No		106

*MEM*

Hollis, Maine  
HOLLIS ANNUAL TOWN MEETING CLERK'S CERTIFICATION  
JUNE 14, 2022

Article #24		
Yes		418
NO		245
Article #25		
Yes		472
No		187
Article #26		
Yes		497
No		191
Article #27		
Yes		436
No		240
Article #28		
Yes		547
No		143
Article #29		
Yes		518
No		170
Article #30		
Yes		464
No		226
Article #31		
Yes		552
No		130
Article #32		
Yes		540
No		114
Article #33		
Yes		478
No		168
Article #34		
Yes		351
No		301

*CMB*

Hollis, Maine  
HOLLIS ANNUAL TOWN MEETING CLERK'S CERTIFICATION  
JUNE 14, 2022

Article #35		
Yes		386
No		239
Article #36		
Yes		400
No		230
Article #37		
Yes		420
No		201
Article #38		
Yes		419
No		210
Article #39		
Yes		496
No		138
Article #40		
Yes		539
No		152
Article #41		
Yes		565
No		124
June 16, 2022		
certification date		

All Articles 3-41  
passed

Hollis Annual Town Meeting  
6/14/22

Tree Atlas Co  
Jonathan E. Huer



## Non-Lapsing Reserve Accounts Ordinance - Town of Hollis, Maine

**Purpose** – This ordinance is to establish the following as Town of Hollis Accounts currently defined as protected accounts to non-lapsing, reserve accounts. These accounts will contain funds that are considered non-lapsing reserve accounts. Fund balances for these accounts will carry forward at the end of each fiscal year and remain available for the specific purpose for which each account is named. Donations, grants, or insurance reimbursements for each account may be accepted for the account it was received. Funds are dispersed in the account payable warrant as requested by the Department Head or Committee Chairperson with authorization of the Select Board. Because these accounts are non-lapsing reserve accounts, required appropriation requests at the Annual Town Meeting are not required. The following accounts are listed as being non-lapsing reserve accounts.


0115 American Rescue Plan  
0215 EMS Subscription  
1003 Christmas Fund  
1004 Heat Fund  
1202 Narragansett #1 Funds  
1204 RALA Grant/Pickleball  
1217 Girls Basketball  
1220 Winterfest (Deck the Hauls)  
1221 Concessions  
1223 Signs/Field Maintenance  
1225 Baseball/Softball  
1801 ACO Fund  
2308 Veteran's Graves  
2311 Community Day  
2350 Community Clothing Closet  
3005 Indian Cellar  
3006 Hollis/Buxton Pedestrian Bridge  
8027 Hollis Fire Department Training Facility

This ordinance to be effective after adoption at the Hollis Annual Town Meeting on June 14, 2022. If any account ceases to exist or ends its purpose, the remaining accounts will still be considered as non-lapsing reserve accounts. The account that ceased to exist or ends its purpose shall be marked as such with the date that it ceased to exist or end.

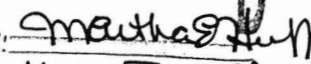
*Ordinance enacted as voted on under Article 20 at the June 14, 2022 Hollis Annual Town Meeting.*

Hollis Select Board:

  
David McCubrey

  
John Rogala

  
Mary Hoffman

RECEIVED  
FEB 21 2023  
BY:   
Hollis Town Clerk

## Requirements for Approval of Purchase over \$10,000 Ordinance – Town of Hollis

This ordinance is written to provide guidance for all Select Board members, town employees at the Hollis Town Office, the Recreation Department, and the Fire Department

Any individual requesting any item that is more than \$10,000 or proposing for work to be completed for a project valued at more than \$10,000 must attempt to get at least three to five estimates for either the item to be purchased or the work to be done.

If unable to obtain the required number of estimates within one month, the individual may present a purchase order for the item or project to be done to the Select Board.

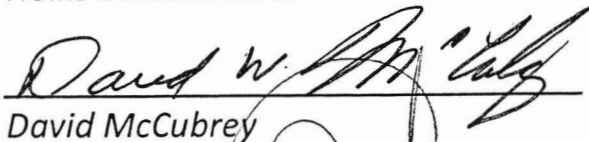
A copy of the purchase order should be made and stapled with a list of all attempts made to find additional estimates.

An exception would be made when the item or project requires the company from which the item was purchased to replace/repair a portion of the item or the project requires a specialized company for which to contract to get the repair completed.

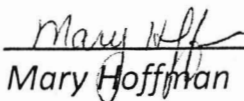
For any specific questions or concerns, the Select Board should be contacted.

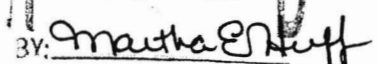
*Ordinance enacted as voted on under Article 21 at the June 14, 2022 Hollis Annual Town Meeting.*

Hollis Select Board:

  
David McCubrey

  
John Rogala

  
Mary Hoffman

RECEIVED  
FEB 21 2023  
BY:   
Hollis Town Clerk



TOWN OF HOLLIS  
MUNICIPAL FIRE AND EMERGENCY MEDICAL SERVICES  
ORDINANCE

Article 1 Title:

This Ordinance shall be known as the Town of Hollis Municipal Fire and EMS Ordinance.

Article 2 Purpose:

The purpose of this ordinance is to:

- A. Establish a Municipal Fire and EMS Department with the responsibility for preventing and extinguishing fires, providing fire prevention training and material, responding to medical emergencies to provide care and transport of the sick or injured in accordance with applicable laws and protocols and responding to other emergency situations as deemed appropriate by the Municipal Officers and the Fire Chief.
- B. Authorizing the Fire and EMS department to provide aid and emergency service outside the Town of Hollis.
- C. To define the duties, powers and responsibilities of the chief, other officers, and personnel of the department.
- D. To provide the maximum legal protection to the town, the chief, other officers, and personnel of the department
- E. To assist in providing for the health and safety of the residents and property owners of the Town of Hollis from an emergency services standpoint.
- F. Identify the document that describes the Standard Operating Procedures, Standard Operating Guidelines and pay and benefits for the members of the Municipal Fire and EMS department.

Article 3 Authority:

This ordinance is enacted pursuant to 30-A MRSA S 3001, 3151 thru 3157.

Article 4 Fire and EMS Department structure and personnel:

- A. Chief
  - 1. The municipal officers shall determine the qualification requirements of, and the compensation for the Fire Chief.
  - 2. Employment will be for an indefinite period with annual performance reviews.
  - 3. Responsibilities
    - i. Direction of all emergency personnel in the performance of their duties.
    - ii. Personnel recruitment, training, safety, and discipline.
    - iii. Care and maintenance of all property and equipment owned or used by the department.
    - iv. Consultation and cooperation with the Board of Selectpersons and other municipal officials of the Town of Hollis on pertinent issues.
    - v. Annual preparation and submission of a budget relating to the efficient operation of the department.

TOWN OF HOLLIS  
MUNICIPAL FIRE AND EMERGENCY MEDICAL SERVICES  
ORDINANCE

- vi. Training of senior officer staff (Chief officers and Captains) to ensure their ability to manage the department in the Chief's absence.
- vii. Suppress disorder and tumult at the scene of any emergency and generally direct all operations to prevent further destruction, damage, or loss of life.
- viii. Establish rules, regulations, standard operating procedures, and guidelines.
- ix. Establish work condition rules and guidelines that follow the federal and state laws that govern work conditions for emergency personnel and compensation rules and guidelines in accordance with industry standards and practices.

4. Powers

- i. With approval of the municipal officers, employ all municipal firefighters and EMS Personnel, appoint assistants or deputies and other officers as required with specific duties of each identified clearly.
- ii. With approval of municipal officers, adopt administrative regulations relating to municipal fire protection consistent with other town ordinances.

B. Firefighter

1. Duties

- i. Firefighters are under a duty to extinguish all fires to which they are called, to protect lives and property endangered by fires and to carry out all other related activities as directed by the Fire Chief or their designee.

C. EMS Provider

1. Duties

- i. EMS providers are under a duty to treat the sick and injured to which they are requested, to do no harm in the practice of medicine, to follow all applicable laws and protocols established by the appropriate governing bodies of EMS in the State of Maine and to carry out all other related activities as directed by the Fire Chief or their designee.

D. Structure

- 1. To be set up by the Fire Chief and municipal officers in accordance with State and Federal Laws and town needs.

Article 5

Pay and Benefits

- A. A pay scale that coincides with the industry normal and maintains competitive rates with other Fire and EMS services in Southern Maine will be developed, maintained, and implemented by the Fire Chief with approval by the Municipal Officers.
- B. Applicable medical benefits will be provided to all full-time staff members in accordance with state and federal laws and equal to the benefits provided to any other full-time

TOWN OF HOLLIS  
MUNICIPAL FIRE AND EMERGENCY MEDICAL SERVICES  
ORDINANCE

employee of the Town of Hollis unless otherwise negotiated in accordance with any other provision of this ordinance.

- C. Paid time off (sick, vacation, holiday bereavement etc..) will be described in full detail in the department SOP's and will follow industry standards and common practices pertaining to accrued time and standard work week lengths following all federal and state laws and guidelines.
- D. Overtime needs/opportunities will be determined by the Fire Chief or designee on an as needed basis in a fair and equitable fashion to include all qualified department members and officers in an appropriate rotation. Following all industry standards and common practices.

Article 6        Automotive Fire Apparatus

- A. Apparatus purchased by the Town of Hollis must be in accordance with applicable standards for Fire Protection Apparatus which were current at the time of construction.
- B. Apparatus will be maintained appropriately in accordance with industry standards
- C. Apparatus will be kept in serviceable condition (in service) for as long as reasonably possible while remaining in accordance with NFPA 1911 (standard on inspection, maintenance, testing, and retirement of in-service emergency vehicles) and NFPA 1911 Annexes.

Article 7        Mutual Aid

- A. The Fire Chief, upon request for assistance from the duly authorized representative of another municipality or agency may send assistance as deemed appropriate while still maintaining adequate fire protection for the Town of Hollis.
- B. The Fire Chief may request assistance from other municipalities or agencies as he/she deems necessary to adequately protect the Town of Hollis
- C. The Fire Chief may enter into appropriate mutual aid agreements or M.O. U's with other municipalities or agencies as they pertain to Fire and EMS protection and operations.

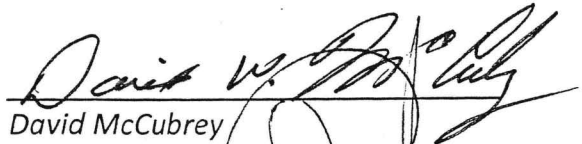
Article 8        Validity/Severability/Conflict

This ordinance replaces the ordinance titled "Town of Hollis Municipal Fire Department Ordinance" and takes precedence over any other ordinance pertaining to or effecting the Fire and EMS services. If any provision of this ordinance is found by a court of competent jurisdiction to be unenforceable, the remaining provisions shall continue in full force and effect.

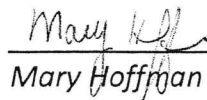
TOWN OF HOLLIS  
MUNICIPAL FIRE AND EMERGENCY MEDICAL SERVICES  
ORDINANCE

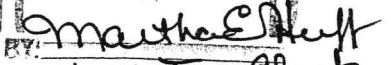
*Ordinance enacted as voted on under Article 31 at the June 14, 2022 Hollis Annual Town Mtg.*

Hollis Select Board:

  
\_\_\_\_\_  
David McCubrey

\_\_\_\_\_  
John Rogala

  
\_\_\_\_\_  
Mary Hoffman

RECEIVED  
FEB 21 2023  
BY:   
Hollis Town Clerk



## Emergency Medical Subscription Program Ordinance Town of Hollis

This ordinance implements the Town of Hollis Emergency Medical Subscription program designed for Town residents, both individual and/or family members, residing in a household in the Town of Hollis.

The program provides cost coverage if a subscriber is transported and/or provided medical services, by the Town of Hollis Fire & Rescue Department, or a mutual aid medical transport service to a medical facility which is not covered by the subscriber's insurance or in the event that the subscriber has no insurance coverage.

The plan will **not** cover medical transportation/services provided by another emergency medical service provider, unless the provider is responding to a mutual aid request from the Hollis Fire & Rescue Department, or any medical emergency which occurs inside the Town of Hollis. This plan will not cover any medical emergency outside the Town of Hollis.

An annual fee, as shown on the attached application form, is required to accompany the subscription application and will cover any family member listed on the subscription form who resides in the household and in the Town of Hollis. As soon as the check is cashed by the Town, all individuals listed are covered.

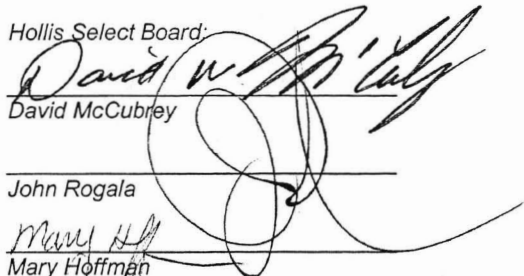
Medical transportation/services costs will not be billed by the Town of Hollis for the co-pay or charges that a subscriber's insurance does not cover for Emergency Medical Services. If a resident has no insurance, the entire bill will be forgiven by the Town.

The subscription plan is renewable annually of each calendar year, and for the year designated by the subscriber. Subscribers are required to complete the attached subscription agreement form and return it with the appropriate subscriber's fee to the Hollis Town Treasurer. These fees are placed in a non-lapsing reserve account and are not used for any other purpose than to cover medical bills derived from transportation services by the Hollis Fire & Rescue Department to this program subscribers.

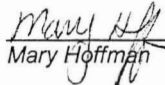
All fees collected will be handled in accordance with the Medical Reimbursement Services Inc. contract. MRS will provide all services as listed at a rate of seven percent (7%) of the money collected by MRS. All funds collected are handled in accordance with the contract with checks from funds collected above the seven percent (7%) being made out to the Town of Hollis and deposited in the Town's bank account.

*Ordinance amended as voted on under Article 32 at the June 14, 2022 Hollis Annual Town Meeting.*

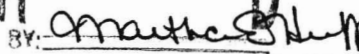
Hollis Select Board:

  
David McCubrey

John Rogala

  
Mary Hoffman

EMS Ordinance Adopted: June 12, 2018

RECEIVED  
FEB 21 2023  
BY:   
True Attested Copy  
Hollis Town Clerk

Amended: June 14, 2022

## Town of Hollis Fire/EMS Subscription Program Agreement

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Relationship(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

As a subscription member, you will be billed for Emergency Medical Services (EMS) provided by the Town of Hollis. This plan does not take the place of your existing insurance but only helps to assist in paying the portion of your bill that is not covered by other insurance. The portion not covered by your insurance for EMS transportation to the hospital from within the Town will be covered by this plan. **Subscribers must live at the residence in order to be covered under the plan.**

Choose your Plan and Year: 202\_\_\_\_\_

- \_\_\_\_\_ \$25.00 Senior Resident (ages 60 & over)
- \_\_\_\_\_ \$30.00 Senior Couple (ages 60 & over)
- \_\_\_\_\_ \$35.00 Single Resident
- \_\_\_\_\_ \$40.00 Family Plan of 2 in household
- \_\_\_\_\_ \$50.00 Family Plan of 3 or more in household

Please fill out this enrollment form and return it with your check payable to the *Town of Hollis*. Send to: **Town of Hollis, Attn: EMS Plan, 34 Town Farm Road, Hollis, ME 04042.** Upon receipt of your application, you will receive membership confirmation by mail. For more information regarding this program, please call the Select Board Office Assistant at 207-929-8552, ext. 26, or e-mail [adminsecretary@hollismaine.org](mailto:adminsecretary@hollismaine.org).

For Office Use Only - DATE REC'D: \_\_\_\_\_

# **Disposal of Town Property (Not Real Estate) Ordinance**

## **Town of Hollis, Maine**

**Purpose:** This ordinance is established to allow the Select Board to be able to dispose, sell, convey or negotiate the disposal of Town owned property (not Real Estate) that is deemed to be surplus, outdated, Town personal property, or unusable. This does not include any real estate.

### **Definitions:**

**Dispose** is defined as to get rid of by throwing away or giving or selling to someone else.

**Sell** is defined as to give or hand over (something) in exchange for money.

**Convey** is defined as to transport or carry to a place.

**Negotiate** is defined as to obtain or bring about by discussion or to find a way through a difficult path.

**Surplus** is defined as an amount of something left over when requirements have been met; an excess in production or supply over demand.

**Outdated** is defined as no longer current or outmoded.

**Town personal property** is defined as staplers, calculators, other small items purchased by the Town for an individual to use while in employment

**Unusable** is defined as not fit to be used.

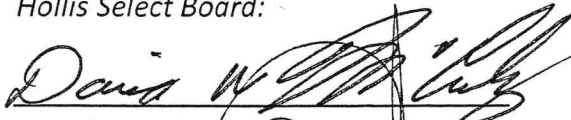
### **Process:**

1. Items that are surplus and not needed by another department should be brought to the attention of the Select Board.
2. Items that are surplus but not outdated or unusable that are of any value should be listed on the town website with an opportunity for individuals to put a sealed bid within two (2) weeks of the item being listed in the Select Board office.

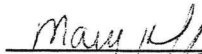
3. If no one bids on the item, the item can be donated using the Town website to allow individuals the option to request for two weeks and the request drawn for donation from the box.
4. All sealed bids or requests for donation will be opened or drawn at the next available Select Board meeting.
5. Items that are found to be outdated or unusable should be discarded in the appropriate location. If unsure, the person who is responsible for disposal should check the Eco-Maine website for advice.

*Ordinance enacted as voted on under Article 33 at the June 14, 2022 Hollis Annual Town Meeting.*


*Hollis Select Board:*

  
\_\_\_\_\_  
David McCubrey

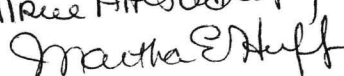
\_\_\_\_\_  
John Rogala

  
\_\_\_\_\_  
Mary Hoffman

RECEIVED  
FEB 21 2023

BY:   
Hollis Town Clerk

True Attested Copy

A True Attested Copy 2/21/23  




# TOWN OF HOLLIS

## PLANNING BOARD ORDINANCE

1. Establishment: Pursuant to State of Maine statute, the Town of Hollis hereby redefines the Hollis Planning Board, and revises the Hollis Planning Board Ordinance approved at the June 14, 2022 Annual Town Meeting.
2. Appointment
  - A. Board members shall be appointed by the Hollis Select Board and sworn by the Town Clerk or other person authorized to administer oaths.
  - B. The Planning Board shall consist of seven (7) members plus two (2) alternates.
  - C. The term of each member shall be for three (3) years. Members may be reappointed by the Select Board for additional three-year terms.
  - D. When there is a permanent vacancy, the Select Board shall within sixty (60) days of its occurrence appoint a person to serve for the unexpired term. A vacancy shall occur upon the resignation or death of any member, or when a member ceases to be a voting resident of the town, or when a member fails to attend seventy-five (75) percent of all meetings during the preceding twelve (12) months. When a vacancy occurs, the Board Chair shall immediately advise the Select Board in writing. The Planning Board Chair may recommend to the Select Board that the attendance provision be waived for cause, such as medical or personal leave. The Select Board may remove a member of the Planning Board by unanimous vote.
  - E. A municipal officer may not be a member.
3. Organization and Rules
  - A. The Planning Board shall elect annually a Chair and a Vice-chair from among its members. The Vice-chair shall include secretarial responsibilities. Minutes will be recorded by a non-member secretary hired by the Select Board.
  - B. The Chair shall call a minimum of twelve (12) meetings per year.
  - C. No official meeting of the Board shall be held without a quorum consisting of four (4) members. Workshops, public hearings, and site visits may be held with fewer members present.

- D. The Board shall adopt rules for transaction of business, and the recording secretary shall keep a record of the Board's resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times during regular business hours.

#### 4. Duties and Powers

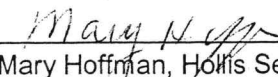
- A. The Board shall participate in the preparation of a Comprehensive Plan as defined by MRSA #4961.
- B. The Board shall perform such duties and exercise such powers as are provided by Hollis Zoning Ordinance, Hollis Shoreland Zoning Ordinance, Hollis Subdivision Regulations, and the laws of the State of Maine.
- C. The Board may obtain goods and services necessary to properly function within the limits of appropriations made for that purpose.
- D. The Board shall submit an annual report to be included in the town's annual report.
- E. The Board shall submit an annual budget request to the Select Board.
- F. The Board shall collect fees from applicants. These fees are intended to cover the costs of the municipality's administrative processing of the applicant and application. These fees must be paid to the municipality and evidence of payment must be included with the application. The fees to be charged can be found in *Policy #10: Schedule of Fees*, updated annually by the Select Board.

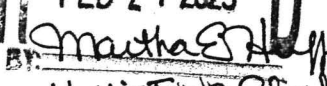
Town of Hollis Planning Board Ordinance  
Enacted: March 3, 1984. Last Amended: Jun 12, 2018.

Amendment to The Town of Hollis Planning Board Ordinance was voted in under Article 39 at the Hollis Annual Town Meeting on June 14, 2022.

  
David McCubrey, Hollis Select Board Chair

  
John S. Rogala, Hollis Select Board

  
Mary Hoffman, Hollis Select Board

RECEIVED  
FEB 21 2023  
By:   
Hollis Town Clerk

Town of Hollis Planning Board Ordinance – Last Amended: June 14, 2022 Hollis Annual Town Meeting

**Town of Hollis, Maine WARRANT FOR SPECIAL TOWN MEETING**

**August 17, 2022**

**STATE OF MAINE**

**COUNTY OF YORK/ss**

**To Any Resident of Hollis in the County of York, State of Maine.**

**Greetings:**

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Hollis, Maine qualified by law to vote in Town affairs to meet at the Hollis Community Building, 35 Town Farm Road in said Town of Hollis on Wednesday, the 17<sup>th</sup> of August, 2022 at 7:15 PM, then and there to act on the following articles:

**ARTICLE 1:** To elect a Moderator to preside at said meeting.

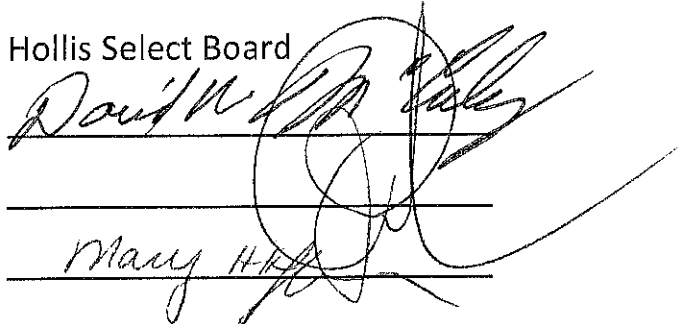
**ARTICLE 2:** Shall the Ordinance titled "Town of Hollis, Ordinance to Create a Single Assessor," enacted March 11, 2014, be repealed? Note: If repealed, the Select Board shall become the assessors.

Select Board Recommends

This Special Town Meeting will be called to order at 7:15 P. M., Wednesday, the 17<sup>th</sup> of August, 2022 after electing the Moderator. The Moderator will then open the Special Town Meeting for the purpose of acting on the Articles within.

Given under our hands this 17<sup>th</sup> day of August, 2022.

Hollis Select Board



David M. [unclear]  
Mary [unclear]

## RETURN OF THE WARRANT

Hollis, Maine     August 5, 2022

Pursuant to the within warrant to me directed, I have noticed and warned the inhabitants of Hollis, qualified as here in expressed, to meet at said time and place and for the purposes there in name by posting an attested copy of the warrant on the bulletin board of Hollis Town Hall (upstairs and downstairs), The Hollis Community Building, Your Country Store in Hollis being in public and conspicuous places in said town, on the 5 day of August, 2022 A.D., being at least seven days before the meeting.

Edward Dyson

Signature of person who posted     Edward Dyson

Resident of Hollis

## Registrar of Voters Hours

The Registrar of Voters will be open to register voters prior to the election on Tuesday, Thursday and Friday from 9 a.m. to 4 pm and Wednesday from 11 a.m. to 7 p.m. The Registrar of Voters will be available at the polls to correct any errors, correct a name or address on the voting list and to accept registrations of eligible persons and accept new enrollment.

A person who is not registered to vote may not vote in any election. A voter who is not enrolled in a political party may not vote in a primary election.

Office of the Town Clerk  
Town of Hollis, Maine  
34 Town Farm Road  
Hollis, ME 04042  
(207) 929-8552 ext. 18

August 17, 2022

State of Maine  
County of York, SS  
Town of Hollis

The Special Town Meeting was called to order at 7:15 by the Town Clerk, Martha E. Huff, who proceeded to read the warrant. It was moved By Diane Meserve and seconded by Gerald Gannet to waive the reading of the warrant. 8 voters present were in favor.

Officer's: Return: Edward Dyson a resident of Hollis posted the warrant for the Special Town Meeting on August 5, 2022 at Your Country Store, the Hollis Town Hall and Hollis Community Building.

At the opening of the meeting there were 10 voters present and the 3 SelectBaord members. (More voters were checked in during the meeting before the final vote was taken)

The Town Clerk then proceeded to read **ARTICLE 1:** To elect a Moderator to preside at said meeting and asked for nominations for Moderator. Gerald Gannet asked if one vote could be cast to elect a moderator. Don Marean called for a point of order and stated that the Moderator needed to be elected with a written ballot.

Motion was made by Diane Meserve and seconded by Becky Bowley to nominate Donald Marean as Moderator for the Special Town Meeting.

Motion was then made by Gerald Gannet and seconded by Becky Bowley to cease the nominations.

Everyone that wished to vote for Moderator came forward and voted, 9 votes were cast, Donald Marean was declared Moderator.

Donald Marean came forward and took his Oath of Office.

The Moderator read article #2:

**ARTICLE 2:** Shall the Ordinance titled "Town of Hollis, Ordinance to Create a Single Assessor," enacted March 11, 2014, be repealed? Note: If repealed, the Board of Selectmen shall become the assessors.

Motion was made to accept the article #2 by Gerald Gannet and seconded by Diane Meserve.

Discussion was held, by show of hands, 16 voters in favor, none opposed.

Article #2 passed.

Motion was made to close the Special Town Meeting by Becky Bowley and Terry Walters.

Martha E Huff, Hollis Town Clerk

This meeting was recorded and available on the Hollis website [www.hollismaine.org](http://www.hollismaine.org) under SRCTV meetings.



Town of Hollis, Maine WARRANT FOR SPECIAL TOWN MEETING

March 29, 2023

STATE OF MAINE

COUNTY OF YORK/ss

To Any Resident of Hollis in the County of York, State of Maine.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Hollis qualified by law to vote in Town affairs that a Special Town Meeting will be held at the Hollis Community Building, 35 Town Farm Road in said Town on Wednesday, the 29th day of March 2023 A.D. (March 29, 2023) at 7:15 PM in the evening for the purpose of acting on the following Articles:

**ARTICLE 1:** To elect a Moderator to preside at said meeting.

**ARTICLE 2:** Shall the Town vote to amend the ordinance entitled "Marijuana Business Ordinance for the Town of Hollis Maine"?

Note: An attested copy of the proposed ordinance amendments have been posted together with this warrant, and copies are available from the town clerk and will be available at the town meeting.

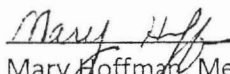
Select Board Recommends

Given under our hands this 22nd day of March, 2023.

Hollis Select Board:

\_\_\_\_\_  
David McCubrey, Chair

\_\_\_\_\_  
John Rogala, Member

  
\_\_\_\_\_  
Mary Hoffmann, Member

  
\_\_\_\_\_  
Martha E. Huff, Hollis Town Clerk

Date Received by Town Clerk: 3-22-2023

RETURN OF THE WARRANT

Hollis, Maine March 22, 2023

Pursuant to the within warrant to me directed, I have noticed and warned the inhabitants of Hollis, qualified as here in expressed, to meet at said time and place and for the purposes there in name by posting an attested copy of the warrant on the bulletin board of Hollis Town Hall (upstairs and downstairs), The Hollis Community Building, Your Country Store in Hollis being in public and conspicuous places in said town, on the 22 day of March, 2023 A.D., being at least seven days before the meeting.

Bennet S. Flinner

Bennet S. Flinner, Resident of Hollis

Registrar of Voters Hours

Martha S. Hull Hollis Town  
3/22/23 True Attested copy Clerk

The Registrar of Voters will be open to register voters prior to the election on Tuesday, Thursday and Friday from 9 a.m. to 4 p.m. and Wednesday from 11 a.m. to 7 p.m. The Registrar of Voters will be available at the polls to correct any errors, correct a name or address on the voting list and to accept registrations of eligible persons and accept new enrollment.

A person who is not registered to vote may not vote in any election. A voter who is not enrolled in a political party may not vote in a primary election.



## **Cannabis Business Ordinance for the Town of Hollis, Maine**

This Ordinance shall be known and cited as the "Cannabis Business Ordinance for the Town of Hollis, Maine" and will be referred to hereinafter as the "Ordinance". The Ordinance establishes the regulatory framework and permitting requirements for Cannabis Businesses.

### **Purpose**

The purpose of this Ordinance is to provide for and regulate the issuance of Cannabis Business Licenses in order to promote the health, safety, and general welfare of the citizens of Hollis, and to establish reasonable and uniform regulations for Cannabis Businesses in Hollis. All Cannabis Business activities and operations shall be subject to the provisions of this Ordinance, the Conditional Use Permit, and Cannabis Business License.

To establish a Cannabis Business within the Town of Hollis, a Person or Business Entity shall, in this order:

1. Obtain a Conditional State License from the State of Maine (only required for Adult Use Cannabis Businesses); then
2. Obtain a Conditional Use Permit from the Hollis Planning Board; then
3. Obtain a Certificate of Occupancy from the Code Enforcement Officer
4. Obtain a Business License from the Hollis Select Board; then
5. Obtain an Active State License from the State of Maine; then
6. Provide the Select Board a copy of your Active State License

### **Conflict with Other Laws**

Except as otherwise specifically provided herein, this Ordinance incorporates the requirements and resulting Rules set forth in the Maine Cannabis Legalization Act, 28-B M.R.S.A. Chapter 1, as may be amended and the Maine Medical Use of Cannabis Act, 22 M.R.S.A. Chapter 558-C, as may be amended, collectively, the "State Cannabis Laws". In the event of a conflict between the provisions of this Ordinance and the provisions of Maine Cannabis Laws, the more restrictive provision shall control.

### **Amendments**

The Select Board shall inform the voters by reviewing proposed amendments at a Select Board meeting and place the proposed changes on the next Warrant for a simple majority vote of the Town.

### **Effective Date**

The effective date of this Ordinance shall be the date of the adoption by the voters of the Town.

### **Validity and Severability**

The provisions of this Ordinance are severable, and if any provisions shall be declared to be invalid or void, the remaining provisions shall not be affected and shall remain in full force and effect.

Cannabis Business Ordinance for the Town of Hollis, Maine

Enacted at the Hollis ATM on June 8, 2021.

Amended at the Hollis STM on March 29, 2023.



## Definitions

As used in this Ordinance, the terms below shall be defined as indicated. All other terms used in this Ordinance, if not defined below, shall have the same definitions as set forth in the Maine Cannabis Laws, as may be amended.

**Active State License:** A license issued by the State that authorizes Cultivation, sample collection, Testing, Manufacture or Sale of Cannabis or Cannabis Products in accordance with State Cannabis Law.

**Adult Use Cannabis:** Cannabis Cultivated, Manufactured, Tested, distributed or sold by an Adult Use Cannabis Business.

**Adult Use Cannabis Business:** An Adult Use Cultivation Facility, an Adult Use Products Manufacturing Facility, an Adult Use Testing Facility or an Adult Use Cannabis Store.

**Adult Use Cannabis Cultivation Facility:** A facility licensed to purchase Cannabis Plants and seeds from other Cultivation Facilities; to Cultivate, prepare and package Adult Use Cannabis; to sell Adult Use Cannabis to products Manufacturing facilities, to Cannabis Stores and to other Cultivation Facilities; and to sell Cannabis Plants and seeds to other Cultivation Facilities and Immature Cannabis Plants and Seedlings to Cannabis Stores. Cultivation Facilities may be of the following types:

1. Tier 1 Cannabis Cultivation Facility. Not more than 500 square feet of Plant Canopy.
2. Tier 2 Cannabis Cultivation Facility. Not more than 2,000 square feet of Plant Canopy.
3. Tier 3 Cannabis Cultivation Facility. Not more than 7,000 square feet of Plant Canopy.
4. Tier 4 Cannabis Cultivation Facility. Not more than 20,000 square feet of Plant Canopy.
5. Nursery Cultivation Facility. Not more than 1,000 square feet of Plant Canopy. Not more than thirty (30) Mature Cannabis Plants and an unlimited number of Immature Cannabis Plants and Seedlings.

**Adult Use Cannabis Products Manufacturing Facility:** A facility licensed under this chapter to purchase Adult Use Cannabis from a Cultivation Facility or another Products Manufacturing Facility; to Manufacture, label and package Adult Use Cannabis and Adult Use Cannabis Products; and to Sell Adult Use Cannabis and Adult Use Cannabis Products to Cannabis Stores and to other Products Manufacturing Facilities.

**Adult Use Cannabis Store:** A facility licensed under this chapter to purchase Adult Use Cannabis, Immature Cannabis Plants and Seedlings from a Cultivation Facility, to purchase Adult Use Cannabis and Adult Use Cannabis Products from a Products Manufacturing Facility and to sell Adult Use Cannabis, Adult Use Cannabis Products, Immature Cannabis Plants and Seedlings to consumers.

**Adult Use Cannabis Testing Facility:** A facility licensed under this chapter to develop, research and Test Cannabis, Cannabis products and other substances.

**Applicant:** A Person or Business Entity who has submitted an application for a Conditional Use Permit pursuant to this Ordinance that has not yet been approved or denied.

**Business Entity** means a partnership, association, company, corporation, limited liability company or other entity incorporated or otherwise formed or organized by law. "Business Entity" does not include a federal, state or municipal government organization.

Cannabis Business Ordinance for the Town of Hollis, Maine  
Enacted at the Hollis ATM on June 8, 2021. Amended at the Hollis STM on March 29, 2023.



**Cannabis** means the leaves, stems, flowers and seeds of a Cannabis Plant, whether growing or not. "Cannabis" includes Cannabis concentrate but does not include hemp or a Cannabis Product.

**Cannabis Business:** Any Adult Use or Medical Cannabis Cultivation Facility, Manufacturing Facility, Testing Facility, Registered Caregiver Retail Store, or Cannabis Store permitted under this Ordinance; each is a separate business.

**Cannabis Business License:** A license issued by the Town of Hollis Select Board for operation of a Cannabis Business.

**Cannabis Plant** means all species of the plant genus cannabis, including, but not limited to, a mother plant, an Immature Cannabis Plant or Seedling. "Cannabis Plant" does not include hemp.

**Cannabis Product** means a product composed of Cannabis or Cannabis concentrate and other ingredients that is intended for use or consumption. "Cannabis Product" includes, but is not limited to, an Edible Cannabis Product, a Cannabis ointment and a Cannabis tincture. "Cannabis product" does not include Cannabis concentrate or a product containing hemp.

**Cannabis Store:** A facility where activities permitted under a State-issued license to operate a Cannabis Store. "Cannabis Store" includes an Adult Use Retail Store, a Registered Caregiver Retail Store or a Registered Dispensary.

**Caregiver Retail Store** means a store that has attributes generally associated with retail stores, including, but not limited to, a fixed location, a sign, regular business hours, accessible to the public and sales of goods or services directly to the consumer, and that is used by a Registered Caregiver to offer Cannabis Plants or harvested Cannabis for sale to Qualifying Patient.

**Conditional State License:** A license issued by the State that authorizes the Licensee to seek Local Authorization to operate a Cultivation Facility, Testing facility, Products Manufacturing Facility or Cannabis Store. The Conditional State License does not authorize possession, transfer, Cultivation, Testing, Manufacture or Sale of Cannabis or Cannabis Products.

**Conditional Use Permit:** A permit issued by the Hollis Planning Board under the provisions of State Law, this Ordinance and the Hollis Zoning Ordinance.

**Cultivation or Cultivate** means the planting, propagation, growing, harvesting, drying, curing, grading, trimming or other processing of Cannabis for use or sale. "Cultivation" or "cultivate" does not include Manufacturing, Testing, or selling Cannabis or Cannabis extraction.

**Edible Cannabis Product** means a Cannabis Product intended to be consumed orally, including, but not limited to, any type of food, drink or pill containing harvested Cannabis. "Edible Cannabis Product" does not include an edible product containing hemp.

**Flowering** means, with respect to a Cannabis Plant, the gametophytic or reproductive state of a female Cannabis Plant during which the plant is in a light cycle intended to produce flowers, trichomes and cannabinoids characteristic of Cannabis.

Cannabis Business Ordinance for the Town of Hollis, Maine  
Enacted at the Hollis ATM on June 8, 2021.

Amended at the Hollis STM on March 29, 2023.



**Immature Cannabis Plant** means a Cannabis Plant that is not a Mature Cannabis Plant or a Seedling. "Immature Cannabis Plant" does not include hemp as defined.

**Inherently Hazardous Substance** means a liquid chemical; a compressed gas; carbon dioxide; or a commercial product that has a flash point at or lower than 100 degrees Fahrenheit, including, but not limited to butane, propane and diethyl ether. "Inherently Hazardous Substance" does not include any form of alcohol or ethanol.

**Licensed Premises:** The Premises or Business Entity to operate a Cannabis Business.

**Licensee:** A Person or Business Entity licensed to operate a Cannabis Business.

**Local Authorization:** Confirmation of compliance with the Ordinance submitted by the Town to the State in accordance with 28-B MRS§402. Local Authorization is not required for Sample Collectors.

**Manufacturing or Manufacture** means the production, blending, infusing, compounding or other preparation of Cannabis and Cannabis Products, including, but not limited to, Cannabis extraction or preparation by means of chemical synthesis. "Manufacturing" or "Manufacture" does not include Cultivation or Testing.

**Mature Cannabis Plant** means a Cannabis Plant that is flowering. "Mature Cannabis Plant" does not include hemp.

**Medical Cannabis Cultivation Facility:** A facility used for Cultivation, processing, storage, and/or distribution of medical Cannabis at a location which is not the Registered Caregiver's primary residence. A Medical Cannabis Cultivation Facility shall be considered a commercial use.

**Medical Cannabis Manufacturing Facility:** A registered tier 1 or tier 2 Manufacturing Facility or a Person authorized to engage in Cannabis extraction under section 2423-F.

**Medical Cannabis Testing Facility:** A public or private laboratory that:

- A. Is authorized in accordance with 22 M.R.S.A. § 2423-A, subsection 10 to analyze contaminants in and the potency and cannabinoid profile of samples; and
- B. Is accredited pursuant to standard ISO/IEC 17025 of the International Organization for Standardization by a 3rd-party accrediting body or is certified, registered or accredited by an organization approved by the State.

**Medical Use** means the acquisition, possession, Cultivation, Manufacture, use, delivery, transfer or transportation of Cannabis or paraphernalia related to the administration of Cannabis to treat or alleviate a Qualifying Patient's medical diagnosis or symptoms for which a medical provider has provided the Qualifying Patient a written certification under this chapter.

**Person:** A natural person, partnership, association, corporation, manager, agent, owner, director, servant, officer, or employee thereof. "Person" does not include any governmental organizations.

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**Plant Canopy** means the total surface area within the Licensed Premises of a Cultivation Facility that is authorized by the department for use at any time by the Cultivation facility to Cultivate Mature Cannabis Plant. The surface area of the Plant Canopy must be calculated in square feet and measured using the outside boundaries of the area and must include all the area within the boundaries. If the surface area of a Plant Canopy consists of noncontiguous areas, each component area must be separated by identifiable boundaries. If a tiered or shelving system is used by the Cultivation Facility Licensee, the surface area of each tier or shelf must be included in calculating the area of the Plant Canopy. Calculation of the area of Plant Canopy may not include the areas within the Licensed Premises of a Cultivation facility that are used by the Licensee to Cultivate Immature Cannabis Plants and Seedlings and that are not used by the Licensee at any time to Cultivate Mature Cannabis Plants.

**Premises:** The physical location at which a Cannabis Business is to conduct its business.

**Qualifying Patient** means a person who possess a valid certification for the Medical Use of Cannabis pursuant to Title 22, section 2423-B.

**Registered Caregiver:** A person or assistant of that person that provides care for a Qualifying Patient and who is registered by the State of Maine pursuant to 22 M.R.S. 2425-A.

**Registered Dispensary or Dispensary** means an entity registered under section 2425-A that acquires, possesses, Cultivates, Manufactures, delivers, transfers, transports, Sells, supplies or dispenses Cannabis Plants or harvested Cannabis or related supplies and educational materials to Qualifying Patients and the Registered Caregivers of those patients.

**Sale or Sell** means a transfer or delivery of Cannabis or Cannabis Products for consideration.

**Seedling** means a Cannabis Plant that is not Flowering, less than 6 inches in height; and less than 6 inches in width.

**State License:** Any license, registration or certification issued by the State Licensing Authority.

**Testing or Test:** The research and analysis of Cannabis, Cannabis products or other substances for contaminants, safety or potency. "Testing" or "Test" includes the collection of samples of Cannabis and Cannabis Products for Testing purposes, but does not include the Cultivation or Manufacturing.

## **Numbers of Cannabis Business Licenses to be Granted**

Pursuant to 28-B M.R.S. 402, the Town has placed the following Cannabis Business License limits on the following categories of Cannabis Businesses:

1. Total of four (4) Cannabis Stores
  - a. Two (2) Adult Use Cannabis Stores
  - b. Two (2) Caregiver Retail Stores
2. Total of five (5) Adult Use Cannabis Cultivation Facilities (A facility may include multiple buildings or greenhouses operating under a single license.)
  - a. One (1) Tier 1 Cannabis Cultivation Facility: Not more than 500 square feet of Plant Canopy.
  - b. One (1) Tier 2 Cannabis Cultivation Facility: Not more than 2,000 square feet of Plant Canopy.

Cannabis Business Ordinance for the Town of Hollis, Maine

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- c. One (1) Tier 3 Cannabis Cultivation Facility. Not more than 7,000 square feet of Plant Canopy.
  - d. One (1) Tier 4 Cannabis Cultivation Facility. Not more than 14,000 square feet of Plant Canopy.
  - e. One (1) Tier 4 Cannabis Cultivation Facility. Not more than 20,000 square feet of Plant Canopy.
3. Total of two (2) Cannabis Manufacturing Facilities.
  4. Total of one (1) Cannabis Testing Facilities.
  5. Registered Caregiver Licenses are not limited by the Town, but additional new Medical Cannabis Businesses are not authorized if the numbers listed above for Medical Cannabis Businesses are already at the capacity listed or exceeded.
  6. Registered Dispensaries are prohibited.

### **Operating as a Home Occupation**

1. Adult Use Cannabis Businesses are not permitted to operate as a Home Occupation.
2. A Registered Caregiver may operate as a Home Occupation, provided they are registered with the Code Enforcement Officer.
3. If a Registered Caregiver Cultivates Medical Cannabis or Manufactures Medical Cannabis Products only for themselves, members of their family (living with or apart from the Registered Caregiver) and/or members of the household, the Registered Caregiver is not required to register as a Home Occupation.
4. A Caregiver Retail Store shall not operate as a Home Occupation.
5. Registered Caregivers operating from their home prior to the adoption of this Ordinance, who intend to continue operations without change, shall register their Home Occupation with the Code Enforcement Officer within thirty (30) days of the adoption of the Ordinance.

### **Conditional Use Permit Required**

1. Before applying for a Cannabis Business License, an Applicant shall obtain a Conditional Use Permit from the Planning Board.
2. Cannabis Businesses shall only be located within permitted zones in accordance with the Land Use Table in the Town Zoning Ordinance.
3. An Applicant for an Adult Use Cannabis Business shall obtain a Conditional State License prior to submitting an application for a Conditional Use Permit.

### **Administration of Conditional Use Permit Applications**

Applications for Cannabis Business Conditional Use Permits shall be administered and reviewed on a first come, first served basis, based upon the date of receipt of a Conditional Use Permit application deemed sufficient by the Code Enforcement Officer for referral to the Town Planner, including receipt of the application fee.

Cannabis Business Ordinance for the Town of Hollis, Maine  
 Enacted at the Hollis ATM on June 8, 2021.                      Amended at the Hollis STM on March 29, 2023.





1. The order in which applications are referred to the Planning Board will be determined by the Code Enforcement Officer, based upon order of receipt. Only one Conditional Use Permit will be issued to any individual during the initial cycle of applications.
2. If an Applicant fails to satisfy the Planning Board's requirements for the application to be deemed complete for review, as determined by the Town Planner, within thirty days of receipt of the application, the Town may conclude review of that application and take up review of the next application based upon order of receipt.

## Conditional Use Permit Application Submission Requirements

All Conditional Use Permit applications must be submitted to the Code Enforcement Officer on forms provided by the Town, in accordance with standard Conditional Use Application procedure set forth in the Zoning Code. The Code Enforcement Officer will assist the Applicant in to ensure all required submittal material has been received for referral to the Planning Board. The Planning Board has the sole and final authority in determination of a complete application. The Planning Board shall review the Applicant in accordance with the Conditional Use procedures and review criteria set forth in the Zoning Ordinance.

In submitting a complete Conditional Use Permit application, an Applicant for a Cannabis Business shall:

1. Provide all information required for a Conditional Use Permit application under the Hollis Zoning Ordinance.
2. State the type of Cannabis Business for which the Applicant is seeking a permit.
3. Provide a map of the property to demonstrate that the site is not located within 1,000 feet of a public/private school.
4. If the proposed Premises are leased or otherwise not owned by the Applicant, provide a signed certification by the property owner allowing the operation of the Cannabis Business on the Premises.
5. If the Applicant is a Business Entity, provide the names and addresses of every officer, director, manager and general partner of the Business Entity.
6. Provide a copy of the approved Conditional State License.
7. Provide a waste disposal plan.
8. Provide fumes and odor control plan.
  - a. For all Cannabis Establishments (Medical and Adult Use), the odor of Cannabis must not be perceptible at the property line.
  - b. All Cannabis Cultivation facilities must implement appropriate ventilation and filtration systems to satisfy the odor standard listed.
  - c. Cannabis Stores and Dispensaries are not required to install filtration equipment on the Licensed Premises but must satisfy the same odor standard listed.
  - d. Cannabis Manufacturing Facilities and Testing Facilities shall include proper ventilation systems to mitigate noxious gases or other fumes used or created as part of the production.
  - e. Sufficient measures and means of preventing smoke debris, dust, fluids and other substances from exiting a Cannabis Establishment must be provided at all times.
9. Provide a security plan.
10. Provide a signage plan.
11. Provide a State of Maine License for pesticide application (if applicable).
12. Provide a State of Maine License for the use of Inherently Dangerous Substances (if applicable).
13. Provide a State of Maine License for edible food products (if applicable).

Cannabis Business Ordinance for the Town of Hollis, Maine

Enacted at the Hollis ATM on June 8, 2021.

Amended at the Hollis STM on March 29, 2023.

The Code Enforcement Officer or designee may request additional information from the Applicant before the application will be considered for Planning Board submission.

Once the Code Enforcement Officer finds all required submittal material has been received, the application will be referred to the Planning Board in order of priority for determination of a complete application, review, and final decision.

## **Cannabis Business License**

No Person, firm, corporation or other entity shall operate a Cannabis Business unless a license shall have first been obtained from the Select Board.

Applicants for a Cannabis Business License shall submit the following to the Select Board:

1. A copy of the Conditional Use Permit approval issued by the Planning Board.
2. A copy of the approved Conditional State License issued by the State.
3. A copy of the Certificate of Occupancy from the Code Enforcement Officer.
4. The required licensing fees.

## **Cannabis Business License Expiration and Renewal**

1. The Licensee (Applicant) is fully responsible for following timelines for License renewal. Failure to follow the procedure is not grounds for a hardship appeal.
2. Each Cannabis Business License issued under this Ordinance shall be valid for one year.
3. Applications for renewal of a Cannabis Business License shall be submitted to the Code Enforcement Officer, with applicable fees, no less than 60 days prior to expiration of a current term.
4. The Code Enforcement Officer or designee and the Fire Chief or designee will perform the Annual Inspection and make recommendations on remediation of any problems/issues identified.
5. The Code Enforcement Officer will review any complaints or issues that have been identified during the year and make recommendations to the Select Board on whether the license should be renewed or denied.
6. Upon the completion of the review by the Code Enforcement Officer, the Select Board will schedule a public hearing and review any concerns that are raised with the Licensee (Applicant). The Select Board can deny a renewal application pursuant to the provisions below regarding license denial.
7. In the event that the Select Board denies the renewal request, the Licensee is entitled to appeal the decision.

## **Right of Access/Inspection**

1. The Code Enforcement Officer or designee will inspect a Cannabis Business Premises prior to issuance of a Certificate of Occupancy and annually thereafter. The Code Enforcement Officer will verify that the facility is constructed and can be operated in accordance with the Conditional Use Permit, the Business License, the requirements of this Ordinance, and all applicable State and local laws.

Cannabis Business Ordinance for the Town of Hollis, Maine

Enacted at the Hollis ATM on June 8, 2021.

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2. The Fire Chief or designee will inspect a Cannabis Business Premises prior to issue of a Certificate of Occupancy and annually thereafter to verify that the facility is constructed and can be operated in accordance with all laws and regulations under the purview of the Fire Chief.
3. The initial inspection shall occur as scheduled by both the Code Enforcement Officer and Fire Chief.
4. Whenever inspections of a Cannabis Business Premises are required by this Ordinance, State or local law, or are reasonably necessary to determine compliance, admittance to the Premises shall be afforded to the inspector without delay.

## **Performance Standards for Cannabis Businesses**

1. All State mandated performance standards shall be met.
2. All Cannabis Businesses shall comply with all applicable State laws, local laws, and regulations.
3. Except as permitted under the Cannabis Laws, the use, consumption, ingestion, or inhalation of Cannabis or Cannabis Products on or within the Premises of a Cannabis Business is prohibited.
4. Cannabis Businesses, except for Registered Caregivers, are not permitted to conduct outdoor Cultivation or Manufacturing.
5. In accordance with State Law, Adult Cannabis Stores may operate curbside pickup and limited delivery services.
6. Cannabis Businesses shall submit emergency contact information to both the Select Board and the Hollis Fire Department.
7. No Cannabis Business may be located or deliver within 1,000 (one thousand) feet of a private or public school.
8. Failure to comply with the odor standards by the owner of a Cannabis Business will require the following action:
  - a. First offense: Review by the Code Enforcement Officer or designee of identified problem with the owner and corrective plan to be developed within no more than sixty (60) days.
  - b. Second offense: Review by the Code Enforcement Officer or designee of identified problem with report submitted to the Select Board and the owner to meet with the Select Board to identify a plan for corrective action. If corrective action is not completed within the set time period, a Public Hearing will be held to determine what the status of the license held should be.
  - c. Third offense: Review by the Code Enforcement Officer with referral to the Select Board, Public Hearing, and action by the Select Board.

## **Cannabis Cultivation and Manufacturing Facilities**

1. A Knox Box shall be installed at the facility's exterior entrance for emergency access. All Knox Boxes shall be obtained, installed, and maintained in coordination with the Hollis Fire Department.
2. Facilities must comply with NFPA-1 Chapter 38 standards for *Cannabis Growing, Processing, or Extraction Facilities*. These standards will be utilized by Hollis Fire Department during their review of applications and inspections of these Premises.



### **Cannabis Stores**

1. A Cannabis Store is required to comply with all applicable State laws, local laws, and regulations.
2. A Cannabis Store is required to post specific hours of operation.
3. A Cannabis Store must be operated from a permanent location.
4. A Cannabis Store may not use vending machines for Sales, may not have "drive-through" or "drive-up" window-serviced Sales.
5. A Cannabis Store may operate limited delivery service and curbside pickup in accordance with both state statutes and this ordinance. Store owners shall submit a written plan for the Town to review prior to implementation.

### **Transfer of Ownership and Change of Location**

1. Cannabis Business Licenses issued under this Ordinance are limited to the Licensed Premises approved and are not transferable to another location.
2. Any Licensee who seeks to move a licensed Cannabis Business to a new location shall acquire a renewal of the Cannabis Business License for the new location.
3. No License issued under this Ordinance may be assigned or transferred to another individual or license.
4. Any change in ownership of the Cannabis Business shall require a new License.

### **Confidentiality**

Registered Caregivers submitting applications and supporting information that is confidential under 22 M.R.S.A §2421 et seq., as may be amended, and the Maine Freedom of Access Act, 1 M.R.S.A. 403(3)(F) shall mark such information as confidential.

### **Indemnification**

By accepting a Cannabis Business License issued pursuant to this Ordinance, the Licensee waives and releases the Town, its officers, elected officials, employees, attorneys, and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of any Cannabis Business owners, operators, employees, clients, or customers for a violation of local, State or federal laws, rules, or regulations.

By accepting a Cannabis Business License issued pursuant to this Ordinance, the Licensee agrees to indemnify, defend, and hold harmless the Town, its officers, elected officials, employees, attorneys, agents, and insurers against all liability, claims, and demands on account of any injury, loss, or damage, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss, or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation of a permitted Cannabis Business.

### **Denial, Suspension or Revocation of License**

1. The Town of Hollis Select Board has the authority to deny, suspend, or revoke a Cannabis Business License.
2. A Cannabis Business License may be denied, suspended or revoked if an Applicant or Licensee:
  - a. Fails to meet the requirements of this Ordinance.
  - b. Has had a permit or license for a Cannabis Business revoked by the State.
  - c. Has not acquired all necessary State and local approvals prior to the issuance of a Cannabis Business License.

Cannabis Business Ordinance for the Town of Hollis, Maine

Enacted at the Hollis ATM on June 8, 2021.

Amended at the Hollis STM on March 29, 2023.

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- d. Has been convicted of a criminal violation arising out of operation of a Cannabis Business.
  - e. Has violated the provisions of this Ordinance or any other applicable building or life safety requirements.
3. The Licensee shall be entitled to notice and a hearing prior to License suspension or revocation.

## Enforcement

### Violations

1. Any violation of this Ordinance, including any failure to comply with any condition, shall be deemed to be a violation of 30-A.M.R.S. 4452.
2. Each day of violation constitutes a separate offense.
3. Commencement of any Cannabis Business without a Conditional Use Permit, Business License, and/or an Active State License shall be a violation of this Ordinance. Any Person committing such a violation shall immediately cease operations, whether of a construction, renovation, or business nature, upon notification by the Code Enforcement Officer or designee.
4. Upon such notification, the Town may pursue fines and/or penalties under 30-A.M.R.S. 4452.
5. In addition to such penalty, the Town may enjoin or abate any violation of this Ordinance.
6. If the Code Enforcement Officer or designee finds that any provision of this Ordinance is being violated, the Code Enforcement Officer shall notify the Licensee in writing, indicating the nature of the violation and ordering action(s) necessary to correct the violation(s), including but not limited to, discontinuance of illegal use of land, buildings, or structure, or work being done, removal of illegal buildings or structures, and abatement or mitigation of violations. A copy of such notices shall be submitted to the Select Board and be maintained as a permanent record.
7. The Code Enforcement Officer shall keep a complete record of all essential transactions related to the Conditional Use Permit and Cannabis Business License, including, but not limited to, Cannabis Business Conditional Use Permit applications submitted, granted, or denied, revocation actions, revocations, appeals, court actions, violations investigated, violations found and fees collected.

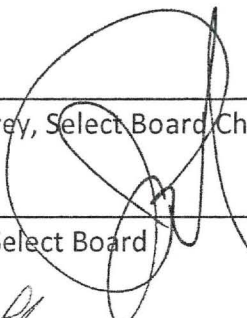
### Legal Actions


1. When the above violations actions do not result in the voluntary correction or abatement of the violation by the subject Cannabis Business, the Select Board, upon receiving written notification from the Code Enforcement Officer, shall institute any and all actions and proceedings, either legal or equitable, including revocation of the Cannabis Business License, injunctions of violations and the impositions of penalties and/or fines to enforce the provisions of this Ordinance.
2. The Select Board, or their authorized agent, are hereby authorized to enter into administrative consent agreements for the purpose of eliminating violations of this Ordinance and recovering fines without court action.

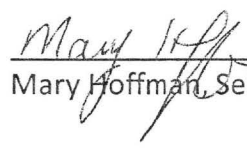


This ordinance has been amended as a passage of Article #2 at the Hollis Special Town Meeting held on March 29, 2023.

Hollis Select Board:

  
\_\_\_\_\_  
David McCubrey, Select Board Chair

  
\_\_\_\_\_  
John Rogala, Select Board

  
\_\_\_\_\_  
Mary Hoffman, Select Board

RECEIVED

APR 06 2023

BY

  
Martha Stump  
Hollis Town Clerk





## **Town of Hollis Select Board Annual Report July 1, 2021 - June 30, 2022**

During the Fiscal Year of July 1, 2021 through June 30, 2022, the influences of COVID continued to cause some concerns and issues for the Town with residents and staff feeling overwhelmed at times with the conditions within our work environments and the uncertainty of the virus.

On the recommendation of the State, all Town Boards and Committees were given the option to adopt policies to allow virtual participation at meetings, whether held in-person or via virtual platform. The Town adopted the Zoom platform in 2020. These policies allowed Board and Committee members invested in meeting participation to attend, vote and remain active. Our Select Board, Appeals Board and Planning Board have policies in place and will remain until further notice. The public is also free to join these virtual meetings to watch and voice any concerns or comments.

Working closely with members of the Fire Department staff, Municipal officials and Town staff, the Select Board researched and implemented retirement plans for eligible officials and employees of the Town office, Recreation Department, Fire Department and Salmon Falls Library. These plans include the MainePERS Defined Benefit Plan and MaineSTART 457 Deferred Compensation Plan that went into effect October 1, 2022. We hope these benefit options will help our staff feel valued as employees and more secure in their futures.

The Select Board collaborated with the Fire Department to improve their statistical data gathering and reporting to educate our residents of the increase in the number of total calls as well as the breakdown between fire and emergency medical calls. The Fire Department now reports quarterly to the Select Board to review their activities during the previous quarter to include volunteer and community support. We also approved additional equipment for the Fire Department which allows stretchers to be loaded into the ambulances safely with minimal issues.

The Select Board completed a Safety & Risk Management plan to include the initiation of policies and procedures, a Safety Committee and developing an active review of all safety related incidents within the Town to identify issues and resolve them in a timely manner.

The Select Board and members of the New Town Hall Committee collaborated to design a new Town Hall to include a room for use during a natural disaster within the Town. The new design and funding for the project will hopefully be voted on at a Town meeting in 2023 or 2024 with construction starting shortly after, if approved.

The Select Board continued to research funding options for a New Town Hall to include selling excess Town property, utilization of ARPA (American Rescue Plan Act) funds which were received during the year, and utilization of the Congressional Directed Spending Request program.

Members of the Select Board continue to provide consultation to all committees and boards within the Town. Including the Hollis Library Committee who completed their report in March 2022 and that incorporated findings recommending a new library and hiring an architect to design a new building.

After passing the Marijuana Business Ordinance in June 2021, the Select Board worked with the Planning Board to approve five applications to include medical and adult stores, medical cultivation, and manufacturing. As the State updates their laws regarding the sale of marijuana, this ordinance will continue to require future research and updating as needed.

Town Farm Road was posted at 10 MPH with some success noted. The Select Board continues to work with the Hollis Elementary School and MSAD #6 administration to evaluate issues associated with parents utilizing the road to drop off and pick up children from the school.

Our Town's Emergency Subscription Plan for 2021 - 2022 enrolled approximately 200 Hollis residents. We encourage our residents to find out more about this program to enroll themselves and their loved ones. Our Select Board Office Assistant continues to be an integral part of ensuring that residents are signed up for this program.

The Select Board and Town staff actively supported all events held within the Town including: the 4<sup>th</sup> of July Army Band Event, Hollis Community Day – Pirate Fest, Deck the Hauls, Meals to Go event, and the Food Bank Walking Program for the Before/Aftercare of Hollis Rec.

In preparation for the Community Day Event, the Select Board obtained grant funding to update the Hollis Sports Complex playground and provide additional equipment to enhance the play areas.

The Select Board continued to recognize individuals for their great work to include the nominations of Spirit of America Awards presented to the following individuals:

Spirit of America Award - Individual 2022

Madison Moody

Spirit of America Award - Group 2022

Library Committee

Rebecca Bowley

Susan Kimball

Doris Luther

Angela Mackie

Carla Baade Turner

The Select Board would like to thank all of the individuals, businesses and organizations that continue to provide support and funding for events and programs within our Town. The generosity that goes in to support our Community events and Town programs (Clothing Closet, Hearts of Hollis Heat Fund, Hollis Christmas fund, etc.) is what makes Hollis truly special. Thank you!

Respectfully submitted by,

The Hollis Select Board

**Town Clerk of Hollis**  
**Annual Town Report for Fiscal Year 7/1/2021- 6/30/2022**

**Births                      48**

**Deaths                     47**

**Marriages                33**

**IFW – Fish & Game licenses sold: \$6,839.25**

**Dogs Licensed in Hollis Oct. 15, 2021- Oct. 14, 2022**

**112 Dogs capable of producing young**

**667 spayed/neutered dogs**

**14 replacement tags**

**5 transferred tags from other towns**

**2 Service dog**

**3 Kennel Licenses Issued**

Submitted by Martha E. Huff, Hollis Town Clerk

## Hollis Code Enforcement Office

Permits fees collected the past 3 fiscal years are as follows:

<b>Type</b>	<b>Fees 2019/2020</b>	<b>Fees 2020/2021</b>	<b>Fees 2021/2022</b>
Building	\$ 44,628.00	\$ 87,521.88	\$242,403.50
Electrical	\$ 6,180.00	\$ 6,295.00	\$ 7,950.00
Demolition/misc.	\$ 425.00	\$ 350.00	\$ 2,850.00
Internal Plumbing	\$ 3,100.00	\$ 4,425.00	\$ 5,770.00
Septic Systems	\$ 6,390.00	\$ 12,560.00	\$ 11,165.00
Home Occupation	\$ 150.00	\$ 600.00	\$ 225.00
<b>Total</b>	<b>\$ 60,873.00</b>	<b>\$111,751.88</b>	<b>\$270,363.50</b>

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The dramatic increase in building revenues FY 2021/2022 was due to a Solar Farm being built. Our philosophy of continuing to provide excellent service to our customers remains the primary goal of the Code Enforcement Office.

If we are unable to provide a prompt answer, we inquire about the issue with our experts in the field. The staff is always there to listen, look for alternatives and find the best solution for any issue.

The Code Enforcement Office continues to provide outstanding resources to the community as well as to both the Planning and Select Boards. Articulate and able to clearly communicate, all office staff are willing to assist with special projects as needed. Attentive to the special concerns voiced by the community, the Code Enforcement Office is prompt in returning phone calls and letting the community know that they are available and ready to serve.

The Code Enforcement Office continues to uphold the high standards that need to be met to make each project that they are involved in safe and reliable in the service that is provided.

At the end of this reporting period (July 2021 through June 2022), this office experienced the resignation of the Code Enforcement Officer that served for several years. We thank Tammy Munson for her services to our community as our Code Enforcement Officer July 2018 until May 2022.



Goals for the upcoming year:

1. Continue to digitize tax cards and files to make information more readily accessible when inquiries arise.
2. Continue to work on streamlining the application process so that all forms are easy to read, complete and submit.
3. Continue to work closely with the Select Board to resolve ongoing code issues and violations throughout the Town of Hollis.

There are many thanks that need to be said for the individuals in our Town Hall with whom the Code Enforcement Office interfaces. All staff provide support and encouragement to enable our office to succeed.

A special thanks to Tammy Thompson, Administrative Coordinator of the Code Enforcement and Assessing Offices. Tammy's continued hard work and dedication has enabled the Code Enforcement Office to succeed and flourish during periods of great challenges and change. She is to be commended for the steady course and positive attitude toward any task that comes her way. Her willingness to help everyone is obvious in what others can accomplish with her ongoing assistance. Tammy is one of those unique and rare individuals who can always find a way to accommodate any request while maintaining calm and order within the office. Thank you, Tammy for all you do!



# HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD

HOLLIS , ME 04042

207-727-3623

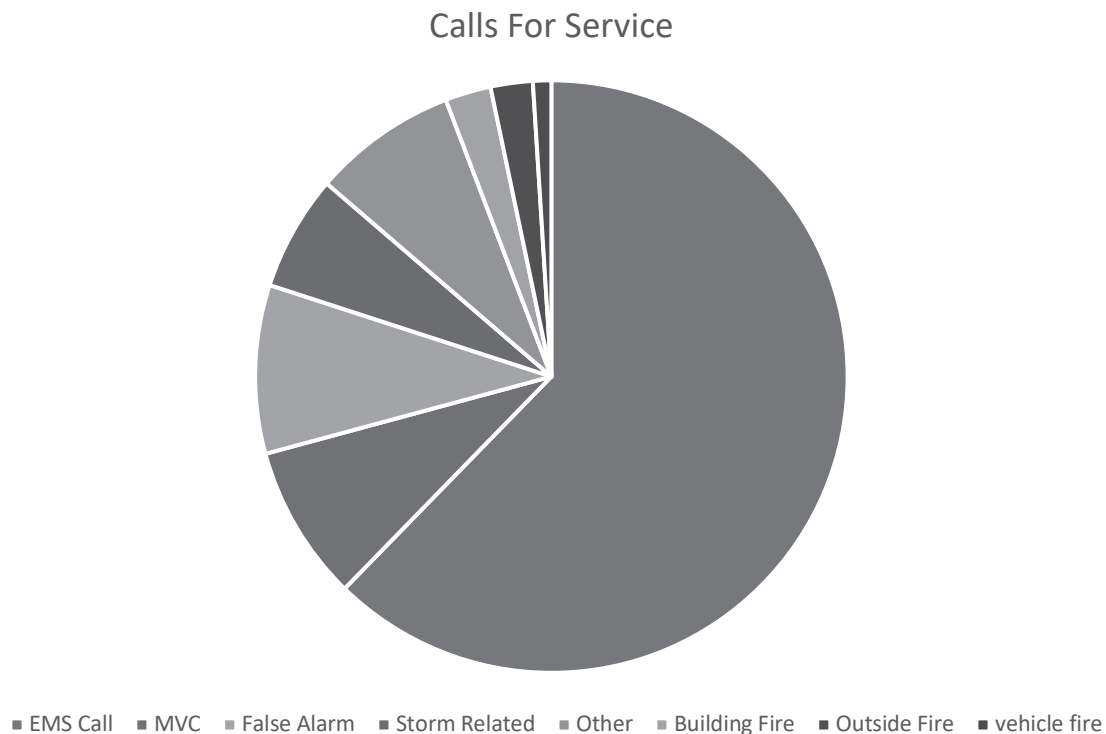
OFFICE OF THE FIRE CHIEF



Fiscal Year 2021-2022 Annual Report

To: Residents of Hollis

The dedicated staff at Hollis Fire-Rescue continues to serve our community with dignity and high standards. We continue to be busy, answering 563 EMS calls for service and 232 Fire Calls for service, totaling 795 Fire and EMS responses. Our staff put in over 25,000-man hours including training and calls for service. Below is a partial breakdown of our calls for service.



We have a dedicated staff of members that work as either Call Company, Per-diem, or Full-Time. Many of our staff are cross trained as both Firefighters and EMS providers. We have 24 Trained Firefighters, 10 are licensed Paramedics, 7 are licensed Advanced EMT's and 1 Licensed Basic EMT.

CHIEF CHRIS YOUNG



# HOLLIS FIRE-RESCUE

34 TOWN FARM ROAD

HOLLIS , ME 04042

207-727-3623

OFFICE OF THE FIRE CHIEF



We continue to have great success with our training and retention program, one of our Full-Time staff completed their Paramedic training last year, One completed their Advanced training last year, along with another per-diem member. Two of our Full-Time members completed their fire Instructor training, the first step on the way to obtaining their Fire Officer certification. All of our current officers have completed their Fire Instructor and Fire Officer certification trainings. We have another Full-Time staff member beginning enrollment in paramedic school for the coming year. We also continue to improve our in-house training programs to include low angle ropes rescue, advanced extrication techniques, water and ice rescue certified trainers and Emergency Vehicle Operator instructors to keep our staff trained to the highest standards.

Hollis Fire-Rescue has shown great growth and advancement over the past several years, the need still continues to increase, and we strive to continue our progress and improve the service we provide to our community. The citizens of Hollis should be proud of the dedicated men and women of your Fire and EMS Department. I want to thank the citizens of Hollis for their continued support of Hollis Fire-Rescue and for the opportunity to lead this department.

Submitted with Pride,

Respectfully,

*Chris Young*

Chris Young  
Fire-EMS Chief

CHIEF CHRIS YOUNG

## **Hollis Parks & Recreation Department July 2021 – June 2022**

Our Recreation Department Staff includes the following:

**Recreation Director** – Debbie J. Tefft

**Recreation Assistant Director** – Madison Moody (until May 2022)

**Administrative Assistant** – Dawn Lundeen

We want to thank all of our volunteers who make our major programs possible! We appreciate everything you do to make our programs successful and positive for everyone involved.

**SUMMER:** Our summer recreation program is a seven-week program for children going into Kindergarten through tenth grade. The program includes trips to Splashtown, Kiwanis Beach, local state parks, and Spring Point. We also offer many theme days with scavenger hunts, survivor activities, and a treasure hunt in the Old Port. Parents may begin making early payments for the summer program at any time to avoid having to come up with the entire sum at one time. Please call the Recreation Office at 929-5142 to set up a payment plan.

We offer an Extended Rec program after our seven-week program ends to provide a place to be until school starts.

**FALL & AFTER SCHOOL ACTIVITIES:** In the Fall, we offer a Soccer League for pee wees (3 & 4 year olds), Kindergarten, 1<sup>st</sup> – 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup>, and 5<sup>th</sup> – 8<sup>th</sup> grades. We usually practice during the week and have games on Saturdays.

As the school year begins, we offer many after school activities. These activity programs include: gymnastics, drawing, crafts, woodworking, oil painting, indoor soccer, chess, and floor hockey.

Madison Moody directs our before and after care programs. He has a staff that helps implement these programs. As part of the aftercare program, for every mile the children walked, a food product is donated to the Hollis Food Pantry. Each child has an adult sponsor who donates the food for each mile walked. We have a party for the sponsors and the children at the end of the year. Each year we donate over 2,000 cans or boxes of food! The children are very proud of their community service! We are always looking for people who are willing to be a sponsor. Let us know if you are interested.

We usually organize a Fall Foliage trip each year but were unable to have one this year. If anyone has any ideas of where we might go in the future, please let us know.

We usually have a Halloween party in the Hollis gym with games and a costume contest for a minimal fee. We also held an event at the Sports Complex with ghostly lights along the walking path and a bonfire and s'mores and a Haunted Mile walk. There was also some pumpkin carving. We hope to make this a yearly event prior to Halloween.

**WINTER:** The Recreation Department offers two leagues for girls' Basketball. There is a 2<sup>nd</sup> - 4<sup>th</sup> grade League, and a 5<sup>th</sup> & 6<sup>th</sup> grade league. We also have a Sunday league for girls and women, 7<sup>th</sup> grade through adult. We support a team for senior women (over 50) who play 3 on 3 half court. That team practices on Mondays from 7:00 – 8:30 pm at the Hollis Gymnasium. All boys' teams are offered through Bonny Eagle Boys Youth League.

We also offer pee wee basketball clinics (co-ed for K – 2<sup>nd</sup>), indoor soccer, and floor hockey after school in the winter months.

**SPRING:** Spring Track is usually held on Mondays and Fridays after school. We have meets with Buxton, Wells, and Old Orchard. This program includes running, jumping, and throwing.

We also usually offer a Spring Bus trip for adults. We are always looking for new ideas for trips, so please share your requests and ideas with us!

The State stocks Memorial Pond by the Community Building with trout so that we can host a fishing derby for children under 15 each May.

**YEAR-ROUND PROGRAMS:** We offer the following year round programs:

Adult exercise: 8 – 9 am Monday, Wednesday, and Friday

9 – 10 am Monday, Wednesday, and Friday

Kindergym: 10 – 11 am Monday, Wednesday, and Friday (gym class for preschool, crafts, and snack)

Senior Women's Basketball (50 and over): Mondays 7:00 – 8:30 pm at Hollis Gym

Men's Open Gym Basketball: 8:30 – 10:00 pm at Hollis Gym Monday & Wednesday

Senior Luncheon/Cribbage: Twice a month on Tuesdays (check website for dates)



The Recreation Department wants to continue offering programs at a reasonable cost. We appreciate the continued support of our budget each year!! We are always looking for new ideas for activities and programs. We usually send out newsletters 3 or 4 times a year and we also have a website ([www.hollismaine.org/parks-recreation](http://www.hollismaine.org/parks-recreation)) and a Facebook page ([facebook.com/hollisrec](https://facebook.com/hollisrec)). If you have suggestions or questions, or if you want to volunteer, please call us at 929-5142.

Respectfully submitted,  
Debbie J. Tefft, Recreation Director

## **TOWN OF HOLLIS ROAD COMMISSIONER'S REPORT 2021-2022**

As the Town of Hollis Road Commissioner, I work with the Taxpayers, Select Board, Code Enforcement Office, Planning Board, Utility Companies, MDOT, and neighboring towns to oversee the maintenance and repairs of all the roads within the town. I am continually working to provide the residents of Hollis the best service possible, while constantly looking for new cost savings methods to maintain and improve our roads in our growing community.

### **Some of the highlights for this year were:**

- A 42"x 90' culvert on Muddy Brook Road was found to have failed at the end of fiscal year 2021. It was temporarily repaired so the road could be reopened.
- Sebago Technics Designed a new 5' arch culvert to replace the failed culvert on Muddy Brook Road. Sebago Technics also applied for a DEP large stream crossing grant for up to \$150,000.00
- The new arch culvert was installed in the fall of 2021, by Skid Steer of Maine. Sebago Technics did the construction inspections and filed the required reports with the DEP for the grant program.
- Prepared the remaining sections of Muddy Brook Road for paving in 2022.
- Total Snow fall for winter of 2021-2022 was 50 inches, not including additional 3 ice storms
- Post all town roads in the spring to minimize damage from use by heavy weight vehicles
- The following roads were paved in 2021: Chadbourne Ridge Road, Crestwood Circle, Fairwood Circle, Heather Lane, History Road, Kingswood Drive, Ledgewood Drive, Lower Tarbox Road, Northwood Circle and Oakwood Circle

### **Activities for the 2021-2022 year includes:**

- Replace culverts and/or ditching and shouldering on the following roads:
- Muddy Brook Road, Bean Street, Shy Beaver Road etc.
- Oversaw the installation of the replacement culvert on Muddy Brook Road
- Continued assisting the Hollis Fire Department and State Police as needed
- Mowing shoulders of town roads, cutting brush, and tree removal
- Grading and dust control on dirt roads
- Cold patching paved roads
- Sign and guardrail repair or replacement
- Sweeping, striping and crack sealing roads

2021-2022 has been busy and eventful year. Working with the Select Board we have been able to rebuild and improve many of our town roads and have several more to lined up to do in the future. I appreciate your continued support while we work to maintain and improve our roads. It is a privilege for me to continue to serve the residents and taxpayers of the Town of Hollis.

Robert M. Hanson, Jr.  
Road Commissioner  
207-727-3242 office  
207-329-0800 cell  
Rob@pleasanthillexcavators.com

## **Salmon Falls Library 2021-2022**

Monday 3-6pm, Wednesday 4-7pm, Thursday 3-8pm, Saturday 9-noon

This year the SFL increased its membership by 25 households and 45 individuals.

We spend a lot of every year weeding to make room for new books, as well as reorganizing. We created a new section for Large Print books that had been scattered throughout the Library. Many of the books and CD's that we weeded were donated to the Maine State Prison library and a new volunteer did monthly pickups for Goodwill.

We revived the Book Club, which had disbanded during the pandemic, as there was no interest in meeting virtually. We started with a new group of people who were interested in Zooming and were later able to transition to meeting in person.

SNL also ran a Summer Reading Program from June to August, which involved keeping a reading log and getting prizes each time books were returned. This year 12 kids signed up.

With a grant from the Maine State Library, we purchased art supplies: paints, brushes, table easels, pallets, canvasses and long tables for Paint Nights. "Paint Bars" are very popular throughout the country; the goal is to all paint the same scene with instructions from the artist/instructor. Everyone leaves with an 11 x 14 painting and hopefully, enjoys the creativity and socializing.

We continued subscribing to the Bibliotheca Cloud Library e-book borrowing service through the Maine State Library and Tumbledown, a free reading resource for kids and teens.

Through the off and on nature of the pandemic, we had a steady stream of patrons:

- 64-69 patrons per month
- 1,237 items checked out this year
- 3-4 people used the computer each month
- 8-10 days every month volunteers worked in the library

As usual, we are so grateful to our volunteers who fill in for the Librarian's vacation/sick time and perform numerous other tasks such as shelving, weeding, rearranging, removing books from the system and checking out books. They help to make the library a warm and welcoming place to visit.

Respectfully submitted,  
Lynn Ericson, Library Director



## **Tax Information**

Hollis Tax Commitment is available for your review at the Hollis Town Hall.  
Individual Properties may be looked up on-line at [www.hollismaine.org](http://www.hollismaine.org)  
Properties may be searched by Owner name as of April 1<sup>st</sup> of each assessing year, Map and Lot Number or Street Address.

### **Fiscal Year 2021-2022**

Fiscal Year 7/1/2021-6/30/2022  
Tax Rate: \$14.25 per thousand  
Tax due dates: 1<sup>st</sup> half -12/08/2021  
(as voted at a Special Town Meeting on 09/29/2021)  
2<sup>nd</sup> half – 05/04/2022

### **Fiscal Year 2022-2023**

Fiscal Year 7/1/2022-6/30/2023  
Tax Rate: \$15.00 per thousand  
Tax due dates: 1<sup>st</sup> half – 11/2/2022, 2<sup>nd</sup> half - 05/3/2023  
Interest Rate: 4%  
Assessment Date: 4/1/2022  
Commitment Date: 10/6/2022  
Sales Ratio: 76%  
Declared Ratio: 83%



## DELINQUENT PROPERTY TAXES AS OF JUNE 30, 2022

### REAL ESTATE

ANDERSON, DWIGHT D./ANDERSON DEVIN	\$1,214.17 **
ANDERSON, DWIGHT D.	\$2,366.82 **
ATKINS, KATHRYN A.	\$1,000.30 **
ATKINSON, PHILIP JR., HEIRS/ATKINSON, GORDON PHILIP	\$649.89 **
AZARA, ERIC S.	\$7.55
BEAULIEU, JR. GERARD PHILIP/BEAULIEU, ELISSA KATHERYN	\$335.59
BICKFORD, JILL L.	\$2,248.51 **
BISSONNETTE, JOSEPH R./GERALDINE A.	\$4.86 **
BRADBURY, JOAN	\$405.98 **
BRADBURY, JOAN	\$4,527.58 **
BROWN, KRISTINA	\$555.75 **
BUREK, SUSAN E./JOHN W.	\$880.43 **
BURNELL, STEVEN A./ SARAH J.	\$209.33 **
BURNHAM, DUSTIN R./FRITA, HAZEL M.	\$1,507.79 **
BUTLER, CHARLES W.	\$2,002.70
BUZZELL-BLACK, LORI K.	\$236.90
CAMPBELL, SHAUN	\$2,594.90 **
CARIGNAN, TARA	\$594.37
CARIGNAN, TARA	\$196.51
CAYER, TIMOTHY J./BRENDA A.	\$400.18 **
COUNTRY PROPERTIES OF ME. INC.	\$1,392.65 **
COUNTRY PROPERTIES OF ME. INC.	\$905.59 **
COUNTRY PROPERTIES OF ME. INC.	\$123.41 **
DONLEY, ROBERT D./COLLEEN L.	\$563.16 **
DRACUP, JOSHUA G./CANNON, LANA E.	\$38.05 **
DURHAM, KATHERINE F.	\$3,448.36 **
EASTBROOK TIMBER CO., INC	\$966.72
FELKER, RAYMOND H., JR	\$868.65 **
FRENCH, BARBARA	\$261.35
FRITZ, MRS. HAZEL	\$34.02 **
GAGNE, JAMES/PAULA	\$1,279.72 **
GENDRON, MADELINE, TRUSTEE	\$639.89 **
GERRY, ELWIN/BEVERLY	\$473.81 **
GIRARD, BERTRAND/SUSANNA	\$6.24 **
GREENE, RONALD L./A. HELEN	\$772.35 **
GUFFEY, DANIEL PAUL	\$727.32 **

## DELINQUENT PROPERTY TAXES AS OF JUNE 30, 2022

HANKS, ROBERT/ KIMBERLY	\$227.58 **
HARRIS, BEVERLY A.	\$2,256.06 **
HEANEY, SUSAN J.	\$2,516.12
HEATLEY, PHILIP W.	\$1,864.47 **
HERTEL FAMILY, LLC	\$1,503.95 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL FAMILY, LLC	\$456.43 **
HERTEL, LORA C.	\$1,264.97 **
HERTEL, VAN E., JR	\$93.10 **
HERTEL, VAN E., JR	\$211.24 **
HERTEL, VANE E., SR	\$1,471.03 **
HERTEL, VAN, JR	\$982.40 **
HILLOCK, DAVID M./LISA M.	\$3,344.05 **
HOFFMAN, CARRIE	\$506.87
HUNT, DENNIS R./ KIMBERLYA.	\$736.08 **
HUNT, RHONDA L.	\$556.98 **
HURTUBISE, TODD/ BRIAN AND JORDYN	\$242.18 **
HURTUBISE, TODD/BRIAN	\$2,756.66 **
JARVIS, PETER G./GASPAR, DONNA E.	\$1,395.43 **
JOHNSON, EDWARD C.JR./STEVENS, FARRAH D.	\$2,127.38 *
JOHNSON, HELEN J.	\$958.24 **
K&K PROPERTIES, LLC	\$1,598.71 **
KIRBY, ROBERT	\$433.13 **
KNIGHT, MELVILLE B.	\$174.25 **
LAFRENIERE, STEPHEN M.	\$1,046.38
LIBBY, DAVID A./ELKINS, LINDA R.	\$653.96 **
LIBBY, PAULA	\$228.89 **
MANWARING, ANNE M.	\$1,748.19 **
MATTHEWS, TANYA M.	\$207.77
MCLEOD, EDWIN J.	\$3,031.12
MCNEEL, BARTLEY W./AARON W.	\$1,728.74
MELLEN, BARRY/ROBIN	\$1,844.08 *

## DELINQUENT PROPERTY TAXES AS OF JUNE 30, 2022

MILLS, CHARLIE N.	\$19.95
MORRISON, DAVID C./GWENDOLYN L.	\$470.02 **
MORRISON, GEORGE W.	\$362.09 **
MUEHLHAUSEN, MARY P.	\$2,384.88
MURPHY, KEITH W./CHRISTINA L. L.	\$962.37 **
NARRAGANSETT BUILDERS, LLC	\$625.07 **
NUGENT, TERESA/KERRY	\$3,582.31 **
PAOERHOUSE HOME INSPECTION, LLC	\$798.43
PASTOR, SHERRI A./JAMES E.	\$70.54 **
PATTERSON, NANCY K.	\$2,759.66 *
PEARSON PROPOERTIES, LLC	\$682.15 **
PEASE, DANIEL A.	\$1,875.02 **
PICHE, DAVID	\$409.55 **
PINET, JAMES	\$2,422.64 **
PINET, ROGER J.	\$1,754.03 **
PINET, ROGER J.	\$1,262.98 **
PLUMMER ASSOCIATES C/O PLUMMER, PAUL	\$1,400.06 **
PLUMMER, ASSOCIATES	\$840.47 **
POLAND, RICHARD I.	\$1,383.03
POOLE, CARL	\$267.02 **
PROACH, GEORGE HEIRS/PROACH, PETER GEORGE PERSONAL REP	\$2.71 **
PROVONCHA, ROBERT G., JR.	\$628.14
PROVONCHA, ROBERT G., JR.	\$1,670.67
RAMSELL, JASON B.	\$146.05 **
ROY, CHRISTOPHER	\$866.83 *
SALEVSKY, GEORGE H., JR/CHARLES M./MAX A.	\$3,209.67
SCHMADER, CARRIE/JOSEPH MICHAEL	\$1,083.16 **
SHAY, PENNY/THOMAS	\$478.72 **
SHRI RAM, LLC	\$77.32 **
SMITH, DAVID A./DONNA J.	\$949.49 **
SMITH, DAVID A./DONNA J.	\$209.27 **
SMITH, HARVEY E./HARRIS, BEVERLY	\$512.57 **
SMITH, HARVEY E./HARRIS BEVERLY A.	\$1,305.01
ST. PIERRE, ROBERT/BETSY	\$1,012.89 **
STEVENSON, GARY	\$1,833.26
STILPHEN, MARGARY L.	\$1,619.66 **
SWASEY, PAUL M., HEIRS/RILEY, LORRAINE J.G., PERSONAL E ONAL REP	\$732.31 **
TEA HOUSE ANTIQUE REPRODUCTION	\$482.79 **
THIBODEAU, CAROLYN	\$695.40
TIBBETTS, THERESA M.	\$885.76
VETRONE, DONNA	\$2,664.18 **

## DELINQUENT PROPERTY TAXES AS OF JUNE 30, 2022

WHITTEN, RICHARD D., II	\$1,564.51
WHITTIER, MADELINE L.	\$1,619.66 *
WILLIAMS, WINFRIED W.	\$203.20
WILLIAMS, WINFRIED W.	\$1,374.70
WINTLE, DEBORAH, WINTLE, SCOTT/WINTLE DAVID	\$445.51 **
WITKOWSKI, THOMAS	\$629.70 **
WOOD, GEORGE B.	\$198.15 **

### PERSONAL PROPERTY TAXES

TITLE 36 SECTION 601. PERSONAL PROPERTY:DEFINED

PERSONAL PROPERTY FOR THE PURPOSE OF TAXATION INCLUDES ALL TANGIBLE GOODS AND CHATTELS WHEREVER THEY ARE AND ALL VESSELS AT HOME AND ABROAD

TITLE 36 SECTION 603.

ALL PERSONAL PROPERTY EMPLOYED IN TRADE IN THE ERECTION OF BUILDINGS OR VESSELS IN MECHANIC ARTS SHALL BE TAXED IN THE PLACE WHERE SO EMPLOYED EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION

TITLE 36 SECTION 706.

BEFORE MAKING ASSESSMENT, THE CHIEF ASSESSOR OF A PRIMARY ASSESSING AREA MAY GIVE REASONABLE NOTICE IN WRITING TO ALL PERSONS LIABLE FOR TAXATION IN THE MUNICIPALITY TO FURNISH THE ASSESSOR A TRUE AND PERFECT LIST OF ALL THEIR ESTATES, NOT BY LAW EXEMPT FROM TAXATION, WHICH THEY POSSESSED ON THE FIRST DAY OF APRIL OF THE SAME YEAR.

AT&T	\$78.35
B-N-T, LLC	\$319.24
GANNETT, JILL DBA NEW LEAF SALON	\$60.08 **
PRIMITIVES IN PINE/DEBRA SKOLAS	\$79.00
RHODES, RANDY	\$1,191.30
SHREEBHAVANI, LLC DBA STATION HOUSE CONVENIENCE STORE	\$759.13
SPAULDING PROPERTY MAINTENANCE	\$243.90
SPECTRUM NORTHEAST,LLC/C/O CHARTER COMMUNICATIONS	\$16,722.95 **

**DELINQUENT PROPERTY TAXES AS OF JUNE 30, 2022**

TRIDENT AUTO SALES, INC	\$34.61
WITHOWSKI, THOMAS DBA HRS AUTO SALES	\$46.84 **

AS OF FEBRUARY 24, 2023

**\* PARTIAL PAYMENT**

**\*\* PAYMENT IN FULL**



## Hollis Center Public Library Annual Report July 1, 2021 - June 30, 2022

The most important event of the last year was the addition of Children's Librarian Nancy Olds to the library family. (Nancy pictured right)

Nancy has boundless energy and enthusiasm and a gift for engaging children of all ages. Her weekly interactive story times have been well received and keep getting better and better.

American Rescue Plan Act grant-Thanks to a grant from the federal Institute of Museum and Library Services and the Maine State Library, we were able to purchase materials to build a 10 by 10 foot outdoor stage and a large event tent. Due to a lack of space inside the library and the constraints of the ongoing Covid pandemic, open-air program space allows us to offer a variety of programs that we could not before.



Volunteer projects-A number of volunteers helped us to make needed upgrades to the building and grounds, not to mention building the stage. Projects included: Repaint the library sign on the parking lot, stain the wheelchair ramp, paint the library back door and book drop, replace the roof over the oil tank. Volunteers also help out with the day-to-day operation of the library and are greatly appreciated. The library collections include books, magazines, DVDs, Books on CD, digital cameras, craft kits and themed backpacks provided by local Girl Scouts. Ebooks and Eaudios can also be downloaded using the "Cloud Library." The library has something for all ages. Services include inter-library loans from other libraries, free internet access from two patron computers and 24 hour wireless which can be reached from the parking lot. Fax, scan and copying services are also available.

Library news can be found on Facebook and Instagram and the library website [www.holliscenterpubliclibrary.org](http://www.holliscenterpubliclibrary.org).

The library board and I thank the town of Hollis Center and surrounding communities for their continued support during these challenging times.

Respectfully, Gus Hedden, Director

**Appointed Boards and Committees - Town of Hollis, Maine**  
**From July 1, 2021 - June 30, 2022**

**Appeals Board**

Bart Sughrue, Chair  
Rebecca L. Bowley, Vice Chair  
Carrie Walker  
Katharine Harriman  
Nancy Ponzetti  
Martha Turner, Secretary

**Christmas Fund Committee**

Faith Plummer  
Diane Meserve  
Bonnie Johnson  
Tootsie Johnson  
Kristina Teneyck

**Clothing Closet Committee**

Margaret Hartley  
Tootsie Johnson  
Diane Meserve  
Mona Meserve  
Barbara Miller  
Amanda McConihe

**Conservation Commission**

Madison Moody, Chair  
Catherine Hewitt, Vice Chair  
John Mattor  
Joanne Toone  
Doris Luther  
Lee Klarman  
Richard Van Langen  
Mary Hoffman, Select Board Liaison

**Ecomaine Board of Directors**

David Durrell

**Appointed Boards and Committees - Town of Hollis, Maine  
From July 1, 2021 - June 30, 2022**

**Finance Committee**

Joshua Morse, Chair  
Daniel Yarumian, Vice Chair  
Donald G. Marean  
Shelly M. Brooks  
Patrick Lawler (7/1/2021 – 8/16/2021)  
Shannon Clark (9/24/2021 – 1/31/2022)  
Martha Turner, Secretary

**Planning Board**

Paul Mattor, Chair  
Donald Roth, Jr., Vice Chair  
Peter Lovell  
Heather Sullivan  
Jessica Brackett  
Thomas Witkowski  
Gregg McPherson  
Martha Turner, Secretary

**Saco River Community Television – Board of Directors**

Donald Marean  
Bennet Flinner (alternate)

**Saco River Corridor Commission**

Donna M. Hanson  
Lee Klarman (alternate)

**Sports Complex Committee**

Coco Hirstel, Chairperson  
Tom Sullivan, Vice Chair  
Cheryl Joyner  
Debbie Tefft, Recreation Director  
Mary Hoffman, Select Board Liaison

**Hollis Board of Appeals  
Volunteers Serving the Community  
Annual Report Fiscal Year July 1, 2021 through June 30, 2022**

Members: Kathy Harriman; Carrie Walker; Bart Sughrue, Chair; Rebecca Bowley, Vice Chair; Nancy Ponzetti, Secretary.

Dear Voters and Taxpayers,

The Hollis Board of Appeals is a five-member Board with Alternate members; all are appointed by the Hollis Select Board.

The Board of Appeals' authority and jurisdiction are limited by Town ordinances and State statutes. The outcome of the Board of Appeals decision has legal implications and the meetings are procedurally quite rigid.

The theory and intent of zoning laws are to preserve the character and quality of the community of Hollis by causing all planning and development to adhere to these regulations. These restrictions are, theoretically through enforcement, reducing non-conforming uses to properties to secure their gradual elimination. As strict adherence to these zoning rules occurs, eventually all the properties within that zone should evolve to meet the zoning standards of that zone.

The Board of Appeals cannot grant variances in excess of what the Town and State have empowered the Board to grant. As a result, all actions and outcomes are typically very uniform and consistent.

The Town's objective in enacting the Zoning Ordinance initially was to protect ground water, address safety issues, and preserve property values.

If an appeal submitted to the Board does not bring the result requested by the applicant there are possible courses of action that may be taken. These include options such as a request to the Select Board for a letter or waiver for "non-action for non-compliance with the ordinance," an appeal to Superior Court, or a petition to put on a warrant for public vote the ordinance change that will allow the result requested.

Local ordinances are enacted by the voters of Hollis at a Town Meeting. The voters have the power and right to change the ordinances when such ordinances become contrary to what the voters want and need. As the nature of our community changes, the people's needs and desires change relative to their surroundings, and so the ordinances that regulate their property may also need changes.

In the fiscal year July 1, 2020 through June 30, 2021 the Board conducted the following business:

1. August 24, 2021 -- Annual Meeting and Election of Officers.
2. August 24, 2021 -- Remote Participation Policy adopted.
3. October 4, 2021 -- Appeal by Jason Rickett.

Sincerely,

Bart Sughrue, Chairman



## **Hollis Christmas Fund Committee 2021**

The Christmas Fund Committee is thankful for this opportunity to submit a report to the townspeople regarding the progress of the Fund. It is with heartfelt pleasure that we would like to recognize the many residents and businesses that contributed whole heartedly to our neighbors in need. So many of you have supported this effort generously and selflessly every year, for that we thank you all.

In 2021, the Hollis Christmas Fund accepted applications from 18 families and was able to provide Christmas gifts for 43 Hollis children. Our secret shoppers outfitted each recipient with 2 warm winter outfits and footwear if requested. Lots of families asked for bedding, winter coats and toiletries. While we make sure each family has the necessities, we also strive to provide toys, games, books and even gift cards for the older kids.

This year the community responded exceptionally well to the Giving Trees. The Salmon Falls River Tap & Grill and Your Country Store were instrumental in hosting Giving Trees. We also set up Giving Trees at Town Hall and during the Recreational Department's Deck the Hauls' Christmas Lights event in December. Tags on the Giving Trees listed items that were on the participant's wish lists. Donors shopped for the items and returned them. The Fund was then able to distribute all the items and families picked them up in time to enjoy a great Christmas.

In the past few years, the number of participants in this program has decreased. We hope it is because family situations have improved, however we want families to know that the Fund plans to continue to assist our neighbors as needed. We all know that situations can change in the blink of an eye. The Hollis Christmas Fund is here to help. This is a very caring community and we all do our part to assist when and where needed. This is a cumulative effort that would not be possible without the help of all of us. On behalf of the Hollis Christmas Fund, thank you.

Respectfully submitted by,

The members of the Hollis Christmas Fund Committee

## **Hollis Community Day Committee July 2021 - June 2022**

The Hollis Community Day Committee was able to hold their annual Pirate Fest event on August 14, 2021 at the Hollis Sports Complex, 14 Lower Tarbox Rd/ Plains Rd. The Hollis Community Day was not held in 2020 because of COVID-19, therefore sponsors for both years are listed in our report.

It was a fun-filled day which lasted from early in the morning until mid-evening with a fabulous firework display! There was FREE fun and entertainment for the whole family. We are proud of the events we were able to provide for our community listed below and all of the free games and prizes for the kids.

The schedule of day's events included:

10:00 AM	Parade
11:00 AM – 5:00PM	Studio2Go- Gaming Truck (Free)
11:00 AM -till Dusk	110 ft Obstacle Course/18 Foot Slide (Free)
11:00 AM-11:45:	Stage is open
11:00 AM- 7 PM:	Zip Line (Free)
11:45 AM-12:30 PM	Abracadabra Productions presents a Magic Show (Free)
12:30 PM – 1:00 PM	Announcements
1:00 PM- 2:30 PM	Live music by Curse of Kona (Free)
1:30 PM- 6:30 PM	Party Palooga - Balloon Twisting (Free)
3:00 PM- 6:00 PM	Live music by Nouveau Rednecks (Free)
6:00 PM -6:30 PM	Announcing the Winners of the Raffles
6:30 PM- 9:00 PM	Live music by Something Stupid (Free)
9:00 PM- 9:30 PM	Fireworks Display (Free)

The Hollis Community Day Committee would like to thank all the sponsors for our event. We couldn't do this without your support!

**Platinum Sponsors (Over \$1,000)**

Bangor Savings Bank  
Gorham Sand and Gravel  
Narragansett Number One  
Poland Spring – Blue Triton Brands  
Western Express

**Gold Sponsors (Over \$500)**

Brookfield Renewable  
Dow Excavating  
Hartt Transportation  
Jason's Auto Service  
Joel Doyon  
McCormick & Sons Trucking  
Plummer's Hardware  
Plummer & Sons  
Real Estate Holdings  
Shaw Brothers Construction

**Silver Sponsors (Over \$250)**

Plummer's Shop N' Save  
Plummer's Ace Hardware  
Risbara Construction

**Other Sponsors**

Beech Ridge Speedway  
Partners Bank  
Poland Spring EMG  
Robert Lundin, D.M.D.  
Southern Maine Plowing & Landscaping  
Woodsome Feeds

Thank you to all who donated and apologies to any that we may have missed. Special thanks to all the vendors who sold food, crafts, specialty goods, and to our committed volunteers who contributed in making this event happen. The Hollis Community Day Committee truly appreciates your continued support and attendance at our event!

## **Report of the Hollis Conservation Commission July 1<sup>st</sup>, 2021 to June 30<sup>th</sup>, 2022**

Current Members: Madison Moody, Chair, Catherine Hewitt, Vice-chair, Lee Klarman, Joanne Toone, Doris Luther, John Mattor, Ruth Leavitt, Mary Hoffman, Select Board rep.

Our commission had some large changes over the year, foremost being a change of leadership. After faithfully leading the commission for the majority of the last 14 years John Mattor stepped down as chairman, but we refused to let him leave all together. John was instrumental in helping make Indian Cellar and Googins Woods a reality! From assisting leading the charge to purchase the land along the Saco River for Indian Cellar to mapping out and creating the trail systems in both of our preserves. As chairman, John has continually made caring for and improving both preserves' top priority for the commission. He leaves enormous shoes to be filled and the commission cannot thank him enough for all his hard work over the years and his guidance moving forward.

The commission caught wind that the historic Tea House property next to the Indian Cellar Preserve was for sale and was able to quickly put together a proposal for the town to purchase the property. After a special town meeting with a great many supporters in favor of making the purchase, the town was able to acquire the land. The funds for this purchase all came from leftover money from the original purchase of Indian Cellar. This purchase protects a vital piece of property abutting both the parking lot and trailhead to the Preserve. This was a major accomplishment for the commission.

Indian Cellar continued to see very high use all year and again, our community was extremely helpful with maintaining the trails and keeping them clean. Our local Girl Scout troop even added some fairy houses and painted rocks along the trail. Googins Woods doesn't see the traffic that Indian Cellar does, but the visitors were just as considerate helping keep the trails clean!

Our Commission's future goals are to continue the maintenance and upkeep of our two beautiful preserves and to start the process of putting together an Open Space Plan for the town to help with planning and foresight in future development and growth of the town.

Respectfully submitted,

Madison Moody, Hollis Conservation Commission Chair

## **Finance Committee Report**

To the Residents and Taxpayers of Hollis:

The Finance Committee consists of five members, appointed by the Select Board for 3-year terms. We are an advisory committee to the Select Board with the below responsibilities quoted from the committee's ordinance:

- 1). Annual Operating Budget - The committee will review the annual operating budget with input from department heads, and will recommend or not recommend to the Select Board.
- 2). Annual Capital Budget - The committee will review and make recommendations to the Select Board.
- 3). Warrant Articles - The committee will review Warrant Articles pertaining to financial issues and recommend or not recommend to the Select Board.
- 4). Review of revenue and expenditures - The committee will make quarterly reviews of revenues & expenditures and present issues/questions to the select Board.
- 5). Other - The committee shall review and make recommendations to the Select board on supplemental appropriations, expenditures, and investments of Town funds.

This year the committee worked on financial concerns of the town, such as ways to use town funds to retain town employees. This resulted in a warrant article to provide retirement benefits to employees. The committee also began discussions about ways to optimize the town's cash accounts.

The committee continued to increase its non-budgetary work in advising the Select Board about town revenue and spending. We will continue to pursue, at the request of the Select Board, other work to provide advice and oversight to the town regarding expenses and use of town money.

As the chair of the committee, I encourage any residents to reach out or come to the Finance Committee meetings. We welcome public comment and participation as we execute the responsibilities of our committee.

Joshua Morse, Chairman



## **Report from the Hollis Planning Board for Fiscal Year 2021-2022**

The Planning Board has seven members appointed by the Select Board. We review subdivision proposals, conditional use applications, and proposed shoreland zone development. We meet with applicants, administer projects through the permitting process, consider public input and consult with experts in planning and design when needed.

Our goal is to be fair and unbiased, and balance the rights of the property owner with concerns of the public. We follow the Zoning Ordinance, Subdivision Regulations, and the Shoreland Zoning Ordinance, along with other applicable State and Federal laws. We also work to promote changes in local ordinances when it is appropriate.

Over the past year we made the following actions:

### **Subdivisions Approved:**

- Harmon Farm Estates Subdivision #2202-4236
- Noble Ridge Subdivision #2202-4247
- Pelletier Springs Subdivision #2202-4249
- Point of View Subdivision #4404-4250

### **Conditional Use Permits Approved:**

- Brookfield Angler Access CUP #2201-4139
- Brookfield Hydro, revision of CUP #2201-4139
- Brookfield Energy Storage CUP #2201-4155

### **Shoreland Zoning Permits Approved:**

- McGarry Tea House Shoreland Zoning Permit #2201-4149
- Brookfield Energy Storage Shoreland Zoning Permit #2201-4156

### **Actions taken under the Marijuana Business Ordinance:**

- Approved Pine Tree Maine Two Adult Marijuana Store #2201-4143
- Denied Pine Tree 4 Marijuana Manufacturing #2201-4144
- Approved Green Roots Medical Marijuana Store #2201-4145
- Approved Moment's Peace Farm Tier 1 Cultivation #2201-4146
- Approved Moment's Peace Farm Tier 2 Cultivation #2201-4147
- Medication Station Medical Marijuana Store #2201-4148
- Approved Maine Only LLC Adult Marijuana Store #2201-4150
- Approved Moment's Peace Farm Manufacturing #2201-4151
- Approved Medical Medication Station Marijuana Cultivation #2201-4152
- Approved Medical Marijuana Green Roots Cultivation #2201-4154

Policies and Ordinance Changes:

- Approved a Planning Board Remote Participation Policy
- Proposed Six Ordinance Changes for the June 2022 meeting
  1. Driveway/Entrance Standards
  2. Knot Box/Emergency Access
  3. Lighting Standards
  4. RR 3 Bulk and Space Change
  5. Remove incorrect references in the zoning ordinance
  6. Change to Planning Board Ordinance

The officers elected for this fiscal year were Paul Mattor, Chair, and Don Roth, Vice Chair.

Meetings are scheduled on alternate Wednesday evenings as needed. Members of the public are encouraged to attend and contribute to the discussions. Meetings broadcasted live, recorded and rebroadcasted on Saco River TV and Livestream.com for those who like to watch at home. Archived video recordings are available online, as well as agendas and minutes. All meetings are also available by Zoom, with access information on the Town's website.

Respectfully submitted,

Paul C. Mattor, Chair  
Hollis Planning Board

## **SACO RIVER CORRIDOR COMMISSION**

*“Communities Working Together to Protect Our Rivers”*

The Saco River Corridor Commission (SRCC) was created with one purpose in mind – to protect the rivers in the Saco Basin and all that these rivers represent to the people that live and work here. The legislature provided the performance standards to initiate the program, and the cleanliness of the river is a testament to that effort. The Commission’s role is one of partnership. All twenty corridor towns can appoint two representatives to the board. The Town of Hollis is fortunate to have Donna Hanson and Lee Klarman on the Commission. The Commission provides the Town of Hollis an opportunity to participate in the present and future development patterns throughout the entire corridor from Fryeburg to Saco. In this way, the Commission functions more like a local/regional group working to keep the water clean and preserve natural resources within the corridor to protect public health and quality of life in southern Maine. Clean water is one of Maine’s greatest assets. It is hard to understate this important fact.

It is a fact that many people come to Maine from other places. Invariably, as areas are built up, inappropriate land-use planning can cause degradation to the shoreland area, along with water quality-based problems. The number of permits issued in the Corridor has significantly increased in recent years, with 63 in 2019, 117 in 2020, 109 in 2021, and 113 in 2022.

The SRCC concluded its 21<sup>st</sup> successful year of our Water Quality Monitoring Program. Currently, staff and volunteers monitor for dissolved oxygen, conductivity, pH, turbidity, temperature, total Kjeldahl nitrogen, orthophosphates, alkalinity, nitrogen (NH<sub>4</sub>, NO<sub>3</sub> + NO<sub>2</sub>), total phosphorous/phosphates, ammonium, *Escherichia coli* (*E. coli*), and *Enterococci*. Our testing takes place bi-weekly along the Saco, Ossipee, and Little Ossipee Rivers at 41 different locations from May through September.

The Commission purchased advanced bacteria monitoring equipment for the 2022 season. The equipment has enabled the SRCC to analyze *E. coli* more effectively, more frequently, and has increased the timeliness of rapid response testing when high levels of *E. coli* occur. Building off the success this season, in 2023, the SRCC will be advancing in-house analysis by pioneering an effort using environmental DNA (eDNA) isolated from water samples with high *E. coli* levels to identify the probable source of bacteria, whether that be from humans or animals. This project will enhance the SRCC’s Land Use program by highlighting potential areas of concern and providing focus points for both the SRCC and the Town of Hollis. Both programs were made possible by generous grants from the Maine Outdoor Heritage Fund.

We aspire to better serve our communities, and a large part of that is protecting public health. As part of this effort, the SRCC has been collaborating with the Rural Community Assistance Partnership (RCAP) Solutions to create a GIS dashboard designed to present water quality data in a more accessible manner. The interactive dashboard will be featured on our website for all members of the community to view. It will be updated with the most current *E. coli* test results including easy-to-understand graphics identifying recreation sites with recent high bacteria levels. If the town has any recommendations for other recreational or public sites that you believe should be monitored, please let us know.

The Commission has launched an updated website to reflect these program changes, and all information related to the past two decades of the SRCC’s monitoring program is available. We hope that this information can serve as a useful resource for Planning Boards, Code Enforcement Officers, and developers in determining appropriate types of land use close to the river.

The SRCC’s mission is to work with the communities in the corridor to help keep the rivers clean and preserve the quality of life in southern Maine. If you have any comments, suggestions, or questions on any of the Commission’s programs, please contact the Commission’s Executive Director, Dalyn Houser.

The Commission office is located at 81 Maple Street in Cornish, Maine (Telephone 207-625-8123), and you can find our website at [www.srcc-maine.org](http://www.srcc-maine.org).

## **SPORTS COMPLEX COMMITTEE JULY 2021 – JUNE 2022 TOWN REPORT**

This committee is responsible for the maintenance and development of the Hollis Sports Complex at 14 Lower Tarbox Road. The committee members are as follows: Coco Hirstel – Chairperson, Tom Sullivan – Vice Chair, Cheryl Joyner, Josh St. Pierre, Jen C'es, Debbie Tefft – Recreation Director, and Mary Hoffman – Select Board liaison. We meet the second Thursday of each month at 6:30 at the Community Building. We are looking for new members for this committee. Please HELP – call Debbie Tefft at 929-5142 if you are interested in getting involved!

The committee is in charge of managing the Sports Complex budget and maintaining the facilities we have at this site. Our budget covers the costs of irrigation, landscaping, field maintenance (Davey Tree), mowing, portable toilets, utilities, and repairs to the field and equipment.

We are hoping to expand the field space to accommodate other sports like lacrosse and flag football. We would also like to build a skateboard park at this site and need more volunteers to help us with fundraising for this project. Other improvements we hope for the future include adding to the playground and extending the walking path.

We added pickle ball courts to the existing tennis courts using grant money from the Wilkinson Foundation for all the necessary equipment. We have a good-sized group making use of this program. They play most weekends in good weather. The equipment is stored in a cabinet at the courts and is accessible by calling the Recreation Department at 929-5142 to get the combination.

There are three small pavilions now at this site with picnic tables available for public use. These were rebuilt and reinforced by Ruel Construction after some vandalism. We appreciate their donation of their time and expertise!! We hope that people will enjoy these spaces!

Thank you to Riley Mattor, who cleaned up our playground before Community Day/ Pirate Fest and added new wood chips.

As usual, we ask that people refrain from driving on our fields, cutting donuts in our parking lots, and please take care of your trash in the appropriate containers. Please make sure to clean up after your pets. There are bags at the doggie station if you forget yours. We want to keep this site clean and well maintained.

It is good to see lots of activity at this site!!

Respectfully submitted,  
Coco Hirstel, Chairperson



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Dear Maine Resident:

In January, I was privileged to take the Oath of Office to begin my second term as your Governor. I am deeply humbled by the trust the people of Maine have placed in me, and I look forward to continuing to work hard over the next four years to improve the lives and livelihoods of Maine people.

Over the past four years, we have made real progress. We have expanded health care, leading to the largest decline in the uninsured rate of any state in the nation. We fully funded the State's share of public education. We delivered two-years of free community college. We fully restored municipal revenue sharing to five percent. We delivered substantial tax relief, nation-leading inflation relief, and emergency energy relief to help Maine people through difficult times.

Through the Maine Jobs & Recovery Plan, we are strengthening and diversifying our economy. In 2022, our state's gross domestic product – a key measure of economic growth – grew at the 9th fastest rate in the United States. People are moving to Maine at a rate higher than any other New England state, and at one of the highest rates in the nation. We have enacted balanced budgets, and we have built up Maine's "Rainy Day" fund to a record high, preparing our state to continue meeting its commitments in the event of an economic downturn.

While I am proud of the progress we have made, there is more to do, like addressing the housing crisis, the workforce shortage, and the opioid epidemic and strengthening health care, education, and the economy. I know that by working together to tackle these issues head-on, we can improve the lives and livelihoods of Maine people and make Maine the best place to live, work, and raise a family.

Thank you again for the honor to serve you as Governor.

Thank you,

A stylized, handwritten signature in dark ink, appearing to read "Janet T. Mills".

Janet T. Mills  
Governor



SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2683 (FAX)

United States Senate  
WASHINGTON, DC 20510-1904

COMMITTEES:  
APPROPRIATIONS  
HEALTH, EDUCATION,  
LABOR, AND PENSIONS  
SELECT COMMITTEE  
ON INTELLIGENCE  
SPECIAL COMMITTEE  
ON AGING

Dear Friends:

It is an honor to represent Maine in the U.S. Senate. I am grateful for the trust that Mainers have placed in me and welcome this opportunity to share some key accomplishments for our state.

Last year, I secured more than \$500 million for 285 projects from Aroostook County to York County that will promote job creation, workforce training, and economic development; expand access to health care; improve public safety, infrastructure, and community resources; and protect our environment. To address the crisis of soaring inflation and high energy prices, I led efforts to provide \$2 billion in supplemental funds to the Low-Income Home Energy Assistance Program. In the new Congress that begins in 2023, I expect to be the Vice Chairman of the Appropriations Committee and will continue to champion investments to support Maine's communities and families.

Strengthening our economy and supporting good jobs remain a top priority. Along with the Governor and the rest of the Maine Delegation and the associations representing the lobster industry, I worked to protect our hardworking lobstermen and women by pausing for six years the onerous federal regulations that jeopardize our lobster fishery's very existence. Another ongoing threat to Maine's small businesses is the shortage of workers. That's why I led an effort to push the Administration to nearly double the number of H-2B visas that are critical to our hospitality industry. Additionally, when the Administration proposed to cut the construction of a destroyer to be built by Bath Iron Works, I restored this funding to protect Maine jobs and our national security.

When Maine Veterans' Homes announced last year that it planned to close its facilities in Caribou and Machias, I opposed that decision which would have had such a devastating effect on rural veterans and their families. I am glad that the decision was reversed, and I have secured \$3 million to help with upgrades to these facilities. My *AUTO for Vets Act* also became law, which will help disabled veterans maintain their independence by supporting the purchase of a new adaptive vehicle once a decade.

This past year, Congress demonstrated how effective it can be on behalf of the American people when both parties work together. A few of the bipartisan achievements that I was involved in include the *Respect for Marriage Act*, which will provide certainty to millions of loving couples in same-sex marriages while protecting religious liberties, and the *Electoral Count Reform Act*, which establishes clear guidelines for our system of certifying and counting electoral votes for President and Vice President.

No one works harder than the people of Maine, and I have honored that work ethic by showing up for every vote. During my Senate service, I have cast more than 8,500 consecutive votes, never having missed one. I remain committed to doing all that I can to address your community's concerns in 2023. If I may be of assistance to you in any way, I encourage you to contact one of my six state offices.

Sincerely,



Susan M. Collins  
United States Senator

ANGUS S. KING, JR.  
MAINE

133 HART SENATE OFFICE BUILDING  
(202) 224-5344  
Website: <https://www.King.Senate.gov>

## United States Senate

WASHINGTON, DC 20510

January 1, 2023

COMMITTEES:  
ARMED SERVICES  
CHAIRMAN, STRATEGIC FORCES  
SUBCOMMITTEE  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
CHAIRMAN, NATIONAL PARKS  
SUBCOMMITTEE  
INTELLIGENCE  
RULES AND ADMINISTRATION

Dear Friends,

I've often thought that Maine is just one big small town connected by long roads. Well, in the past year or two, those roads have gotten steeper and bumpier as we dealt with an unprecedented pandemic and the resulting economic troubles.

As we faced the historic challenges, something impressive happened. We came together and lent a hand to our neighbors wherever we could to keep things running and spirits high.

Down in Washington, Congress tried to help Maine communities get through this struggle, so that our state would come out stronger. To do that, we put in the work and set some things into motion that are already helping Maine people. That's why you hired us, after all.

The pandemic made something we'd known for a while clear: those roads and networks that connect our big town needed repair, improvements, and expansion – from bridges to broadband. So, while Maine was uniting towards a common purpose, Congress came together to pass the *Bipartisan Infrastructure Law* – legislation that makes generational investments in physical infrastructure, broadband connections, harbors, and the energy grid. These efforts will lay the foundation for Maine's 21<sup>st</sup> century economy and make sure even the most rural areas aren't left behind.

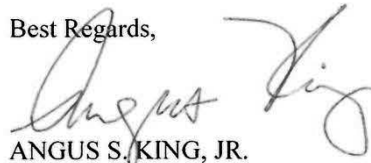
Over the last two years, as we drove up and down our state, you couldn't help but see storefronts in trouble and prices rising as the economy struggled through a global recession. And again, while you focused your efforts on getting through the difficult times, Congress took meaningful action. We passed the *American Rescue Plan* in 2021, which enabled Governor Mills and the state of Maine to better meet the health and economic difficulties of the pandemic. At a critical moment it expanded healthcare efforts to confront COVID and invested in the state to keep the economy in far better shape than most others nationwide.

Congress didn't stop there. This year, we took even more concrete steps to cut costs, create jobs, and provide more affordable, cleaner energy. The bipartisan *CHIPS Act* will bring home the manufacturing of the technical components known as "chips" that are used in everything these days – from smartphones to microwaves to cars – and in doing so reduce prices and create good American jobs. We also passed the *Inflation Reduction Act (IRA)* to lower healthcare costs, allow Medicare to negotiate drug prices, and cut energy bills with new rebates for things like heat pumps and solar panels.

Beyond these major investments, we also passed vital legislation to improve the day-to-day lives of Maine people and Americans nationwide. On a bipartisan basis, we expanded health care for veterans exposed to toxins, strengthened protections for marriage equality, supported Ukraine as it fought off a bloody Russian invasion, secured our elections and the peaceful transfer of power, and delivered millions in federal investments to projects up and down our state.

So, as Maine worked to get through hard times, Congress took steps to support our state – and we're already starting to see brighter days ahead. I'm proud to have played a small part down here; it's a true privilege to listen to you, work with you, and build a brighter future for all the incredible people up and down the roads that connect our big small town. Mary and I wish you a happy, and safe 2023.

Best Regards,



ANGUS S. KING, JR.  
United States Senator

AUGUSTA  
40 Western Avenue, Suite 412  
Augusta, ME 04330  
(207) 622-8292

BANGOR  
202 Harlow Street, Suite 20350  
Bangor, ME 04401  
(207) 945-8000

BIDDEFORD  
227 Main Street  
Biddeford, ME 04005  
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PORTLAND  
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COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND  
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND RELATED  
AGENCIES

CHELLIE PINGREE  
CONGRESS OF THE UNITED STATES  
1<sup>ST</sup> DISTRICT, MAINE

Dear Friends,

I hope this letter finds you well. It is my honor and privilege to serve the people of Maine's First District in Washington, DC, and I appreciate the opportunity to share this annual update with you.

This past year, our state faced unprecedented challenges, mirroring the difficulties experienced by communities across the nation. High inflation rates, a rapidly changing climate, aging infrastructure, and increasing energy costs were among the top concerns I heard while home in the district. Keeping these in mind, I was proud to work with my colleagues in the Maine Delegation to pass historic legislation to bring federal dollars back to our communities.

One of the ways we delivered for Mainers was through the passage of the Inflation Reduction Act (IRA) in August. This law provides much-needed assistance to struggling families. With the help of the IRA, Americans will save an average of \$800 per year on health insurance and Medicare beneficiaries will have increased access to medication.

Additionally, the IRA offers billions of dollars to expand rebate programs for Americans who wish to make their homes more energy efficient. Homeowners can now receive up to a 30 percent tax incentive for the cost of home solar installations and a 30 percent incentive when investing in a heat pump. Over the next decade, these rebates will offer Mainers thousands of dollars in savings while decreasing fuel costs for winters to come.

In 2022, Congress also passed meaningful legislation to help create skilled jobs in the construction, manufacturing, and engineering sectors. The Creating Helpful Incentives to Produce Semiconductors (CHIPS) Act will allow the U.S. to advance its leadership in the development of semiconductors used in the manufacturing of computers, cell phones, cars, and numerous other technologies we rely on. By developing this industry at home, we can bolster our national security and lessen our reliance on foreign technology.

As I look toward this Congress, I am excited to work with my colleagues on both sides of the aisle to improve the lives of Maine people. It is critically important that we continue to take action to increase job growth, decrease inflation, take measures to promote our national security and invest in our health care and education systems.

Each year my office receives over 40,000 calls, letters, and emails from Mainers. I recognize the tremendous trust you place in having me represent you in Washington and by sharing your stories, thoughts, and concerns. Please rest assured, I will continue to fight for the interests of Mainers in Congress, and my staff and I will do everything we can to ensure your needs are met.

Sincerely,  
Chellie Pingree  
Member of Congress

2 PORTLAND FISH PIER, SUITE 304  
PORTLAND, ME 04101  
PHONE: 207-774-5019  
FAX: 207-871-0720

1 SILVER STREET  
WATERVILLE, ME 04902  
PHONE: 207-873-5713  
FAX: 207-873-5717



*December, 1<sup>st</sup> 2022*

Dear Hollis Constituents,

Thank you for the opportunity to serve as your new County Commissioner.

Having spent 4 years representing Hollis in the State Senate, it's a true honor to be your advocate in York County government. My mission over the next 4 years will be to push for a more transparent and accountable government. One that works better for you by including you in the decision-making process and increasing access to your elected officials.

What is a county commissioner? Commissioners are the counties' chief elected officials and are ultimately responsible for the fiscal operations and policy decisions affecting county government. Additional duties include municipal tax abatement appeals and hearings on maintenance of town roads. The county building is located in Alfred at 149 Jordan Springs Rd, where commission meetings take place several times a month. The York County Commission is responsible for various areas including:

- Sheriff's Office & County Jail
- Emergency Management
- Registry of Deeds
- Registry of Probate
- District Attorney's Office
- Recovery Center
- And more!

In order to keep you better informed, I will be holding monthly virtual office hours, writing a newspaper column, and keeping up a new district blog at [CommissionerChenette.com](http://CommissionerChenette.com). You can also follow various updates on my social media @JustinChenette.

Of course, you can call me anytime on my cell 207-590-3266 if you have any questions or if I can be of any assistance. This is your commission seat, not mine. I'm here for you and I work for you.

Sincerely,

*Commissioner Justin Chenette*

**Working for the people of Hollis, Buxton, Saco, Old Orchard Beach**

[jchenette@yorkcountymaine.gov](mailto:jchenette@yorkcountymaine.gov) – [CommissionerChenette.com](http://CommissionerChenette.com) – @JustinChenette





## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1440  
TTY: (207) 287-4469

**REP. NATHAN M. CARLOW**

P.O. BOX 714  
BAR MILLS, ME 04004

CAPITOL OFFICE: (207) 287-1440  
CELL: (207) 929-0895  
NATHAN.CARLOW@LEGISLATURE.MAINE.GOV

February 1, 2022

Town of Hollis  
34 Town Farm Road  
Hollis, ME 04042

Dear Friends and Neighbors,

I am honored that you entrusted me with the responsibility of being your State Representative for House District 16 in the Maine State Legislature. This is a solemn responsibility, and I am pleased to provide this update on my efforts to represent you in the House of Representatives.

As your State Representative, I introduced a bipartisan bill, L.D. 1198, which passed unanimously in both chambers and was signed into law by the Governor last year. This legislation promotes fiscal responsibility by increasing the amount of funds public school districts can save from year to year for voter approved expenses. In Bonny Eagle, fund balances are often used to provide property tax relief, and my bill provides additional support towards these efforts.

Providing a high quality education to every Maine student is one of my primary objectives, which is why in March of 2021, I authored a bipartisan letter signed by 51 of my colleagues in the House and Senate that called on the Maine Department of Education and Maine Center for Disease Control to ease restrictions that were impeding the ability of schools to reopen to all students full-time. Unfortunately, despite the overwhelming bipartisan and bicameral support of the letter, neither agency accepted our advice, which caused further unnecessary and imprudent delays to student learning and success.

Oversight of Maine's power grid is an important job of any legislator, and I am committed to advocating for transparency and responsible administration of this key service. As a member of the Energy, Utilities and Technology Committee, I wrote a bipartisan letter to the Maine Public Utilities Commission urging them to investigate the deeply troubling allegations filed against Central Maine Power's parent company, Avangrid, in federal court. These allegations make claims of racketeering, bid-rigging, and an astonishing misuse of CMP's license to operate our power grid. The Commission agreed with my letter and launched its investigation days after it was sent to them.

Fostering community service opportunities for Maine's youth is an issue of importance to me, and I was glad to join Rep. Morgan Rielly (D-Westbrook) in introducing L.D. 1010, the Maine Service Fellows Program. Now law, this bill will provide great benefits to rural communities across our State, and give recent college graduates the opportunity to work in needed areas such as public safety, health care, education, and civic engagement.

I encourage you to actively participate in your state government. Phone calls and letters are always welcome, and due to the wider use of technology, meetings and hearings are even more accessible to Mainers. Using the homepage of the Maine Legislature: [Legislature.Maine.Gov](http://Legislature.Maine.Gov), you will find access to live and recorded proceedings.

Thank you again for the honor and opportunity of serving you at the State House. If I can ever be of assistance to you, please contact me directly at [Nathan.Carlow@legislature.maine.gov](mailto:Nathan.Carlow@legislature.maine.gov).

Sincerely,

Nathan M. Carlow  
State Representative

DISTRICT 16 BUXTON (PART), HOLLIS, & SACO (PART)





## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1440  
TTY: (207) 287-4469



### **Mark J. Blier**

P.O. Box 148  
Buxton, ME 04093  
207-712-5705

[Mark.Blier@legislature.maine.gov](mailto:Mark.Blier@legislature.maine.gov)

Town of Hollis  
34 Town Farm Road  
Hollis, ME, 04042

January 11, 2023

Dear Neighbors,

For the past four years, I have worked diligently to be a constructive voice for you at the State House – putting my experiences to work while navigating the sometimes-cumbersome legislative process. Thank you for continued support and allowing me to continue serving you.

I am happy to report to you that I was appointed to the Legislature's Appropriations and Financial Affairs Committee where I will work with my colleagues to build a state budget that is both fiscally responsible while also prioritizing the needs of our most vulnerable. Additionally I will be serving on the Legislature's new Housing Committee and continuing my work on the Government Oversight Committee.

I will continue to send out regular updates with information about current state and legislative news. If you wish to receive these updates, please contact my office by phone at 207-287-1440 or by emailing me at [Mark.Blier@legislature.maine.gov](mailto:Mark.Blier@legislature.maine.gov).

Thank you for allowing me to continue as your voice in the Maine House of Representatives.

Sincerely,

Mark J. Blier  
State Representative

House District 138  
Cornish, Limington, Buxton (part) and Hollis (part)



Henry Ingwersen  
Senator, District 32

**THE MAINE SENATE**  
131st Legislature

3 State House Station  
Augusta, Maine 0433

April 7, 2023

Dear Neighbors,

I trust that you and your family are safe and healthy. I deeply appreciate the opportunity to continue serving as your State Senator. It remains the highest honor of my life to represent you in the Maine Legislature and I remain committed to working hard for you every single day. Now that we've emerged from the worst of the pandemic, I'm excited that the activities and operations at the State House have returned to normal.

Members of the 131st Legislature were sworn in on Wednesday, December 7, 2022. I'm thrilled to report that President Jackson has appointed me to serve as the Senate Chair of the Joint Standing Committee on Agriculture, Conservation and Forestry. This committee oversees matters relating to the Department of Agriculture, agricultural development, agricultural fairs, products and marketing, animal control and welfare, harness racing, food policy, food safety, inspection and labeling, the dairy industry, and so much more. I take this role very seriously. I will continue to support our farmers and producers in every way that I can.

Looking ahead, it's clear that we need to build on the work done in the 130th Legislature and continue to address the housing crisis that has displaced too many of our neighbors, alleviate the rising costs of electricity, heating fuel and food, and advance freedom and justice for all. On the very first day of the 131st Legislature, I'm proud to share that my colleagues and I voted in support of LD 1, which was a bill that would have provided immediate heating and housing relief for Mainers. Although the bill did not get a two-thirds vote in the Maine Senate, we did not give up. We held a public hearing for a nearly identical bill – LD 3 – before the winter holidays. That way, we were able to debate and vote on LD 3 when the Legislature reconvened on January 4, 2023. Fortunately, LD 3 received a two-thirds vote and took effect immediately.

However, LD 3 was a one-time action. I want to remind you that I am a resource for you all year. If you need to contact a state agency or department or want to share a comment, please don't hesitate to reach out. You can send me an email at [Henry.Ingwersen@legislature.maine.gov](mailto:Henry.Ingwersen@legislature.maine.gov) or call my office at 287-1515.

Sincerely,

A handwritten signature in black ink, appearing to read 'Henry Ingwersen', with a long horizontal line extending to the right.

Henry Ingwersen  
State Senator



*Proven Expertise & Integrity*

May 10, 2023

Selectboard  
Town of Hollis  
Hollis, Maine

We were engaged by the Town of Hollis, Maine and have audited the financial statements of the Town of Hollis, Maine as of and for the year ended June 30, 2022. The following statements and schedules have been excerpted from the 2022 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund	Schedule 1
Balance Sheet - Governmental Funds	Statement C
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Statement E
Combining Balance Sheet - Nonmajor Governmental Funds	Schedule B
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	Schedule C

*RHR Smith & Company*

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093  
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609  
[www.rhrsmith.com](http://www.rhrsmith.com)

## SCHEDULE 1

## TOWN OF HOLLIS, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS  
 BUDGET AND ACTUAL - GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	Positive (Negative)
Budgetary Fund Balance, July 1	\$ 4,430,536	\$ 4,430,536	\$ 4,430,536	\$ -
Resources (Inflows):				
Taxes:				
Property taxes	7,541,395	7,541,395	7,551,055	9,660
Excise taxes	1,025,000	1,025,000	1,092,261	67,261
Intergovernmental revenues:				
State revenue sharing	336,536	336,536	449,588	113,052
Homestead reimbursement	242,736	242,736	242,736	-
BETE reimbursement	612,554	612,554	612,613	59
Tree growth	20,750	20,750	34,960	14,210
Veterans' reimbursement	3,000	3,000	2,894	(106)
Local road assistance	50,696	50,696	54,244	3,548
Other	-	-	323,580	323,580
Interest income	-	-	27,027	27,027
Interest on taxes/lien costs	-	-	14,412	14,412
Charges for services	360,775	360,775	719,236	358,461
Franchise agreement	45,000	45,000	45,201	201
Miscellaneous revenues	95,000	95,000	7,482	(87,518)
Amounts Available for Appropriation	<u>14,763,978</u>	<u>14,763,978</u>	<u>15,607,825</u>	<u>843,847</u>
Charges to Appropriations (Outflows):				
General government	1,198,012	1,198,012	1,135,422	62,590
Emergency services	910,224	910,224	878,588	31,636
Public works	848,500	848,500	577,476	271,024
Recreation	301,806	301,806	289,725	12,081
Libraries	81,024	81,024	70,689	10,335
Public services	289,500	289,500	280,466	9,034
Health and welfare	50,000	50,000	4,305	45,695
Education	4,949,030	4,949,030	4,949,030	-
County tax	265,136	265,136	265,136	-
Unclassified	21,712	21,712	19,395	2,317
Transfers to other funds	1,418,498	1,418,498	1,418,498	-
Total Charges to Appropriations	<u>10,333,442</u>	<u>10,333,442</u>	<u>9,888,730</u>	<u>444,712</u>
Budgetary Fund Balance, June 30	<u>\$ 4,430,536</u>	<u>\$ 4,430,536</u>	<u>\$ 5,719,095</u>	<u>\$ 1,288,559</u>

STATEMENT C

TOWN OF HOLLIS, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2022

	General Fund	Poland Spring TIF Fund	Road Paving Projects	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 9,319,882	\$ 3,132,988	\$ -	\$ 52,865	\$ 12,505,735
Accounts receivable (net of allowance for uncollectibles):					
Taxes	154,718	-	-	-	154,718
Liens	35,711	-	-	-	35,711
Other	47,423	-	-	-	47,423
Due from other funds	12,733	3,198,759	9,344	390,388	3,611,224
<b>TOTAL ASSETS</b>	<b>\$ 9,570,467</b>	<b>\$ 6,331,747</b>	<b>\$ 9,344</b>	<b>\$ 443,253</b>	<b>\$ 16,354,811</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 30,096	\$ -	\$ -	\$ -	\$ 30,096
Accrued expenses	15,865	-	-	-	15,865
Due to other governments	29,278	-	-	-	29,278
Due to other funds	3,598,491	-	-	12,733	3,611,224
<b>TOTAL LIABILITIES</b>	<b>\$ 3,673,730</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,733</b>	<b>\$ 3,686,463</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Prepaid taxes	11,698	-	-	-	11,698
Deferred revenue	56,982	-	-	-	56,982
Deferred tax revenue	108,962	-	-	-	108,962
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>\$ 177,642</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 177,642</b>
<b>FUND BALANCES</b>					
Nonspendable	-	-	-	-	-
Restricted	-	6,331,747	9,344	430,835	6,771,926
Committed	-	-	-	-	-
Assigned	1,107,275	-	-	-	1,107,275
Unassigned	4,611,820	-	-	(315)	4,611,505
<b>TOTAL FUND BALANCES</b>	<b>\$ 5,719,095</b>	<b>\$ 6,331,747</b>	<b>\$ 9,344</b>	<b>\$ 430,520</b>	<b>\$ 12,490,706</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 9,570,467</b>	<b>\$ 6,331,747</b>	<b>\$ 9,344</b>	<b>\$ 443,253</b>	<b>\$ 16,354,811</b>

See accompanying independent auditor's report and notes to financial statements.



TOWN OF HOLLIS, MAINE

STATEMENT E

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2022

	General Fund	Poland Spring TIF Fund	Road Paving Projects	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Taxes:					
Property taxes	\$ 7,551,055	\$ -	\$ -	\$ -	\$ 7,551,055
Excise taxes	1,092,261	-	-	-	1,092,261
Intergovernmental revenues	1,720,615	-	-	252,970	1,973,585
Charges for services	719,236	-	-	62,876	782,112
Miscellaneous revenues	94,122	11,591	183	52,886	158,782
<b>TOTAL REVENUES</b>	<b>11,177,289</b>	<b>11,591</b>	<b>183</b>	<b>368,732</b>	<b>11,557,795</b>
<b>EXPENDITURES</b>					
Current:					
General government	1,135,422	-	-	-	1,135,422
Emergency services	878,588	-	-	-	878,588
Public works	577,476	-	10,800	-	588,276
Recreation	289,725	-	-	-	289,725
Libraries	70,689	-	-	-	70,689
Public services	280,466	-	-	-	280,466
Health and welfare	4,305	-	-	-	4,305
Education	4,949,030	-	-	-	4,949,030
County tax	265,136	-	-	-	265,136
Unclassified	19,395	474,004	-	215,671	709,070
Debt service:					
Principal	-	300,000	-	-	300,000
Interest	-	60,300	-	-	60,300
<b>TOTAL EXPENDITURES</b>	<b>8,470,232</b>	<b>834,304</b>	<b>10,800</b>	<b>215,671</b>	<b>9,531,007</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>2,707,057</b>	<b>(822,713)</b>	<b>(10,617)</b>	<b>153,061</b>	<b>2,026,788</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	1,417,098	-	1,400	1,418,498
Transfers (out)	(1,418,498)	-	-	-	(1,418,498)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(1,418,498)</b>	<b>1,417,098</b>	<b>-</b>	<b>1,400</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>1,288,559</b>	<b>594,385</b>	<b>(10,617)</b>	<b>154,461</b>	<b>2,026,788</b>
<b>FUND BALANCES - JULY 1</b>	<b>4,430,536</b>	<b>5,737,362</b>	<b>19,961</b>	<b>276,059</b>	<b>10,463,918</b>
<b>FUND BALANCES - JUNE 30</b>	<b>\$ 5,719,095</b>	<b>\$ 6,331,747</b>	<b>\$ 9,344</b>	<b>\$ 430,520</b>	<b>\$ 12,490,706</b>

See accompanying independent auditor's report and notes to financial statements.

## SCHEDULE B

## TOWN OF HOLLIS, MAINE

COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2022

	Special Revenue Funds	Total Nonmajor Governmental Funds
ASSETS		
Cash and cash equivalents	\$ 52,865	\$ 52,865
Due from other funds	390,388	390,388
TOTAL ASSETS	<u>\$ 443,253</u>	<u>\$ 443,253</u>
LIABILITIES		
Due to other funds	\$ 12,733	\$ 12,733
TOTAL LIABILITIES	<u>12,733</u>	<u>12,733</u>
FUND BALANCES		
Nonspendable	-	-
Restricted	430,835	430,835
Committed	-	-
Assigned	-	-
Unassigned	(315)	(315)
TOTAL FUND BALANCES	<u>430,520</u>	<u>430,520</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 443,253</u>	<u>\$ 443,253</u>

See accompanying independent auditor's report and notes to financial statements.

## SCHEDULE C

## TOWN OF HOLLIS, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2022

	Special Revenue Funds	Total Nonmajor Governmental Funds
REVENUES		
Charges for services	\$ 62,876	\$ 62,876
Other	52,886	52,886
TOTAL REVENUES	<u>368,732</u>	<u>368,732</u>
EXPENDITURES		
Other	215,671	215,671
TOTAL EXPENDITURES	<u>215,671</u>	<u>215,671</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>153,061</u>	<u>153,061</u>
OTHER FINANCING SOURCES (USES)		
Transfers in	1,400	1,400
Transfers (out)	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,400</u>	<u>1,400</u>
NET CHANGE IN FUND BALANCES	154,461	154,461
FUND BALANCES - JULY 1	<u>276,059</u>	<u>276,059</u>
FUND BALANCES - JUNE 30	<u><u>\$ 430,520</u></u>	<u><u>\$ 430,520</u></u>

See accompanying independent auditors' report and notes to financial statements.

## Warrant for the Hollis Annual Town Meeting

Fiscal Year: July 1, 2023– June 30, 2024

STATE OF MAINE

COUNTY OF YORK/ss

To Any Resident, in the Town of Hollis in the County of York, State of Maine.

### GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants in said Town of Hollis qualified to vote in town affairs to meet at the Hollis Community Building, 35 Town Farm Road in said Town of Hollis on Tuesday, the thirteenth day of June A.D. 2022 (June 13, 2023) at 6:45 a.m. in the forenoon to act on ARTICLE 1 and by secret ballot on Articles #2 through #26 as set out below, the polling hours to be from seven o'clock in the forenoon until eight o'clock in the evening.

Article 1: To elect a moderator to preside at said meeting.

Article 2: To elect the necessary Town Officials:

One (1) Select Board Member, Assessor, & Overseer of the Poor for a three (3) year term.

One (1) Town Clerk for a three (3) year term.

Article 3: Shall the Town raise, appropriate and expend up to \$1,435,570 for General Government Operations?

	2022 – 2023	2023 - 2024
0100 Administration	\$ 151,200	\$ 179,750
0101 Broadcasting	\$ 9,500	\$ 9,500
0103 Treasurer Office	\$ 58,838	\$ 63,625
0104 Town Clerk Office	\$ 59,273	\$ 67,000
0105 Elections	\$ 32,000	\$ 44,200
0106 Tax Collector Office	\$ 70,025	\$ 74,695
0107 Assessing Office	\$ 82,295	\$ 82,950
0150 Legal Fees	\$ 20,000	\$ 25,000
0400 Operations & Maintenance	\$ 133,450	\$ 164,000
0800 Salmon Falls Library	\$ 40,000	\$ 38,800
1300 Insurance	\$ 358,800	\$ 370,800
1400 Maine PERS/457 Retirement	\$ 110,700	\$ 77,000
1600 FICA (withholding)	\$ 115,000	\$ 124,000
1800 Animal Control	\$ 15,200	\$ 15,650
2298 Veteran's Flags	\$ 900	\$ 900
2500 Code Enforcement Office	\$ 107,750	\$ 97,700
	\$ 1,364,131	\$ 1,435,570
Select Board Recommends	Finance Committee Recommends	

**Article 4: Shall the Town raise, appropriate and expend up to \$28,916 for the following Committees and Boards?**

		<b>2022 – 2023</b>	<b>2023 - 2024</b>
1275	Comprehensive Plan Comm.	\$ 0	\$ 8,000
2200	Planning Board	\$ 15,000	\$ 16,916
2205	Finance Committee	\$ 1,200	\$ 1,400
2210	Appeals Board	\$ 2,000	\$ 1,500
2350	Community Clothing Closet	\$ 500	\$ 500
2370	Conservation Commission	<u>\$ 600</u>	<u>\$ 600</u>
		\$ 19,300	\$ 28,916

**Select Board Recommends**

**Finance Committee Recommends**

**Article 5: Shall the Town raise, appropriate and expend up to \$361,912 for the Recreation Department and Sports Complex?**

		<b>2022 - 2023</b>	<b>2023 - 2024</b>
1200	Hollis Recreation Department	\$ 307,010	\$ 326,112
1219	Sports Complex	<u>\$ 34,450</u>	<u>\$ 35,800</u>
		\$ 341,460	\$ 361,912

**Select Board Recommends**

**Finance Committee Recommends**

**Article 6: Shall the Town raise, appropriate and expend up to \$1,325,000 for Public Works?**

		<b>2022 – 2023</b>	<b>2023 - 2024</b>
500	Snow & Sanding	\$ 540,000	\$ 643,000
600	Highway	\$ 170,000	\$ 170,000
601	Paving	\$ 200,000	\$ 200,000
900	Solid Waste Disposal	\$ 279,500	\$ 296,000
2000	Street Lights	<u>\$ 16,000</u>	<u>\$ 16,000</u>
		\$ 1,205,500	\$ 1,325,000

**Select Board Recommends**

**Finance Committee Recommends**

**Article 7: Shall the Town raise, appropriate and expend up to \$1,167,183 for Emergency Services provided by the Hollis Municipal Fire & Rescue Department?**

		<b>2022-2023</b>	<b>2023 - 2024</b>
300	Emergency Services	\$ 989,733	\$ 1,167,183

**Select Board Recommends**

**Finance Committee Recommends**



**Article 8: Shall the Town raise, appropriate and expend up to \$77,690 for General Assistance, the State mandated welfare program?**

	<b>2022-2023</b>	<b>2023 – 2024</b>
<b>1000 General Assistance</b>	<b>\$ 25,000</b>	<b>\$ 77,690</b>
<b>Note: State Refunds are now being put in a Revenue Account</b>		

**Select Board Recommends**

**Finance Committee Recommends**

**Article 9: Shall the Town raise, appropriate and expend up to \$34,300 for the following non-municipal requests?**

	<b>2022 - 2023</b>	<b>2023 - 2024</b>
<b>2299 York County Shelters</b>	<b>\$ 850</b>	<b>\$ 1,000</b>
<b>2300 Visiting Nurse Service</b>	<b>\$ 1,100</b>	<b>\$ 1,100</b>
<b>2301 York County Comm. Action</b>	<b>\$ 3,400</b>	<b>\$ 3,400</b>
<b>2303 Kids Free to Grow</b>	<b>\$ 675</b>	<b>\$ 700</b>
<b>2304 Caring Unlimited</b>	<b>\$ 1,100</b>	<b>\$ 1,100</b>
<b>2307 So. Maine Agency on Aging</b>	<b>\$ 2,750</b>	<b>\$ 2,750</b>
<b>2312 Boy Scouts Troop #323</b>	<b>\$ 600</b>	<b>\$ 500</b>
<b>2333 Girl Scouts Troop #323</b>	<b>\$ 600</b>	<b>\$ 500</b>
<b>2314 Red Cross</b>	<b>\$ 400</b>	<b>\$ 400</b>
<b>2315 Buxton-Hollis Historical</b>	<b>\$ 1,000</b>	<b>\$ 1,100</b>
<b>2317 VNA Home Health</b>	<b>\$ 250</b>	<b>\$ 250</b>
<b>2318 Maine Public Broadcasting</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>2320 Saco River Corridor Comm.</b>	<b>\$ 300</b>	<b>\$ 600</b>
<b>2323 La Dawn Therapeutic Riding</b>	<b>\$ 1,000</b>	<b>\$ 0</b>
<b>2329 Life Flight of Maine</b>	<b>\$ 750</b>	<b>\$ 1,000</b>
<b>2330 So ME Veteran's Cemetery Assn</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>2332 Waban</b>	<b>\$ 200</b>	<b>\$ 200</b>
<b>2400 Saco River Community TV</b>	<b>\$ 17,500</b>	<b>\$ 18,800</b>
<b>XXXX Maine Behavioral Healthcare</b>	<b>\$ 0</b>	<b>\$ 300</b>
	<b>\$ 33,275</b>	<b>\$ 34,300</b>

**Select Board Recommends**

**Finance Committee Recommends**

**Article 10: Shall the Town authorize the Select Board and Tax Collector to:**

**1. Charge Interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence. Tax Collector charging interest at a rate of 8% per annum, that taxes be due and payable in two (2) payments. The first due on November 1, 2023 and the second on May 1, 2024 with interest commencing on the first half on November 15, 2023 and the second half on May 15, 2024;**

**2. Accept prepayment of taxes;**

**3. Set the interest rate to be paid by the Town on the refunded overpayment of taxes for the 2023-2024 Fiscal year set at 4% as recommended by the Tax Collector & Select Board; and**

**4. Apply all tax payments to the oldest outstanding taxes first?**

**Select Board Recommends**

**Article 11: A property tax levy limit has been established for the Town by State Law in the amount of \$1,294,654.00 in the event that the municipal appropriations approved by the voters exceed that limit, shall the Town vote to increase the property tax limit?**

**Select Board Recommends**

**Article 12: Shall the Town accept and apply estimated anticipated revenues and reimbursements in the amount of \$3,283,364 to the 2023-2024 Tax Commitment?**

	<b>2022 - 2023</b>	<b>2023 - 2024</b>
<b>MDOT Block Grant</b>	<b>\$ 54,244</b>	<b>\$ 53,948</b>
<b>Code Enforcement Fees</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
<b>Dog Fees</b>	<b>\$ 800</b>	<b>\$ 800</b>
<b>Excise Tax</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>
<b>Rescue Fees</b>	<b>\$ 120,000</b>	<b>\$ 200,000</b>
<b>Parks &amp; Recreation Fees</b>	<b>\$ 180,000</b>	<b>\$ 190,000</b>
<b>Misc. Rev &amp; Reimbursements</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
<b>BETE Reimbursements</b>	<b>\$ 712,500</b>	<b>\$ 675,000</b>
<b>Homestead Reimbursements</b>	<b>\$ 275,000</b>	<b>\$ 240,000</b>
<b>Tree Growth Reimbursements</b>	<b>\$ 30,000</b>	<b>\$ 38,500</b>
<b>Veteran's Exemption Reimbursements</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
<b>State Revenue Sharing</b>	<b>\$ 447,912</b>	<b>\$ 512,116</b>
<b>General Assistance State Reimbursement</b>	<b>unreported</b>	<b>\$ 45,000</b>
<b>Cable Franchise Fees</b>	<b><u>\$ 45,000</u></b>	<b><u>\$ 45,000</u></b>
	<b>\$ 3,148,456</b>	<b>\$ 3,283,364</b>

**Select Board Recommends**

**Article 13: Shall the Town raise, appropriate, and expend up to \$35,150 for the non-municipal Hollis Center Public Library?**

**Note: This article is from a Citizen Petition**

**Select Board Does Not Recommend**

**Finance Committee Recommends**

**Article 14: Shall the Town authorize the Select Board to carry forward specific account balances from the current year to the same accounts for the ensuing year for the specific purpose of each account?**

**Select Board Recommends**

**Article 15: Shall the Town accept the State Snowmobile Registration Funds and disburse them to the Hollis Snowmobile Club for the purpose of maintaining Hollis's Snowmobile Trails?**

**Select Board Recommends**

**Article 16: Shall the Town authorize the Select Board to sell town property (real estate) and place the money in a non-lapsing reserve account to spend on a New Town Hall or other town improvements?**

**Select Board Recommends**

**Article 17: Shall the Town authorize the Select Board to spend from the TIF (Tax Incremental Financing) Account #2025, as they deem advisable, to fund and meet unanticipated expenses and/or emergencies that are clearly authorized in the TIF agreement?**

**Select Board Recommends**

**Article 18: Shall the Town allow the Select Board to spend up to \$251,261.59 of Coronavirus Local Fiscal Recovery Funds (a/k/a American Rescue Plan Act or "ARPA" funds) received by the Town from the federal government for qualified projects, as authorized by the Select Board?**

**Select Board Recommends**

**Article 19: Shall the Town authorize the Select Board to annually spend up to \$200,000 from Undesignated Funds, as they deem necessary to fund and meet unanticipated expenses and/or emergencies that may occur, with the unanimous vote of the Select Board and approval of the Finance Committee for each occurrence?**

**Select Board Recommends**

**Article 20: Shall the Town adopt the Town of Hollis Zoning Map?**

**Select Board Recommends**

**Planning Board Recommends**

**Article 21: Shall the Town vote to amend the "Employment, Illness, Disability, and Absence Ordinance" as written?**

**Select Board Recommends**

**Article 22: Shall the Town vote to amend the "Circulation of Petitions Ordinance" as written?**

**Select Board Recommends**

**Article 23: Shall the Town enact an ordinance entitled "Donations, Gifts, Reimbursements and Fees Ordinance for the Town of Hollis, Maine" as written?**

**Select Board Recommends**

**Article 24: Shall the Town vote to repeal the ordinance entitled "Animal Control Ordinance - Town of Hollis, Maine" and follow the rules for Animal Welfare in the Maine State Statutes Title 7, Part 9?**

**Select Board Recommends**

**Article 25: Is the Town in favor of ceasing allowance of cluster housing subdivisions?**

**Article 26: To see if the Town pursuant to 23 M.R.S.A. § 3025 will vote to accept the dedication made by Totem Pines Homeowners Association of an easement interest in a strip of land bounded and described as follows: Totem Pines Drive, and to accept and establish a Town way on said strip of land?**

**Select Board Recommends**

**Given under our hands this 13th day of April, A.D. 2023 – Original Warrant was signed.**

**Signed Amended Warrant on April 14, 2023.**

**Hollis Select Board:**

**David McCubrey, Chair**

**John Rogala, Member**

**Mary Hoffman, Member**

**April 13, 2023**

**April 14, 2023 Amended**

## **GENERAL INFORMATION**

### **Town Office Hours**

Monday	CLOSED
Tuesday	9:00 a.m. – 4:00 p.m.
Wednesday	11:00 a.m. – 7:00 p.m.
Thursday	9:00 a.m. – 4:00 p.m.
Friday	9:00 a.m. – 4:00 p.m.

### **Town Website**

[www.hollismaine.org](http://www.hollismaine.org)

### **Meetings**

Select Board Meetings	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays at 7:00 p.m.
Planning Board Meetings	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays at 7:00 p.m. as required
Appeals Board Meetings	As required

### **Town Phone Directory**

Animal Control	929-5151
Assessing Office	929-8552 ext. 13
Code Enforcement Office	929-8552 ext. 15
Emergency	9-1-1
Fire-Rescue Dept. (Non-Emergency Only)	727-3623
Hollis Center Public Library	929-3911
Parks & Recreation	929-5142
Salmon Falls Library	919-3990
Select Board Office	929-8552 ext. 26
Tax Collector & Motor Vehicle Registration	929-8552 ext. 16
Town Clerk & Registrar of Voters	929-8552 ext. 18
Treasurer	929-8552 ext. 14
Hollis Elementary School	929-3838
MSAD #6 Central Office	929-3831
Town Office Fax Number	207-929-3686
Town Welfare – General Assistance	298-0271