Town of Hollis Office of the Select Board

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Dave McCubrey

John Rogala

Mary Hoffman

POLICY #51

EMPLOYEE TRAINING

All Town of Hollis employees are encouraged to take advantage of training offered to improve their skills, obtain up to date information and relevant information to better serve our residents and visitors.

All training, whether one day or more, must be reviewed before scheduling to ensure that funds are available in the appropriate budget and that there is adequate coverage for the employee who will be absent for training. The individual requesting the training shall keep appropriate individuals informed of their absence.

Adopted: July 25, 2017

Last Amended: August 4, 2021

David McCubrey, Select Board Chair

Mary Hoffman, Select Board

John Rogala, Select Board